



11333 N. Cedarburg Road  
Mequon, WI 53092  
Phone: 262-236-8145  
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[www.ci.mequon.wi.us](http://www.ci.mequon.wi.us)

Public Works Department

**PUBLIC WORKS COMMITTEE**

**Wednesday, August 10, 2022**

**6:15 PM**

**South Conference Room**

**Agenda**

1) Call to Order, Roll Call

2) Approval of Minutes

a. Public Works Committee - Regular Meeting - Jun 14, 2022 6:00 PM

3) Resolutions

**Action requested: review and recommend approval**

a. **RESOLUTION 3971** A Resolution Approving Amendments to the City of Mequon's FY2022 Fee Schedule, Relating to Financial Guarantees for Stormwater Facilities and Green Infrastructure Projects

b. **RESOLUTION 3970** A Resolution Awarding Contracts for the Replacement of Exterior Doors at City Hall to Quality Door & Hardware LLC, Wisconsin Rapids, Wisconsin in the Amount of \$89,050 and for Security Access Upgrades to Complex Security Solutions, Inc., of New Berlin, Wisconsin in the Amount of \$20,077

4) Discussion Items

**Discussion and Possible Action**

a. 2022 Drainage Capital Improvement Program - Prioritization Meeting Request

b. Range Line Road Asphalt Path Update

c. 2022 Work Plan (8.10.22)

5) Adjourn

*Dated: August 10, 2022*

*/s/ Jeffrey Hansher, Chair*

.....  
Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the Public Works Department at 262-236-2913, Monday through Friday, 7:00 AM – 3:30 PM.



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Public Works Department

## PUBLIC WORKS COMMITTEE

Tuesday, June 14, 2022

6:00 PM

South Conference Room

### Minutes

#### 1) Call to Order, Roll Call

##### **Present:**

Chair Dale Mayr

Alderman Jeffrey Hansher

Alderman Vacant Seat -- **Excused**

Also present were Director of Public Works/City Engineer Lundeen, Deputy Director of Public Works Weyker, Fleet Superintendent Zeller, Parks and Forestry Superintendent Gies, and Administrative Assistant Deuster.

#### 2) Election of Chair

a. Motion to Elect Alderman Hansher as the Chair of Public Works

**RESULT:** **Approved by Voice Acclamation [Unanimous]**

**MOVED BY:** Alderman Mayr

**SECONDED BY:** Alderman Hansher

|                            |
|----------------------------|
| <b>AYES:</b> Mayr, Hansher |
|----------------------------|

#### 3) Approval of Minutes

a. April 12, 2022 Minutes

**RESULT:** **Approved [Unanimous]**

**MOVED BY:** Alderman Mayr

**SECONDED BY:** Alderman Hansher

|                            |
|----------------------------|
| <b>AYES:</b> Mayr, Hansher |
|----------------------------|

#### 4) Resolutions

**Action requested: review and recommend approval**

Minutes Acceptance: Minutes of Jun 14, 2022 6:00 PM (Approval of Minutes)

- a. **RESOLUTION 3961** A Resolution Authorizing Receipt of Infrastructure Improvements and Execution of a Dedication Agreement with Thiensville-Mequon Youth Baseball Association for Dugout Improvements at Rotary and River Barn Parks.

Alderman Mayr inquired if after everything is completed and installed is there a shared maintenance cost with Thiensville-Mequon Youth Baseball Association and the City of Mequon.

Parks and Forestry Superintendent Gies confirmed yes there would be shared maintenance between the two organizations.

**RESULT:** Approved [Unanimous]

**MOVED BY:** Alderman Mayr

**SECONDED BY:** Alderman Hansher

**AYES:** Mayr, Hansher

- b. **RESOLUTION 3957** A Resolution Authorizing the Release of the Bike Path Easement on Lots 1 and/or 2 of Certified Survey Map 3406 (Oriole Lane)

**RESULT:** Approved [Unanimous]

**MOVED BY:** Alderman Mayr

**SECONDED BY:** Alderman Hansher

**AYES:** Mayr, Hansher

## 5) Discussion Items

### Discussion and Possible Action

- a. Prairie View Lane Drainage CIP Status Update

Director of Public Works/City Engineer provided an updated on the Prairie View Lane Drainage and that this would be a discussion item for the drainage CIP meeting to remove from the list.

