



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-8145
Fax: 262-242-9655

www.ci.mequon.wi.us

Public Works Department

PUBLIC WORKS COMMITTEE

Tuesday, May 14, 2024

5:45 PM

South Conference Room

Agenda

- 1) Call to Order, Roll Call
- 2) Election of a Chair
- 3) Approval of Minutes

- a. April 9, 2024 Minutes

- 4) Resolutions

Action requested: review and recommend approval

- a. **RESOLUTION 4118** A Resolution Awarding a Contract for Completion of a Joint Mequon-Thiensville Bicycle & Pedestrian Way Planning Study to GRAEF of Milwaukee, Wisconsin in an Amount Not-to-Exceed \$70,000 and Authorizing Execution of a Memorandum of Understanding with the Village of Thiensville for the Project's Local Share
 - b. **RESOLUTION 4119** A Resolution Rejecting Bids Received for the Replacement of Various HVAC Units and Other Upgrades within the Council Chambers at City Hall
 - c. **RESOLUTION 4120** A Resolution Authorizing Execution of a Memorandum of Understanding with the Village of Brown Deer for Road Improvements on County Line Road Between Cedarburg Road and the Railroad Tracks East of 52nd Street/Garden Drive, in the Estimated Amount of \$445,000
 - d. **RESOLUTION 4121** A Resolution Approving Award of a Three-Year Landscape Maintenance Contract for Road Medians and Other Public Properties to Northern Exposure Landscaping, Inc. of Mequon, Wisconsin, at an Annual Cost of \$35,000
 - e. **RESOLUTION 4122** A Resolution Approving the Purchase of a Replacement Plow Truck Chassis from Truck Country, Oak Creek, Wisconsin in the Amount of \$117,546

- f. **RESOLUTION 4123** A Resolution Rejecting a Carbon Reduction Program (CRP) Grant and Authorizing City Staff to Pursue a Contract with WE Energies for the Replacement of 14 Street Lights on Mequon Road between Valley Drive and the Milwaukee River

5) Discussion Items

Discussion and Possible Action

- a. Public Works Work Plan (5.14.24)

6) Adjourn

Dated: May 14, 2024 */s/ Kristen Lundeen, Chair*

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the Public Works Department at 262-236-2913, Monday through Friday, 7:00 AM – 3:30 PM.



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Public Works Department

PUBLIC WORKS COMMITTEE

Tuesday, April 9, 2024

6:15 PM

South Conference Room

Minutes

1) Call to Order, Roll Call

Meeting called to order at 6:15 PM.

Present:

Chair Kathleen Schneider
 Alderman Jeffrey Hansher
 Alderman Kelly Tolocko

Also present: Director of Public Works/City Engineer Lundeen, Assistant City Engineer McCraw, Deputy Director of Public Works Weyker, Parks and Forestry Superintendent Gies, and Administrative Assistant Schlereth.

Public supporting Rotary Playground: Lynn Streeter (2826 W. Golf Cir), Jenne Hohn (11607 N Grace Ct), and John Wirth (8420 W Daventry Rd).

2) Approval of Minutes

a. March 12, 2024, Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Tolocko

AYES: Schneider, Hansher, Tolocko

Attachment: 4-9-24 (9362 : April 9, 2024 Minutes)

3) Resolutions

Action requested: review and recommend approval

a. Motion to suspend the rules and take up Resolution #4116 first

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Schneider

SECONDED BY: Alderman Hansher

AYES:	Schneider, Hansher, Tolocko
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b. **RESOLUTION 4116** A Resolution Approving a Pre-Development Agreement with the Rotary Club of Thiensville-Mequon for Development of an All-User Inclusive Playground at Rotary Park

Chair Schneider abstained from conversation and voting as she is a member of the Rotary Club of Thiensville-Mequon

Alderman Hansher facilitated the discussion.

The Park and Open Space Board has already approved the recommendation in favor of adopting proposed resolution and pre-development agreement.

Staff clarified that the committee was being asked to approve a pre-developmental agreement that is consistent with Rotary Park's Master Plan.

Rotary Club of Thiensville-Mequon Member John Wirth gave a brief overview of the concept plan developed by Zimmerman Architectural Studios (Harwood). Approval from the City for the concept allows the Club to move forward with stakeholder approval and public fundraising.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Tolocko

AYES:	Hansher, Tolocko
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ABSTAIN:	Schneider
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Attachment: 4-9-24 (9362 : April 9, 2024 Minutes)

- c. **RESOLUTION 4112** A Resolution Approving Award of the 2024 GSB-88 Bituminous Seal Contract to Fahrner Asphalt Sealers, of Waukegan, Wisconsin in an Amount Not-to-Exceed \$97,000

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Tolocko

SECONDED BY: Alderman Hansher

AYES: Schneider, Hansher, Tolocko

- d. **RESOLUTION 4113** A Resolution Approving the Purchase of a Land Pride AFM4522 Batwing Finish Mower from John P. Lochen Co., Inc., of Newburg, Wisconsin in the Amount of \$34,900

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Schneider

SECONDED BY: Alderman Hansher

AYES: Schneider, Hansher, Tolocko

- e. **RESOLUTION 4115** A Resolution Awarding a Contract for an Update to the Comprehensive Park, Recreation & Open Space Plan to MSA Professional Services, Inc., of Mequon, Wisconsin, in an Amount Not-to-Exceed \$50,500

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Tolocko

AYES: Schneider, Hansher, Tolocko

4) Discussion Items

- a. Public Works Work Plan (4.9.24)

5) Adjourn

- a. Motion to Adjourn at 6:36 PM

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Tolocko

AYES: Schneider, Hansher, Tolocko

Respectfully Submitted,

Ren Schlereth
Administrative Assistant

Attachment: 4-9-24 (9362 : April 9, 2024 Minutes)



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Office of Engineering

TO: Public Works Committee
FROM: Cole McCraw, Assistant City Engineer
DATE: May 14, 2024
SUBJECT: RESOLUTION 4118 A Resolution Awarding a Contract for Completion of a Joint Mequon-Thiensville Bicycle & Pedestrian Way Planning Study to GRAEF of Milwaukee, Wisconsin in an Amount Not-to-Exceed \$70,000 and Authorizing Execution of a Memorandum of Understanding with the Village of Thiensville for the Project's Local Share

Background

The Joint Mequon-Thiensville Bike & Pedestrian Way Commission and City staff developed a request for proposals (RFP) for an update to the Commission's 20-year master plan. In 2022, the City solicited proposals for the update and received only one proposal. In February 2023, the Bikeway Commission determined that the proposal should not be awarded, and that the City should submit a Transportation Alternatives Program (TAP) grant application prior to moving forward with the plan update.

The City of Mequon was selected for grant funds through the Wisconsin Department of Transportation (WisDOT) solicitation for the with the 2023 - 2026 Bipartisan Infrastructure Law (BIL) Program. Mequon Common Council provided a resolution of support as part of Resolution 4039 in April 2023. The State/Municipal Financial Agreement (SMFA) for the project was approved by the Common Council in September 2023 as part of Resolution 4070.

Analysis

The City solicited consultant services for the master plan update in March 2024 using a Quality-Based Selection (QBS) process that is required if the project is utilizing TAP grant funds. The City received three proposals which were reviewed and ranked by the Bikeway Commission members. The proposals received were from:

- GRAEF
- MSA
- Vandewalle & Associates

The City provided each Commission member with a scoring form based on objective criteria used to assess the proposals. The Bikeway Commission recommended GRAEF be awarded the contract based on a quality-based evaluation of the proposals.

Fiscal Impact

As defined by the SMFA for this project, TAP program grant funds will cover 80% of the estimated cost. The Master Plan Update submittal contained a total project estimate of \$70,000.

The grant would fund \$56,000 (80%) of the total and the local (City) share will make up the remaining amount.

GRAEF submitted a draft contract with a lump sum cost of \$69,371.23.

The local share costs will be split between the City of Mequon and the Village of Thiensville. Included in this approval is a Memorandum of Understanding (MOU) with the Village of Thiensville contributing 12% of the local share, as recommended by the Bikeway Commission.

The grant funding is a reimbursement, so the City will pay the consultant fees and subsequently request reimbursement from WisDOT and invoice the Village of Thiensville for their respective portion.

A summary of the anticipated final cost contributions based on the lump sum cost is as follows:

Contributor	Contribution
City of Mequon	\$ 12,209.34
Village of Thiensville	\$ 1,664.91
WisDOT TAP Funds	\$ 55,496.98
Total	\$ 69,371.23

Staff recommends that the Public Works Committee and Common Council award the "Development of the City of Mequon-Village of Thiensville Bicycle and Pedestrian Way Commission Planning Study" Project to GRAEF for an amount not to exceed of \$70,000 and the Memorandum of Understanding with the Village of Thiensville for their contribution to the local share of the contract cost.

Recommendation

A recommendation is forthcoming from the Public Works Committee on May 14, 2024.

Attachments:

Bikeway Planning Study Village of Thiensville MOU Draft(PDF)

Mequon Thiensville Bike Ped Plan_GRAEF Draft Proposal(PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4118

A Resolution Awarding a Contract for Completion of a Joint Mequon-Thiensville Bicycle & Pedestrian Way Planning Study to GRAEF of Milwaukee, Wisconsin in an Amount Not-to-Exceed \$70,000 and Authorizing Execution of a Memorandum of Understanding with the Village of Thiensville for the Project's Local Share

RECITALS

A. The City of Mequon was selected to receive Transportation Alternatives Program (TAP) funds from the Wisconsin Department of Transportation (WisDOT). The TAP grant is a reimbursable grant in the amount of \$70,000 (\$56,000 state funds/\$14,000 local share) for the Joint Mequon-Thiensville Bike and Pedestrian Way Planning Study.

B. The City of Mequon had entered into a State Municipal Financial Agreement with WisDOT to utilize TAP funds for the planning study.

C. The City of Mequon solicited and reviewed proposals using a quality-based selection process, and the Joint Mequon-Thiensville Bike & Pedestrian Way recommended GRAEF for contract award.

D. The City of Mequon and the Village of Thiensville will split the local share of the contract cost in accordance with the Memorandum of Understanding for this project.

E. Adequate funds for the local share portion of this contract are available from the Capital Project Account: 410780-469001-10001 (Right-of-Way Assets).

F. The Public Works Committee at its meeting on May 14, 2024, approved staff's recommendation.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin that:

1. The Joint Mequon-Thiensville Bike and Pedestrian Way Planning Study is awarded to GRAEF of Milwaukee, Wisconsin, in an amount not-to-exceed \$70,000, subject to any clerical, technical and/or legal changes deemed necessary and appropriate by WisDOT and as approved by the City Attorney.

2. The Memorandum of Understanding with the Village of Thiensville for the shared cost for the Joint Mequon-Thiensville Bike and Pedestrian Way Planning Study is approved, subject to any clerical, technical and/or legal changes deemed necessary and appropriate by the City Attorney.

3. The Mayor and the City Clerk are authorized and directed to execute and deliver the same.

Approved by: Andrew Nerbun, Mayor

Date Approved: May 14, 2024

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on May 14, 2024.

Caroline Fochs, City Clerk

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF MEQUON AND
THE VILLAGE OF THIENSVILLE**

Articles of agreement made and entered into this ____ day of _____, 20__, by and between the Village of Thiensville, hereinafter called the Village, and the City of Mequon, a municipal corporation of Ozaukee County, Wisconsin, hereinafter called the City and collectively called the Parties.

RECITALS

1. The City has plans to request proposals to update the Joint Mequon-Thiensville Bike & Pedestrian Way Commission Master Plan. The project scope includes both the City and the Village areas.
2. This project will be funded using WisDOT Transportation Alternatives Program (TAP) grant funds and local funds, and therefore requires that the project follow applicable federal funding and WisDOT requirements.
3. The grant funds are awarded on a 20%-80% cost share with WisDOT. The local sponsor is responsible for 20% of the project cost.
4. The project is estimated at \$80,000 with a maximum federal funding amount of \$64,000. The remaining 20% local share would be approximately \$16,000. The local sponsor is responsible for all costs exceeding \$64,000.
5. The project contract must be approved by June 30, 2024.

NOW, THEREFORE, in consideration of these Recitals, the mutual agreements, benefits, and responsibilities outlined herein, and other good and valuable consideration, receipt, or sufficiency of which is hereby acknowledged, the Parties agree:

1. The City will complete the proposal solicitation and contract administration.
2. There is a shared expense for the Village, which shall be responsible for 12% of the local share.
3. There are sufficient funds in the Village's budget to pay for Village's portion of the local share. The Village shall reimburse the City no later than December 31, 2024, or within 30 days of the final invoice, whichever is later.
4. Upon approval of this agreement, as indicated by the signatures below, City staff will facilitate the negotiation process with the selected consultant and enter into a contract with the consultant and WisDOT. It is the intent of the City to have the master plan updated prior to the deadline for the contract.

