



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-8145
Fax: 262-242-9655

www.ci.mequon.wi.us

Public Works Department

PUBLIC WORKS COMMITTEE

Tuesday, July 13, 2021

6:30 PM

Virtual Meeting

ELECTRONIC MEETING NOTICE: Pursuant to the current recommendation of the CDC limiting the size of public gatherings and the various federal and state orders implementing that recommendation, and to help protect our community from the Coronavirus (COVID-19) pandemic, this meeting will be held virtually through the GoToMeeting platform with each member accessing the meeting remotely. Citizens may join the meeting online or by phone. Please go to <https://www.gotomeet.me/KristenLundeen/public-works-commission> to join the meeting online or call into the meeting by dialing 1-877-568-4106 and enter access code 713-854-821.

WRITTEN PUBLIC COMMENTS may be made in writing in advance of the meeting. Written comments should be directed to the Public Works Department at least 2 hours prior to the meeting by email at klundeen@ci.mequon.wi.us addressed to the intended committee. Written public comment may also be deposited in the drop box at City Hall on 11333 N. Cedarburg Road, Mequon at least 2 hours prior to the meeting. Comments received timely will be forwarded to all members of the body for their consideration.

VERBAL PUBLIC COMMENTS will be accepted only from members of the public who register in advance. Registration shall be made by sending an email to Director of Public Works/City Engineer, Kristen Lundeen at klundeen@ci.mequon.wi.us or by leaving a message at 262-236-2938 no later than 2 hours prior to the meeting.

Reasonable accommodations will be made for those citizens who are unable to attend the meeting in the methods identified above upon at least two hours' notice. Notice can be given to the City Clerk's Office at 262-236-2914.

Agenda

- 1) Call to Order, Roll Call
- 2) Approval of Minutes
 - a. June 8, 2021 Minutes

- 3) Resolutions

Action requested: review and recommend approval

- a. **RESOLUTION 3861** A Resolution Rejecting All Bids for the City of Mequon's 2021 Road Improvements Irrigation Removal Contract
- b. **RESOLUTION 3862** A Resolution Awarding the Mequon Business Park Street Light Removal Contract to J Miller Electric of Port Washington, Wisconsin in the Amount of \$42,000
- c. **RESOLUTION 3863** A Resolution Authorizing an Agreement with the Wisconsin Department of Transportation for a Temporary Limited Easement at 9961 North Port Washington Road, in Connection with the I-43 Freeway Expansion Project
- d. **RESOLUTION 3864** A Resolution Awarding a Contract for 2021 Cleaning Services at the Public Safety Building to Vanguard Cleaning Systems, Greenfield, Wisconsin for a Total Not-to-Exceed Cost of \$23,310

4) Discussion Items

- a. 2020 Work Plan (7.13.21)

5) Adjourn

Dated: July 13, 2021

/s/ Dale Mayr, Chair

.....
Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the Public Works Department at 262-236-2913, Monday through Friday, 7:00 AM – 3:30 PM.



See Agenda Packet for
Login and Complete Packet Details
Mequon, WI 53092
Phone: 262-236-8145
Fax: 262-242-9655

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Public Works Department

PUBLIC WORKS COMMITTEE

Tuesday, June 8, 2021

6:30 PM

Virtual Meeting

Minutes

1) Call to Order, Roll Call

Chair Mayr called the meeting to order at 6:30 PM.

Present:

Chair Dale Mayr

Alderman Andrew Nerbun

Alderman Brian Parrish

Also present were Director of Public Works/City Engineer Lundeen, Deputy Director of Public Works Weyker, Parks and Forestry Superintendent Gies, Director of Community Development Tollefson, M-T Rotary Club Member Connie Pukaite, and Administrative Assistant Deuster.

2) Approval of Minutes

a. May 11, 2021 Minutes

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Nerbun

AYES: Mayr, Nerbun, Parrish

3) Resolutions

Action requested: review and recommend approval

- a. **RESOLUTION 3851** A Resolution Approving a Special Event Agreement for the Mequon-Thiensville Sunrise Rotary Club to Utilize Goats as a Tool for Invasive Plant Control in Pukaite Woods

Director of Public Works/City Engineer Lundeen stated last year was a pilot agreement. The event was well received and the group is back again to continue removal of invasive species. The agreement going forward will allow for staff to review and approve on an annual basis without it needing to return to Common Council.

Attachment: 06-08-2021 Mins_Public Works (6427 : June 8, 2021 Minutes)

Alderman Parrish questioned if there were changes would city staff bring it back for review.

Parks and Forestry Superintendent Gies clarified that if the event would change from the agreement in place, it would be similar to other special event agreements, go through Park and Open Space Board, Public Works, and Common Council for approval.

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Nerbun

SECONDED BY: Alderman Parrish

AYES: Mayr, Nerbun, Parrish

- b. **RESOLUTION 3849** A Resolution Identifying Public Improvement Projects within Tax Increment District No. 3 for Design and Development Prior to April 15, 2023

Community Development Director Tolleffson stated the resolution is intended to review and document the Committee of the Whole-Town Center Workshop. These were the concenses projects and staff listed a number of concept ideas that council members indicated they were interested in exploring. This gives direction to staff to pursue the public improvement projects, it does not authorize any expenditures of those projects because many of the projects will require resources across multiple departments and coordination with multiple governmental entities. This gives staff the direction for the projects and prior to any expenditures staff would bring the item forward for Common Council approval.

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Nerbun

AYES: Mayr, Nerbun, Parrish

- c. **RESOLUTION 3850** A Resolution Authorizing the City of Mequon's Notice of Intent to We Energies for the Relocation of Overhead Utilities within Town Center Tax Increment District No. 3

Director of Community Development Tollefson stated after the workshop staff reached out to We Energies. Once they receive the City's notice of intent they will assemble a design team to get closer to an understanding of the cost and timing of the project.

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Nerbun

SECONDED BY: Alderman Parrish

AYES: Mayr, Nerbun, Parrish

- d. **RESOLUTION 3852** A Resolution Approving the Purchase and Installation of a Replacement Plow Truck and Related Components from Lakeside International, LLC Milwaukee, Wisconsin, Universal Truck Equipment, Galesville, Wisconsin and Olson Trailer & Body, Green Bay, Wisconsin for a Total Cost of \$199,433

Deputy Director of Public Works Weyker stated the City took a year off of purchasing a plow truck last year and provided comparison's from 2019 to current. Overall it is up 9.7% from two years ago.

Alderman Mayr inquired what the 60 month extended warranty cover.

Deputy Director of Public Works Weyker stated it is on the truck and chassis of the build.

Director of Public Works/City Engineer Lundeen clarified the City typically doesn't normally receive a warranty of this length.

Deputy Director of Public Works Weyker stated it comes with a 24 month warranty and this extends it per the recommendation from the Fleet Superintendent Zeller.

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Nerbun

AYES: Mayr, Nerbun, Parrish

- e. **RESOLUTION 3853** A Resolution Authorizing Execution of a Contract with D&H Demolition, LLC, of Milwaukee, Wisconsin for Demolition of the Property Located at 10036 N. Port Washington Road in an Amount Not to Exceed \$78,452, Plus the Applicable Costs of Electrical Utility Disconnection

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Nerbun

SECONDED BY: Alderman Parrish

AYES: Mayr, Nerbun, Parrish

4) Discussion Items

a. Little Free Library Policy Discussion

Director of Public Works/City Engineer Lundeen stated there was an inquiry on one location and she had concerns of placement within the City right-of-way and how staff would administer the request, but thought if it was a singular request, staff would work through the logistics and determine the best methodology. In short order staff has since received 3 more inquiries totaling to 4. Inadvertently staff found out Public Works and Community Development were unintentionally passing the inquiries back and forth because Public Works was stating they could be installed but not within the right of way and Community Development was indicating that they could be installed but must be within the right of way. Recognizing the logistical constraints and concerns on behalf of both staffs as it relates to regulating them, should the City chose to do so, and doing more research. Staff stated it was worth a policy discussion with feedback from the committee.

The committee discussed the concern of if it is private property having a possible ordinance change to allow within a set-back with notification to neighbors of the structure.

The Committee agreed the library's should be located on private property and not within the road right-of-way. The Committee directed staff to explore allowing structures such as the Little Free Library and other similar structures within the building setback that did not require significant administration.

b. 2020 Work Plan (6.8.21)

Director of Public Works/City Engineer Lundeen provided an update to the 2021 Work Plan.

5) Adjourn

a. Adjourn at 7:05 PM.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Nerbun

SECONDED BY: Alderman Parrish

AYES:	Mayr, Nerbun, Parrish
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Respectfully Submitted,

Casey Deuster
Administrative Assistant

Attachment: 06-08-2021 Mins_Public Works (6427 : June 8, 2021 Minutes)



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Office of Public Works Committee

TO: Public Works Committee
FROM: Jeremy Dandy, Engineering Technician
DATE: July 13, 2021
SUBJECT: RESOLUTION 3861 A Resolution Rejecting All Bids for the City of Mequon's 2021 Road Improvements Irrigation Removal Contract

Background

At its March meeting, the Public Works Committee authorized staff to advertise the 2021 Annual Road Program. The City intends to complete all of the preparatory work in the Mequon Business Park (MBP) ahead of road resurfacing work slated for 2022. For the MBP Irrigation contract base bid, staff advertised for the removal of the system at an estimated cost of \$55,000.

Analysis

Staff held a pre-bid conference on June 22, 2021, which was attended by only one potential bidder, Mid City Corporation of Butler, WI.

A bid opening was conducted on June 29, 2021, and staff received one bid from Mid-City Corporation. The low base bid was \$122,250. The low bid is approximately 220% more than the original estimate. The estimate was based on the alternate bid items previously provided in the 2020 Road Improvement Program.

Subcontractors and plumbing contractors specifically are at a premium. Increased construction, issues with supply chain and general employment demand have increased many construction-related costs. This is the first 2021 contract the Engineering Division bid that resulted in bids out of context with the original estimate. Staff will follow up to review both the lack of interest in the project, the scope of services, and the timeline for completion. Modifications will be made as required and incorporated into revised contract documents.

Staff recommends rebidding the contract later this fall or with the 2022 Road Improvements Program. The rebidding of the contract could bring in more equitable bids for this item. There is a chance that the rebidding efforts could result in a higher bid but the addition of this item to a larger project will allow for more competitive pricing.

Fiscal Impact

The bid rejection has little impact to the 2021 Road Improvements Program. Staff anticipates that rebidding the project will result in a more cost-effective price for the City.

Recommendation

Staff recommends that the Public Works Committee favorably endorse, and the Common Council approve the resolution rejecting the bid for the 2021 Road Improvements Irrigation

System Removal contract. Subsequently, staff will re-advertise the project and seek more competitive bids.