- b. 2021 Drainage Capital Improvement Program - Administrative Update

Director of Public Works/City Engineer Lundeen provided an update to the Drainage CIP list and that once the vacant seat on public works is filled then staff will discuss dates for having the drainage CIP public information meeting to address the order.

- c. 2022 Work Plan (6.14.22)

Director of Public Works/City Engineer provided the 2022 Work Plan for review.

Alderman Mayr stated a composting plan was discussed at Public Welfare and wanted to add a this as a future discussion item of having them in the City of Mequon or providing composting at the Brush/Yard Waste disposal center.

## 6) Adjourn

a. Motion to Adjourn at 6:12 PM.

**RESULT:** **Approved by Voice Acclamation [Unanimous]**

**MOVED BY:** Alderman Mayr

**SECONDED BY:** Alderman Hansher

**AYES:** Mayr, Hansher

Respectfully Submitted,

*Casey Deuster*  
*Administrative Assistant*

Minutes Acceptance: Minutes of Jun 14, 2022 6:00 PM (Approval of Minutes)



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Office of Engineering

**TO: Public Works Committee**  
**FROM: Kristen Lundeen, Director of Public Works/City Engineer**  
**DATE: August 10, 2022**  
**SUBJECT: RESOLUTION 3971 A Resolution Approving Amendments to the City of Mequon's FY2022 Fee Schedule, Relating to Financial Guarantees for Stormwater Facilities and Green Infrastructure Projects**

### **Background**

Ordinance 2022-1625 proposes an amendment to the requirement for drainage financial guarantees for green infrastructure projects. As summarized in that item, which is also on the Common Council meeting agenda for August 10, staff is seeking to establish a different threshold for the drainage financial guarantee than that which is required for stormwater facilities.

### **Analysis**

The drainage financial guarantee requirements for stormwater facilities required due to the City's stormwater ordinance will remain unchanged, but be incorporated into the fee schedule, as shown in the table below.

Staff proposes that a drainage financial guarantee for green infrastructure required due to MMSD's Chapter 13 requirements be established upon a cost-per-square-foot basis of additional impervious surface. The design of green infrastructure does not require certification by a professional engineer or surveyor, so the requirement for preparation of a cost estimate is counterproductive. Prior to the current cost estimate requirement, the City utilized a cost-per-square-foot basis for determining the drainage finance guarantee.

Previously, City staff has performed a cost calculation for those properties installing green infrastructure to date and is confident that the drainage financial guarantee will provide an adequate amount to cover the intent of the ordinance, while reducing the regulation required for property owners to achieve compliance.

If approved, the following would be incorporated into the City's Fee Schedule:

| FEE DESCRIPTION              |                                                            | FEE AMOUNT                                                                                               |
|------------------------------|------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| <b>ENGINEERING</b>           |                                                            |                                                                                                          |
| Drainage Financial Guarantee |                                                            |                                                                                                          |
|                              | For land disturbing activities listed in Section 58-674(c) | 125 percent of the estimated cost of construction and maintenance of the stormwater management practices |
|                              | For land disturbing activities listed in Section 58-674(d) | \$50 per 100 square foot of additional impervious surface                                                |

### **Fiscal Impact**

Drainage financial guarantees are intended to be net neutral for the City. If the property owner installs the best management practices as designed and submits a certification indicating that the installation is compliant, the financial guarantee is released in full to the property owner. Only if the best management practice was not installed would the City use the financial guarantee to have the best management practice installed.

### **Recommendation**

A recommendation is forthcoming from the Public Works Committee on August 10, 2022.

COMMON COUNCIL  
OF THE  
CITY OF MEQUON

RESOLUTION 3971

A Resolution Approving Amendments to the City of Mequon's FY2022 Fee Schedule, Relating to Financial Guarantees for Stormwater Facilities and Green Infrastructure Projects

**RECITALS**

A. Since mid-2020, City staff has identified fees that are not listed within the City's established fee schedule.

B. The proposed amendments include the incorporation of drainage financial guarantee requirements for stormwater facilities as defined by ordinance, and establishment of fees for green infrastructure included in the pending adoption of amendments to the City's stormwater ordinance.

C. City staff has reviewed the schedule and recommends the attached amendments to the fee schedule for implementation on August 10, 2022.

D. The Public Works Committee has reviewed the attached fee schedule and has recommended its adoption to the Common Council.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED, by the Common Council of the City of Mequon, Wisconsin, that the attached amendments to fees within the City's Annual Fee Schedule are approved and authorized for implementation beginning on August 11, 2022, until further amended.