CITY OF MEQUON

By _____
Andrew Nerbun, Mayor

By _____
Caroline Fochs, City Clerk

VILLAGE OF THIENSVILLE

By _____
John Rosing, President

By _____
Colleen Landisch-Hansen, Village Clerk

STATE OF WISCONSIN)
)SS
 OZAUKEE COUNTY)

Personally came before me, this ____ day of _____, 20__, the above named Andrew Nerbun, Mayor and Caroline Fochs, City Clerk, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

 Notary Public, Ozaukee County, Wisconsin
 My Commission (expires) (is)_____

STATE OF WISCONSIN)
)SS
 OZAUKEE COUNTY)

Personally came before me, this ____ day of _____, 20__, the above named _____, to me known to be the person who executed the foregoing instrument and acknowledged the same.

 Notary Public, Ozaukee County, Wisconsin
 My Commission (expires) (is)_____

Approved by: _____
 Brian Sajdak, City Attorney

THREE PARTY DESIGN ENGINEERING SERVICES CONTRACT
SIGNATURE PAGES

ENGINEERING SERVICES CONTRACT

BETWEEN THE WISCONSIN DEPARTMENT OF TRANSPORTATION, CITY OF MEQUON (MUNICIPALITY)
AND GRAEF-USA INC (CONSULTANT) FOR

*Project ID 2697-23-00
Development of the City of Mequon-Village of Thiensville
Bicycle and Pedestrian Way Commission Planning Study
Ozaukee County*

This CONTRACT made and entered into by and between the DEPARTMENT, MUNICIPALITY and the CONSULTANT provides for those SERVICES described in the Scope of Services and Special Provisions and is generally for the purpose of providing the SERVICES solicited by the MUNICIPALITY in Professional services in the creation of a Mequon-Thiensville Bicycle and Pedestrian Master Plan and review, update, revision to the existing 2010-2030 Recommendations. This Qualification Based Selection was made based on the CONSULTANT'S Notice of Interest response and any interviews conducted.

The DEPARTMENT and MUNICIPALITY deem it advisable to engage the CONSULTANT to provide certain engineering SERVICES and has authority to contract for these SERVICES under sec. 84.01(13), Wis. Stats.

The DEPARTMENT REPRESENTATIVE is: Greg Hafeman, P.E.; Local Program Project Manager – Design, Division of Transportation System Development; WisDOT SE Region, 141 NW Barstow St., Waukesha, WI 53188; greg.hafeman@dot.wi.gov; (262) 548-8677.

The MUNICIPALITY REPRESENTATIVE is: Cole McCraw, P.E.; Assistant City Engineer; 11333 N. Cedarburg Road, Mequon, WI 53092; cmccraw@ci.mequon.wi.us; 262-236-2957

The CONSULTANT REPRESENTATIVE is: Craig Huebner, AICP; Project Manager; 275 West Wisconsin Avenue, Suite 300, Milwaukee, WI 53222; craig.huebner@graef-usa.com; 414-266-9228

The CONSULTANT SERVICES will be performed for the DEPARTMENT's Southeast Region office located in Waukesha, WI and will be completed by December 31, 2025. Deliver PROJECT DOCUMENTS to 141 NW Barstow St., Waukesha, WI 53188,, unless other directions are given by the DEPARTMENT.

Compensation for all SERVICES provided by the CONSULTANT under the terms of the CONTRACT will be from the:

☒ DEPARTMENT ☐ MUNICIPALITY

- A. For basic design services including preparation of the Bicycle and Pedestrian planning study, collecting traffic field data, public involvement and meetings performed by CONSULTANT, a lump sum of \$69,371.23.

THREE PARTY DESIGN ENGINEERING SERVICES CONTRACT
SIGNATURE PAGES

Compensation for all SERVICES provided by the CONSULTANT under the terms of the CONTRACT shall be for an amount not to exceed \$ 69,371.23.

The CONSULTANT does and will comply with the laws and regulations relating to the profession of engineering and will provide the desired engineering SERVICES.

This CONTRACT incorporates and the parties agree to all of the standard provisions of the Three Party Design Engineering Services Contract, dated October 18, 2023 and referenced in Procedure 8-15-1 of the State of Wisconsin Department of Transportation Facilities Development Manual. CONSULTANT acknowledges receipt of a copy of these standard provisions.

This CONTRACT incorporates all of the MANUALS defined in the CONTRACT.

The parties also agree to all of the Special Provisions which are annexed and made a part of this CONTRACT, consisting of 4 pages.

Nothing in this CONTRACT accords any third party beneficiary rights whatsoever on any non-party that may be enforced by any non-party to this contract.

For the CONSULTANT

For the DEPARTMENT

By: _____

By: _____

Title: _____

Contract Manager, WisDOT

Date: _____

Date: _____

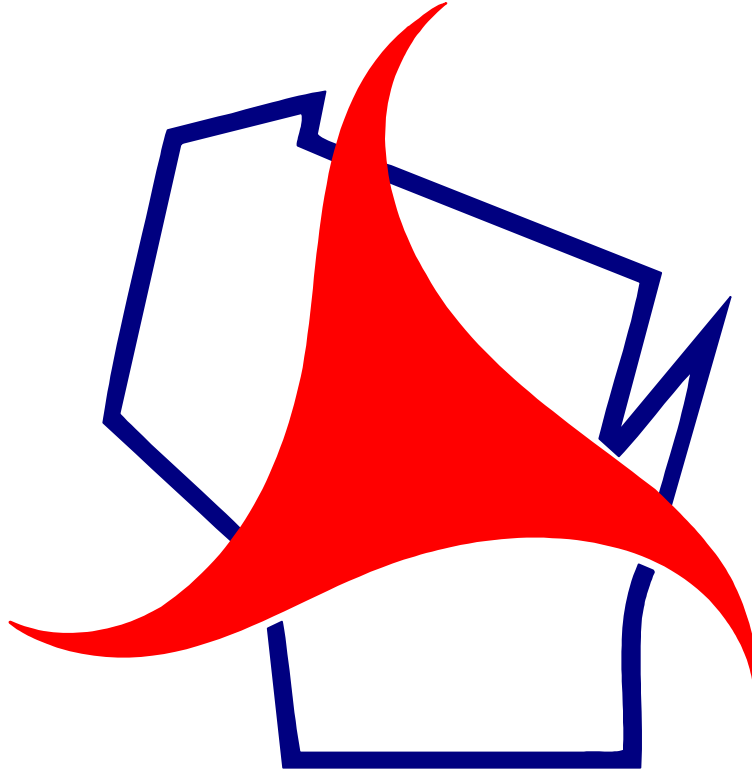
For the MUNICIPALITY

By: _____

Title: _____

Date: _____

Three-Party Design Contract Special Provisions



January 03, 2017

SCOPE OF SERVICES	1
A. DESIGN REPORTS	1
B. ENVIRONMENTAL DOCUMENTATION : Not Included	1
C. AGENCY COORDINATION: Not Included.....	1
D. RAILROAD/ UTILITY INVOLVEMENTS: Not Included.....	1
E. PUBLIC INVOLVEMENT	1
F. MEETINGS.....	2
G. LOCATING: Not Included.....	2
H. SURVEYS: Not Included.....	2
I. SOILS AND SUBSURFACE INVESTIGATIONS: Not Included.....	2
J. ROAD PLANS: Not Included.....	2
K. STRUCTURE PLANS: Not Included.....	3
L. PLATS: Not Included.....	3
M. HIGHWAY SYSTEM CHANGES: Not Included	3
N. TRAFFIC	3
O. SERVICES PROVIDED BY THE MUNICIPALITY	3
P. MISCELLANEOUS LAND USE STUDIES.....	3
PROSECUTION AND PROGRESS.....	4

THREE PARTY DESIGN CONTRACT SPECIAL PROVISIONS

Revised 05/26/16

The following are recommended special provisions for the design contract to be inserted behind the standard provisions.

VI. SPECIAL PROVISIONS

The following sections are amended to substitute the DEPARTMENT for the MUNICIPALITY.

SCOPE OF SERVICES

A. DESIGN REPORTS

(1) Request for Exceptions to Design Standards: Not included.

(2) Encroachment Report: Not included.

(3) Other Reports:

Prepare the following engineering reports/analyses as directed by the MUNICIPALITY:

- A Mequon-Thiensville Bike and Pedestrian Master Plan planning report that documents the results of each task as outlined in the Scope of Services.

B. ENVIRONMENTAL DOCUMENTATION: Not Included

C. AGENCY COORDINATION: Not Included

D. RAILROAD/ UTILITY INVOLVEMENTS: Not Included

E. PUBLIC INVOLVEMENT

(1) Public Involvement Meetings:

- (a) Conduct or assist the MUNICIPALITY in holding one public involvement meeting(s) and introduce the study area and obtain feedback on existing conditions, goals/objectives, and community priorities.

- (b) Prepare all exhibits and supplementary handout material and provide the equipment necessary to conduct the public involvement meeting(s).
 - (c) Prepare a summary report after the public involvement meeting(s).
 - (d) Discuss with the MUNICIPALITY the comments received and recommend the possible disposition of these comments and suggestions after the public involvement meeting(s).
 - (e) Provide the MUNICIPALITY with copies of all public involvement correspondence and file notes.
 - (f) Coordinate meeting schedules with the MUNICIPALITY'S representative.
- (2) The CONSULTANT shall conduct one (1) online survey to garner input from the community and serve as the Needs Assessment input method.

F. MEETINGS

- (1) Attend or hold kick-off meeting to discuss the organization and processing of the Services under this CONTRACT.
- (2) The CONSULTANT shall attend monthly progress meetings with the Joint Mequon-Thiensville Bike & Pedestrian Way Commission (5 anticipated). Each meeting will include an update on project status.
- (3) The CONSULTANT shall conduct two (2) virtual meetings with Village of Thiensville staff.
- (4) The CONSULTANT shall conduct two (2) virtual meetings with City of Mequon staff.
- (5) The CONSULTANT shall conduct one (1) virtual meeting with Ozaukee County staff.
- (6) The CONSULTANT shall conduct two (2) virtual meeting with neighboring jurisdictions.

G. LOCATING: Not Included

H. SURVEYS: Not Included

I. SOILS AND SUBSURFACE INVESTIGATIONS: Not Included

J. ROAD PLANS: Not Included

K. STRUCTURE PLANS: Not Included**L. PLATS: Not Included****M. HIGHWAY SYSTEM CHANGES: Not Included****N. TRAFFIC**

- (1) Collect bicycle and pedestrian volumetric data to determine volume at useful locations within the study area and incorporate data into identified travel corridors. The CONSULTANT may propose as few or as many locations as they feel are useful to the study (four out of the total eighteen corridors anticipated). The Ozaukee Interurban Trail will not be counted.

O. SERVICES PROVIDED BY THE MUNICIPALITY

The MUNICIPALITY will provide to the CONSULTANT the following for the PROJECT:

1. Existing designated bike routes (on-street & off-street) in their community.
2. Existing street network map
3. Existing roadway capital improvements plan
4. Any future roadway, bike, and pedestrian facility design plans within the study area
5. Securing PIM location
6. Public meeting notices and advertisements
7. Previous studies for bike and pedestrian development
8. Any background data regarding future development, safety concerns, community input on bicycle and pedestrian facilities

P. MISCELLANEOUS LAND USE STUDIES

1. The CONSULTANT shall conduct two (2) site visits to review field conditions.
2. The CONSULTANT shall create an existing inventory of roadway, bike, and pedestrian facilities in a ESRI GIS-compatible format with data provided by City, Village, and County.
3. The CONSULTANT shall assemble and evaluate both quantitative and qualitative inventory information for both existing needs and potential future accommodations.
4. The CONSULTANT shall assist the Commission in updating the Vision, Goals, Objectives, and Policies of the Plan.
5. The CONSULTANT shall identify bicycle travel corridors.
6. The CONSULTANT shall evaluate and select specific route alternatives and concept-level design treatments.