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 3861

A Resolution Rejecting All Bids for the City of Mequon's 2021 Road Improvements Irrigation
Removal Contract

RECITALS

A. The City of Mequon Engineering Division has advertised and received bids for the 2021 Road Improvements Irrigation Removal Contract.

B. Staff has reviewed the various bids and contractor qualifications for the contracts.

C. The lowest bid amount is approximately 220% more than estimated, and on that basis, staff made a recommendation to reject the bid to the Public Works Committee.

D. The Committee on Public Works at its meeting on July 13, 2021, agreed with staff's recommendation.

BASED ON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin, that:

1. The bid for the City of Mequon's 2021 Road Improvements Irrigation Removal Contract is rejected.

2. Staff is authorized to re-advertise to solicit bids for the project with a potential award in 2022.

Approved by: John Wirth, Mayor

Date Approved: July 13, 2021

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on July 13, 2021.

Caroline Fochs, City Clerk



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Office of Engineering

TO: Public Works Committee
FROM: Jeremy Dandy, Engineering Technician
DATE: July 13, 2021
SUBJECT: RESOLUTION 3862 A Resolution Awarding the Mequon Business Park Street Light Removal Contract to J Miller Electric of Port Washington, Wisconsin in the Amount of \$42,000

Background

At its March meeting, the Public Works Committee authorized staff to advertise the 2021 Road Improvements Street Light Removal project. The City intends to complete all of the preparatory work in the Mequon Business Park (MBP) ahead of road resurfacing work slated for 2022.

The MBP streetlights will be removed as WE Energies will be installing new light poles and fixtures which will then be owned and operated by WE Energies, relieving the City of the ownership and maintenance of the current Phase 1 lighting. The estimate for lighting removal was \$42,510.

Analysis

The City received three bids for the 2021 Road Improvements Street Light Removal contract with a low base bid of \$30,630 from J Miller Electric of Port Washington. The low bid is approximately 28% less than staff's original estimate. Bidding with a base bid and additives was completed to ensure bids did not exceed available funds for the project and to allow the City to award as many additives as needed to efficiently utilize available funds. The bid opening sheet is attached.

Additive amounts for disconnect and removal of control cabinet and the restoration of disturbed areas in MBP are recommended for award with the base bid items for a total of \$38,174, which is approximately 10% less than the original estimate for this work in the park.

Base Bid - Removal of Street Lights (Phase 1) in MBP	\$30,630.00
Additive Bid Item A1 - Disconnect and Remove Control Cabinet	\$1,044.00
Additive Bid Item A2 - Restoration of Disturbed Areas	\$6,500.00
Total	\$38,174.00

J Miller Electric has performed acceptable work of this type for the City in the past. Work on this contract can start as soon as the contract is fully executed and has a completion date of September 15, 2021.

Fiscal Impact

On February 12, 2019, the Common Council approved a \$5.1 million bond issuance for a 3-year borrowing for the road program between 2019 and 2021. This is the third year of the aforementioned three-year program funded by long term bonding which included \$650,000 for parking lot improvements.

Previously, the Public Works Committee and Common Council requested consideration of adding a contingency to the award amounts. Therefore, staff is recommending that the resolution approve an amount not to exceed \$42,000, which includes a contingency of approximately 10% for additionally authorized efforts that may result from unknown field conditions.

The MBP Lighting project will be paid for from the following accounts:

Capital Account (410780-720017-10001) Road and Parking Lot Program - up to \$42,000.

There is adequate funding available in the accounts shown above to award this project.

Recommendation

It is staff's recommendation that the Public Works Committee favorably endorse, and the Common Council approve the attached resolution awarding the 2021 Road Improvements Lighting Removal contract to J Miller Electric, Port Washington, Wisconsin for a contract award of \$42,000.

Attachments:

3098B-21 Lighting Removal Bid Opening Sheet (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 3862

A Resolution Awarding the Mequon Business Park Street Light Removal Contract to J Miller Electric of Port Washington, Wisconsin in the Amount of \$42,000

RECITALS

- A. The Mequon Business Park (MBP) is host to many businesses within the City of Mequon.
- B. The streetlights in MBP that were constructed in the early 1990's (Phase 1) have reached the end of their useful life and require replacement.
- C. The City of Mequon Engineering Division has advertised and received bids for streetlighting removal in MBP to include removal of lights poles and fixtures, removal of concrete pole bases, and disconnection of the lighting from the control cabinet, control cabinet removal and restoration.
- D. Staff has reviewed the various bids and contractor qualifications.
- E. Staff has determined that the bids received are reasonable and that adequate funds are available to accomplish the work, and on that basis has made a recommendation to the Public Works Committee.
- F. Adequate funds for this contract are available in the Capital Accounts 410780-720017-10001 - Road and Parking Lot Program.
- G. To provide for additional services that may be required depending on field conditions and base stability, the contract award amount shall be affirmed with a contingency, for a total not-to-exceed cost of \$42,000.
- H. The Committee on Public Works at its meeting on July 13, 2021, approved staff's recommendation.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin that:

1. The Agreement for the 2021 Road Improvements Streetlighting Removal project, as let for bid, is approved, and awarded to J Miller Electric of Port Washington, Wisconsin, in an amount not-to-exceed \$42,000, subject to any clerical, technical and/or legal changes deemed necessary and appropriate by the City Attorney.

2. The Mayor and the City Clerk are authorized and directed to execute and deliver the same.

Approved by: John Wirth, Mayor

Date Approved: July 13, 2021

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on July 13, 2021.

Caroline Fochs, City Clerk



11333 N. Cedarburg Road, 60W
Mequon, Wisconsin 53092

3.b.a

CITY OF MEQUON

WISCONSIN

BIDS RECEIVED FOR: 2021 ROAD IMPROVEMENTS FILE #3098B-21 Lighting Removal

BID OPENING: 6/29/2021 1:00 PM
DATE TIME

BIDDER	TOTAL BASE BID	Additive A1	Additive A2
Frank Gillitzer Electric	\$78,329.00	\$540.00	\$3,803.00
J Miller Electric	\$30,630.00	\$1,044.00	\$6,500.00
McKenna Electric	\$172,000.00	\$5,000.00	\$15,000.00

Attachment: 3098B-21 Lighting Removal Bid Opening Sheet (RESOLUTION 3862 : 2021 MBP Lighting



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Fax: 262-242-9655

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Office of Public Works

TO: Public Works Committee
FROM: Kristen Lundeen, Director of Public Works/City Engineer
DATE: July 13, 2021
SUBJECT: RESOLUTION 3863 A Resolution Authorizing an Agreement with the Wisconsin Department of Transportation for a Temporary Limited Easement at 9961 North Port Washington Road, in Connection with the I-43 Freeway Expansion Project

Background

The Wisconsin Department of Transportation (WisDOT) is requesting a temporary limited easement (TLE) on City-owned property (9961 North Port Washington Road). The TLE includes 0.056 acres of impact, and will require removal of existing landscaping.

The Water Utility Commission previously approved the compensation. As the property is owned by the City of Mequon, the Common Council must authorize the temporary easement on the property.

Analysis

The purpose of the TLE will be to reconstruct Port Washington Road due to the installation of a full interchange at County Line Road. As indicated, the impact will be temporary and only required during construction. Upon completion, the property will be vegetated with grass seed, but the Water Utility will be responsible for replacement landscaping.

Fiscal Impact

WisDOT hired Corre to complete an appraisal of the property and calculate the value of the impact of the TLE. Based upon that analysis, WisDOT is offering \$933 in compensation for the TLE and an additional \$7,750 for replacement of landscaping, rounding to \$8,700 total.

Recommendation

As indicated, the Mequon Water Utility Commission approved authorizing the TLE at its meeting on June 8, 2021. Subsequently, a recommendation from the Public Works Committee is forthcoming on July 13, 2021.

Attachments:
WisDOT TLE (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 3863

A Resolution Authorizing an Agreement with the Wisconsin Department of Transportation for a Temporary Limited Easement at 9961 North Port Washington Road, in Connection with the I-43 Freeway Expansion Project

RECITALS

A. WisDOT has requested a temporary limited easement on City of Mequon property (9961 North Port Washington Road) for the purpose of reconstructing Port Washington Road to accommodate the new interchange at County Line Road.

B. The temporary limited term easement encompasses 0.056 acres on the east side of the property.

C. The temporary limited term easement expires at the completion of the construction project.

D. Authorization requires the City to execute an Agreement for Purchase.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin that:

1. The Agreement for Purchase for Project I.D.: 1229-04-23 is approved, subject to any clerical, technical and/or legal changes deemed necessary and appropriate by the City Attorney.

2. The Mayor and the City Clerk are authorized and directed to execute and deliver the same.

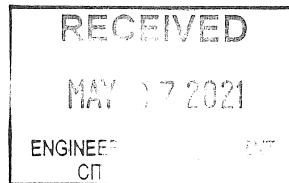
Approved by: John Wirth, Mayor

Date Approved: July 13, 2021

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on July 13, 2021.

Caroline Fochs, City Clerk

WisDOT Division of Transportation
System Development
 Southeast Region
 141 NW Barstow Street
 PO Box 798
 Waukesha WI 53187-0798



Governor Tony Evers
Secretary Craig Thompson
wisconsindot.gov
 Telephone: (262) 548-5903
 FAX: (262) 548-5888
 Email: ser.dtsd@dot.wi.gov



May 6, 2021

CERTIFIED MAIL
 7017 3040 0000 0632 2074

CITY OF MEQUON
 11333 N. CEDARBURG ROAD
 MEQUON, WI 53092

Reference: Initiation of Negotiations-AS
 Project ID: 1229-04-23, Parcel No. 23
 I-43 NORTH SOUTH FREEWAY
 IH - 043, Ozaukee County

Dear CITY OF MEQUON:

As you may know, the Wisconsin Department of Transportation (WisDOT) is planning a highway safety project in your area. This project will affect your property and I look forward to working with you to answer your questions.

In compliance with Wisconsin statutes and federal regulations, I am writing to initiate negotiations to acquire property and/or property interests needed for the above highway project.

To explain the process, I ask you to review the following documents:

- Legal description of the land and/or interest(s) needed for the project
- Names of neighboring landowners affected by the project
- Appraisal Guidelines and Agreement
- Appraisal Report
- Agreement for Purchase and Sale of Real Estate
- "The Rights of Landowners Under Wisconsin Eminent Domain Law" pamphlet

Based on the fair market value of your affected interests, the Wisconsin Department of Transportation has determined compensation to be: \$8,700.00.