\_\_\_\_\_  
Approved by: Andrew Nerbun, Mayor

Date Approved: August 10, 2022

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on August 10, 2022.

\_\_\_\_\_  
Caroline Fochs, City Clerk



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Office of Public Works

**TO: Public Works Committee**  
**FROM: Tim Weyker, Deputy Director of Public Works**  
**DATE: August 1, 2022**  
**SUBJECT: RESOLUTION 3970 A Resolution Awarding Contracts for the Replacement of Exterior Doors at City Hall to Quality Door & Hardware LLC, Wisconsin Rapids, Wisconsin in the Amount of \$89,050 and for Security Access Upgrades to Complex Security Solutions, Inc., of New Berlin, Wisconsin in the Amount of \$20,077**

### **Background**

When the Department of Public Works (DPW) combined facility was built in 2017, it was equipped with electronically locking doors.

In 2019, when new service doors were installed at the Fire Department's Station 2 (East Side), electronic locks were added to both Station 2 and to Station 1 (Public Safety Building) for both the Fire Department and the Police Department.

### **Analysis**

The addition of electronic locks with the door replacement project at City Hall is the next logical security access upgrade for City-owned buildings.

The electronic locks are computer controlled and operated with credentials (ID cards or keychain fobs) programmed for each user of the building. This system is much more secure in that credentials can be programmed and tracked for each door and user and can be disabled if lost or stolen. At City Hall it has an added benefit of being able to grant access to specific users, and have remote access, to unlock the building for various off-hours events, such as evening meetings.

Staff has solicited price quotes for the replacement of the east & south main entrance doors, the rear entrance doors near the elevator, and the other 3 exterior service doors at City Hall. The lowest quote received for the door replacement project was from Quality Door and Hardware of Wisconsin Rapids in the amount \$89,050. Quality Door and Hardware also has offices in New Berlin and Madison. The other quote received was for \$124,250 from Aro Lock & Door Company, which is approximately 28% higher than Quality Door and Hardware.

IT Staff has also secured a proposal from Complex Security Solutions of New Berlin to add the necessary hardware, software, and equipment to provide the same electronic lock security access upgrades at City Hall that are in place at the City's other buildings for \$20,076.82. This includes integrating the key fob system into the security camera system monitored by the Police Department.

**Fiscal Impact**

The Department of Public Works Buildings Division City-Wide Building Repairs account is adequately funded to award these two components in a combined door replacement and security access upgrade project.

**Recommendation**

A recommendation is forthcoming from the Public Works Committee on August 10, 2022.

COMMON COUNCIL  
OF THE  
CITY OF MEQUON

RESOLUTION 3970

A Resolution Awarding Contracts for the Replacement of Exterior Doors at City Hall to Quality Door & Hardware LLC, Wisconsin Rapids, Wisconsin in the Amount of \$89,050 and for Security Access Upgrades to Complex Security Solutions, Inc., of New Berlin, Wisconsin in the Amount of \$20,077

**RECITALS**

A. The Department of Public Works' Buildings Division has solicited quotes for door replacement, and the IT Division has solicited a proposal for security access upgrades at Mequon City Hall.

B. The quotes and/or proposals were reviewed by staff for compliance with requirements specified.

C. Adequate funds are available for the recommended replacement of the doors and the security access upgrades in the City-Wide Building Repairs account (410796 730016 12015).

D. The Committee on Public Works, at its meeting on August 10, 2022, approved staff's recommendation.

BASED UPON THE FOREGOING RECITALS IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin, that:

1. Staff is authorized to enter into a contract with Quality Door and Hardware LLC in the amount of \$89,050.

2. Staff is authorized to enter into a contract with Complex Security Solutions Inc. in the amount of \$20,077.

3. Upon approval of the contracts by the City Attorney (subject to any clerical, technical and/or legal changes deemed necessary and appropriate) the Mayor and City Clerk are authorized and directed to execute and deliver the same.

\_\_\_\_\_  
Approved by: Andrew Nerbun, Mayor

Date Approved: August 10, 2022

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on August 10, 2022.

