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Public Works Department

PUBLIC WORKS COMMITTEE

Tuesday, June 8, 2021

6:30 PM

Virtual Meeting

Minutes

1) Call to Order, Roll Call

Chair Mayr called the meeting to order at 6:30 PM.

Present:

Chair Dale Mayr

Alderman Andrew Nerbun

Alderman Brian Parrish

Also present were Director of Public Works/City Engineer Lundeen, Deputy Director of Public Works Weyker, Parks and Forestry Superintendent Gies, Director of Community Development Tollefson, M-T Rotary Club Member Connie Pukaite, and Administrative Assistant Deuster.

2) Approval of Minutes

a. May 11, 2021 Minutes

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Nerbun

AYES: Mayr, Nerbun, Parrish

3) Resolutions

Action requested: review and recommend approval

- a. **RESOLUTION 3851** A Resolution Approving a Special Event Agreement for the Mequon-Thiensville Sunrise Rotary Club to Utilize Goats as a Tool for Invasive Plant Control in Pukaite Woods

Director of Public Works/City Engineer Lundeen stated last year was a pilot agreement. The event was well received and the group is back again to continue removal of invasive species. The agreement going forward will allow for staff to review and approve on an annual basis without it needing to return to Common Council.

Alderman Parrish questioned if there were changes would city staff bring it back for review.

Parks and Forestry Superintendent Gies clarified that if the event would change from the agreement in place, it would be similar to other special event agreements, go through Park and Open Space Board, Public Works, and Common Council for approval.

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Nerbun

SECONDED BY: Alderman Parrish

AYES: Mayr, Nerbun, Parrish

- b. **RESOLUTION 3849** A Resolution Identifying Public Improvement Projects within Tax Increment District No. 3 for Design and Development Prior to April 15, 2023

Community Development Director Tolleffson stated the resolution is intended to review and document the Committee of the Whole-Town Center Workshop. These were the concenses projects and staff listed a number of concept ideas that council members indicated they were interested in exploring. This gives direction to staff to pursue the public improvement projects, it does not authorize any expenditures of those projects because many of the projects will require resources across multiple departments and coordination with multiple governmental entities. This gives staff the direction for the projects and prior to any expenditures staff would bring the item forward for Common Council approval.

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Nerbun

AYES: Mayr, Nerbun, Parrish

- c. **RESOLUTION 3850** A Resolution Authorizing the City of Mequon's Notice of Intent to We Energies for the Relocation of Overhead Utilities within Town Center Tax Increment District No. 3

Director of Community Development Tolleffson stated after the workshop staff reached out to We Energies. Once they receive the City's notice of intent they will assemble a design team to get closer to an understanding of the cost and timing of the project.

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Nerbun

SECONDED BY: Alderman Parrish

AYES: Mayr, Nerbun, Parrish

- d. **RESOLUTION 3852** A Resolution Approving the Purchase and Installation of a Replacement Plow Truck and Related Components from Lakeside International, LLC Milwaukee, Wisconsin, Universal Truck Equipment, Galesville, Wisconsin and Olson Trailer & Body, Green Bay, Wisconsin for a Total Cost of \$199,433

Deputy Director of Public Works Weyker stated the City took a year off of purchasing a plow truck last year and provided comparison's from 2019 to current. Overall it is up 9.7% from two years ago.

Alderman Mayr inquired what the 60 month extended warranty cover.

Deputy Director of Public Works Weyker stated it is on the truck and chassis of the build.

Director of Public Works/City Engineer Lundeen clarified the City typically doesn't normally receive a warranty of this length.

Deputy Director of Public Works Weyker stated it comes with a 24 month warranty and this extends it per the recommendation from the Fleet Superintendent Zeller.

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Nerbun

AYES: Mayr, Nerbun, Parrish

- e. **RESOLUTION 3853** A Resolution Authorizing Execution of a Contract with D&H Demolition, LLC, of Milwaukee, Wisconsin for Demolition of the Property Located at 10036 N. Port Washington Road in an Amount Not to Exceed \$78,452, Plus the Applicable Costs of Electrical Utility Disconnection

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Nerbun

SECONDED BY: Alderman Parrish

AYES: Mayr, Nerbun, Parrish

4) Discussion Items

a. Little Free Library Policy Discussion

Director of Public Works/City Engineer Lundeen stated there was an inquiry on one location and she had concerns of placement within the City right-of-way and how staff would administer the request, but thought if it was a singular request, staff would work through the logistics and determine the best methodology. In short order staff has since received 3 more inquiries totaling to 4. Inadvertently staff found out Public Works and Community Development were unintentionally passing the inquiries back and forth because Public Works was stating they could be installed but not within the right of way and Community Development was indicating that they could be installed but must be within the right of way. Recognizing the logistical constraints and concerns on behalf of both staffs as it relates to regulating them, should the City chose to do so, and doing more research. Staff stated it was worth a policy discussion with feedback from the committee.

The committee discussed the concern of if it is private property having a possible ordinance change to allow within a set-back with notification to neighbors of the structure.

The Committee agreed the library's should be located on private property and not within the road right-of-way. The Committee directed staff to explore allowing structures such as the Little Free Library and other similar structures within the building setback that did not require significant administration.

b. 2020 Work Plan (6.8.21)

Director of Public Works/City Engineer Lundeen provided an update to the 2021 Work Plan.

5) Adjourn

a. Adjourn at 7:05 PM.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Nerbun

SECONDED BY: Alderman Parrish

AYES: Mayr, Nerbun, Parrish

Respectfully Submitted,

Casey Deuster
Administrative Assistant