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Public Works Department

PUBLIC WORKS COMMITTEE

Tuesday, August 10, 2021

6:45 PM

South Conference Room

Minutes

1) Call to Order, Roll Call

Chair Mayr called the meeting to order at 6:45 PM.

Present:

Chair Dale Mayr

Alderman Andrew Nerbun

Alderman Brian Parrish

Also present were Director of Public Works/City Engineer Lundeen, Deputy Director of Public Works Weyker, Assistant City Engineer McCraw, Fleet Superintendent Zeller, Parks and Forestry Superintendent Gies, and Administrative Assistant Deuster.

2) Approval of Minutes

a. July 13, 2021

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Nerbun

AYES: Mayr, Nerbun, Parrish

3) Resolutions

Action requested: review and recommend approval

- a. **RESOLUTION 3868** A Resolution Awarding an Architectural/Engineering Design Services Contract for a Combined Restroom, Concession and Storage Facility at Lemke Park to Kueny Architects, L.L.C. of Pleasant Prairie, Wisconsin in an Amount Not-to-Exceed \$38,000

Parks and Forestry Superintendent Gies stated when the Park and Open Space Board completed their Park and Open Space Plan update in 2019, this was an item that came back in the public survey that there was interest to have a public bathroom at Lemke Park to service a lot of stakeholder users of the park. Lemke park is considered one of our four community parks. The National Parks standards state in order to be considered a community park it would have restroom or some type of facility. There currently is a pavilion on site,

this would accentuate the use of the facility. There will be a cost analysis based on the proposal from Kueny Architects that would give the city the revenue generation from that building. This design would provide for marketing to raise funds for the construction.

Alderman Mayr inquired where sanitary sewer service was in the area.

Director of Public Works/City Engineer Lundeen stated the park is not in the sewer service area. There is sewer in Huntington Park, but there are existing capacity issues.

Alderman Parrish stated while being on the Park and Open Space Board he agreed this was a priority, but also there was a priority with the strategic planning coming up that there is interest in the Civic Campus and moving that forward as well. The main concern he had was moving this forward to have the design sit on the shelf waiting for construction to be moved forward.

Parks and Forestry Superintendent Gies stated the Board understands that there is interest on the Civic Campus and that there has been communication with the Mequon Community Foundation to work through fundraising. At this time there is an expiration on the Impact Fees of five years and some have been close in ending.

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Nerbun

SECONDED BY: Alderman Parrish

AYES: Mayr, Nerbun, Parrish

- b. **RESOLUTION 3870** A Resolution Granting a Permanent Easement to WE Energies for Installation of New Electrical Cables at the City's Department of Public Works Facility at 10800 North Industrial Drive

Director of Public Works/City Engineer Lundeen informed the committee this is an easement to create room for a new line for We Energies to replace one that has been failing. It is on the northern part of the DPW parcel in the building setback, so in an area that we would otherwise not be able to utilize. We Energies has gone through the process to verify any utility conflicts and are otherwise requesting the easement. They have access at the northeast corner of the property and should not have any post construction conflicts.

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Nerbun

SECONDED BY: Alderman Parrish

AYES: Mayr, Nerbun, Parrish

- c. **RESOLUTION 3871** A Resolution Approving a State/Municipal Maintenance Agreement (SMMA) and Three State/Municipal Financial Agreements (SMFA) for a State-Let Highway Project with the Wisconsin Department of Transportation for the County Line Road and Mequon Road Interchanges

Director of Public Works/City Engineer Lundeen stated this is a resolution to cover four agreements. In Public Works staff is looking for consideration and recommendation for the State Municipal Maintenance Agreement (SMMA) which applies to sidewalks. WisDOT's design mandates to include sidewalks which results in the requirement for the local jurisdiction to accept maintenance responsibility for sidewalks. In Mequon, sidewalks are proposed at Highland Road and County Line Road, within Ozaukee County jurisdiction at Port Washington Road, and the state at Mequon Road. The state does not maintain sidewalks nor does the County so they would assign responsibility to local municipality which is Mequon. Staff is requesting if the maintenance agreement is approved, that it be followed with a sidewalk policy discussion, as the City is not outfitted to maintain that amount of sidewalk and would need to visit the conversations of how the city would be able to maintain the sidewalk and the level of service impacts.

Alderman Parrish indicated with the increase of pedestrians in the area, the city should look into additional signage or crosswalks to improve safety in the area.

Alderman Nerbun inquired on Port Washington Lane and west of I-43 on County Line Road and indicated sidewalks are not needed and would not lead to anything for a connection.

Director of Public Works/City Engineer Lundeen stated the connection along Port Washington Road was requested by the Joint M-T Bikeway Commission with the reconstruction of Port Washington Road. Since it is included in the I-43 project the connection was specifically requested, there is a path that would eventually lead to a connection to the Oak Leaf Trail. It was specifically requested and is unlikely what the city would have is a redundant path unless something significantly changed.

Alderman Nerbun made the motion to approve the resolution, conditioned on the removal of sidewalks at the County Line Road and Port Washington Lane intersection, specifically the west side of the intersection on the north and south sides of County Line Road.

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Nerbun

SECONDED BY: Alderman Parrish

AYES: Mayr, Nerbun, Parrish

- d. **RESOLUTION 3873** A Resolution Approving the Following Items: A) The Purchase of a John Deere 624P Loader from Brooks Tractor, Milwaukee, Wisconsin in the Amount of \$232,043; B) The Purchase of Associated Plow & Wing Attachments from Universal Truck Equipment, Inc., Galesville, Wisconsin in the Amount of \$35,947; and C) The Transfer of \$228,715 from Various Department of Public Works Operating Accounts to the Department's Equipment Replacement Account

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Nerbun

AYES: Mayr, Nerbun, Parrish

4) Discussion Items

Discussion and Possible Action

- a. Wisconsin Department of Transportation Presentation on the I-43 North/South Corridor Project
- b. 2021 Drainage Capital Improvement Program - Administrative Update and Upcoming Prioritization Meeting

Director of Public Works/City Engineer Lundeen stated in 2020 the city took a pause on the CIP plan, in the past residents receive a letter notifying them of the upcoming meeting and what their prioritization is on the list that is generated by staff, inviting them to attend the meeting. Staff is looking for a recommendation of when the Public Works Committee would like to hold the public meeting for the drainage CIP. This meeting is typically held on a non-council night due to the amount of residents in attendance.

The board discussed dates and agreed to hold it on a non-council night.

- c. Enhanced Fence on Mequon Road Bridge Over the Milwaukee River

Deputy Director of Public Works Weyker stated WisDOT would be happy to add signage on the bridge if the City will pay for and maintain it. WisDOT did indicate in 2028 there are plans for improvements on Mequon Road.

The Committee clarified that the concern relates to the vehicle and pedestrian interface at the bridge and requested that staff take further action.

- d. No Engine Braking Signs on Mequon Rd

- e. 2021 Work Plan (8.10.21)

Alderman Mayr inquired on having more information provided on the Wasaukee/Freistadt road from the work Germantown is doing.

5) Motion to Adjourn at 7:28 PM.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Nerbun

SECONDED BY: Alderman Parrish

AYES: Mayr, Nerbun, Parrish

Respectfully Submitted,
Casey Deuster
Administrative Assistant