Allocation	Description	Size	Unit	Per Unit	Value (\$)
Temporary Limited Easement (TLE)		0.056	Acres	\$16,660.71	\$933.00
Other	Landscaping				\$7,750.00
Appraiser Rounding					\$17.00

Total Allocation \$8,700.00

Return the Agreement for Purchase in the enclosed envelope for final review and approval. Once WisDOT is satisfied that the negotiations are complete, we will send you a fully executed (signed) copy of the agreement and I will contact you to arrange for payment and closing. Please note that your signature alone on the Agreement for Purchase and Sale of Real Estate is not sufficient to result in an enforceable contract for the purchase of the needed property.

Attachment: WisDOT TLE (RESOLUTION 3863 : CC Booster Station TLE (WisDOT))

If you are not satisfied with the compensation offered for your property, you have 60 days and no later than July 8, 2021 to obtain a second appraisal from a qualified appraiser of your choice. Please see the enclosed Appraisal Guidelines and Agreement document for requirements for reimbursement of another appraisal. If your appraisal report is submitted to my office after the 60-day statutory date, the department may consider it for negotiation purposes, but it will not be eligible for reimbursement.

I want you to be satisfied that the Wisconsin Department of Transportation treated you fairly, we answered your questions, addressed your concerns, and fully considered your property and property interests. I am happy to provide any additional information requested, if available, or discuss any additional concerns. Please contact me at 262-548-6457 or email me at dean.veling@dot.wi.gov.

Thank you for your part in contributing to safer Wisconsin roadways.

Sincerely,



Dean Veling
Real Estate Specialist

Enclosures

Attachment: WisDOT TLE (RESOLUTION 3863 : CC Booster Station TLE (WisDOT))

AGREEMENT FOR PURCHASE AND SALE OF REAL ESTATE - SHORT FORM

Wisconsin Department of Transportation
RE1895 10/2018

THIS AGREEMENT made and entered into by and between City of Mequon, hereinafter called Seller, and the Wisconsin Department of Transportation. If accepted, this offer can create a legally enforceable contract. Both parties should read this document carefully and understand it before signing.

Seller and the Wisconsin Department of Transportation agree that the Wisconsin Department of Transportation is purchasing this property for highway or other transportation related purposes, within the meaning of Chapter 84 of the Wisconsin Statutes.

Seller warrants and represents to the Wisconsin Department of Transportation that Seller has no notice or knowledge of any of the following:

- 1) Planned or commenced public improvements which may result in special assessments which would otherwise materially affect the property, other than the planned transportation facility for which the Wisconsin Department of Transportation is purchasing this property;
- 2) Government agency or court order requiring repair, alteration, or correction of any existing condition;
- 3) Shoreland or special land use regulations affecting the property; and,
- 4) Underground storage tanks and the presence of any dangerous or toxic materials or conditions affecting the property.

DESCRIPTION: The Seller agrees to sell and the Wisconsin Department of Transportation agrees to buy, upon the terms and conditions hereinafter named, the following described real estate situated in Ozaukee County, Wisconsin:

Legal description is attached hereto and made a part hereof by reference.

The purchase price of said real estate shall be the sum of Eight Thousand Seven Hundred and 0/100 Dollars, (\$8,700.00) payable in full by check at closing.

General taxes shall be prorated at the time of closing based on the net general taxes for the current year, if known, otherwise on the net general taxes for the preceding year.

Seller shall, upon payment of purchase price, convey the property by warranty deed or other conveyance provided herein, free and clear of all liens and encumbrances, including special assessments, except recorded public utility easements and recorded restrictions on use running with the land or created by lawfully enacted zoning ordinances and none, provided none of the foregoing prohibit present use.

Legal possession of premises shall be delivered to the Wisconsin Department of Transportation on the date of closing.

Physical occupancy of property shall be given to the Wisconsin Department of Transportation on the date of closing. Seller may not occupy property after closing unless a separate lease agreement is entered into between the Wisconsin Department of Transportation and Seller.

SPECIAL CONDITIONS: None noted

This agreement is binding upon acceptance by the Wisconsin Department of Transportation as evidenced by the signature of an authorized representative of the Wisconsin Department of Transportation. If this agreement is not accepted by the Wisconsin Department of Transportation within 30 days after Seller's signature, this agreement shall be null and void.

This transaction is to be closed at the office of TBD on or before TBD or at such other time and place as may be agreed to in writing by the Seller and the Wisconsin Department of Transportation.

No representations other than those expressed here, either oral or written, are part of this sale.

Attachment: WisDOT TLE (RESOLUTION 3863 : CC Booster Station TLE (WisDOT))

Seller and the Wisconsin Department of Transportation agree to act in good faith and use diligence in completing the terms of this agreement. This agreement binds and inures to the benefit of the parties to this agreement and their successors in interest, assigns, personal representatives, heirs, executors, trustees, and administrators.

Seller Signature / Title

Date

City of Mequon

Print Name

Seller Signature

Date

Print Name

Seller Signature

Date

Print Name

Seller Signature

Date

Print Name

The above agreement is accepted.

Signature

Date

Print Name

Title

Must be signed by administrator or an authorized representative of the Wisconsin Department of Transportation.

Project ID
1229-04-23

Parcel No.
23



This instrument was drafted by
Wisconsin Department of Transportation

Project ID 1229-04-23

Parcel No.
23
Page 2 of 2

Packet Pg. 20

Attachment: WisDOT TLE (RESOLUTION 3863 : CC Booster Station TLE (WisDOT))

LEGAL DESCRIPTION

Temporary Limited Easement for the right to construct cut and/or fill slopes and construct a driveway, including for such purpose the right to operate the necessary equipment thereon and the right of ingress and egress as long as required for such public purpose, including the right to preserve, protect, remove, or plant thereon any vegetation that the highway authorities may deem necessary or desirable, in and to the following tract of land in the City of Mequon, Ozaukee County, State of Wisconsin, described as:

That part of Lot 1, Certified Survey Map 3705 as described in Document 8814362 in the Southwest 1/4 of the Southwest 1/4 of Section 32, Township 9 North, Range 22 East, described as follows:

Beginning at the Southeast corner of said Lot 1; thence North 77°15'13" West along the south line of said Lot 1, 17.00 feet; thence North 12°44'47" East, 102.10 feet; thence North 77°15'13" West, 8.00 feet; thence North 12°44'47" East, 27.90 feet to the north line of said Lot 1; thence South 77°15'13" East along said north line, 25.00 feet to the east line of said Lot 1; thence South 12°44'47" West along said east line, 130.00 feet to the point of beginning.

Said parcel contains **0.056 acres**, more or less.

The above temporary limited easement is to terminate upon the completion of this project or on the day the highway is open to the traveling public, whichever is later.

Attachment: WisDOT TLE (RESOLUTION 3863 : CC Booster Station TLE (WisDOT))

Color Key to Real Estate Interests

Fee (Fee Simple) – Pink

Fee simple is a term that refers to real estate or land ownership. The owner of the property has full and irrevocable ownership of the land and any improvements on that land. Fee simple is the highest form of property ownership.

PLE (Permanent Limited Easement) – Green

Permanent Limited Easement (PLE) is a right for construction and maintenance purposes, as defined herein, including the right to operate necessary equipment thereon and the right of ingress and egress, as long as required for such public purpose, including the right to preserve, protect, remove, or plant thereon any vegetation that the highway authorities may deem necessary or desirable. But without prejudice to the owner's right to make or construct improvement on said lands or to flatten the slopes, providing said activities with not impair or otherwise adversely affect the highway facilities. A PLE is a permanent acquisition for a specific purpose. It is typically used for construction outside the normal right-of-way that does not seriously impair the property owner's use but does require occasional access for maintenance purposes.

TLE (Temporary Limited Easement) – Blue

Temporary Limited Easement (TLE) is a right for construction purposes, as defined herein, including the right to operate necessary equipment thereon and the right of ingress and egress, as long as required for such public purpose, including the right to preserve, protect, remove, or plant thereon any vegetation that the highway authorities may deem necessary or desirable. All TLE's are to expire at the completion of the construction project for which this instrument is given.

PL (Property Line) - Orange

Property Line (PL) the boundary line between two pieces of property.

CONVENTIONAL SYMBOLS			
SECTION LINE	----	PARCEL NUMBER	(25)
QUARTER LINE	----	UTILITY NUMBER	(40)
SIXTEENTH LINE	----		
NEW REFERENCE LINE	----	SECTION CORNER	(18 23 24 16 15 9)
NEW R/W LINE	----	R/W MONUMENT	●
EXISTING R/W LINE	----	NON-MONUMENTED R/W POINT	○
PROPERTY LINE	----	NOTATION FOR COMBUSTIBLE FLUIDS	CAUTION
LOT, TIE, AND OTHER MINOR LINES	----	FOUND IRON PIN	IP
SLOPE INTERCEPT	----	VALVE (GAS, WATER, ETC.)	⊙ (TYPE)
CORPORATE LIMITS	----	SIGN	⊥ SIGN
UNDERGROUND FACILITY (COMMUNICATIONS, ELECTRIC, ETC)	W (TYPE)	OFF-PREMISE SIGN	#1-25 SIGN
FEE ACQUISITION AREA (HATCHING VARIES BY OWNER)	----		
TEMP. LIMITED EASEMENT AREA	----	ACCESS CONTROLLED BY ACQUISITION	----
EASEMENT AREA (HIGHWAY, PERMANENT LIMITED, OR RESTRICTED DEVELOPMENT)	----	NO ACCESS (BY STATUTORY AUTHORITY)	----
TRANSMISSION STRUCTURES	----	ACCESS RESTRICTED (BY PREVIOUS PROJECT OR CONTROL)	----
BUILDING	----	NO ACCESS (NEW HIGHWAY)	----
BUILDING (TO BE REMOVED)	----	NATIONAL GEODETIC SURVEY MONUMENT	⊙
BRIDGE	----	SIXTEENTH CORNER MONUMENT	⊙
		PARALLEL OFFSETS	----

CONVENTIONAL UTILITY SYMBOLS		CURVE DATA ABBREVIATIONS	
WATER	W	LONG CHORD	LCH
GAS	G	LONG CHORD BEARING	LCB
TELEPHONE	T	RADIUS	R
OVERHEAD TRANSMISSION LINES	OH	DEGREE OF CURVE	D
ELECTRIC	E	CENTRAL ANGLE	Δ / DELTA
CABLE TELEVISION	TV	LENGTH OF CURVE	L
FIBER OPTIC	FO	TANGENT	T
SANITARY SEWER	SAH	DIRECTION AHEAD	DA
STORM SEWER	SS	DIRECTION BACK	DB
ELECTRIC TOWER	⊠		
POWER POLE	⊙		
TELEPHONE POLE	⊙		
TELEPHONE PEDESTAL	⊙		

