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Public Works/Engineering
Taped and Televised

SEWER UTILITY DISTRICT COMMISSION

Tuesday, May 10, 2022

7:30 PM

Christine Nuernberg Hall

Minutes

1) Call to Order, Roll Call

Commissioner Nerbun called the meeting to order at 8:34 PM.

Present:

Commissioner Andrew Nerbun
Commissioner Glenn Bushee
Commissioner Mark Gierl
Commissioner Jeffrey Hansher
Commissioner Dale Mayr
Commissioner Brian Parrish
Commissioner Kathleen Schneider
Commissioner Robert Strzelczyk
Vacant Seat

Also present were City Clerk Fochs, City Administrator Jones, City Attorney Sajdak, Director of Public Works/City Engineer Lundeen, Finance Director Engroff, Deputy Director of Utilities Driscoll.

2) Approval of Meeting Minutes

a. April 12, 2022 Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Strzelczyk

SECONDED BY: Commissioner Parrish

AYES:	Nerbun, Bushee, Gierl, Hansher, Mayr, Parrish, Schneider, Strzelczyk
DEEMED NO:	Seat

3) Resolutions

Action requested: review and recommend approval

a. **RESOLUTION 3953** A Resolution Authorizing a Boundary Amendment to the City of Mequon Sanitary Sewer Service Area

Director of Public Works/City Engineer Lundeen stated this amendment corresponds to the farm field adjacent to 10129/10133 North Swan Road. These parcels are not inside the Sewer Service Area, and an amendment is required to serve it with public sewer. In this initial request, the two homes adjacent to the Swan Farm Fields are also included. These property owners can decide whether they would like to be included in the Sewer Service Area or not, as the City moves through the process. The Developer notified the City that following approval of the amendment, they are interested to pursue preliminary plat and a development agreement while the approval process continues with the Southeastern Wisconsin Regional Planning Commission, Milwaukee Metropolitan Sewerage District and Wisconsin Department of Natural Resources. Based on that, staff requested a conditional approval where the preliminary plat and development agreement do not vest rights until the Sewer Service Area Boundary Amendment is final and approved.

Resident Jane Cherako informed the Commission that she is on a holding tank and there is nothing closer to allow for the residents to get an easement to get to the sewer system. She requested that the Commission consider the shortest distance to allow a connection from her home to the new sanitary sewer system extension.

Director of Public Works/City Engineer Lundeen stated due to the timing the City did not want to pressure residents into the connection. The parcels added into the Sewer Service Area are financially obligated to a Sewer Tax, and staff did not want to impose that on the residents if they are not otherwise interested and/or committed. As the City moves through the process, if the respective property owners commit to be included in the Sewer Service Area through the preliminary process, then the City would coordinate to make legal access to the Sanitary Sewer available through an easement as part of the Developer's design.

RESULT: **Approved [Unanimous]**

MOVED BY: Commissioner Parrish

SECONDED BY: Commissioner Bushee

AYES: Nerbun, Bushee, Gierl, Hansher, Mayr, Parrish, Schneider

DEEMED NO: Seat

NOT PRESENT: Strzelczyk

b. **RESOLUTION 3954** A Resolution Approving Award of a Contract for Rehabilitation of Ninety-Six (96) Sanitary Sewer Laterals in the Riverdale Park and Riverland Drive Lift Station Areas to Visu-Sewer, Inc., Pewaukee, Wisconsin in an Amount Not-to-Exceed \$298,001

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Schneider

SECONDED BY: Commissioner Bushee

AYES: Nerbun, Bushee, Gierl, Hansher, Mayr, Parrish, Schneider
DEEMED NO: Seat
NOT PRESENT: Strzelczyk

- c. **RESOLUTION 3955** A Resolution Approving Award of a Contract to Inspect the Rehabilitation of Ninety-Six (96) Sanitary Sewer Laterals in the Riverdale Park and Riverland Drive Lift Station Areas to Bloom Companies, LLC, Milwaukee, Wisconsin in an Amount Not-to-Exceed \$63,294

RESULT: **Approved [Unanimous]**
MOVED BY: Commissioner Bushee
SECONDED BY: Commissioner Hansher

AYES: Nerbun, Bushee, Gierl, Hansher, Mayr, Parrish, Schneider, Strzelczyk
DEEMED NO: Seat

- d. **RESOLUTION 3956** A Resolution Authorizing a Change to the Sanitary Sewer Manhole Rehabilitation Contract Awarded to National Power Rodding of Chicago, Illinois on December 14, 2021, in the Amount of \$587

RESULT: **Approved [Unanimous]**
MOVED BY: Commissioner Bushee
SECONDED BY: Commissioner Strzelczyk

AYES: Nerbun, Bushee, Gierl, Hansher, Mayr, Parrish, Schneider, Strzelczyk
DEEMED NO: Seat

4) Discussion Items

Discussion and Possible Action

- a. Consideration of a Sanitary Sewer Refund Clause

Director of Public Works/City Engineer Lundeen stated the Water Utility is required by PSC to provide a refund clause for those build-and-contribute developments that provide transmission main. That refund clause requires future lateral connections to that main to pay a connection fee back to the Developer. The City received an inquiry from a Developer that asked if the Sewer Utility offers a refund clause, and it does not. The Developer also inquired whether the Commission was willing to consider one. Staff requested feedback whether a refund clause for the Sewer Utility is a policy discussion that the Commission would like to pursue or not, in addition to review of the connection policy.

After brief discussion the Commission voted yes to pursuing a refund clause for the Sewer Utility.

5) Adjourn

a. Motion to Adjourn at 8:45 PM.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Gierl

SECONDED BY: Commissioner Parrish

AYES: Nerbun, Bushee, Gierl, Hansher, Mayr, Parrish, Schneider, Strzelczyk

DEEMED NO: Seat

Respectfully Submitted,

Casey Deuster

Administrative Assistant