7. The CONSULTANT shall conduct safety audit of historical bicycle and pedestrian crashes or incidents.
8. The CONSULTANT shall create a phasing plan inclusive of “priority corridor segments” and all recommended bike/ped facilities.
9. The CONSULTANT shall provide preliminary capital and ongoing maintenance cost ranges for recommended bike and pedestrian facility types (not including ROW or property acquisitions).
10. The CONSULTANT shall perform an impact fee evaluation for City of Mequon.

PROSECUTION AND PROGRESS

- (1) The MUNICIPALITY shall report on the progress of the PROJECT as stipulated in the contract agreement. Standard benchmarks, consistent with DEPARTMENT’S internal staff benchmarks, will be reported monthly to the DEPARTMENT. The actual start, projected or actual finish date, and percent of work complete will be included for all relevant benchmarks on any project report required for delivery to DEPARTMENT staff. The report can be delivered in electronic format consistent with current DEPARTMENT standards (Microsoft Project), or on paper.
- (2) The following items of work will be completed and submitted to the MUNICIPALITY by the indicated dates, if CONSULTANT has received the Notice to Proceed by July 1, 2024.
(Date)

Report Title	Date
Commission Kick-off Meeting	July 11, 2024
Community Online Survey	August 8, 2024
Public Involvement Meeting	September 2024
Draft Planning Report	November 7, 2024
Final Planning Report	December 5, 2024

GRAEF

5/6/24 4:50 PM

EXHIBIT 1A**CONSULTANT DIRECT LABOR RATES**

Name or Employee Number	CLASSIFICATION	CURRENT RATE (AS OF APRIL 1, 2024)	DATE OF NEXT SALARY ADJUSTMENT	DATE OF NEXT SALARY ADJUSTMENT	PAY INCREASE PERCENT ON APRIL 1, 2025	PAY RATE AFTER APRIL 1, 2025	PERCENT WORK AT 2024 (CURRENT) RATE	PERCENT WORK AT 2025 RATE	WEIGHTED AVERAGE HOURLY RATE FOR THE LENGTH OF THE PROJECT
1783	Project Manger	\$49.04	April 15, 2025	April 1, 2025	3.5	\$50.76	100%	0%	\$49.04
Average	Landscape Architect	\$45.81	April 15, 2025	April 1, 2025	3.5	\$47.41	100%	0%	\$45.81
Average	Traffic Engineer	\$47.53	April 15, 2025	April 1, 2025	3.5	\$49.19	100%	0%	\$47.53
1494	Transportation Engineer	\$69.93	April 15, 2025	April 1, 2025	3.5	\$72.38	100%	0%	\$69.93
Average	Planner	\$34.98	April 15, 2025	April 1, 2025	3.5	\$36.20	100%	0%	\$34.98

CONTRACT COMPLETION DATE:**December 31, 2025****Project ID: 2697-23-00****DEVELOPMENT OF THE CITY OF MEQUON-VILLAGE OF THIENSVILLE BICYCLE
AND PEDESTRIAN WAY COMMISSION PLANNING STUDY****Ozaukee County****Exhibit 1A**

Employee Classification Weighted Average Direct Labor Rates

Classification: Landscape Architect			
Name or Employee Number	Current Rate (a)	Percent Contribution (b)	(a x b)
1548	\$ 71.35	30	\$ 21.41
2014	\$ 34.86	70	\$ 24.40
		100	\$ 45.81

Classification: Traffic Engineer			
Name or Employee Number	Current Rate (a)	Percent Contribution (b)	(a x b)
2048	\$ 49.76	70	\$ 34.83
1863	\$ 42.31	30	\$ 12.69
		100	\$ 47.53

Classification: Planner			
Name or Employee Number	Current Rate (a)	Percent Contribution (b)	(a x b)
2095	\$ 38.46	50	\$ 19.23
1956	\$ 31.49	50	\$ 15.75
		100	\$ 34.98

Project ID: 2697-23-00

DEVELOPMENT OF THE CITY OF MEQUON-VILLAGE OF THIENSVILLE BICYCLE AND PEDESTRIAN WAY COMMISSION PLANNING STUDY

Ozaukee County

Exhibit 1B



GRAEF

5/6/24 4:50 PM

Exhibit 1C

DIRECT EXPENSES BY ITEM

ITEM	UNIT	NO. OF UNITS	UNIT COST	TOTAL COST
Employee Vehicle Mileage	Each	330	\$0.670	\$221.10
TOTAL:				\$221.10

Project ID: 2697-23-00
 DEVELOPMENT OF THE CITY OF MEQUON-VILLAGE OF THIENSVILLE BICYCLE
 AND PEDESTRIAN WAY COMMISSION PLANNING STUDY
 Ozaukee County

Exhibit 1C



GRAEF

5/6/24 4:50 PM

Exhibit 1D**SUMMARY OF STAFF HOURS AND DIRECT LABOR COSTS**

Classification:		Project Manger		Landscape Architect		Traffic Engineer		Transportation Engineer		Planner		Total Direct Labor	
Avg. Hourly Wage:		\$49.04		\$45.81		\$47.53		\$69.93		\$34.98			
TASK	Activity Code	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Miscellaneous Land Use Studies	286	72	\$3,530.88	32	\$1,465.92	24	\$1,140.72	8	\$559.44	200	\$6,996.00	336	\$13,692.96
Collect Traffic Field Data	347	2	\$98.08			40	\$1,901.20	2	\$139.86			44	\$2,139.14
Manage Project Stakeholders	743	60	\$2,942.40	12	\$549.72	4	\$190.12	1	\$69.93	40	\$1,399.20	117	\$5,151.37
Manage Project Scope and Schedule	887	32	\$1,569.28					4	\$279.72	32	\$1,119.36	68	\$2,968.36
TOTALS		166	\$8,140.64	44	\$2,015.64	68	\$3,232.04	15	\$1,048.95	272	\$9,514.56	565	\$23,951.83

Project ID: 2697-23-00

DEVELOPMENT OF THE CITY OF MEQUON-VILLAGE OF THIE
AND PEDESTRIAN WAY COMMISSION PLANNING STUDY

Ozaukee County

Exhibit 1D

GRAEF

5/6/24 4:50 PM

Exhibit 1E**FEE COMPUTATION SUMMARY BY ENGINEERING TASK**

TASK	Activity Code	Direct Labor Costs	Overhead Costs	Fixed Fee	Direct Expenses	Total
Miscellaneous Land Use Studies	286	\$13,692.96	\$23,015.13	\$2,824.17		\$39,532.26
Collect Traffic Field Data	347	\$2,139.14	\$3,595.47	\$441.20	\$221.10	\$6,396.91
Manage Project Stakeholders	743	\$5,151.37	\$8,658.42	\$1,062.47		\$14,872.26
Manage Project Scope and Schedule	887	\$2,968.36	\$4,989.22	\$612.22		\$8,569.80
TOTALS		\$23,951.83	\$40,258.24	\$4,940.06	\$221.10	\$69,371.23

Home Office Indirect Cost Rate of : 1.6808

Standard Overhead Rate to Compute Fixed Fee: 1.500

Fixed Fee: 8.25

Project ID: 2697-23-00

DEVELOPMENT OF THE CITY OF MEQUON-VILLAGE OF THIENSVILLE BICYCLE

AND PEDESTRIAN WAY COMMISSION PLANNING STUDY

Ozaukee County

Exhibit 1E**GRAEF**

GRAEF

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Exhibit 2**CONSULTANT CONTRACT TOTAL FEE COMPUTATION**

	Project I.D. 2697-23-00	TOTAL CONTRACT
Number of Staff Hours	565	565
Total Direct Labor	\$ 23,951.83	\$ 23,951.83
Total Overhead Costs	\$ 40,258.24	\$ 40,258.24
Fixed Fee	\$ 4,940.06	\$ 4,940.06
Non-Labor Direct Charges	\$ 221.10	\$ 221.10
Contract Sub-Total	\$ 69,371.23	\$ 69,371.23
	\$ 0.00	\$ 0.00
Subcontract Total	\$ 0.00	\$ 0.00
CONTRACT TOTAL COST	\$ 69,371.23	\$ 69,371.23

Project ID: 2697-23-00

DEVELOPMENT OF THE CITY OF MEQUON-VILLAGE OF THIENSVILLE BICYCLE
AND PEDESTRIAN WAY COMMISSION PLANNING STUDY

Ozaukee County

Exhibit 2**GRAEF**



11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-236-2913
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Public Works

TO: Public Works Committee
FROM: Justin Bodoh, Building Superintendent
DATE: May 14, 2024
SUBJECT: RESOLUTION 4119 A Resolution Rejecting Bids Received for the Replacement of Various HVAC Units and Other Upgrades within the Council Chambers at City Hall

Background

On July 13, 2023, City Hall air conditioning condensing units outside the original City Hall building failed. As a result of their failure, a 6T and a 15T air handling unit also sustained major coil damage. The City's HVAC preventative maintenance contractor made emergency repairs, but considering the age and condition of the equipment, it was recommended that the City pursue eventual replacement of the system. The emergency repair was understood to be temporary.

At its August 8, 2023, meeting, the Common Council ratified the cost of the HVAC repairs. Staff recommended consideration of more permanent repairs or replacement, but the discussion was delayed to be considered with the 2024 capital budget.

The 2018 EMG Facilities Condition Assessment of City-owned facilities identified the City Hall 1936 vintage HVAC system for complete replacement. Since that time several components of the HVAC system have been replaced on an as-needed basis, most notably the boiler in 2019, and two rooftop 2T air handling units in 2020. The study also included a number of additional capital projects that could be included in the scope of work.

The failed condensing units are located outside near the northwest corner of the building, and the air handling units are located in the attic above the ceiling of the small conference room directly west of the council chamber's dais.

Because of the age of the existing units and the differences in older vs. newer technologies, parts for the system simply can't be replaced in kind. Units, controls, fittings, and mounting systems all need to be designed to work with the system, and to meet current safety requirements, including building a new platform & catwalk to access the units.

The 2024 capital budget included an allocation for the repair based upon the recommendation of the City's HVAC preventative maintenance contractor. Due to the custom nature of the City's HVAC system and outdated components, a design firm was hired to ensure the functionality of a new system. At the time of design award, staff considered requesting that the Common Council determine project components to include in the bid package, but ultimately recommended design of all project components. The bid was structured such that the Common Council could determine the project components at the time of award, and the design for the remaining

components could be utilized in a future bid package.

In February staff started working with Strang to engineer and design a permanent solution for the HVAC system in the Council Chambers. Along with the HVAC system, Strang designed multiple option upgrades throughout the Council Chambers that were identified in the 2018 EMG Facilities Condition Assessment and by building maintenance staff (see attached).

Analysis

The full plan set is available here:

https://www.ci.mequon.wi.us/sites/default/files/fileattachments/public_works/page/27055/2024_024_city_of_mequon_city_hall_hvac_and_chambers_upgrade_-_cd_set_2.pdf.

The bid package includes:

- Replacement of AHU's and condensing units with updated controls.
- Ceiling replacement of the Council Chambers with a base item concept and 2 alternative concepts.
 - Item 2 - Ceiling replaced with acoustical drywall - (attached)
 - Alternate 1 - Suspended metal panels with woodgrain look - (attached)
 - Alternate 2 - Wood veneer ceiling with soffits - (attached)
- Lighting / Electrical upgrades - power being brought over from addition, (BAS) Building Automation System lighting controls, LED lighting.
- Replacement of 8 Windows in Council Chambers.
- Flooring replacement with carpet tile with City of Mequon Logo (black/grey/white)

All aspects of Strang's engineering and design of the Common Council Chambers have efficiency and aesthetics in mind. Building Staff is working with the IT Department on all future upgrades of the Audio/Video needed in the Council Chambers, ceiling alternates 1 & 2 are designed to ensure the longevity of the Council Chambers. All options have been reviewed and passed by the State Historic Preservation Office, and the HVAC design was approved by E-Plan.

In April of this year, the Building Maintenance division issued an invitation for bids for City Hall HVAC and Chamber Upgrades based on Strang's design. Initially, the contract completion date was to be October 4, 2024. Due to manufacturing timelines, air handling unit (AHU) lead-times increased from 16 weeks to 32 weeks. With the lead-time and installation timeline nearing the end of November, an amendment was issued to revise the project start and end dates to March 17 and May 30, 2025, respectively. In light of the construction timeline changes, multiple construction companies refused to bid on the project not knowing the labor rates for the upcoming 2025 year.

Prior to bidding, Strang's construction cost estimate ranged from \$384,152 to \$647,483.52 depending on what options were chosen. Stang's construction cost estimate for HVAC including all options, was \$647,483.52. All vendor/manufacture pricing was considered, and industry standard labor rates were used to produce the construction estimate. The bids received ranged from \$495,000 to \$1,233,000. The bid pricing and option breakdown and Strang's construction cost estimate are also attached.