CONVENTIONAL ABBREVIATIONS			
ACCESS RIGHTS	AR	OUTLOT	OL
ACRES	AC	PAGE	P
AHEAD	AH	POINT OF TANGENCY	PT
ALUMINUM	ALUM	PROPERTY LINE	PL
AND OTHERS	ET AL	RECORDED AS (100')	
BACK	BK	REEL / IMAGE	R/I
BLOCK	BLK	REFERENCE LINE	R/L
CENTERLINE	C/L	PERMANENT LIMITED EASEMENT	PLE
CERTIFIED SURVEY MAP	CSM	POINT OF BEGINNING	POB
CONCRETE	CONC	POINT OF CURVATURE	PC
COUNTY	CO	POINT OF COMPOUND CURVE	PCC
COUNTY TRUNK HIGHWAY	CTH	POINT OF INTERSECTION	PI
DISTANCE	DIST	REMAINING	REM
CORNER	COR	RESTRICTIVE DEVELOPMENT EASEMENT	RDE
DOCUMENT NUMBER	DOC	RIGHT	RT
EASEMENT	EASE	RIGHT OF WAY	R/W
EXISTING	EX	SECTION	SEC
GAS VALVE	GV	SEPTIC VENT	SEPV
GRID NORTH	GN	SQUARE FEET	SF
HIGHWAY EASEMENT	HE	STATE TRUNK HIGHWAY	STH
IDENTIFICATION	ID	STATION	STA
LAND CONTRACT	LC	TELEPHONE PEDESTAL	TP
LEFT	LT	TEMPORARY LIMITED EASEMENT	TLE
MONUMENT	MON	TRANSPORTATION PROJECT PLAT	TPP
NATIONAL GEODETIC SURVEY	NGS	UNITED STATES HIGHWAY	USH
NUMBER	NO	VOLUME	V

THIS PLAT IS A GRAPHIC REPRESENTATION AND IS FOR REFERENCE PURPOSES ONLY. DEEDS MUST BE CHECKED TO DETERMINE PROPERTY BOUNDARIES AND ACCESS RIGHTS.

NOTES:

POSITIONS SHOWN ON THIS PLAT ARE BASED ON THE WISCONSIN COUNTY COORDINATE SYSTEM, OZAUKEE COUNTY ZONE, NAD-83 (2007) ADJUSTMENT (IN US SURVEY FEET). COORDINATES SHOWN ARE GRID COORDINATES AND ARE TO BE USED AS GRID OR GROUND VALUES ON THIS PLAT.

RIGHT OF WAY MONUMENTS ARE TYPE 2 MONUMENTS (TYPICALLY 3/4"x24" REBAR) AND WILL BE PLACED PRIOR TO COMPLETION OF THE PROJECT.

RIGHT OF WAY BOUNDARIES ARE DEFINED WITH COURSES OF THE PERIMETER OF THE HIGHWAY LANDS REFERENCED TO THE U.S. PUBLIC LAND SURVEY SYSTEM OR OTHER "SURVEYS OF PUBLIC RECORD".

PROPERTY LINES SHOWN ON THIS PLAT ARE DRAWN FROM DATA DERIVED FROM MAPS AND DOCUMENTS OF PUBLIC RECORD AND/OR EXISTING OCCUPATIONAL LINES. THIS MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES, EXCLUDING RIGHT-OF-WAY LINES, AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE FIELD SURVEY.

FOR CURRENT ACCESS/DRIVEWAY INFORMATION, CONTACT THE PLANNING UNIT OF THE WISCONSIN DEPARTMENT OF TRANSPORTATION OFFICE IN WAUKESHA.

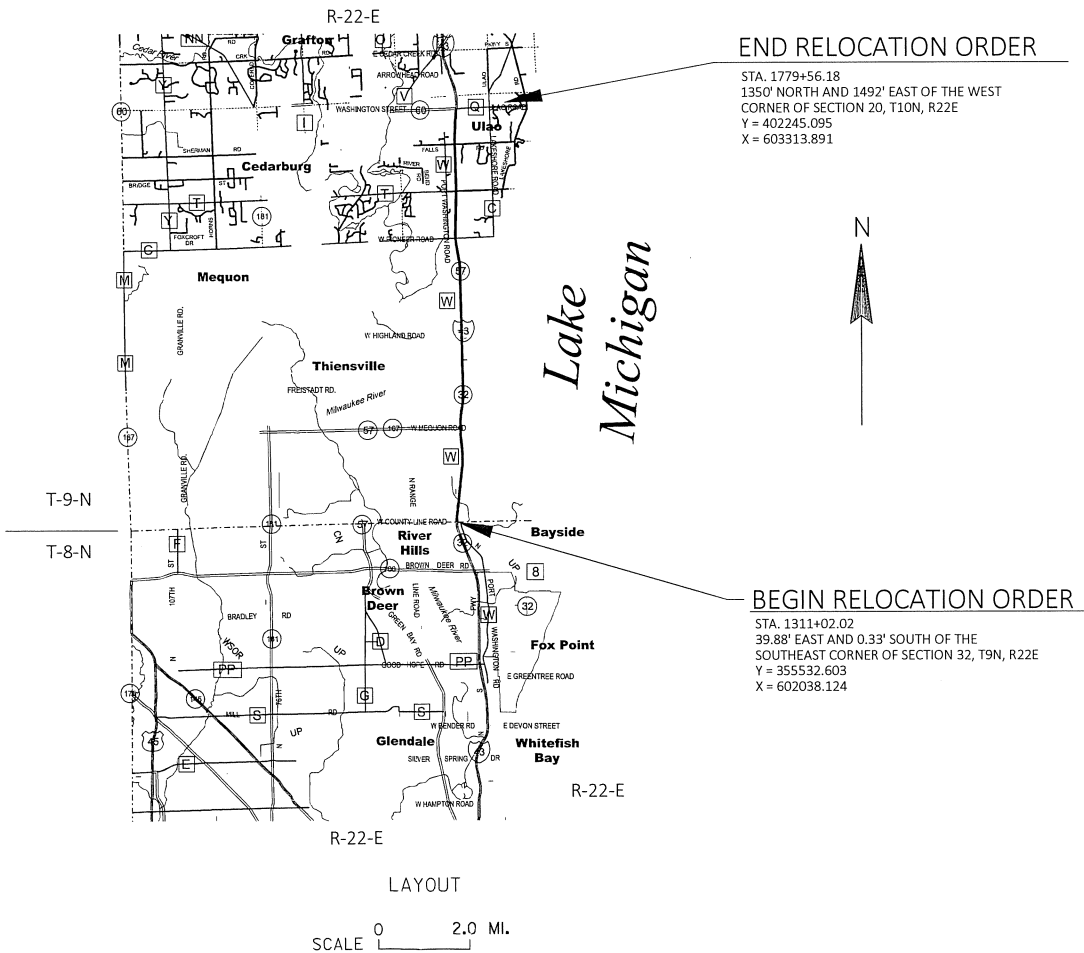
INFORMATION FOR BASIS OF EXISTING HIGHWAY RIGHT-OF-WAY POINTS OF REFERENCE AND ACCESS CONTROL ARE LISTED ON DETAIL SHEETS.

DIMENSIONING FOR THE NEW RIGHT-OF-WAY IS MEASURED ALONG AND PERPENDICULAR TO NEW REFERENCE LINES.

A TEMPORARY LIMITED EASEMENT (TLE) IS A RIGHT FOR CONSTRUCTION PURPOSES. AS DEFINED HEREIN. INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON. THE RIGHT OF INGRESS AND EGRESS. AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE. ALL (TLES) ON THIS PLAT EXPIRE AT THE COMPLETION OF THE CONSTRUCTION PROJECT FOR WHICH THIS INSTRUMENT IS GIVEN.

A PERMANENT LIMITED EASEMENT (PLE) IS A RIGHT FOR CONSTRUCTION AND MAINTENANCE PURPOSES. AS DEFINED HEREIN. INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON AND THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE. BUT WITHOUT PREJUDICE TO THE OWNER'S RIGHTS TO MAKE DR CONSTRUCT IMPROVEMENTS ON SAID LANDS OR TO FLATTEN THE SLOPES. PROVIDING SAID ACTIVITIES WILL NOT IMPAIR OR OTHERWISE ADVERSELY AFFECT THE HIGHWAY FACILITIES.

AN EASEMENT FOR HIGHWAY PURPOSES (HE), AS LONG AS SO USED. INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE.



TOTAL NET LENGTH OF CENTERLINE - 9.122 MI.

R/W PROJECT NUMBER 1229-04-23	SHEET NUMBER 4.01	TOTAL SHEETS --
PLAT OF RIGHT OF WAY REQUIRED FOR IH-43 NORTH - SOUTH FREEWAY W. COUNTY LINE RD.- HIGHWAY 60 IH-43 OZAUKEE COUNTY		
CONSTRUCTION PROJECT NUMBER 1229-04-71 1229-04-74 1229-04-76		



7711 N. Port Washington Road
Milwaukee, Wisconsin 53217
414.751.7200
kapurinc.com

ORIGINAL PLANS PREPARED BY



8/17/2020
(Date)

Brian M. Dodge
BRIAN M. DODGE
KAPUR & ASSOCIATES
P.L.S. NUMBER 2848

REVISION DATE
01/21/2021
03/05/2021

STATE OF WISCONSIN
DEPARTMENT OF TRANSPORTATION

APPROVED FOR THE DEPARTMENT
DATE: 09/08/20
(Signature)

SCHEDULE OF LANDS & INTERESTS REQUIRED

OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO THE DEPARTMENT.