---

Caroline Fochs, City Clerk



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Office of Public Works Committee

**TO: Public Works Committee**  
**FROM: Cole McCraw, Assistant City Engineer**  
**DATE: June 14, 2022**  
**SUBJECT: 2022 Drainage Capital Improvement Program - Prioritization Meeting Request**

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### **Background**

In 2015, the City implemented modifications to the drainage policy that requires Engineering Department staff provide the Public Works Committee with an annual review and approval of the prioritized drainage projects for both the Major and Secondary Drainage Way Program and Small Bridge and Culvert Replacement Program. The intent was to treat the Drainage Capital Improvement Program (CIP) similar to the administration of the road program, where Staff brings forward the recommended Drainage CIP on an annual basis and the Public Works Committee reviews, modifies as necessary, and approves the program. The annual review also provides the opportunity for residents and alderman to review and suggest changes to the annual program and to advocate for their projects.

In the past, the Drainage CIP prioritization meeting has been held annually in June. The prioritization meeting allows the Public Works Committee and residents to meet and discuss items on the CIP list. Prior to meeting, the residents who provided the initial notification to the City of the drainage issue receive a notification that the meeting will be held. The residents are informed of the project priority number and are invited to attend the meeting to advocate for their project.

The prioritization meeting was last held in 2019 to prioritize the *Major and Secondary Drainage Way CIP List*. In August 2021, staff requested that the CIP prioritization meeting be scheduled, however, a date was not selected. Work has proceeded on the highest priority items.

Work has concluded on some items on the attached list. A summary of completed work will be on a future Public Works Committee agenda to close out the items.

### **Analysis**

The prioritization public meeting was historically scheduled on a separate evening from the Common Council meeting to allow ample time for review and discussion. Alternatively, an earlier meeting time on a Council night could be considered.

To generate the updated CIP list, staff will remove completed items/projects from the existing CIP list. These residents were notified that their project was completed and will be removed from the CIP list.

At the prioritization meeting, staff will also provide an overview of the top prioritized projects for consideration. A draft list of projects is attached for reference.

### **Fiscal Impact**

This item is for information only and does not propose a fiscal impact. Staff will request

permission to move forward with the highest priority items at a future meeting and will indicate an approximate fiscal impact for each item.

Capital funding is established annually through the fiscal year budget process. The balance in the capital account is approximately \$165,000 which should allow for multiple projects or studies to be considered pending confirmation of the prioritization.

**Recommendation**

Staff recommends that Public Works Committee establish a date for the prioritization meeting, preferably in September. The meeting date should allow sufficient time for staff to send notices to impacted property owners, a minimum of three weeks. As previously indicated, consideration should be given to the timing of the meeting so that interested parties have sufficient time to discuss the projects on the list.

Attachments:

2022 DRAFT Major and Secondary Drainage Way CIP List (PDF)

2022 Major and Secondary Drainage Way CIP Draft List

Acct # 410798-730010-10013

COMPLETE

Possible Future Road Project

Draft Plan

|                         | Plan<br>Provided | Priority<br>Status | Eval.<br>Score | Map # | Inquiry # | Project Address/Location              | Basin Size | Description/General Solution                                                                                      | Estimated Cost        | Contact                              | Address                   | City State       |
|-------------------------|------------------|--------------------|----------------|-------|-----------|---------------------------------------|------------|-------------------------------------------------------------------------------------------------------------------|-----------------------|--------------------------------------|---------------------------|------------------|
| PROPOSED 2021 CIP ITEMS | X                | 2*                 |                |       |           | Revere and Prairie View               |            | FreshWater report recommendations at Revere and Prairie View                                                      |                       | Amy Becker                           | 11321 N. Prairie View Ln. | Mequon, WI 53092 |
|                         | 2                | 127                | 2              |       | 2008-26   | 11739 N Shorecliff Ln.                |            | failed county drain tile starting at 11658N Pinehurst -need to replace +/- 400' pipe and install 2 MH's.          | \$55,000.00           | Peter & Sarah Damsgaard              | 11739 N Shorecliff Ln.    | Mequon, WI 53092 |
|                         | X                | 3                  | 99             | 3     | 2013-8    | 11628/50 N Shorecliff Ln.             |            | 300' - 12" ADS Pipe into county tile to alleviate flooding                                                        | \$19,500.00           | Christina M. Plazak & David H. Hinke | 11628 N Shorecliff Ln.    | Mequon, WI 53092 |
|                         | X                | 4                  | 125            | 4     | 2010-34   | 1516 W Fiesta Ln.                     | Sec.       | water flows over the road during heavy events/install 1000' 18" hdpe in ditch                                     | \$100,000.00          | Michael Horne                        | 1436 W Fiesta Ln.         | Mequon, WI 53092 |
|                         |                  | 5                  | 120            | 5     | staff     | Ranch/Hickory/Chestnut                | Maj.       | Clear Drainage Easement to help water flow in heavy rain events                                                   | \$20,000.00           | Highway Division                     |                           |                  |
|                         | X                | 10                 | 110            |       | staff     | 11538 N Oriole Ln.                    | Sec.       | replace 30" cmp. - holes - plan drafted - +/-600' - 30" Hdpe.,                                                    | \$25000 for materials | Highway Division                     |                           |                  |
|                         |                  | 11                 | 100            | 6     | staff     | 900 W County Line Rd.                 | Maj.       | Fish Creek Drainage- restore erosion south of Katherine Kearney Carpenter Park                                    | \$80,000.00           | Highway Division                     |                           |                  |
|                         |                  | 12                 | 100            |       | staff     | 12023 N +/- Corporate Pkwy.           | Maj.       | see 1025 W Glen Oaks Ln. - west side of x-rd. culverts blocked by sediment and cattails - permit needed           |                       | John Mikkelson                       | 1025 W Glen Oaks Ln.      | Mequon, WI 53092 |
|                         |                  | 13                 | 100            |       | 2014-28   | 1025 W Glen Oaks Ln.                  | Maj.       | Clean out sediment build-up 5' 10' in front of 4 x-rd. culv. Ends - W & E sides of Corporate Pkwy.- permit needed |                       | John Mikkelson                       | 1025 W Glen Oaks Ln.      | Mequon, WI 53092 |
|                         |                  |                    |                |       |           | Revere Rd. / Lake Shore Dr.           |            | FreshWater report recommendation for modified culvert at Revere and Lake Shore                                    |                       |                                      |                           |                  |