The low bid was approximately 57% higher than Strang's estimate. The post-bid analysis determined that the bids received reflect labor market uncertainty due to an extended timeline (completion date being a full year after the bidding date), and project uncertainty due to contractors not knowing what additive options might be included in the project. Therefore, staff is recommending rejection of the bids, with the request that the Common Council determine the scope of the project to be rebid later this year.

Fiscal Impact

The Building Division's City-wide Capital Buildings Account currently has a balance of \$217,270.69. It is anticipated that the balance of the project will be funded through a 2025 capital budget allocation.

If awarded, the 2025 capital budget allocation would be \$277,729.31 - 815,373.89, depending on the selection of alternates. As the design consultant and staff believe the bid pricing is inflated, staff is recommending rejecting the bids in favor of rebidding later this year.

Recommendation

Staff recommends the rejection of the two bids received, one from Tri-North Builders and one from Selzer-Ornst Construction.

Staff further recommends re-bidding the project at a later date with the same project schedule. Staff requests that the Common Council provide direction on the scope to be rebid:

- Selection of the ceiling replacement:
 - Acoustical drywall
 - Suspended metal panels with woodgrain look
 - Wood veneer ceiling with soffits
- Inclusion or exclusion of the lighting / electrical upgrades
- Inclusion or exclusion of the replacement of 8 windows
- Inclusion or exclusion of the flooring replacement with carpet tile with City of Mequon Logo (black/grey/white)

A recommendation is forthcoming from the Public Works Committee on May 14, 2024.

Attachments:

Ceiling Item 2 - Ceiling replaced with acoustical drywall (PNG)

Ceiling Alternate 1 - Suspended metal panels with woodgrain look (PNG)

Ceiling Alternate 2 - Wood veneer ceiling with soffits (PDF)

Bidder List CHN HVAC and Upgrades (PDF)

Engineer Cost Estimate (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4119

A Resolution Rejecting Bids Received for the Replacement of Various HVAC Units and Other Upgrades within the Council Chambers at City Hall

RECITALS

A. The City of Mequon Buildings Division has advertised and received bids for the 2024 Common Council HVAC and Chamber Upgrades.

B. Staff have reviewed the various bids and contractor qualifications for the contracts.

C. Since all bids are substantially higher than the Engineer's original project estimates, staff recommends that the Public Works Committee reject the bids.

D. The Public Works Committee at its meeting on May 14, 2024, agreed with staff's recommendation.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin that:

1. The bids for the City of Mequon's 2024 Common Council HVAC and Chamber Upgrades are rejected.

2. Staff is authorized to re-advertise to solicit bids for the project.

Approved by: Andrew Nerbun, Mayor

Date Approved: May 14, 2024

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on May 14, 2024.

Caroline Fochs, City Clerk







City of Mequon City Hall 2024 CHN HVAC AND UPGRADES

11333 N. Cedarburg Road Mequon, WI 53092

Bidders List

Company Name	Contact Name	Email Address	Phone Number	Item 1 Replacement of AHU's & Condensing units with updated controls	Item 2 Ceiling Acoustical Drywall	Alternate 1 - Suspended Metal panels w/ woodgrain look	Alternate 2 - Wood Veneer ceiling with Soffits	Alternate 3 - Aldermant Conf. Room Flooring	Item 3 Lighting / Electrical	Item 4 Window Option	Item 5 Flooring Option	Total Bid Items 2-5	Base Bid + All Options	Prequalification & Bid Bond	
Tri-North	Andy Rice	Arice@tri-north.com	262-549-1300	495,000	155,000	415,000 (260,000.00)	412,500 (257,500)	102,500 (7,500)	125,000	98,000	95,000	473,000	968000	Prequal./ Bid Bond	
Selzer-Ornst Construction	Karen / Kate Krakow	estimates@selzer-ornst.com/	414-258-9900	571,091	42,548	344,941 (302,393.00)	227,075.28 (184,527.28)	59,332 (12,704)	109,814.30	65,332	46,628	264,322.30	835413.3	Prequal. / Bid Bond	

<i>Options</i>	<i>Selzer-Ornst Construction</i>	<i>Tri- North</i>
Item 1 Replacement of AHU's & Condensing units with updated controls	\$571,091	\$495,000
Item 1 + Item 2 Acoustical Drywall Ceiling	\$613,639.00	\$650,000.00
Item 1 + Item 2 + Item 3 Lighting and Electrical Upgrades	\$723,453.30	\$775,000.00
Item 1 + Item 2 + Item 3 + Item 4 Window's	\$788,785.30	\$873,000.00
Item 1 + Item 2 + Item 3 + Item 4 + Item 5 Flooring	\$835,413.30	\$968,000.00
Item 1 + Item 2 + Item 3 + Item 4 + Item 5 + Alt. 3 Conferenece room flooring	\$848,117.30	\$975,500.00
Item 1 + Item 4	\$636,423.00	\$593,000.00
Item 1 + Item 5	\$617,719.00	\$590,000.00
Item 1 + Item 5 + Alt. 3	\$630,423.00	\$597,500.00
Item 1 + Alt. 1 Suspended Metal panels w/ woodgrain look	\$916,032.00	\$910,000.00
Item 1 + Alt. 1 + Item 3	\$1,025,846.30	\$1,035,000.00
Item 1 + Alt. 1 + Item 3 + Item 4	\$1,091,178.30	\$1,133,000.00
Item 1 + Alt. 1 + Item 3 + Item 4 + Item 5	\$1,137,806.30	\$1,228,000.00
Item 1 + Alt. 1 + Item 3 + Item 4 + Item 5 + Alt. 3	\$1,150,510.30	\$1,235,500.00
Item 1 + Alt. 2 Wood Veneer ceiling with soffits	\$798,166.28	\$907,500.00
Item 1 + Alt. 2 + Item 3	\$907,980.58	\$1,032,500.00
Item 1 + Alt. 2 + Item 3 + Item 4	\$973,312.58	\$1,130,500.00
Item 1 + Alt. 2 + Item 3 + Item 4 + Item 5	\$1,019,940.58	\$1,225,500.00
Item 1 + Alt. 2 + Item 3 + Item 4 + Item 5 + Alt. 3	\$1,032,644.58	\$1,233,000.00

Item 1 - Replacement of AHU's & Condensing units with updated controls

Item 2 - Acoustical Drywall Ceiling

Item 3 - Lighting / Electrical upgrade

Item 4 - Window Replacement

Item 5 - Flooring (Carpet Squares)

Alt. 1 Suspended Metal panels w/ woodgrain look ceiling

Alt. 2 - Wood Veneer ceiling with soffits ceiling

Alt. 3 Alderman Conference room flooring

City of Mequon- Remodel

Division	Description	Total Incl O&P
Demolition		\$ 10,000.00
Exterior	concrete pad and bollard	\$ 3,000.00
Windows	(8) Three panel single hung Windows	\$ 16,400.00
Mezzanine	New planking and misc framing.	\$ 2,347.00
Ships ladder	Ships ladder with mounting brackets.	\$ 6,805.00
Miscellaneous Carpentry	Blocking, wall remove for mechanical access	\$ 5,000.00
Ceiling Base Bid	USG ensemble acoustical drywall system - including installation by their factory-certified installers.	\$ 75,000.00
Carpeting	Carpet squares throughout Chamber and Elevator lobby 325 yards	\$ 18,244.00
Carpet	City of Mequon logo	\$ 4,000.00
Ceiling in Alderman Conference Room 103 and Storage Room 104		\$ 7,740.00
Mechanical System		\$ 180,000.00
Electrical System		\$ 75,000.00
		\$403,536.00
Contractor Fee		\$ 28,247.52
General Conditions		\$ 60,530.40
Construction Contingency		\$ 40,353.60
Owner Contingency		\$ -
		\$532,667.52
Alternate #1-Ceiling	USG wood-look metal ceiling for material, including installation by their factory-certified installers.	\$ 110,000.00
Alternate #2-Ceiling	¼" drywall on drywall grid over existing popcorn ceiling, level 5 finish and wood veneer wallcovering	\$ 73,392.00
Alternate #3-Carpet in Alderman room		\$ 4,816.00



11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-236-2913
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Engineering

TO: Public Works Committee
FROM: Jeremy Dandy, Engineering Technician
DATE: May 14, 2024
SUBJECT: RESOLUTION 4120 A Resolution Authorizing Execution of a Memorandum of Understanding with the Village of Brown Deer for Road Improvements on County Line Road Between Cedarburg Road and the Railroad Tracks East of 52nd Street/Garden Drive, in the Estimated Amount of \$445,000

Background

Each year, the Engineering Division rates the surface condition rating of roads, generally in the late fall. These ratings are used over the winter to evaluate which roads will be recommended for inclusion in the annual road program.

At its February meeting, the Public Works Committee authorized staff to advertise the 2024 Road Improvements contract, a part of the Annual Road and Parking Lot Program. This bid included County Line Road (Cedarburg Road west to railroad) as a joint project with the Village of Brown Deer, with the City's portion of the total base bid estimated at \$460,000.

Please see the attached location map for the joint project.

County Line Road is a multi-jurisdictional road. The City has worked with adjacent municipalities to reconstruct portions of County Line Road over several years. County Line Road, by surface condition rating and resident input, is one of the most deteriorated roads in the City. The City of Mequon and the Village of Brown Deer share the section of County Line Road between North Cedarburg Road west to the railroad tracks. The City and Village are both able to include this section in their 2024 Capital Improvement Plans to complete reconstruction work.

While the reconstruction will be accomplished as a pulverize and overlay project, additional design and analysis was required to provide proper drainage, address private property impacts, identify any utility conflicts, accommodate a potential widening for safety and/or bicycle lanes and to review the Village's desire to provide additional pedestrian and/or bicycle facilities on the south side of the road. At this time, staff is requesting approval of the Memorandum of Understanding (MOU) for the City's portion of construction costs.

Analysis

The Village of Brown Deer received five bids for the 2024 Road Improvements contract with the low base bid of \$843,291.25 from All-Ways Contractors of Menomonee Falls, Wisconsin. The City's portion of the low bid is approximately 4% less than staff's estimate. Based on the available funds for the 2024 Road Improvements contract, staff is recommending award of the City's portion.

All-Ways Contractors has performed acceptable work of this type for the City in the past.

Work on this contract can start as soon as the contract is fully executed and has a final completion date of November 15, 2024. The bid summary is attached.

Fiscal Impact

On February 8, 2022, the Common Council approved a \$5.0 million bond issuance for a 3-year borrowing for right-of-way capital assets between 2022 and 2024. This is the third year of the aforementioned three-year program funded by long term bonding. The approximate balance of the Right-of-Way Assets account is \$2,014,000.

As a result of several recent contract awards, the Public Works Committee and Common Council have requested adding a contingency to the award amounts. Therefore, staff is recommending that the resolution approve an amount not-to-exceed \$445,000 which includes a contingency of 10% for additionally authorized efforts. The contingency provides for additional services that may result from unknown field conditions.

A memorandum of understanding (MOU) is included with this item as an agreement for the City of Mequon to reimburse the Village of Brown Deer for actual construction costs.

The City and the Village have agreed to a cost breakdown for the construction services. Please note that the breakdown is based on construction item locations. For example, the sidewalk on the south side of County Line Road will be a Village of Brown Deer cost. However, since the municipal boundary is the street centerline, most items will result in a 50/50 share of the costs.

Recommendation

A recommendation is forthcoming from the Public Works Committee on May 14, 2024.

Attachments:

Area Map_County Line Rd (PDF)

Construction MOU - County Line Road (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4120

A Resolution Authorizing Execution of a Memorandum of Understanding with the Village of Brown Deer for Road Improvements on County Line Road Between Cedarburg Road and the Railroad Tracks East of 52nd Street/Garden Drive, in the Estimated Amount of \$445,000

RECITALS

- A. The City of Mequon Engineering Division and the Village of Brown Deer have advertised and received bids for the County Line Road Reconstruction
- B. Staff has reviewed the various bids and contractor qualifications for the contracts.
- C. Staff has determined that the bids received are reasonable and that adequate funds are available to accomplish the work, and on that basis has made a recommendation to the Public Works Committee.
- D. Adequate funds for this contract are available from the Capital Project Account - 410780-469001-10001 (Right-of-Way Assets).
- E. To provide for additional services that may result from the spring thaw or other unforeseen conditions, the City of Mequon portion shall be affirmed with a contingency for a total not-to-exceed cost of \$445,000.
- F. Through a Memorandum of Understanding, the City of Mequon agrees to reimburse the Village of Brown Deer for the portions of County Line Road within the City of Mequon.
- G. The Committee on Public Works at its meeting on May 14, 2024, approved staff's recommendation.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin that:

1. Staff is authorized to enter into the Memorandum of Understanding with the Village of Brown Deer.
2. Staff is authorized to reimburse the Village of Brown Deer for construction costs associated with the City of Mequon's portion of the project.
3. The Mayor and the City Clerk are authorized and directed to execute and deliver the same.