* DENOTES AREAS COMPUTED

PARCEL NUMBER	SHEET NUMBER	*OWNER	INTEREST REQUIRED	R/W ACRE(S) REQUIRED (ACRES)				TLE AREA	PLE AREA	PARCEL NUMBER
				NEW	EXISTING	TOTAL	HE			
1	4.07	JAMES A VITUCCI	FEE, TLE	0.010		0.010		0.020		1
2	4.07	CHRISTOPHER J DUNLOP	TLE					0.008		2
3	4.07	MICHAEL T. TROTNOW	TLE					0.012		3
4	4.09	GEORGE E LEDERER	FEE,	0.028		0.028				4
5	4.09	THEODORE A CLAUSING	FEE	0.080		0.080				5
6	4.09	AMIR YAVOR	FEE, TLE	0.035		0.035		0.010		6
7	4.09	TEISUTIS MIKALASKAS & ALINA MIKALUSKIENE	FEE	0.047		0.047				7
8	4.09	SCOTT A. NEHRING	FEE	0.117		0.117				8
9	4.09	JLT INVESTMENS LLC	FEE, TLE	0.067		0.067		0.071		9
10(3)	4.09	CITY OF MEQUON	TLE					0.142		10
11	4.12	JESSICA DICKSON	FEE	0.059		0.059				11
12	4.26	EAST MEQUON IVA LLC	FEE, TLE	0.015		0.015		0.120		12
13	4.26	MAJOR PHARMACEUTICALS, LLC	FEE, TLE	0.034		0.034		0.069		13
14	4.26	EAST MEQUON III LLC	FEE, TLE	0.024		0.024		0.066		14
15(3)	4.27 - 4.29	MEQUON WI SENIOR PROPERTY, LLC	FEE, TLE	2.265		2.265		0.234		15
16	4.29	G-H PARTNERSHIP	FEE, TLE	0.156		0.156		0.037		16
17	4.29, 4.31	MISSING LINKS 1 LLC & MISSING LINKS 2 LLC	FEE, PLE	0.015		0.015			0.021	17
18(2)	4.28, 4.31, 4.33,4.35, 4.40	UNION PACIFIC RAILROAD CO.	HE, TLE				1.431	0.457		18
19(2)	4.30	CONCORDIA UNIVERSITY WISCONSIN FOUNDATION INC	FEE, TLE	0.502	0.159	0.661		0.043		19
20(2)	4.30, 4.31	CONCORDIA UNIVERSITY WISCONSIN INC	FEE, PLE, TLE	0.143		0.143		0.072	0.030	20
21	4.32	LEDERER LIVING, SOLE TRUST ET AL	FEE, PLE	0.041		0.041			0.018	21
22	4.33	JAMES H HOFFMAN	FEE	0.363		0.363				22
23	4.08	CITY OF MEQUON	TLE					0.056		23
24	4.33	RAYMOND J CLAUSING MARY B CLAUSING	FEE	0.129		0.129				24
25	4.33	AUDREY L KRAMSKY JOELY ANN STRASESKI	FEE	0.201		0.201				25
26	4.34	CHRIST CHURCH LUTHERAN CHURCH IN AMERICA	FEE	0.180		0.180				26
27(2)	4.37	ALOYS W HOSPEL	FEE	0.446		0.446				27
28(2)	4.37	Alloys W. Hospel and Rita M Hospel, Husband and Wife	FEE	0.521		0.521				28
29(3)	4.37 - 4.39	MARK B MALETZKE	FEE	2.443		2.443				29
30	4.40	SUZANNE HUPY HERBERT C SPENNER, et al	FEE	0.272	0.350	0.622				30
31	4.40	RAPHAEL L BRUNETTE RAYMOND A BRUNETTE	FEE	0.278		0.278				31
32(3)	4.40, 4.41	OZAUKEE COUNTY	FEE, TLE	0.458		0.458		0.105		32
33	4.41, 4.42	RMMI LLC	FEE	1.507		1.507				33
34	4.39	WALIA INVESTMENTS INC	FEE, TLE	0.003		0.003		0.012		34
35	4.39, 4.41	PIONEER PARTNERSHIP	FEE, TLE	0.132		0.132		0.028		35
36	4.41, 4.42	MARKO J MUSICH JANE HAMILTON	FEE, TLE	0.641		0.641		0.184		36
37	4.44	NEAL MACIEJEWSKI	FEE	0.020		0.020				37
38	4.45	OZAUKEE CONGREGATIONAL CHURCH INC	FEE	0.013		0.013				38
39	4.45, 4.46	RONALD R YOKES AND ETHEL T YOKES	TLE					0.130		39
40(2)	4.44	LAKEFIELD HOLDINGS LLC	PLE						0.014	40
41(2)	4.45, 4.46	GERALDINE E YENCH REVOCABLE TRUST AND DARICE YENCH	FEE, TLE	0.237		0.237		0.126		41
42	4.46	GREGORY M WEGNER	TLE					0.032		42
43	4.46	GREGORY M WEGNER AND HEIDI A WEGNER	TLE					0.037		43
44	4.46	ROLLAND E ROEBUCK	TLE					0.049		44
45(3)	4.46	JAMES M OHM	FEE	0.119		0.119				45
46	4.47, 4.48	HEP LLC	FEE	0.956		0.956				46
47	4.48, 4.49	CORNERSTONE CHURCH OF OZAUKEE COUNTY INC	FEE	0.226		0.226				47
48(2)	4.47, 4.48	KEVIN KOLES AND ANN KOLES	FEE, TLE	0.999		0.999		0.215		48
49	4.49, 4.50	EDWARD R KINSFOGEL & LOIS A KINSFOGEL REVOCABLE TRUST	FEE, TLE	0.245	0.024	0.269		0.094		49
50(3)	4.50	SCHNEIDER CO LLC, THE	FEE, TLE	0.037		0.037		0.055		50
51(3)	4.51	MEIJER STORES LIMITED PARTNERSHIP	FEE, TLE	0.154		0.154		0.172		51
52	4.52	RYAN COMPANIES, US, INC ET AL	FEE, TLE	0.025		0.025		0.034		52
53	4.52	HOME DEPOT U.S.A. INC	FEE	0.144		0.144				53
54(3)	4.52	DAYTON HUDSON CORP	FEE	0.314		0.314				54
55(3)	4.50	GRAIG J CASSEL AND JOHN G CASSEL	FEE, TLE	0.246		0.246		0.036		55

PARCEL NUMBER	SHEET NUMBER	*OWNER	INTEREST REQUIRED	R/W ACRE(S) REQUIRED (ACRES)				TLE AREA	PLE AREA	PARCEL NUMBER
				NEW	EXISTING	TOTAL	HE			
56	4.51	GRAFTON STORE LLC	TLE					0.007		56
57	4.53	GRAFTON HOTEL ASSOCIATES LLC	FEE, TLE	0.167		0.167		0.029		57
58	4.53	WSB-GRAFTON REAL ESTATE LLC	FEE	0.067		0.067				58
59	4.51	GATEWAY DRIVE HOTEL ASSOCIATES LLC	TLE					0.063		59
60	4.51	GRAFTON 43-60 LLC	TLE					0.006		60
61	4.12	FRANCISCO N CRUZ &AND KRISTIN DE CRUZ	TLE					0.035		61
62	4.08	REBECCA L. KANE	TLE					0.012		62
63	4.10	CHARLES BURTON JR WILLIE E BURTON	TLE					0.019		63
64	4.10	SUSAN R. GLESEN	TLE					0.027		64
65	4.25, 4.26	EAST MEQUON IVB LLC	TLE					0.089		65
66	4.11	SOBELMANS	FEE, TLE	0.038	0.104	0.142		0.010		66
67	4.13	FERRANTE, INC.	TLE					0.010		67
68	4.12	MARY H JOHNSON LIVING TRUST, EDWARD B JOHNSON	FEE, TLE	0.013		0.013		0.116		68
69	4.12	MARY FORTSON	FEE	0.008		0.008				69
70	4.12	CHRISTIAN G GIESEN	TLE					0.022		70
71(2)	4.14	STERN REAL ESTATE, LLC	FEE, TLE	0.018		0.018		0.359		71
72	4.35	ORERNDORFER LANDSCAPE DEVELOPMENT, LLC	TLE					0.076		72
73	4.35	JAWA, LLC	TLE					0.074		73
74(2)	4.16, 4.17	CENTRO BRADLEY SPE 1 LLC	FEE, TLE	0.447		0.447		0.030		74
75(2)	4.17	J HORTON FOODS LLC	FEE, TLE	0.040		0.040		0.089		75
76(2)	4.20	HEMAOM, LLC	FEE, PLE, TLE	0.019		0.019		0.050	0.018	76
77(2)	4.20	MRED II, INC.	TLE					0.023		77
78(2)	4.23	STORE MASTER FUNDING XVII, LLC	TLE					0.071		78
79(2)	4.24	GLEN OAKS OFFICE PARK, LLC	TLE					0.104		79
80(2)	4.25	VB 765 LLC	TLE					0.018		80
81(2)	4.16, 4.18	SIDNEY KOHL, ET AL	FEE, TLE	0.948		0.948		0.100		81
82(2)	4.18	TSANG	TLE					0.035		82
83(2)	4.21	STATE OF WISCONSIN	FEE	0.044		0.044				83
84(2)	4.21,4.22	CENTRO BRADLEY SPE 1 LLC	FEE	0.702		0.702				84
85(2)	4.26	OZAUKEE DEVELOPMENT CORPORATION	TLE					0.077		85
86(3)	4.37, 4.38, 4.40	MARK B MALETZKE	FEE	2.886		2.886				86
87(3)	4.46	JAMES M OHM	FEE	0.099		0.099				87
88(3)	4.50	OZAUKEE COUNTY	FEE	0.182		0.182				88

PARCEL NUMBER	SHEET NUMBER	*OWNER	INTEREST REQUIRED
500(3)	4.09, 4.10, 4.12, 4.16, 4.17, 4.20, 4.26, 4.27, 4.29, 4.30, 4.39, 4.41, 4.50 - 4.53	WE ENERGIES - ELECTRIC	RELEASE OF RIGHTS
504(2)	4.09, 4.10, 4.12, 4.16-4.18, 4.20, 4.26, 4.27, 4.28, 4.29, 4.30 4.40, 4.47, 4.48 -4.53	AT&T Wisconsin	RELEASE OF RIGHTS
507(2)	4.20, 4.29, 4.50 - 4.52	CHARTER	RELEASE OF RIGHTS
508	4.40	VERIZON	RELEASE OF RIGHTS
512	4.40, 4.41	US CELLULAR	RELEASE OF RIGHTS
531(2)	4.09, 4.10, 4.17, 4.20, 4.23, 4.24	MEQUON, CITY OF - SEWER	RELEASE OF RIGHTS
541(2)		ELIMINATED	
551(2)	4.51	GRAFTON, VILLAGE OF - SANITARY	RELEASE OF RIGHTS
552(2)	4.51	GRAFTON, VILLAGE OF - WATER	RELEASE OF RIGHTS

REVISION DATE
01/21/2021
03/05/2021

DATE: AUGUST 17, 2020

GRID FACTOR

SCALE, FEET



HWY: IH - 43

COUNTY: OZAUKEE

PLOT DATE : 3/3/2021 3:00 PM

PLOT BY : RAISA KHAYTINA

PLOT NAME :