|                         |                  |                    |                |       |           | Lake Shore Dr. / wetland area         |            | FreshWater report recommendation for modified culvert at Lake shore and wetland area                              |                       |                                      |                           |                  |
|                         |                  |                    |                |       |           | Pinehurst Circle                      |            | FreshWater report recommendation for modified culvert at Pinehurst Circle                                         |                       |                                      |                           |                  |
|                         |                  |                    |                |       | staff     | County Line Rd. - RR to Cedarburg Rd. |            | Singers Landscaped Acres - subdivision-wide flat grades - Hydraulic evaluation needed                             |                       |                                      |                           |                  |

|                                                         |   |    |    |    |         |                           |      |                                                                                                |             |                               |                           |                  |
|---------------------------------------------------------|---|----|----|----|---------|---------------------------|------|------------------------------------------------------------------------------------------------|-------------|-------------------------------|---------------------------|------------------|
| LOCAL DESIGNATION TO BE TRANSFERRED TO HIGHWAY PROJECTS | X | 19 | 83 |    | 2018-47 | 11633 N Lake Shore Dr.    | loc. | regrade ditch +/- 200' per plan                                                                |             | Ms. Barbara Pfaff             | 11633 N Lake Shore Dr.    | Mequon, WI 53092 |
|                                                         | X | 21 | 82 | 16 | 2011-39 | 3419 W Meadowview Ct.     | loc. | Fairway Ln. ditch is eroded - install 350' - 6" tile and backfill                              | \$17,500.00 | Mrs. Masoud Ganji             | 3419 W Meadowview Ct.     | Mequon, WI 53092 |
|                                                         | X | 22 | 82 | 15 | 2015-05 | 4926 W County Line Rd.    | loc. | regrade roadside ditches per plan to drain - 300'                                              | \$3,000.00  | Damar L. Liederbach           | 4926 W County Line Rd.    | Mequon, WI 53092 |
|                                                         | X | 25 | 79 | 23 | 2008-58 | 4904 W County Line Rd.    | loc. | roadside ditch needs to be regraded 500' +/-                                                   | \$7,500.00  | Mr. & Mrs. Shawn J. Wasserman | 4904 W County Line Rd.    | Mequon, WI 53092 |
|                                                         | X | 26 | 79 | 22 | 2003-47 | 9615 N Cedarburg Rd.      | loc. | ditch from W side of drwy. on County Line to 200' W-move ditch 4' north                        | \$3,000.00  | Mr. Michael A. Ziesemer       | 9615 N Cedarburg Rd.      | Mequon, WI 53092 |
|                                                         |   | 29 | 77 |    | staff   | 5600 W Reibs Ln.          | loc. | ditch from lift sta. W & N 200' to drwy. Culv. - draft plan                                    |             | Highway Division              |                           |                  |
|                                                         |   | 30 | 76 | 28 | 2011-41 | 701 W Mequon Rd.          | loc. | move ditch south at road rehab time or enclose ditch 300'                                      | \$4,500.00  | Mr & Mrs Brian L. Neils       | 701 W Mequon Rd           | Mequon, WI 53092 |
|                                                         | X | 32 | 74 |    | 2018-78 | 1515 W River Oaks Ln.     | loc. | relay drwy. Culv. And regrade and restore ditch 175' per plan                                  |             | Mr. Michael King              | 1515 W River Oaks Ln.     | Mequon, WI 53092 |
|                                                         | X | 38 | 58 | 38 | 2003-46 | 7247 W Highland Ridge Dr. | loc. | regrade west roadside ditch to drain road at entrance restore all bad areas approximately 250' | \$3,750.00  | Joseph LaBarbera              | 7247 W Highland Ridge Dr. | Mequon, WI 53092 |
|                                                         |   |    |    |    |         |                           |      |                                                                                                |             |                               |                           |                  |