Approved by: Andrew Nerbun, Mayor

Date Approved: May 14, 2024

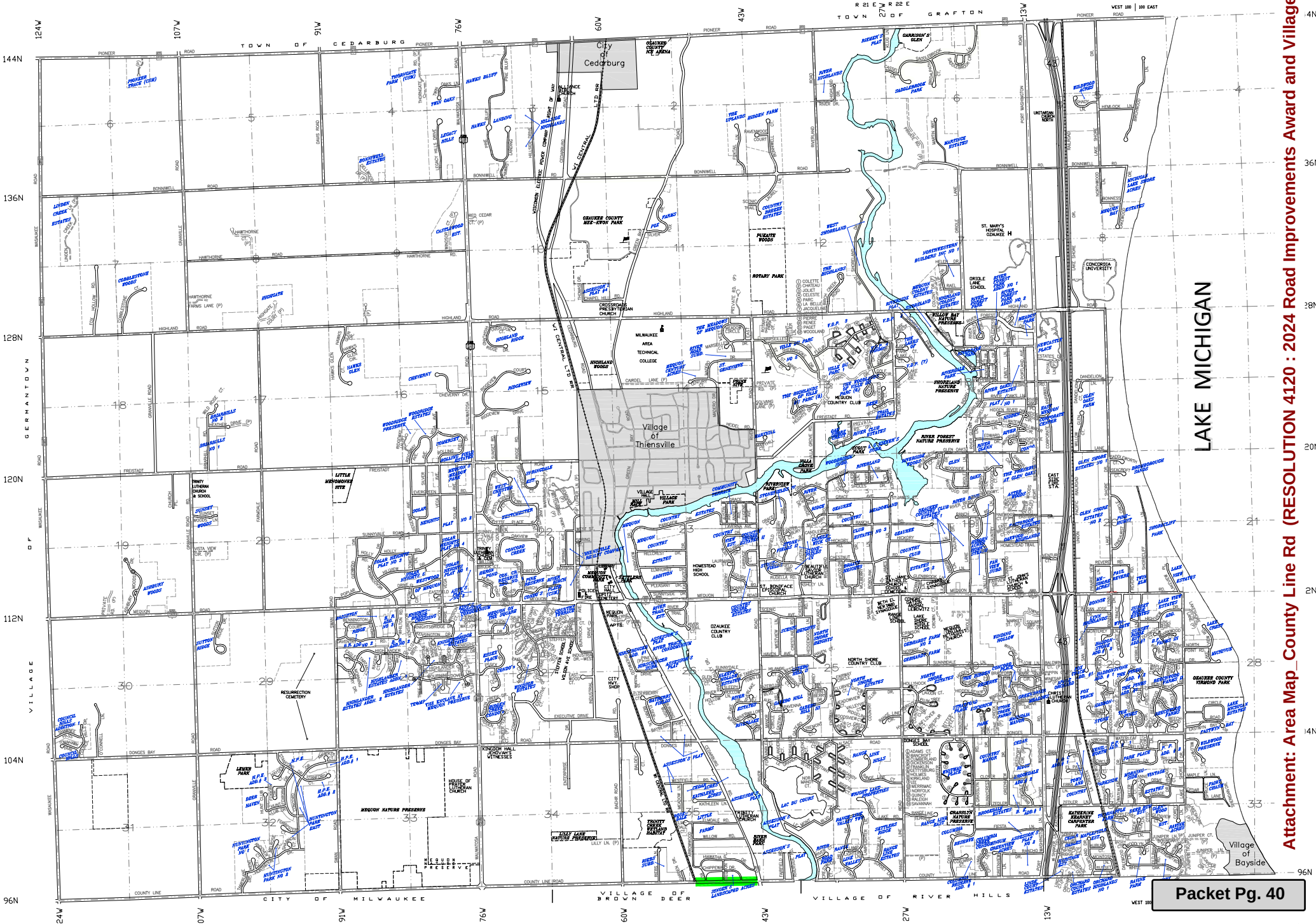
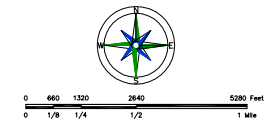
I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on May 14, 2024.

Caroline Fochs, City Clerk

CITY OF MEQUON

4.c.a

2024 Joint Project with Village of Brown Deer



LAKE MICHIGAN

Attachment: Area Map County Line Rd (RESOLUTION 4120 : 2024 Road Improvements Award and Village



**MEMORANDUM OF UNDERSTANDING
COST SHARE AGREEMENT
COUNTY LINE ROAD RECONSTRUCTION
VILLAGE OF BROWN DEER/CITY OF MEQUON MULTI-JURISDICTIONAL PROJECT**

WHEREAS, the City of Mequon (City) and Village of Brown Deer (Village) previously entered into a Memorandum of Understanding (MOU) for the roles, responsibilities and financial obligations for the design services associated with a road reconstruction project on County Line Road from the railroad tracks east of N. 52nd Street/Garden Drive to N. Green Bay Road/N. Cedarburg Road/STH 57.

WHEREAS, the Village and the City agreed to commit to a second MOU to address the cost of construction once the design work was complete and both municipalities understood the cost implications of construction.

WHEREAS, the existing roadway was constructed in 1962 and has been resurfaced and maintained and is in very poor condition.

WHEREAS, the Village and the City have budgeted funds for the improvements of County Line Road and the project was bid within the confines of those budgets.

WHEREAS, the Village and the City agreed to an overall cross section for the roadway, with cost of reconstruction to be split by the municipalities and the improvements beyond the basic road reconstruction projects to be paid for by each municipality.

WHEREAS, upon completion of the construction of this project, maintenance of this roadway shall resume as usual with each community maintaining their designated section of roadway.

NOW, THEREFORE, BE IT RESOLVED that the Village and the City share jurisdiction of the road and therefore outline the participation in the reconstruction improvements as herein described.

Project Description

The roadway is under joint jurisdiction and is a boundary road between the City of Mequon and the Village of Brown Deer. Project includes 0.5 miles of pavement pulverizing, grading and compacting, asphalt paving both lower and upper layers, shouldering, concrete sidewalk, ditching, culvert replacement, asphalt pavement removal, tree removal and concrete sidewalk addition on the south side (Village).

Financial Obligations

Generally, the cost of the reconstruction of the roadway will be distributed evenly as a 50%/50% split between the Village and the City, respectively. The exceptions to the cost share relates to the Village's desire to pursue bicycle and pedestrian facilities on the south side of the roadway and each municipality's utility maintenance. The items of the bid form shall be paid for as outlined on the following page:

W. County Line Road Reconstruction										
Opinion of Probable Construction Cost - 5/2/24 - Post Bid										
Section Reference	Bid Item No.	Description	Unit of Measure	Estimated Quantity	Estimated Unit Price	Budget Cost	% Mequon	Mequon Cost	% Brown Deer	Brown Deer Cost
General										
01 30 00	1	Performance & Payment Bonds	LS	1	\$ 3,500.00	\$ 3,500.00	50%	\$ 1,750	50%	\$ 1,750
01 30 00	2	Mobilization	LS	1	\$15,840.00	\$ 15,840.00	50%	\$ 7,920	50%	\$ 7,920
31 23 16	3	Traffic Control and Signage	LS	1	\$12,740.00	\$ 12,740.00	50%	\$ 6,370	50%	\$ 6,370
01 50 00	4	Utility Company Coordination	LS	1	\$ 1,500.00	\$ 1,500.00	50%	\$ 750	50%	\$ 750
01 55 26	5	Temporary Mailboxes	LS	1	\$ 1,875.00	\$ 1,875.00	50%	\$ 938	50%	\$ 938
31 10 00	6	Remove and Reinstall Signs	EA	16	\$ 40.00	\$ 640.00	50%	\$ 320	50%	\$ 320
01 22 00	7	Remove and Replace Mailboxes	LS	15	\$ 125.00	\$ 1,875.00	50%	\$ 938	50%	\$ 938
33 05 14	8	Adjust Existing Sanitary Manhole	EA	9	\$ 1,140.00	\$ 10,260.00	50%	\$ 5,130	50%	\$ 5,130
01 22 00	9	Adjust Water Valve Box	EA	2	\$ 740.00	\$ 1,480.00	0%	\$ -	100%	\$ 1,480
Subtotal General:						\$ 49,710.00		\$ 24,115		\$ 25,595
Demolition & Removals										
31 10 00	10	Clearing & Grubbing	LS	1	\$ 1,665.00	\$ 1,665.00	50%	\$ 833	50%	\$ 833
31 10 00	11	Tree Removal	EA	25	\$ 253.00	\$ 6,325.00	50%	\$ 3,163	50%	\$ 3,163
31 10 00	12	Remove Pavement - Asphalt	SY	1300	\$ 5.70	\$ 7,410.00	50%	\$ 3,705	50%	\$ 3,705
31 10 00	13	Remove Pavement - Concrete	SF	400	\$ 1.95	\$ 780.00	50%	\$ 390	50%	\$ 390
31 10 00	14	Sawcut - Concrete or Asphalt	LF	580	\$ 3.00	\$ 1,740.00	50%	\$ 870	50%	\$ 870
33 41 00	15	Remove & Dispose Culvert (any material)	EA	17	\$ 245.00	\$ 4,165.00	50%	\$ 2,083	50%	\$ 2,083
01 22 00	16	Remove Brick / Stone Retaining Wall in R/W	LS	1	\$ 200.00	\$ 200.00	50%	\$ 100	50%	\$ 100
32 12 16	17	Pulverize and Relay Asphalt	SY	6450	\$ 1.50	\$ 9,675.00	50%	\$ 4,838	50%	\$ 4,838
Subtotal Demolition & Removals:						\$ 31,960.00		\$ 15,980		\$ 15,980
Earthwork										
31 23 16	18	Common Excavation	CY	1450	\$ 27.70	\$ 40,165.00	50%	\$ 20,083	50%	\$ 20,083
31 23 16	19	General Fill - Trucked-In	CY	375	\$ 15.00	\$ 5,625.00	50%	\$ 2,813	50%	\$ 2,813
31 23 16	20	Strip Topsoil	SY	1480	\$ 2.00	\$ 2,960.00	50%	\$ 1,480	50%	\$ 1,480
31 23 16	21	Topsoil - Respread	SY	7350	\$ 3.40	\$ 24,990.00	50%	\$ 12,495	50%	\$ 12,495
Subtotal Earthwork:						\$ 73,740.00		\$ 36,870	100%	\$ 36,870
Erosion & Sediment Control										
31 25 13	22	Restoration - Seed, Fertilizer & Mulch	SY	7300	\$ 1.15	\$ 8,395.00	50%	\$ 4,198	50%	\$ 4,198
31 25 13	23	Erosion Mat Class I, Urban Type A	SY	1370	\$ 1.30	\$ 1,781.00	50%	\$ 891	50%	\$ 891
31 25 13	24	Erosion Mat Class I, Urban Type B	SY	5930	\$ 1.40	\$ 8,302.00	50%	\$ 4,151	50%	\$ 4,151
31 25 13	25	Sediment Control Wattle - Ditches	EA	4	\$ 75.00	\$ 300.00	50%	\$ 150	50%	\$ 150
31 25 13	26	Sediment Control Wattle - Endwalls	EA	19	\$ 65.00	\$ 1,235.00	50%	\$ 618	50%	\$ 618
31 25 13	27	Silt Fence	LF	700	\$ 1.65	\$ 1,155.00	50%	\$ 578	50%	\$ 578
31 25 13	28	Rip-rap - Medium	SY	100	\$ 13.80	\$ 1,380.00	50%	\$ 690	50%	\$ 690
31 25 13	29	Dust Control - Watering	1000 Gal	15	\$ 1.00	\$ 15.00	50%	\$ 8	50%	\$ 8
Subtotal Erosion & Sediment Control:						\$ 22,563.00		\$ 11,282		\$ 11,282
Storm Sewer & Stormwater Management										
33 41 14	30	Storm Sewer - 6" PVC	LF	60	\$ 47.00	\$ 2,820.00	0%	\$ -	100%	\$ 2,820
33 41 14	31	Storm Sewer - 8" HDPE	LF	40	\$ 48.00	\$ 1,920.00	33%	\$ 637	67%	\$ 1,283
33 41 14	32	Storm Sewer - 10" HDPE	LF	50	\$ 52.00	\$ 2,600.00	0%	\$ -	100%	\$ 2,600
33 41 14	33	Storm Sewer - 12" HDPE	LF	100	\$ 50.00	\$ 5,000.00	0%	\$ -	100%	\$ 5,000
33 41 14	34	Storm Sewer - 15" HDPE	LF	80	\$ 54.00	\$ 4,320.00	0%	\$ -	100%	\$ 4,320
33 41 14	35	Storm Sewer - 18" HDPE	LF	80	\$ 59.00	\$ 4,720.00	0%	\$ -	100%	\$ 4,720
33 41 14	36	Apron Endwall - 12" CMP (for HDPE Storm Sewer)	EA	2	\$ 260.00	\$ 520.00	0%	\$ -	100%	\$ 520
33 41 14	37	Apron Endwall - 21" x 15" CMP	EA	2	\$ 300.00	\$ 600.00	60%	\$ 360	40%	\$ 240
33 41 14	38	Storm Sewer - 15" CMP (Aluminized)	LF	30	\$ 65.00	\$ 1,950.00	0%	\$ -	100%	\$ 1,950
33 41 14	39	Storm Sewer - 21"x15" CMP Arch (Aluminized)	LF	120	\$ 79.00	\$ 9,480.00	100%	\$ 9,480	0%	\$ -
33 41 14	40	Storm Sewer - 12" RCP, Class III	LF	160	\$ 96.00	\$ 15,360.00	100%	\$ 15,360	0%	\$ -
33 41 14	41	Storm Sewer - 15" RCP, Class III	LF	190	\$ 105.00	\$ 19,950.00	100%	\$ 19,950	0%	\$ -
33 41 14	42	Storm Sewer - 21" RCP, Class III	LF	115	\$ 145.00	\$ 16,675.00	100%	\$ 16,675	0%	\$ -
33 41 14	43	Storm Sewer Manhole - 48"	EA	1	\$ 2,585.00	\$ 2,585.00	100%	\$ 2,585	0%	\$ -
33 41 14	44	Field Inlet - 36" RCP w/ Frame & Grate	EA	1	\$ 4,355.00	\$ 4,355.00	0%	\$ -	100%	\$ 4,355
33 41 14	45	Apron Endwall - 12" RCP (No Grate)	EA	5	\$ 1,225.00	\$ 6,125.00	0%	\$ -	100%	\$ 6,125
33 41 14	46	Apron Endwall - 15" RCP (No Grate)	EA	6	\$ 1,270.00	\$ 7,620.00	50%	\$ 3,810	50%	\$ 3,810
33 41 14	47	Apron Endwall - 21" RCP (No Grate)	EA	4	\$ 1,400.00	\$ 5,600.00	79%	\$ 4,400	21%	\$ 1,200
33 41 14	48	Gabion Basket (3 x 3 x 12) with Stone, Low Flow Pipe and Fabric	EA	6	\$ 1,330.00	\$ 7,980.00	50%	\$ 3,990	50%	\$ 3,990
Subtotal Storm Sewer & Stormwater Management:						\$ 120,180.00		\$ 77,247		\$ 42,933
Streets & Pavements										
32 11 23	49	Base Aggregate Dense - 1-1/4"	TON	2160	\$ 21.50	\$ 46,440.00	50%	\$ 23,220	50%	\$ 23,220
32 11 23	50	Base Aggregate Dense - 3"	TON	3440	\$ 23.15	\$ 79,636.00	50%	\$ 39,818	50%	\$ 39,818
32 23 16	51	Excavation Below Subgrade (EBS) Undercut	CY	2520	\$ 17.25	\$ 43,470.00	50%	\$ 21,735	50%	\$ 21,735
32 23 16	52	Excavation Below Subgrade (EBS) Backfill - 3" Breaker Run	TON	2650	\$ 21.95	\$ 58,167.50	50%	\$ 29,084	50%	\$ 29,084
32 11 23	53	Geotextile Fabric - WisDOT Type SR (Subgrade Reinforcement)	SY	2430	\$ 1.20	\$ 2,916.00	50%	\$ 1,458	50%	\$ 1,458
32 11 23	54	Base Aggregate Dense - 3/4" (Shouldering)	TON	340	\$ 31.25	\$ 10,625.00	50%	\$ 5,313	50%	\$ 5,313
32 11 23	55	Shaping Shoulders	LF	4330	\$ 0.90	\$ 3,897.00	50%	\$ 1,949	50%	\$ 1,949
32 11 23	56	Prepare Base for Asphaltic Paving	LF	2325	\$ 5.20	\$ 12,090.00	50%	\$ 6,045	50%	\$ 6,045
32 11 23	57	HMA (4 LT 58-28 S) - 2.0" Surface Layer	TON	930	\$ 73.25	\$ 68,122.50	50%	\$ 34,061	50%	\$ 34,061
32 11 23	58	HMA (3 LT 58-28 S) 3.0" Lower Layer	TON	1390	\$ 66.75	\$ 92,782.50	50%	\$ 46,391	50%	\$ 46,391
32 11 23	59	Asphalt Apron & Driveway (4 LT 58-28 S) - 3" Single Layer	TON	160	\$ 119.00	\$ 19,040.00	50%	\$ 9,520	50%	\$ 9,520
32 12 16	60	Cleaning & Sweeping	SY	8100	\$ 0.10	\$ 810.00	50%	\$ 405	50%	\$ 405
32 12 16	61	Tack Coat	SY	8100	\$ 0.14	\$ 1,134.00	50%	\$ 567	50%	\$ 567
32 12 16	62	Concrete Sidewalk - 5" Thickness w/ Base Aggregate Dense	SF	12000	\$ 5.50	\$ 66,000.00	0%	\$ -	100%	\$ 66,000
32 12 16	63	Concrete Sidewalk/Driveway - 7" Thickness w/ Base Aggregate Dense	SF	840	\$ 5.75	\$ 4,830.00	25%	\$ 1,208	75%	\$ 3,623
32 12 16	64	Curb Ramp Detectable Warning Field - Yellow	EA	9	\$ 350.00	\$ 3,150.00	0%	\$ -	100%	\$ 3,150
32 12 16	65	Marking Line, 4" White Epoxy, Edge Line	LF	4725	\$ 0.85	\$ 4,016.25	50%	\$ 2,008	50%	\$ 2,008
32 13 13	66	Marking Line, 4" Double Yellow Epoxy, Centerline	LF	1935	\$ 1.70	\$ 3,289.50	50%	\$ 1,645	50%	\$ 1,645
32 13 13	67	Marking, Stop Bar, 12" White Epoxy	LF	80	\$ 15.00	\$ 1,200.00	50%	\$ 600	50%	\$ 600
10 14 53	68	Marking, Stop Bar, 24" White Epoxy	LF	33	\$ 20.00	\$ 660.00	50%	\$ 330	50%	\$ 330
10 14 53	69	Marking, Crosswalk Transverse Line, 6" White Epoxy	LF	105	\$ 12.00	\$ 1,260.00	50%	\$ 630	50%	\$ 630
10 14 53	70	Marking, Crosswalk, Block Style, 24" White Epoxy	LF	70	\$ 20.00	\$ 1,400.00	50%	\$ 700	50%	\$ 700
10 14 53	71	Marking, Railroad Crossing, Epoxy	EA	1	\$ 1,275.00	\$ 1,275.00	50%	\$ 638	50%	\$ 638
10 14 53	72	Signs - Street Name	EA	8	\$ 135.00	\$ 1,080.00	50%	\$ 540	50%	\$ 540
10 14 53	73	Signs - Type I, Reflective H	SF	110	\$ 23.40	\$ 2,574.00	50%	\$ 1,287	50%	\$ 1,287
10 14 53	74	Sign Post - Round, Steel, 2-3/8"	EA	4	\$ 225.00	\$ 900.00	50%	\$ 450	50%	\$ 450
10 14 53	75	Sign Post - Wood, 4x4-inch, 14 Ft.	EA	12	\$ 95.00	\$ 1,140.00	50%	\$ 570	50%	\$ 570
10 14 53	76	Reinstall Custom Sign on Round Steel Post, 2-3/8"	EA	3	\$ 225.00	\$ 675.00	50%	\$ 338	50%	\$ 338
32 12 16	77	Maltene Seal Finished Pavement (Reclamite)	SY	8050	\$ 1.56	\$ 12,558.00	50%	\$ 6,279	50%	\$ 6,279
Subtotal Streets & Pavement:						\$ 545,138.25		\$ 236,787		\$ 308,352
Bid Total (Items 1 through 75 above)						\$ 843,291.25		\$402,280.50		\$441,010.75
10% Contingency						\$ 85,000		\$ 41,000.00		\$ 45,000.00
Construction Budget Total						\$ 928,291		\$443,280.50		\$486,010.75

Roles, Obligations and Agreements**A. Village**

1. As this section of roadway is under the Village's maintenance jurisdiction, the Village will administer, manage, and coordinate the contract for the road reconstruction.
2. The Village will generate pay requests based upon the Financial Obligations and invoicing by the contractor, to be paid by each municipality.
3. The Village will inspect all construction activities associated with the sidewalk installation.

B. City

1. The City will provide inspection of the road reconstruction portion of the project at no cost to the Village.

C. Both Parties

1. Each municipality will pay the contractor directly, in accordance to the MOU.
2. The Village and the City agree to jointly collaborate on notifying affected landowners and businesses on and adjacent to County Line Road.
3. The Village and the City will mutually agree on the accuracy of pay requests prior to approval and payment.

Terms and Conditions:

1. The initiation and accomplishment of the improvement will be subject to all applicable Federal, State and local regulations.
2. The Village of Brown Deer and the City of Mequon will individually pay such project costs as outlined above to the contractor.
3. The respective municipalities will incur at their own expense:
 - a. Assume general responsibility of all public information to its residents.

This MOU is subject to the terms and conditions included herein and is executed by the undersigned under proper authority to execute such an agreement for the Village of Brown Deer and upon acceptance by the Village shall constitute agreement between the two municipalities.

Signed for and on behalf of the Village of Brown Deer:

Signature

Title

Date

Name

Signed for and on behalf of the City of Mequon:

Signature

Title

Date

Name



11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-236-2913
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Parks and Forestry

TO: Public Works Committee
FROM: Mike Gies, Parks and Forestry Superintendent
DATE: May 14, 2024
SUBJECT: RESOLUTION 4121 A Resolution Approving Award of a Three-Year Landscape Maintenance Contract for Road Medians and Other Public Properties to Northern Exposure Landscaping, Inc. of Mequon, Wisconsin, at an Annual Cost of \$35,000

Background

Historically, the City of Mequon contracts with a landscape firm to perform median, boulevard, and bed maintenance in various public spaces throughout the City. While the Department of Public Works provides routine mowing, it does not have the resources to complete the mulching, invasive plant/weed control, and landscaping work that a larger firm can provide.

The maintenance contract includes the following: medians on Cedarburg Road east of City Hall, Mequon Road from Wauwatosa Road to Port Washington Road, City Hall rear parking area, the Gateway Feature, and within the Mequon Business Park.

Analysis

The contract varies by location, but generally includes the following maintenance activities:

- All trees and shrubs will be pruned or trimmed to shape, and all unwanted growth or deadwood removed.
- All planting beds and cement islands will have debris removed, be weeded, and Round Up applied as necessary on a biweekly basis. Service dates will be April 15 through November 15, which equals 16 visits.
- Plant Replacement of dead plant material once annually. To be done prior to mulch (based on an allowance not to exceed \$5,000).
- Watering replaced plant materials (not-to-exceed \$4,000 at \$100/hour).
- Bed edging shall be completed once annually prior to mulch installation (Mequon Road only).
- Once or twice during the season, all tree rings and planting beds will be top dressed with 1" of mulch.
- Once the annual growing season is over (approximately November 15-20), all shrubs will be pruned back, perennials will be cut down, leaf cleanup, and other annual vegetation will be removed.

Northern Exposure Landscaping, Inc. provided the lowest proposal for the work. Northern Exposure Landscaping, Inc is a reputable local landscape contractor operating in Mequon. Staff recommends award to Northern Exposure Landscaping, Inc.