STATE R/W PROJECT NUMBER 1229-04-23

CONSTRUCTION PROJECT NUMBER 1229-04-70 1229-04-74 1229-04-76

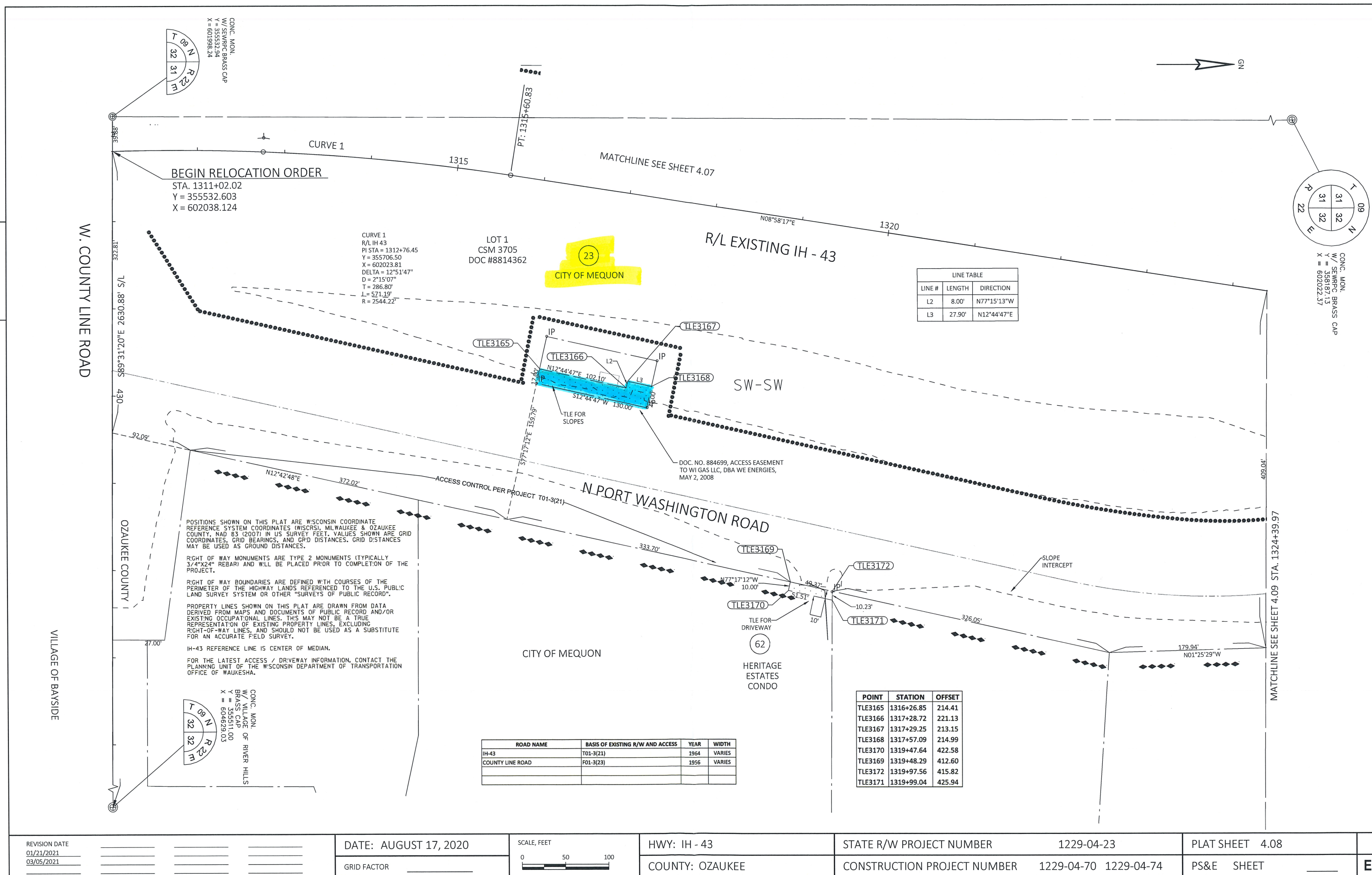
PLAT SHEET 4.02

PS&E SHEET

4

4

Attachment: WisDOT TLE (RESOLUTION 3863 : CC Booster Station TLE (WisDOT))





11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2913
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Public Works

TO: Public Works Committee
FROM: Tim Weyker, Deputy Director of Public Works
DATE: July 13, 2021
SUBJECT: RESOLUTION 3864 A Resolution Awarding a Contract for 2021 Cleaning Services at the Public Safety Building to Vanguard Cleaning Systems, Greenfield, Wisconsin for a Total Not-to-Exceed Cost of \$23,310

Background

In 2019 a cleaning service (Vanguard Cleaning Systems) was utilized at the Department of Public Works (DPW) combined facility on a temporary basis to fill a gap in the Buildings Division workforce.

In 2020, staff issued a Request for Proposals (RFP) seeking cost and qualifications proposals for evening cleaning services for both City Hall and the DPW Combined Facility. Vanguard Cleaning Systems was chosen from that round of proposals, and in January of 2020 the Vanguard Cleaning Systems contract was approved. Due to COVID-19 expenditure constraints, the 2020 contract for cleaning services was suspended at City Hall and subsequently eliminated from the 2021 budget.

In January 2021, two long-tenured employees retired from the Buildings Division, leaving only one full-time employee to cover the Division. As a result, a temporary cleaning contract was approved for City Hall. The Buildings Division is working to fill its vacancies but is not at full staffing. Subsequently, the Department of Public Works has requested pricing from Vanguard to include the Public Safety Building within the City's overall cleaning contract for 2021.

Prior to the initiation of monthly cleaning services at the Public Safety Building, Buildings Division staff recommends a deep clean. Deep floor cleaning such as stripping and waxing, grout cleaning, and carpet deep cleaning at the Public Safety Building has been deferred and needs attention. Currently, routine cleaning at the Public Safety Building is performed by part-time Division staff for four hours per night on weekdays. In discussions with the building users and Division staff, it has been determined that the personnel and time dedicated to cleaning at the Public Safety Building is not sufficient for a facility that is used constantly on a 24/7/365 basis.

In April, following discussions with the Fire Chief and Police Chief, staff requested a proposal from Vanguard Cleaning Systems for a thorough cleaning of the floors at the Public Safety Building. More recently, a higher level of service for all cleaning at the Public Safety Building was defined and a scope of services was developed and submitted to Vanguard Cleaning Services for consideration during the remainder of 2021. The scope of services included routine cleaning, but also included an initial "deep clean" to address a thorough cleaning of all floors including stripping and refinishing of VCT tile, machine cleaning of ceramic tile & grout, and

carpet cleaning. Please see the attached April proposal for floor cleaning, and the June proposal for routine cleaning and the initial deep clean which incorporates the April flooring proposal from Vanguard Cleaning Services.

Analysis

The proposal was received on June 18, 2021 and reviewed by staff for compliance with the defined scope of services. Buildings Division staff and Police and Fire Department building users recommend moving forward with Vanguard Cleaning Systems for an initial deep clean of the building, and routine cleaning services for the remainder of 2021.

If contracted cleaning services are approved within the 2022 budget, it is anticipated that staff will issue a new RFP that combines cleaning services for all three buildings including City Hall, the DPW Combined Facility, and the Public Safety Building in late 2021 for services starting in 2022. Should contracted cleaning services not be included in the 2022 budget, the City will need to replace janitorial staff.

Fiscal Impact

The 2021 fiscal impact of cleaning services at all three buildings is shown below:

	<u>Monthly Cost</u>	<u>FY2021 Contract Cost</u>
• DPW Combined Facility	\$1,190	\$14,193
• City Hall	\$2,635	\$22,643
• Public Safety Building	\$2,891*	\$17,346 - \$23,310

*Vanguard initial startup deep cleaning at the Public Safety Building includes an initial one-time start up charge of \$495 plus \$5,469 (floors) for a total of \$5,964. The remainder of 2021 cost (if able to start in July) would be \$17,346 (\$2,891 x 6 months) plus \$5,964 for a total of \$23,310.

Recommendation

Staff recommends that the Public Works Committee favorably endorse, and the Common Council approve the attached resolution awarding cleaning services at the Public Safety Building to Vanguard Cleaning Systems of SE WI for \$2,891 per month, with an initial deep cleaning charge of \$5,964 for a total not-to-exceed cost of \$23,310.

Attachments:

2021 April Mequon Safety Building Floors (PDF)

2021 June Mequon Safety Building (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 3864

A Resolution Awarding a Contract for 2021 Cleaning Services at the Public Safety Building to Vanguard Cleaning Systems, Greenfield, Wisconsin for a Total Not-to-Exceed Cost of \$23,310

RECITALS

A. Vanguard Cleaning Systems of SE Wisconsin currently cleans the DPW Combined Facility and City Hall. Staff requested proposals for one-time start-up deep cleaning, floor cleaning and for routine cleaning services at the City of Mequon Public Safety Building from Vanguard Cleaning Systems.

B. Staff has received and reviewed Vanguard Cleaning Systems proposals.

C. Staff has determined that the proposals received meet the requirements outlined and that vendor qualifications have also been met, and on that basis has made a recommendation to the Committee on Public Works.

D. To sustain facility cleaning in 2022, the City must either budget for contracted cleaning services for all facilities or provide janitorial staff.

E. The Committee on Public Works at its meeting on July 13, 2021, approved staff's recommendation.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin that:

1. The Cleaning Services contract for the Mequon Public Safety Building is awarded to Vanguard Cleaning Systems of Greenfield, Wisconsin, in an amount not-to-exceed \$23,310, subject to any clerical, technical and/or legal changes deemed necessary and appropriate by the City Attorney.

2. The Mayor and the City Clerk are authorized and directed to execute and deliver the same.

Approved by: John Wirth, Mayor

Date Approved: July 13, 2021

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on July 13, 2021.

Caroline Fochs, City Clerk



April 26, 2021

Mr. Tim Weyker
City of Mequon Safety Building
11300 N Buntrock Ave
Mequon, WI 53092

Dear Tim:

Thank you for the opportunity to present **City of Mequon** with a proposal from Vanguard Cleaning Systems of SE WI for the special service cleaning of your carpeting, tile and ceramic floors at the **Mequon Safety Building**.

Strip and Refinishing of VCT Tile (non-ceramic): removal of all old floor finish (stripping), thorough cleaning and rinsing of the bare floor surface, and reapplication of several coats of new floor finish to protect the floor from damage and optimize appearance.

Main Level Police Area- Main Area and Adjacent Halls	\$ 365
Main Level Police Area- Lobby	\$ 390
Main Level Police Area- Lunchroom and Adjacent Halls	\$ 660
NE Stairwell / Landings	\$ 368
SE Stairwell / Landings	\$ 346
Fire Dept Upper-Level Main Area and Kitchen	\$ 980
Fire Dept Lower-Level Halls and Training Room	\$ 412

Machine Cleaning of Ceramic Tile and Grout: Using a commercial grade floor stripper to remove the existing floor wax, we will mechanically scrub ceramic tile surfaces and grout lines, then clean with a commercial cleaning solution. Does not include sealant.

Main Level Police Area- Main Hallway Restrooms	\$ 95
Lower Men's Locker Room	\$ 245
Lower Women's Locker Room	\$ 115

Carpet Cleaning: Carpeted areas are pre-treated, then hot water with cleaning solution is sprayed onto the carpets with truck mounted system, agitated into the carpet fibers, and vacuumed out using double extraction to reduce drying time. Does not include protectant.