|                      |   |    |     |    |         |                            |      |                                                                                                                          |                        |                                 |                           |                  |
|----------------------|---|----|-----|----|---------|----------------------------|------|--------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------------------|---------------------------|------------------|
| COMPLETED AND CLOSED |   | 1  | 128 | 1  | 2010-13 | 1415/1426 W Donges Bay Rd. |      | work with the Cedar Ridge HOA to establish a water surface elevation of 95                                               | not to exceed \$20,000 | Scott Kluck                     | 1426 W Donges Bay Road    | Mequon, WI 53092 |
|                      | X | 4  | 126 |    | 2018-40 | 3025 W Country Club Dr.    | loc. | regrade ditch +/- 400' per plan                                                                                          |                        | Mr. Dustin Siehr                | 3025 W Country Club Dr.   |                  |
|                      | X | 7  | 115 |    | staff   | 7601 W +/- Cheverny Dr.    | Sec. | icing at intersection. <b>Draft plan</b> for re-ditching to south                                                        |                        | Highway Division                |                           |                  |
|                      | X | 8  | 115 |    | staff   | 12001 N +/- Wauwatosa Rd.  | loc. | <b>draft plan</b> to re-ditch at NW corner Freistadt Rd. so curb can drain                                               |                        | Highway Division                |                           |                  |
|                      | X | 9  | 110 |    | staff   | 13030 N Cedarburg Rd.      | loc. | regrade ditch - silted in south of driveway - <b>advise owner their culv. is bad</b>                                     |                        | Highway Division                |                           |                  |
|                      |   | 14 | 93  | 7  | 2013-21 | 9821 N Courtland Dr.       | loc. | grade swale through sewer easement at west side of property - water at NW corner                                         | \$3,000.00             | David M. Smith                  | 9821 N Courtland Dr.      | Mequon, WI 53092 |
|                      | X | 15 | 90  | 31 | 2017-22 | 221 E Mequon Rd.           | loc. | Replace 18 - 48' x-rd. culv. under Mequon Rd. at Lakeview Pl.- 130' pipe -regrade ditches +/- 800' per plan              |                        | Mr. & Mrs. Charles Mitch        | 221 E Mequon Rd.          | Mequon, WI 53092 |
|                      |   | 16 | 90  |    | staff   | 11548 N Laguna Dr.         | Sec. | install 4 - 15" additional pipes under bike path N of cul de sac                                                         |                        | Highway Division                |                           |                  |
|                      |   | 17 | 89  |    | staff   | 3408 W Woodsvievw Ct.      | loc. | roads ices up. Install CB onto pipe on north side of road. Locate pipe                                                   |                        | Highway Division                |                           |                  |
|                      |   | 18 | 83  | 14 | 2015-22 | 3607 W Haven Ct.           | loc. | grade 4 driveways to drain toward CB's                                                                                   |                        | Mr. & Mrs. Kevin Canady         | 3607 W Haven Ct.          | Mequon, WI 53092 |
|                      |   | 20 | 82  |    | 2018-12 | 14106 N Cedarburg Rd.      | loc. | replace 8 drwy. Culv.'s and regrade ditch farther east 1000' with road re-paving, per plan - no costs to property owners |                        | Diethard Loess                  | 14106 N Cedarburg Rd.     | Mequon, WI 53097 |
|                      | X | 23 | 81  |    | 2018-76 | 120 E Highview Dr.         | loc. | regrade roadside ditch to 40' to east per plan                                                                           |                        | Nicholas Paschke                | 120 E Highview Dr.        | Mequon, WI 53092 |
|                      |   | 24 | 80  |    | staff   | 13300 N +/- Cedarburg Rd.  | Maj. | muck sediment from east and west inverts                                                                                 |                        | Highway Division                |                           |                  |
|                      | X | 27 | 79  | 21 | 2015-46 | 12126 N Lake Shore Dr.     | loc. | regrade roadside ditch per plan to drain - 350'                                                                          | \$3,500.00             | Mr. Kamal Amin & Ms. Ariba Khan | 12126 N Lake Shore Dr.    | Mequon, WI 53092 |
|                      | X | 28 | 78  |    | 2018-22 | 1641 W Winslow Dr.         | loc. | regrade ditch +/- 80' per plan                                                                                           |                        | Dr. Dominic J. Pulito           | 1641 W Winslow Dr.        | Mequon, WI 53092 |
|                      | X | 31 | 76  |    | 2018-87 | 13922 N Foxtail Ln.        | loc. | regrade ditch +/- 225' per plan                                                                                          |                        | Mr. Jeremy Wiza                 | 13922 N Foxtail Ln.       | Mequon, WI 53097 |
|                      |   | 33 | 68  |    |         | 1726 W River Oaks Ln.      | loc. | <del>regrade ditch per plan along Shoreland Dr.</del> - prop. Owner to enclose                                           |                        | Mr. & Mrs. Trevor Mihalski      | 1726 W River Oaks Ln.     | Mequon, WI 53092 |
|                      | X | 34 | 67  |    | 2018-25 | 1309 W Liebau Rd.          | loc. | regrade ditch +/- 400' per plan                                                                                          |                        | Ms. Valentina Barbatelli        | 1309 W Liebau Rd.         | Mequon, WI 53092 |
|                      | X | 35 | 65  |    | 2018-73 | 2815 W Ranch Rd.           | Sec. | regrade rip-rap east of driveway slightly to drain better                                                                |                        | Mr. & Mrs. Mark Olson           | 2815 W Ranch Rd.          | Mequon, WI 53092 |
|                      | X | 36 | 62  |    | 2018-33 | 12601 N +/- River Rd.      | loc. | regrade ditch 200' per plan                                                                                              |                        | Mr. Mike Van Treeck             | 4507 W Meadow Cir. West   | Mequon, WI 53092 |
|                      | X | 37 | 60  |    | 2018-17 | 5307 W Hillcrest Dr.       | loc. | install 200' +/- 12" hdpe. With road paving - move to south as far as possible                                           |                        | William Wisotzke                | 5307 W Hillcrest Dr.      | Mequon, WI 53092 |
|                      | X | 39 | 51  |    | 2018-37 | 3628 W Turnberry Dr.       | loc. | rub ditching bucket through ditch per plan to smooth it out and restore                                                  |                        | Garth Ertl                      | 3628 W Turnberry Dr.      | Mequon, WI 53092 |
|                      | X | 40 | 49  |    | 2018-64 | 9521 W Huntington Dr.      | loc. | regrade ditch 60' per plan                                                                                               |                        | James Andersen                  | 9521 W Huntington Dr.     | Mequon, WI 53097 |
|                      | X | 41 | 49  |    | 2018-53 | 2519 W Range Line Terrace  | loc. | regrade ditch +/- 200' per plan                                                                                          |                        | Robert Madritsch                | 2519 W Range Line Terrace | Mequon, WI 53092 |
|                      |   |    |     |    |         |                            |      |                                                                                                                          |                        |                                 |                           |                  |
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|                      |   |    |     |    |         |                            |      |                                                                                                                          |                        |                                 |                           |                  |