Fiscal Impact

The City received one bid from the City's current median maintenance contractor. Northern Exposure Landscaping, Inc. submitted a bid for \$35,000/year. The annual budget amount for median maintenance contracts totals \$28,080, therefore the resolution includes authority to increase the budget line item by \$6,920.

The contract allows for renewal in 2027, for a successive 3-year term. The annual contract cost of \$35,000 is more than that of the 2021 contract (\$25,000) and includes additional services along the Mequon Road Corridor.

Recommendation

A recommendation is forthcoming from the Public Works Committee on May 14, 2024.

Attachments:

Northern Exposure Landscaping, Inc. (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4121

A Resolution Approving Award of a Three-Year Landscape Maintenance Contract for Road Medians and Other Public Properties to Northern Exposure Landscaping, Inc. of Mequon, Wisconsin, at an Annual Cost of \$35,000

RECITALS

A. The City contracts for median maintenance on Cedarburg Road, Mequon Road, within the Mequon Business Park, around the City Hall Parking Lot, and adjacent to the Gateway Feature at Cedarburg and Mequon Roads.

B. City staff issued a Request for Proposals which resulted in receipt of a proposal from one qualified contractor.

C. Staff recommends to the Public Works Committee that a three-year contract be awarded to Northern Exposure Landscaping, Inc. of Mequon, Wisconsin.

D. The Public Works Committee approved staff's recommendation at its meeting on May 14, 2024.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin that:

1. The Contract for Median and Landscape Maintenance is awarded to Northern Exposure Landscaping, Inc. of Mequon, Wisconsin, in an annual amount not-to-exceed \$35,000, subject to any clerical, technical and/or legal changes deemed necessary and appropriate by the City Attorney.

2. The contract may be renewed in 2027 for a successive 3-year term with satisfactory performance.

3. The budget line item for Contracted Services - Maintenance (110474 683202) will be increased by \$6,920.

4. The Mayor and the City Clerk are authorized and directed to execute and deliver the same.

Approved by: Andrew Nerbun, Mayor

Date Approved: May 14, 2024

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on May 14, 2024.

Caroline Fochs, City Clerk



NORTHERN EXPOSURE LANDSCAPING, INC.

April 26, 2024

City of Mequon
11333 North Cedarburg Road
Mequon, WI 53092

Attn: Mike Gies, Parks and Forestry Superintendent

RE: City of Mequon 2024 Landscape Maintenance

Maintenance of Mequon Rd. Medians (west of Wauwatosa Rd. East to Port Washington)

TREE & SHRUB PRUNING - Once during this season, upon request by the park's director, all trees and shrubs will be trimmed to shape and we will remove all unwanted growth.

BED MAINTENANCE - All tree rings, planting beds and cement islands will have debris removed, Round Up applied as necessary on a bi-weekly basis. Service dates will be April 15 thru Nov 15 which equals no less than 16 visits.

PLANT REPLACEMENT - Replacement of dead plant material once annually. To be done prior to mulch. Park and Forestry Superintendent will assist the company representative in identifying the plants to be replaced that year. (Allowance for replacement plant material should included in bid)

WATERING - Watering three times weekly for newly installed plant replacements or until establishment.

BED EDGING - Bed edging shall be completed once annually prior to mulch installation

FALL CLEAN UP - Once growing season is over (approx. Nov 15 – 20) all shrubs will be pruned back, perennials will be cut down, and other annual vegetation will be removed.

MULCH INSTALLATION - Once during this season, upon request by the park's director, all tree rings and planting beds will be top dressed with 1" of shredded hardwood oak mulch. (1" should bring beds to 3" depth).

Maintenance of Cedarburg Rd. (Medians east of City Hall)

TREE & SHRUB PRUNING - Once during this season, upon request by the park's director, all trees and shrubs will be trimmed to shape, and we will remove all unwanted growth.

BED MAINTENANCE - All tree rings, planting beds and cement islands will have debris removed, weeded, and Round Up applied as necessary on a bi-weekly basis. Service dates will be April 15 thru Nov 15 which equals 16 visits.

Office: 9850 N. Wasauke Road, Mequon, WI 53097 • (262) 242-3877
www.northernexposureeld.com

Attachment: Northern Exposure Landscaping, Inc. (RESOLUTION 4121 : 2024 Median Maintenance Contract Award)



NORTHERN EXPOSURE LANDSCAPING, INC.

FALL CLEAN UP - Once the growing season is over (approx. Nov. 15 – 20) all shrubs will be pruned back, perennials will be cut down, and other annual vegetation will be removed.

MULCH INSTALLATION - Twice during this season, upon springtime and August, all tree rings and planting beds will be top dressed with 1" of Brown Enviro Mulch.

Maintenance of Mequon Business Park (medians and entrances) (Eastwood Court, Industrial Dr., Baehr Rd. and Executive Dr.)

TREE & SHRUB PRUNING - Once during this season, upon request by the park's director, all trees and shrubs will be trimmed to shape, and we will remove all unwanted growth.

BED MAINTENANCE - All planting beds and cement islands will have debris removed, weeded and Round Up applied as necessary on a bi-weekly basis. Service dates will be April 15 thru Nov 15 which equals 16 visits.

FALL CLEAN UP - Once growing season is over (approx. Nov. 15 -20) all shrubs will be pruned back, perennials will be cut down, and other annual vegetation will be removed.

MULCH INSTALLATION - Once during this season, upon request by the park's director, all tree rings and planting beds will be top dressed with 1" of shredded hardwood oak mulch. (1" should bring beds to 3" depth).

Maintenance of City Hall Public Parking Lot (west of City Hall)

TREE & SHRUB PRUNING - Once during this season, upon request by the park's director, all trees and shrubs will be trimmed to shape and we will remove all unwanted growth.

BED MAINTENANCE - All planting beds and cement islands will have debris removed, weeded and Round Up applied as necessary on a bi-weekly basis. Service dates will be April 15 thru Nov 15 which equals 16 visits.

FALL CLEAN UP - Once growing season is over (approx. Nov. 15 -20) all shrubs will be pruned back, perennials will be cut down, and other annual vegetation will be removed.

MULCH INSTALLATION - Once during this season, upon request by the park's director, all tree rings and planting beds will be top dressed with 1" of Brown Enviro Mulch. (1" should bring beds to 3" depth).

Maintenance of Mequon and Cedarburg Rd. Gateway Feature

TREE & SHRUB PRUNING - Once during this season, upon request by the park's director, all trees and shrubs will be trimmed to shape and we will remove all unwanted growth.

BED MAINTENANCE - All planting beds and cement islands will have debris removed, weeded and Round Up applied as necessary on a bi-weekly basis. Service dates will be April 15 thru Nov 15 which equals 16 visits.

FALL CLEAN UP - Once growing season is over (approx. Nov. 15 -20) all shrubs will be pruned back, perennials will be cut down, and other annual vegetation will be removed.

Office: 9850 N. Wasauke Road, Mequon, WI 53097 • (262) 242-3877
www.northernexposureld.com



NORTHERN EXPOSURE LANDSCAPING, INC.

MULCH INSTALLATION - Once during this season, upon request by the park's director, all tree rings and planting beds will be top dressed with 1" of Brown Enviro Mulch. (1" should bring beds to 3" depth).

Contract to run from April 15, 2024 through November 15, 2024
 April 15, 2025 through November 15, 2025
 April 15, 2026 through November 15, 2026

Tree and Shrub Pruning: \$2,400.00
 Bed Maintenance: \$9,000.00
 Fall Clean Up: \$4,600.00
 Mulch Installation and Bed Edging: \$9,000.00

Annual Total: \$25,000.00
Four equal payments of \$6,250.00

Allowance for plant replacements: \$5,000.00
***Not included in annual total price. To be invoiced upon completion.**

Watering Service: \$100.00 per hr

TERMS:

Billing for the work proposed shall be four equal payments falling between April 15 – November 15.

Should you have any questions or concerns or if you would like to schedule a meeting on site to review the proposed work please don't hesitate to contact us. If you would like us to schedule the proposed work please sign and return a copy to our office.

Thank you for your time and consideration.

Fadi Haddad
 President
 Office: 262-242-3877
 office@northernexposureld.com

Accepted: _____

Date: _____



11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-236-2913
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Public Works

TO: Public Works Committee
FROM: Tim Weyker, Deputy Director of Public Works
DATE: May 14, 2024
SUBJECT: RESOLUTION 4122 A Resolution Approving the Purchase of a Replacement Plow Truck Chassis from Truck Country, Oak Creek, Wisconsin in the Amount of \$117,546

Background

The Department of Public Works (DPW) Equipment Replacement Program provides for the purchase and replacement of vehicles and equipment for the Department. The Sewer and Water Utilities have separate budgets that support the replacement of their respective equipment. The replacement program provides funding for smaller items such as lawn mowers and chain saws, as well as larger vehicles such as plow trucks, loaders, and excavators.

The equipment replacement presented in the attached resolution pertains only to the following unit: a 2003 International 7400 Plow Truck (Unit #311) with a similar Freightliner 114SD Plus plow truck chassis (quote attached).

Analysis

Department policy is to replace at least one of the City's 19 plow trucks each year. Over the last several years, due to supply chain issues and ongoing vendor backlogs, DPW's typical truck bidding process where plow trucks are built to exact specifications is not feasible. Vendors have told DPW that they are unable to quote new plow trucks in this fashion since 2022.

The City's most recent plow truck purchase was a 2022 unit that DPW just received this year. The City was not able to place an order for a 2023 plow truck because there were not any available, but the Fleet Superintendent did secure a slot for the City on Lakeside International's "no obligation" waiting list for International Trucks 2024 or 2025 production years. To this point, the City has been told it will not be included in any International Trucks' builds through the first two quarters of 2024.

Subsequently, the Fleet Superintendent was contacted by Truck Country, of Oak Creek, about the availability of a second quarter 2024 Freightliner truck chassis build. This purchase would be for a truck chassis only. Snowplow & wing manufacturers, and truck box suppliers will not take orders to outfit a new truck until it is procured by the municipality. Once the truck chassis is built and delivered, staff will procure the required snowplow & wing along with the appropriate truck box, salt brine tank, and salt spreader. With the current state of supply chain issues, the truck is not likely to be completely outfitted until 2025.

While the City will remain on the list for a future International plow truck chassis, this

Freightliner purchase takes advantage of Waukesha County's Bid #2127 cooperative purchasing (piggyback) agreement (attached), meeting City procurement policy.

Fiscal Impact

There are adequate funds available in the Department of Public Works Equipment Replacement Account #410787-725012-10359 for this purchase. Once the new truck build is completed, the old unit will be sold on Wisconsin Surplus Online Auction, and the proceeds will be deposited back into the same account.

Recommendation

A recommendation is forthcoming from the Public Works Committee on May 14, 2024.

Attachments:

City of Mequon Single Axle MY25 Quote (DOCX)

Waukesha County Bid #2127 (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4122

A Resolution Approving the Purchase of a Replacement Plow Truck Chassis from Truck
Country, Oak Creek, Wisconsin in the Amount of \$117,546

RECITALS

A. The City of Mequon Department of Public Works' 2024 Equipment Replacement Program includes replacing a 2003 International 7400 plow truck (Unit #311).

B. The Department of Public Works' Fleet Division has procured a written quote for a 2024 Freightliner truck chassis based on Waukesha County's Bid #2127 cooperative purchasing agreement.

C. Fleet staff has reviewed the quote with the vendor to ensure the truck chassis build meets the City's requirements.

D. Adequate funds are available for the plow truck chassis in the Department of Public Works equipment replacement fund, account # 410787-725012-10359.

E. The Public Works Committee, at its meeting on May 14, 2024, approved staff's recommendations.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin that:

1. The Agreement for the Purchase of a Freightliner 114SD Plus plow truck chassis as proposed is approved and awarded to Truck Country, Oak Creek, Wisconsin for \$117,546, subject to any clerical, technical and/or legal changes deemed necessary and appropriate by the City Attorney.

2. Staff is authorized and directed to execute and deliver the same.

Approved by: Andrew Nerbun, Mayor

Date Approved: May 14, 2024

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on May 14, 2024.