Upper Halls and Detective's Office (excludes training room)	\$ 890
Lower Men's Locker Room	\$ 248
Lower Women's Locker Room	\$ 160
Fire Dept Lobby	\$ 165

Please let me know if you have any questions after reviewing this proposal, I would be happy to clarify any details within this quote. Thank you again for the opportunity to provide additional services to the **City of Mequon's Safety Building**.

Best Regards,

Daniel W. Schauer

General Manager
Vanguard Cleaning Systems of SE WI
4325 S. 60th Street, Ste. 2
Greenfield, WI 53220

Office (414) 763-1777
Cell (414) 640-7371



June 18, 2021

Mr. Timothy Weyker
City of Mequon
11300 N Buntrock Ave
Mequon, WI 53092

Dear Timothy:

Thank you for the opportunity to present **City of Mequon** with a proposal from Vanguard Cleaning Systems of SE WI for the commercial cleaning of the **Safety Building**.

We are confident we can address the areas of concern in your building and provide you with a consistent service not only today, but on-going into the future.

Please let me know if you have any questions after reviewing this proposal, I would be happy to clarify any details within this quote. Thank you again for the opportunity to earn your business and we look forward to growing our relationship with the City of Mequon!

Best Regards,

Daniel W. Schauer
 General Manager
 Vanguard Cleaning Systems of SE WI
 4325 S. 60th Street, Ste. 2
 Greenfield, WI 53220
 Office (414) 763-1777
 Cell (414) 640-7371
 Fax (414) 763-1788

BENEFITS OF CONTRACTING VANGUARD CLEANING SYSTEMS

*Our commitment to **City of Mequon - Safety Building***

ATTENTIVE AND FRIENDLY CUSTOMER SERVICE

All clients have a Customer Service Manager available during business hours to discuss any issues or requests.

HIGHLY TRAINED AND EXPERIENCED SERVICE PROVIDERS

Vanguard provides extensive in-classroom and hands-on training for all our service providers.



FLEXIBLE SCHEDULES

We are able to design a cleaning program that fits either into or around your unique business operation hours.

ACCESSIBILITY

All providers and crew supervisors carry cell phones for emergency access and to communicate effectively with you.

PAPER AND SOAP SUPPLIES

Upon request, you can easily set up supply orders with your Customer Service Representative or Account Manager.

BENEFITS OF THE VANGUARD CLEANING SYSTEM

- ✓ We have over 10,000 commercial accounts across the US
- ✓ We are covered by a \$10,000,000 liability insurance policy and \$1,000,000 bonding policy
- ✓ Vanguard has been operating since 1984
- ✓ Service providers with a vested interest in your satisfaction



Vanguard Cleans...

- General Offices
- Multi-Tenant Facilities
- Medical Offices
- Schools, Preschools
- Day Care
- Churches
- Auto Dealerships
- Fitness Centers



VANGUARD CLEANING SYSTEMS' INDUSTRY MEMBERSHIPS:



THE BENEFITS OF GREEN CLEANING FOR CITY OF MEQUON - SAFETY BUILDING

Vanguard Cleaning Systems offers Green Cleaning to your company at no additional cost.

CLEANING FOR HEALTH...

BREATH HEALTHIER AIR...

Our High Filtration Vacuum's utilize at least 3 separate filters. These filters capture harmful particles and quickly remove them from your environment.

A CLEANER, HEALTHIER OFFICE

Green chemicals are equally effective as standard commercial cleaning chemicals. They designed to have fewer toxins and Volatile Organic Compounds (VOCs).

MICROFIBER EQUIPMENT

We also use Microfiber equipment. The result = less chemicals which reduces waste and exposure. It also means that we clean virtually every room with a clean applicator so that we don't bring germs from one room (the bathroom) into another (your office).

We help create a healthy work environment to improve the overall satisfaction and comfort of both your employees and customers!

SAVING YOU MONEY...

POSITIVE CUSTOMER EXPERIENCE

Be proud and display the fact that you care about the health of your customer and the environment. Upon request we will give you a framed card stating you are a green cleaned facility.

REDUCE ABSENTEEISM

With a healthier office comes a healthier employee. Reduce absenteeism by bringing in the Vanguard Green Cleaning program. The annual savings and productivity gains could alone cover the cost of your cleaning.

EXTEND THE LIFE OF YOUR BUILDING...

Extend the usable life and luster of your building components. By using microfiber and less chemicals we save you money both short and long term. Save money by maintaining the expensive parts of your infrastructure.

Vanguard works to ensure the health, safety, and success of your business. We deliver consistent quality cleaning and clear business value.

LOW ENVIRONMENTAL IMPACT...

REDUCE WASTE

Reduction the overall waste output. By using safe chemicals and less of them, we are able to help our customers minimize their impact on the environment.

MINIMIZE TOXINS

Reduction of harmful chemicals from your building in wastewater. Green cleaning products are designed to have minimal impact on the environment...



Let Vanguard help your company protect ecosystems and conserving natural resources.

VANGUARD GREEN PROCESS...

GREEN CHEMICALS

Better for you, better for the environment...

MICROFIBER...

Removes more dirt than any traditional methods...

HIGH FILTRATION VACUUMS...

Remove and captures harmful particles your office...

GREEN REPLENISHMENT

We recommend using recycled paper and liner products... We can order these products for you upon request!

Vanguard strives to bring value to our customers every day. Green cleaning is not only the right thing to do, but it also makes good business sense!

FOR THE FACILITY OF

CITY OF MEQUON
SAFETY BUILDING

LOCATED AT

11300 N BUNTROCK AVE
MEQUON, WI 53092

AREAS TO BE SERVICED

Entrance / Vestibule Areas

Entrance / Pass-Thru Glass

Lobby / Reception Area

General Office Areas

Private Office Areas

Conference Rooms

Hallways / Stairwells / Elevator

Dispatch Room

Booking / Holding Cells

Roll Call / Training Rooms

Exercise Rooms

Lunch Rooms / Coffee Stations

Public Restrooms

Staff Restrooms / Locker Rooms

Per the client's request, the following locations/tasks are excluded from this proposal:

- Storage Areas
- Vehicle / Garage Areas
- Evidence Room / Armory
- Other Restricted Areas

VANGUARD CLEANING SYSTEMS SERVICE SCHEDULE FOR CITY OF MEQUON - SAFETY BUILDING

GENERAL OFFICE AREAS

Services Performed Each Visit...

- Damp wipe and sanitize open areas of desks, tables, and other work surfaces.
 - *Papers, folders, and personal items will not be moved unless specifically requested.*
- Empty all waste containers and remove trash and recyclables to the designated area.*
- Clean entrance glass and walk thru door glass to remove fingerprints.
- Wipe down conference room tables and lobby countertop with disinfectant.
- Clean and sanitize door handles, switch plates and drinking fountains.
- Vacuum high traffic carpeted areas in main areas, offices, elevator, and hallways.
- Vacuum or dust mop, then damp mop hard floor surfaces.
- Return chairs, furniture, and waste containers to proper positions.
- Lock designated office doors and turn off lights upon completion of cleaning.

Services Performed Each Week...

- Dust furniture, credenzas, window ledges, cubicle partitions, wall hangings, tops of file cabinets, and other low reach areas.
- Dust and remove debris from metal entrance thresholds.
- Clean and sanitize telephone handsets.
- Vacuum or sweep stairwells, then wet mop, and sanitize all hand rails.

Services Performed Each Month...

- Dust high reach areas including shelves, ledges, vents, and HVAC grills.
- Remove cobwebs, dust window blinds, and wipe chair rungs.
- Clean baseboards, vacuum carpet edges and corners.
- Vacuum upholstered furniture.



*Client is responsible for supplies (trash liners, soap, toilet paper, hand towels, etc.). Purchase of these products can be arranged through Vanguard. Please see pricing sheet at the back of this proposal.

VANGUARD CLEANING SYSTEMS SERVICE SCHEDULE (CONTINUED...)

LUNCH ROOM / COFFEE STATION AREAS:

Services Performed Each Visit...

- Damp wipe tabletops, counters, and spot clean cabinets handles with disinfectant.
- Empty trash containers and remove trash to the designated area.*
- Damp wipe exterior and interior of microwave ovens.
- Vacuum or dust mop, then damp mop floor surfaces.
- Clean and sanitize sinks.
- Wipe exterior of refrigerator, sanitizing handles.

Services Performed Each Week...

- Spot clean walls near trash cans for marks and smudges.

Services Performed Each Month...

- Dust high reach areas including HVAC grills and ceiling corners.



RESTROOM / LOCKER ROOM AREAS:

Services Performed Each Visit...

- Restock toilet paper, paper towels, hand soap, and other supplies.*
- Empty trash containers and remove trash to the designated area.*
- Sweep or dust mop, then wet mop and sanitize floor surfaces.
- Clean and sanitize sinks, counters, and restroom fixtures including toilet bowls, toilet seats, and urinals.
- Clean and polish mirrors, glass, and chrome.
- Sanitize shower floors.
- Clean and sanitize holding cells as needed.

Services Performed Each Week...

- Dust tops and sides of dividers and spot clean walls near paper towels dispensers.
- Clean and sanitize floors and walls in shower areas.

Services Performed Each Month...

- Dust high reach areas including HVAC grills and ceiling corners.
- Dust / clean tops of staff lockers.

*Client is responsible for supplies (trash liners, soap, toilet paper, hand towels, etc.). Purchase of these products can be arranged through Vanguard. Please see pricing sheet at the back of this proposal.