\*added to CIP list November 10, 2020



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Office of Public Works Committee

**TO: Public Works Committee**  
**FROM: Cole McCraw, Assistant City Engineer**  
**DATE: August 10, 2022**  
**SUBJECT: Range Line Road Asphalt Path Update**

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### **Background**

Staff was asked to provide an update on the Range Line Road asphalt path between Mequon Road and Lake Shore Middle School.

### **Analysis**

Staff reviewed the Traffic Impact Analysis (TIA) performed by TADI in December 2020 in conjunction with the work at Range Line School. Traffic and pedestrian counts were taken as part of the study in fall of 2020. The count reported two pedestrians on the day of the measurement. Bicycles were not a separate category in the report, so the volume of bicycles has not been determined.

The study made a few recommendations with regard to bicycles and pedestrians. The recommendations as quoted from the report were as follows:

- *Consider providing additional pedestrian accommodations to and across Range Line Road. Note that a crossing of Range Line Road exists on the south leg of the Range Line Road & North Driveway intersection.*
- *Consider providing bicycle racks at the school to accommodate students and staff who may wish to bike to/from school.*

The Joint Mequon-Thiensville Bicycle and Pedestrian Way Commission is preparing a request for proposals (RFP) for updating their future planning document. The scope as outlined by the RFP will include identification of bicycle and pedestrian travel corridors considering schools as a trip-generating location. The asphalt path on Range Line Road is an example of a location that would be evaluated as part of the planning study. The RFP is planned to be issued in winter of 2022. If a consultant is selected, award recommendation would be brought to Common Council in winter of 2022 or in early 2023.

In summer and fall of 2021, DPW staff contracted for the ash trees in the area west of the asphalt path and within the City right-of-way to be removed. DPW crews also removed buckthorn shrubs within the right-of-way. City DPW crews also cleared the remaining ash stumps and restored the area.

### **Fiscal Impact**

This item is for information only and does not carry a fiscal impact.

### **Recommendation**

Staff will contact Lake Shore Middle School for any additional information on path usage. The

City does not currently maintain or snow plow the asphalt path. The City could consider removal or resurfacing path.



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**Office of Engineering**

**TO: Public Works Committee**  
**FROM: Kristen Lundeen, Director of Public Works/City Engineer**  
**DATE: August 10, 2022**  
**SUBJECT: 2022 Work Plan (8.10.22)**

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Attached for the Board's review is a copy of the proposed work plan for 2022.

Attachments:  
2022 Work Plan (8.10.22) (PDF)

| <b>Month</b> | <b>Agenda Topics</b>                                                                                                                                                   |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| September    | <ul style="list-style-type: none"> <li>• Building Capital Project Award: City Hall Roof</li> <li>• Drainage CIP Project Prioritization – pending discussion</li> </ul> |
| October      | <ul style="list-style-type: none"> <li>• Building Capital Project Award: City Hall Sanitary Lateral</li> </ul>                                                         |
| November     | <ul style="list-style-type: none"> <li>• Road Program Update</li> </ul>                                                                                                |
| December     | <ul style="list-style-type: none"> <li>•</li> </ul>                                                                                                                    |

**Future Agenda Topics**

- Review of Standard Specifications for Land Development, for update and specifically as it relates to regulations of berms
- Hawthorne Road
- Sidewalk Snow Removal Policy
- Policy language for structures (i.e. Little Free Library) within the building setback
- Discussion regarding path/sidewalk on Range Line Road south of Mequon Road – UPDATE AT AUGUST MEETING

**2022 Completed Items:**

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| <ul style="list-style-type: none"> <li>• Approval of Approving a First Amendment to the Special Event Agreement for Annual Gathering on the Green Festivities in Rotary Park</li> <li>• Authorization of Receipt of Infrastructure Improvements and Execution of a Dedication Agreement with Thiensville-Mequon Youth Baseball Association for Fencing Improvements at River Barn Park</li> <li>• Support of the M-T Trails Foundation, Inc. Application for a WisDOT TAP Grant and Pending MOU/Donation Agreement for an Off Road Path on Highland Road from the OIT to Rotary Park</li> <li>• Approval of the Purchase of a Replacement Plow Truck and a Replacement Mower</li> <li>• Contract Award for the 2022 Road Improvements</li> <li>• Contract Award for the 2022 Crack Sealing Contract</li> <li>• Contract Award for the 2022 GSB-88 Bituminous Seal Contract</li> <li>• Contract Award for Baseball Field Management Services During the 2022 Season</li> <li>• Approval of the Purchase of a Purchase of a CAT Excavator</li> </ul> |  |
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