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Public Works Department

PUBLIC WORKS COMMITTEE

Tuesday, August 8, 2023

6:00 PM

South Conference Room

Minutes

1) Call to Order, Roll Call

Chair Schneider called the meeting to order at 6:01 PM

Present:

Chair Kathleen Schneider
Alderman Jeffrey Hansher
Alderman Kelly Tolocko

Also present: Assistant City Engineer McCraw, Deputy Director of Public Works Weyker, Buildings Superintendent Bodoh, Administrative Assistant Schlereth, Kathy & William Kranz (1503 W. Fiesta Lane), Virginia Riositti (1321 W. Fiesta Lane), Gordon Lindemann (1332 W. Fiesta Lane), Kathryn & Charles Western (1907 W. Fiesta Lane), Michelle Salamun (1601 W. Fiesta Lane), Director of Public Works/City Engineer (6:15 PM), City Attorney Sajdak (6:20 PM), District 3 Alderman Mayr (6:32-6:36 PM).

2) Approval of Minutes

a. June 13, 2023, Minutes

Minutes were not voted on due to possible addition of content.

3) Resolutions

Action requested: review and recommend approval

- a. **RESOLUTION 4061** A Resolution Ratifying the Following in Connection with Heating, Ventilation and Air Conditioning (HVAC) Work Performed by Dillett Mechanical of Waukesha, Wisconsin During Fiscal Year 2023: A) An Emergency Repair of the City Hall HVAC System in the Amount of \$16,050; and B) Annualized Expenditures in Excess of \$25,000

RESULT:

Approved by Roll Call Vote [Unanimous]

MOVED BY:

Alderman Hansher

SECONDED BY:

Alderman Tolocko

AYES: Schneider, Hansher, Tolocko

- b. **RESOLUTION 4062** A Resolution Ratifying the Following in Connection with Electrical Work Performed by Gillitzer Electric of Mequon, Wisconsin During Fiscal Year 2023: A) Emergency Motor Replacement and Pump Repair at the Mequon Community Pool in the Amount of \$9,678; B) A Change Order in the Amount of \$6,436 Related to the Installation of New Lighting in the Library Parking Lot; and C) Annualized Expenditures in Excess of \$25,000

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Tolocko

AYES: Schneider, Hansher, Tolocko

- c. **RESOLUTION 4063** A Resolution Authorizing Staff to Enter into Lease Agreements with Enterprise Fleet Management for Three (3) Chevrolet Equinoxes for an Estimated Three-Year Cost of \$57,388

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Schneider

SECONDED BY: Alderman Hansher

AYES: Schneider, Hansher, Tolocko

- d. **RESOLUTION 4060** A Resolution Approving the Following in Connection with a Reforestation and Wetland Restoration Project at the Mequon Nature Preserve, Inc. (MNP): A) A 20-Year Limited-Term Conservation Easement Between the City of Mequon (City) and the Milwaukee Metropolitan Sewerage District (MMSD); B) An Intergovernmental Cooperation Agreement Between the City and MMSD; and C) A Memorandum of Understanding Between the City and MNP

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Schneider

AYES: Schneider, Hansher, Tolocko

4) Discussion Items

Discussion and Possible Action

a. Fiesta Lane Drainage and 2024 Road Program Design RFP

Staff provided a brief background on what has been accomplished so far to attending residents.

At the June meeting rsSmith provided drainage study report that included a project overview, analysis of the drainage issues and identification of flood mitigation alternatives.

Alternatives rsSmith offered were: replacing the culverts at the appropriate size and depth, regrading the ditch to address slope and depth deficiencies and stormwater detention, which would require a private property impact.

After discission the Public Works Committee approved staff to move forward with culvert replacement and ditch regrading as they align well with the 2024 Road Program. Staff indicated that after improvements are complete staff would like to observe the area for at least a year to see if the drainage issue is resolved before removing the project from the CIP list.

Residents expressed concerns about gas line placement interfering with ditches, loss of mature tree and landscaping. Staff clarified that private property impacts will be included on the plans.

Currently City staff presented a draft Request for Proposal (RFP) which would solicit proposals from various engineer consultants. The RFP includes a public information meeting which residents may attend to review the design ahead of construction.

Residents stated water flow has increased from Columbia Creek development.

Chair Schneider stated that water has always drained downhill from Columbia to Fiesta even before houses were built.

Staff encouraged residents to review the drainage study report on the City website that was presented at the June meeting.

Conversation ensued that the City has in place a Stormwater Best Management Practice (BMP) compliance certification program. Stormwater BMPs are certified as a condition of final plat approval or occupancy and are re-certified every fifth year thereafter. A Drainage Letter of Credit is required prior to a building permit for residential and commercial construction. The stormwater facilities are re-certified as a condition of releasing the Letter of Credit.

Chair Schneider called on residents that had indicated they wished to speak.

What does a resolved status look like?

Improved drainage of the roadway with a reduced impact to private property.

Will we still have a ditch or a buried culvert the length of the yard.

The City's standard specifications require a open channel ditch. An example where a buried culvert maybe considered would be if the road is higher than the yard.

Will existing buried culverts that run the length of a yard be removed?

They will be evaluated as part of the design and removed if appropriate.

Will the City reimburse the resident if buried culvert pipes are taken out?

Not if it's in the right-of-way.

Who will pay for the upsizing culverts and regrading ditches?

The design and construction, including culverts and regrading ditches is included in the road program budget.

Will the budget cover all the culverts?

For the Fiesta Lane project, yes. It is anticipated that the design will require replacement of all of the culverts.

Are there plans for City water connection?

No, water utility is voluntary connection is not required. If public water service is desired, the residents can seek a quote for installation.

Is it too early to say if mature trees will be cut down?

Yes, the design and plans need to be completed in order to determine the impact on trees within the right-of-way.

Is it possible that all of Fiesta Lane will be lowered?

Lowering wouldn't benefit drainage because Fiesta Lane is pinned at either end by other streets. The City's traditional process for road reconstruction is to pulverize and overlay which is grinding down the surface then place the asphalt on top. Older subdivisions usually benefit from this process because the additional elevation provides better drainage. It is intended to be a pulverized and overlay or mill and overlay.

Can the City go into a yard and clear out an overgrown swale.

Not for long term overgrowth but if someone intentionally filled in the swale on purpose, then it would be a violation of the City Ordinance and staff could pursue compliance through enforcement.

Columbia Creek water drainage was supposed to go in a retention pond that remains dry. This has not been addressed.

The pond was designed as a dry pond, the drainage report is compliant with what the City approved.

What is the length of the City right of way into our yards?

On Fiesta Lane it's about 25ft from the center of the road on either side.

One of the challenges we face is that Fiesta Lane is one the narrowest right of ways in the City.

Do you have any idea when construction will begin next year?

Usually start after school is out for summer break and finish before school is back in session.

Anyone that has anything in the right of way like invisible dog fence or landscaping they would need to remove them before construction begins. Notice will be given to residents.

Future discussion will take place after the City awards a contract to an engineering firm for design. Resident email addresses were obtained by staff for future communication.

b. Public Works Work Plan (8.8.23)

Time restrictions for another meeting did not allow for a review of the work plan.

5) Adjourn

a. Motion to adjourn at 6:40 PM

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Tolocko

AYES: Schneider, Hansher, Tolocko
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Respectfully Submitted,

Ren Schlereth