PRICING AND SPECIFICATIONS

CUSTOMER	SPECIFICATIONS	
	PRICE	\$2,891.00 Per Month
	FREQUENCY	5 X WEEK
	CLEANING TIME	Between 8:00 AM - 4:00 PM

City of Mequon - Safety Building
11300 N Buntrock Ave
Mequon, WI 53092

SPECIAL SERVICES QUOTATION

Initial One Time Start-up Clean to Begin Our Service	\$ 495
Deep Cleaning to Include All Tasks on Bid Request with Exception of Specialty Floor Work, Exterior Wall Windows and Ceiling Light Fixtures	
Exterior Window Cleaning, Inside and Out	\$ Time & Material
Drop and Clean Light Fixtures	\$ Time & Material
Strip and Refinishing of VCT Floors	\$ Quoted Separately
Hot Water Extraction Cleaning of Carpeted Areas	\$ Quoted Separately
Ceramic Tile and Grout Deep Stripping / Cleaning	\$ Quoted Separately

VANGUARD CLEANING SYSTEMS OF SE WISCONSIN | CLEANING SERVICE AGREEMENT

The undersigned Client hereby accepts the proposal of SandalStone Ventures, Inc. (d/b/a Vanguard Cleaning Systems of SE Wisconsin) for commercial cleaning services for Client's premises located at:

**11300 N Buntrock Ave
Mequon, WI 53092**

with the following terms:

1. Beginning (date TBD), SandalStone Ventures, Inc., dba Vanguard Cleaning Systems of SE WI ("Company") will arrange for delivery of the professional commercial cleaning services described on the preceding "Service Schedule" in the evenings **5 X WEEK** at a monthly cost of **\$2,891.00**. Carpet Shampoo, Stripping and Waxing of tiled areas, Scrubbing and Recoating with wax, and Window Cleaning services are available upon request at an additional charge.
2. Client accepts that the services to be provided under the Service Schedule will be delegated by Company to an independently owned Vanguard Cleaning Systems franchisee (if area is not currently serviced by a Vanguard franchisee, a suitable sub-contractor will be used for an interim period of time and will ultimately be transferred to Vanguard franchisee). Client agrees to inform Company if dissatisfied with the Service Provider or the services so any appropriate corrections can be made.
3. The contract price under "Pricing and Specifications" on the Service Schedule is applicable for one year from the date of this Agreement for the services identified on, and to be delivered at the intervals provided in, the Service Schedule. The price is subject to adjustment based upon substantial changes in occupancy or cleaning requirements. Either Client or Company can cancel this Agreement by giving 30 days advance written notice of cancellation to the other party. Any modification to this Agreement must be in writing and signed by Client and Company. Cleaning equipment and supplies are included in the price, except for toiletries, liners, and paper supplies, which can be purchased through Company and will be quoted under separate cover.
4. Client will be invoiced each month for that month's service, with payment due by the 30th of that month. Payments not received by the 5th of the following month in which they are due are delinquent and subject to a service charge. Company can suspend services pending receipt of late payments without liability. The contract price excludes any use tax, tax on sales, services or supplies, or other such tax, which are payable by Client. Client will reimburse Company for any taxes paid by Company on Client's behalf.
5. Services are not provided on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day, unless separate arrangements are made for an additional charge. The contract price is not prorated or reduced for non-performance of scheduled services on the noted holidays.
6. Client will deliver to Company with a signed copy of this Agreement one set of keys for the Service Provider, which will be returned to Client if this Agreement is cancelled. Client understands that Service Provider cannot make an agreement on Company's behalf.

ACCEPTED:

City of Mequon - Safety Building

SandalStone Ventures, Inc.
dba Vanguard Cleaning Systems of SE WI

Title

Title

Date Signed

Date Signed

VANGUARD SPECIAL SERVICES OVERVIEW

The following services are available to our customers upon request at an additional charge.

HARD SURFACE FLOORS

Hard surface finished floors are maintained through a scheduled maintenance program incorporating the following elements:

Strip and Refinishing: removal of all old floor finish (stripping), thorough cleaning and rinsing of the bare floor surface, and reapplication of several coats of new floor finish to protect the floor from damage and optimize appearance.

Scrub and Recoat: Periodic interim maintenance involving removal of top layer of floor finish, thorough cleaning of the floor, and reapplication of finish. Performance of Scrub and Recoat jobs extends the useful life of the floor finish, saving money by reducing the frequency of more costly Strip and Refinish jobs. Also, Scrubbing and Recoating is the environmentally responsible alternative to Stripping and Refinishing, as it minimizes the need for harmful stripping chemicals.

Spray Buffing or High-Speed Burnishing: Restores shine to finished floors to keep them looking their best. Depending on the traffic and requirements of the facility, Buffing or Burnishing may be performed anywhere from quarterly (low traffic areas) to monthly (typical office building lobbies and hallways) or more frequently (hospitals, supermarkets, and other retail environments).

CARPET CLEANING

Periodically carpet cleaning is advisable to extend the carpet life and keep it looking great. Vanguard franchisees can provide your facility with several carpet cleaning options.

Extraction: Hot water with cleaning solution is sprayed onto the carpets, agitated into the carpet fibers, and vacuumed out.

Shampoo: In buildings where it is not possible to avoid walking on the carpets for 5-6 hours, shampooing allows for quicker drying of the carpet than extraction. .

Bonnet cleaning: This is an interim maintenance method that is often utilized for high traffic areas to keep the appearance clean in between more intensive cleanings.

Dry methods: May be best for carpets that are more prone to moisture damage or that have round-the-clock foot traffic.



Other Services...

- Window Washing
- Power Washing
- Periodic Deep Cleaning
- Pre-Cleaning



**ORDER YOUR TOILETRIES, PAPER TOWELS, AND
SOAP THROUGH VANGUARD - SAVE TIME AND MONEY!**

Vanguard clients can order toiletries, paper towels, soap, etc., through Vanguard at a competitive price!

We can arrange for these products to be drop shipped directly to your facility. Our prices are competitive, and our Vanguard service provider can stock these items in your restrooms, etc. This can be initiated either by a fax order or by contacting Vanguard.

We will provide a competitive quotation upon request. If you have any questions, please call Vanguard Cleaning Systems of SE WI.



11333 N. Cedarburg Road
Mequon, WI 53092-1930
Phone: 262-236-2913
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Engineering

TO: Public Works Committee
FROM: Kristen Lundeen, Director of Public Works/City Engineer
DATE: July 13, 2021
SUBJECT: 2020 Work Plan (7.13.21)

Attached for the Board's review is a copy of the proposed work plan for 2021.

Attachments:
2021 Work Plan (7.13.21) (PDF)

Month	Agenda Topics
July	• Approval of the Acquisition of a Drainage Easement and the Award of a Contract to Replace a Failed Storm Sewer Culvert Across the Property at 9731 N. Courtland Drive for a Total Cost of \$34,625 • Approval of the Mequon Business Park Street Light Removal Contract to J Miller Electric of Port Washington, Wisconsin in the Amount of \$42,000 • Approval of the Rejection of All Bids for the City of Mequon's 2021 Road Improvements Irrigation Removal Contract • Approval of the Contract for 2021 Cleaning Services at the Public Safety Building to Vanguard Cleaning Systems of SE Wisconsin, Greenfield, Wisconsin for an Estimated Monthly Cost of \$2,891 and a One-time Deep Clean cost of \$5,964 for a Total Cost not to Exceed \$23,310
August	• Resolution Approving the Purchase of a Loader

Future Agenda Topics

- Review of Standard Specifications for Land Development, for update and specifically as it relates to regulations of berms
- Sidewalks on Wauwatosa Road
- Prioritization of Drainage CIP
- Review/reprioritization of Shorecliff drain tile CIP project
- Hawthorne Road
- Prioritization of culvert replacement associated with the Prairie View Lane drainage study
- EAB Update
- WisDOT Update (quarterly)
- Sidewalk Snow Removal Policy
- Policy language for structures (i.e. Little Free Library) within the building setback

2021 Completed Items:

• Contract Award for the Demolition of the City Owned Residential Structures at 11236 and 11242 North Cedarburg Road • Approval of the Lion's Club Special Event Agreement for Lion's Fest at Rotary Park • Extension of the 2020 Policy for Mequon Community Pool and Parks Operations Due to COVID-19 • Establishment a Template Memorandum of Understanding for Private Water Trusts Operating in the Public Right-of-Way • Approval of a Special Event Agreement for Annual Gathering on the Green Festivities Held During the Third Week of July in Rotary Park • Approval of an Annual Special Event Agreement for the Jewish Food Festival in August at Rotary Park • Award of the Reuter Pavilion Roof and Gutter Replacement Contract to Larson's Building Services of Mequon, Wisconsin in the Amount of \$28,660 • Notification to the Wisconsin Department of Transportation (WisDOT) of the City's Intent to Install an Eastbound Turn Lane on Mequon Road at its Intersection with Weston Drive, in Connection with the Ozaukee Inter-Urban Trail Crossing Improvement Project in the Town Center Neighborhood • 2021 Road Program Contract Authorization • Repeal of the 2021 Policy for Mequon Community Pool and Parks Operations Due to COVID-19 and	• Authorization of City Staff to Exceed the Public Works Equipment Replacement Capital Account Balance by \$225,000 During 2021 for the Purchase of a New Loader Vehicle with Snowplow and Wing Attachments • Approval of the Purchase of a 2016 Dynapac CP142 9-Wheel Rubber Tire Roller from Centex Equipment Sales of Early, Texas for a Total Cost of \$39,000 • Award of the 2021 Crack Sealing Contract to Thunder Road of Genesee, Wisconsin in an Amount Not-to-Exceed \$181,000 • Award of the 2021 GSB-88 Bituminous Seal Contract to Fahrner Asphalt Sealers, of Waunakee, Wisconsin, in an Amount Not-to-Exceed \$188,000 • Awarding of the 2021 Road Improvements Contract to Payne & Dolan of Jackson, Wisconsin, in the Amount of \$1,047,750 • Award of the Rotary Park Parking Lot Improvements Contract to Stark Pavement of Brookfield, Wisconsin in the Amount of \$487,000 • Authorization for the Execution of an Agreement with WE Energies for the Replacement of Street Lights in Phase I of the Mequon Business Park at a Cost of \$275,000 • Award of a Contract for HVAC Preventative Maintenance Services During the Period May 1, 2021 - April 30, 2022 to Dillett Mechanical Services, Waukesha, Wisconsin in the Amount of \$
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Establishment of the Mequon Community Pool and Parks Standard Operating Procedures Due to COVID-19

- Authorization of the Execution of an Amended State Municipal Agreement with the Wisconsin Department of Transportation for Design and Construction of the Highland Road Interchange and Subsequent Authorization for Execution of an Amendment to the Intergovernmental Agreement with Ozaukee County for the Same
- Approval of a Contract with SMB Landscape Contractors, Thiensville, Wisconsin for Baseball Field Management Services at Rennie and Schmit Fields During the 2021 Season in the Amount of \$15,500
- Award of a Three-Year Contract for Median Maintenance to Northern Exposure Landscaping, Inc., of Mequon, Wisconsin at an Annual Cost of \$25,000
- Award of a Contract for Ash Tree Removal Services to Wallace Tree and Landscape Inc. of Glendale, Wisconsin in the Amount of \$13,750
- Authorization an agreement with the Wisconsin Department of Transportation to purchase for a temporary limited easement at Katherine Kearney Carpenter Park for the I-43 North South Freeway Project.
- Approval of the Purchase and Installation Replacement Plow Truck and Related Components from Lakeside International, LLC Milwaukee, Wisconsin, Universal Truck Equipment, Galesville, Wisconsin and Olson Trailer & Body, Green Bay, Wisconsin for a Total Cost of \$199,433
- Authorization of the City of Mequon's Notice of Intent to We Energies for the Relocation of Overhead Utilities within Town Center Tax Increment District No. 3
- Identification of Public Improvement Projects within Tax Increment District No. 3 for Design and Development Prior to April 15, 2023
- Policy Discussion Regarding the Regulation of Little Free Libraries