Caroline Fochs, City Clerk

Prepared for:
 Todd Zeller
 MEQUON CITY OF
 10800 N Industrial Rd
 Mequon, WI 53092
 Phone: 2622362958

Prepared by:
 Tony Bodway
 TRUCK COUNTRY OF
 WISCONSIN, IN
 2222 WEST RYAN ROAD
 OAK CREEK, WI 53154
 Phone: 414-761-3384

Q U O T A T I O N

114SD PLUS CONVENTIONAL CHASSIS

SET BACK AXLE - TRUCK	114 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
CUM L9 350 HP @ 2200 RPM; 2200 GOV RPM, 1050 LB-FT @ 1200 RPM	4125MM (162 INCH) WHEELBASE
ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	NO FIFTH WHEEL
CUMMINS-MERITOR RS-25-160 25,000# R-SERIES SINGLE REAR AXLE	7/16X3-9/16X11-1/8 INCH STEEL FRAME (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI
	1600MM (63 INCH) REAR FRAME OVERHANG
HENDRICKSON PRIMAXX EX 26,000# REAR AIR SUSPENSION	PARTIAL INNER FRAME REINFORCEMENT AT FRONT SUSPENSION
DETROIT DA-F-20.0-5 20,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE	TEM TO EVALUATE AND INSTALL FRAME RAIL REINFORCEMENT AS NEEDED FOR FRONT FRAME MOUNTED EQUIPMENT
20,000# FLAT LEAF FRONT SUSPENSION	

			PER UNIT		TOTAL
VEHICLE PRICE	TOTAL # OF UNITS (1)	\$	117,816	\$	117,816
EXTENDED WARRANTY		\$	0	\$	0
DEALER INSTALLED OPTIONS		\$	0	\$	0
CUSTOMER PRICE BEFORE TAX		\$	117,816	\$	117,816

TAXES AND FEES

FEDERAL EXCISE TAX (FET)	\$	(270)	\$	(270)
TAXES AND FEES	\$	0	\$	0
OTHER CHARGES	\$	0	\$	0

TRADE-IN

TRADE-IN ALLOWANCE	\$	(0)	\$	(0)
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BALANCE DUE	(LOCAL CURRENCY)	\$	117,546	\$	117,546
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COMMENTS:

Projected delivery on ____ / ____ / ____ provided the order is received before ____ / ____ / ____.

APPROVAL:

Please indicate your acceptance of this quotation by signing below:



Prepared for:
 Todd Zeller
 MEQUON CITY OF
 10800 N Industrial Rd
 Mequon, WI 53092
 Phone: 2622362958

Prepared by:
 Tony Bodway
 TRUCK COUNTRY OF
 WISCONSIN, IN
 2222 WEST RYAN ROAD
 OAK CREEK, WI 53154
 Phone: 414-761-3384

Customer: X _____ Date: ____ / ____ / ____.

Daimler Truck Financial

Financing that works for you.

See your local dealer for a competitive quote from Daimler Truck Financial, or contact us at Information@dtfoffers.com.

Daimler Truck Financial offers a variety of finance, lease and insurance solutions to fit your business needs. For more information about our products and services, visit our website at www.daimler-truckfinancial.com.



Bid Number **2127** Buyer: Kay Wenzel

Description **Patrol Truck Cab & Chassis** Buyer E-mail: kwenzel@waukeshacounty.gov
 Opening Date: **6/8/2021** Phone: 262-896-8035
 Opening Time: **10:30 A.M. CST/CDT**

Electronic responses must be submitted through the Purchasing Website. Fax or E-mail responses to the buyers / staff members are not considered electronic bids and WILL NOT BE ACCEPTED.

INSTRUCTIONS FOR COMPLETING DOCUMENT:

Vendors are to complete all blue shaded areas. If additional comments are required, please add as a separate attachment. If additional assistance is needed, click on the link below (or copy and paste into your browser).

<https://www.waukeshacounty.gov/administration/purchasing/docs/> Link includes instructions for electronic submission as well as submitting hard copy.

Company Name:	Truck Country of Wisconsin, Inc.
FEIN #:	391449886
Payment Terms	45 Days or Same as Currently Setup.

All pricing is to include delivery, fob destination.

To be in accordance with Waukesha County Spec. # **072-08** dated **5/1/2021**

Delivery Address(s) for Goods/Services:

**Waukesha County - Central Fleet
 1641 Woodburn Road
 Waukesha WI 53188**

If there is no charge, enter \$0.00 as the cost per unit of measure (UOM).

Item #	Description	Qty	UOM	Cost per UOM
PATROL TRUCK CAB & CHASSIS				
2	Cost for each Patrol Truck Cab & Chassis. Per Specifications No. 072-08	3	Each	\$115,900.00
	Make/Model Number	Freightliner 114SD		
	Warranty	Chassis - 2yr/Unlimited, Engine - 2yr/250k, Trans - 3yr/Unlimited		
	Enter number of days for delivery after receipt of order			150-180
Warranty & Software (If included in Truck Price note as: " Included in Truck")				
3	Warranty Repair: Total Cost to establish Waukesha County as <u>Factory Authorized Warranty Repair Facility for the life of the contract and for a 6 year period thereafter</u> (Ref Tandem Cab & Chassis Spec Item No. 10a)	1	Each	No Charge

4	Vehicle Diagnostics/Parameter Settings: Total Cost to provide Waukesha County with any <u>Software</u> and hardware (lap top) required to access vehicle diagnostics and parameter settings (include engine, transmission Allison "DOC" software, body building, and multiplexing electrical system) including laptop capable of running all software (Ref Tandem Cab & Chassis Spec Item No. 10b).	1	Per Contract Year	\$3,050.00
5	Total Cost for 2022 to obtain internet access or OEM authorization to access dealer or OEM on-line service and warranty network	1	Each	No Charge
Optional Items- Quote each option, if it is already included with the Single/Tandem axle Truck; i.e. The option specified below already comes with this chassis, Note in the price field if Included.				
6	On Board Engine Diagnostic Monitoring: Total cost for engine monitoring for nine (9) years	1	Lot	NA
7	Meritor Front Axle Disc Brakes: Provide cost for each	1	Each	
8	Passenger Cab door with "wing" view window on lower half door. Provide cost per each door	1	Each	\$115
9	AGM Batteries to replace Delco 31-900 batteries (Cost per each)	1	Each	\$160 Per Battery
10	Chassis/Engine/Emission Extended Warranty Single Axle. Cost for Extended Single Axle Chassis, Engine and Emissions Warranty (Ref. Specification 10e)	1	Lot	
	Indicate # of Years of coverage			
	Indicate Coverage provided (Separate sheet may be attached to your response)	See attached for the list of extended options and pricing.		
11	Chassis/Engine/Emission Extended Warranty Tandem Axle- Cost for Extended Tandem Axle Chassis, Engine and Emissions Warranty (Ref specification Item No. 10e)	1	Lot	
	Indicate # of Years of coverage			
	Indicate Coverage provided (Separate sheet may be attached to your response)	See attached for the list of extended options and pricing.		
	Will your company accept payment via credit card?		Yes or No	NO

	How many days after receipt of invoice (or acceptance of goods, whichever is later) payment must be processed to accept the credit card. Note: Minimum of 2 days is required.			NA
	Does your company agree to the Piggyback clause in General Terms			YES
	Debarment: Is/has your firm been barred from doing business with either the State of Wisconsin or the Federal Government, or is any such action pending?		Yes or No	NO
	If yes, please indicate in the area to the right the reason(s) for the debarment and the date(s) your firm was debarred.	NA		



11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-236-2913
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Engineering

TO: Public Works Committee
FROM: Jeremy Dandy, Engineering Technician
DATE: May 14, 2024
SUBJECT: RESOLUTION 4123 A Resolution Rejecting a Carbon Reduction Program (CRP) Grant and Authorizing City Staff to Pursue a Contract with WE Energies for the Replacement of 14 Street Lights on Mequon Road between Valley Drive and the Milwaukee River

Background

The City of Mequon owns 14 streetlights on Mequon Road, from the Milwaukee River to Valley Drive within the right-of-way at intersections that need replacement.

The current lighting fixtures are constructed of steel poles, high pressure sodium (HPS) bulbs, and an aging underground network of electrical lines. The steel poles are susceptible to rusting due to rain and road salting operations during the winter months in the form of spray from traffic. The HPS bulbs are large consumers of energy which the City is responsible for when paying utility bills to WE Energies, and the electrical lines have deteriorated or have been impacted by other underground work.

City staff has been gathering information on the replacement of these light fixtures to determine the best benefit to the City in the form of energy consumption and long-term costs.

Analysis

The streetlights could be replaced using one of the following options:

Option 1

The City will bid out the removal and replacement of the poles and light fixtures with high efficiency LED lights, utilize existing bases, and perform underground wiring repairs. This option would include all costs associated with the work, future maintenance, usage fees, and the understanding that in the future the cost to replace all 14 poles at the end of their life would remain the City's responsibility.

Option 2

The City will utilize federal grant money to aid in the cost of replacement as mentioned in the first option. The ownership, just as in the first option, would remain the City's along with all maintenance and repair costs associated with the retention of the infrastructure. Staff applied for a grant that was an 80/20 split where the City would be responsible for 20% of the cost. Unfortunately, the award only contained an amount that is 50% of the estimated cost of the project. This option includes charges for design review, participating construction, and participating construction reviews which is included in the \$90,000 estimate. This additional

work is a requirement when utilizing federal grants. Ownership of the lighting would remain with the City of Mequon.

Option 3

The City will work with WE Energies to have them replace the poles, light fixtures with high efficiency LED units and new underground wiring. The cost of this option would be the upfront cost to WE Energies for the replacement and future usage. However, if the City elects to have WE Energies replace the fixtures, the ownership is transferred to WE Energies. Any future maintenance, repairs or replacement would then be WE Energies' responsibility.

STREETLIGHTS

Streetlights were installed on Mequon Road in the early 1980's during the time when the road was widened to its current width. Currently, the lights are owned and maintained by the City along with utility operating costs. In 2021, the City signed an agreement with WE Energies to replace the lighting in the Mequon Business Park (MBP) Phase 1, so that all lighting in MBP is now owned and maintained by WE Energies. The current costs to the City for lighting in MBP are the electrical usage from the new LED lighting. Any future replacement in MBP is the responsibility of WE Energies.

City-owned streetlights are generally operated and maintained by the Buildings Division staff. Response time for outages or issues depends on the workload of City staff and the availability of a licensed electrician. In the event of damage from an accident or deterioration, the City utilizes contract staff for that work. Those repair costs are paid from the general levy budget in addition to monthly energy costs. When the fixtures require replacement, that is also a direct cost to the City.

Accordingly, the purpose of this agenda item is to determine whether the City enter into a contract for We Energies replacement of the streetlights, utilize federal grant money, or to bid as City replacement of the streetlights.

Fiscal Impact

The City was awarded Carbon Reduction Program (CRP) reimbursement funding for the Mequon Business Park in an allocation of \$55,499. This allocation is applied to the cost of the WisDOT lighting replacement which has a total estimated cost of \$112,985. This funding was intended to be an 80/20 split with the State of Wisconsin; however, due to limited funds, the City was only awarded the \$55,499, which is 49% of the estimated project cost. The anticipated project costs and alternatives are as follows:

	<u>Ownership</u>		
	<u>City of Mequon Option 1</u>	<u>City of Mequon Option 2</u>	<u>WE Energies Option 3</u>
Removal	\$20,000	\$20,000	\$20,000
Replace Poles/Lights	\$51,500	\$90,000	\$94,000
Replace Underground	\$45,000	\$45,000	\$0
Maint. Cost/YR	\$1,500	\$1,500	\$0

Energy Cost/YR	\$1,000	\$1,000	\$1,000
Design Costs	\$0	\$10,000	\$0
Less Reimbursement	\$0	-\$55,499	\$0
Total	\$119,000	\$112,001	\$115,000
Future Replacement Est.	\$312,000	\$312,000	\$0
30 Year Total*	\$431,000	\$424,001	\$115,000
*Usage not included			

As noted, the initial replacement cost of the streetlights project with We Energies may be higher than other options but is anticipated to have a lower life cycle cost and annual savings for operation and maintenance as the estimated cost to replace the lights after 30 years is \$312,000, based on a 4% inflation every year.

Staff recommends the Public Works Committee favorably endorse, and the Common Council approve the attached resolution authorizing Option 3 for staff to enter into a contract with WE Energies for the replacement of 14 Mequon Road streetlights. If staff is directed to enter into a contract with WE Energies for the replacement of the 14 lights, the award will be brought forward at a future date.

Recommendation

A recommendation from the Public Works Committee is forthcoming on May 14, 2024.

Attachments:

Mequon Road Street Light Locations (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4123

A Resolution Rejecting a Carbon Reduction Program (CRP) Grant and Authorizing City Staff to Pursue a Contract with WE Energies for the Replacement of 14 Street Lights on Mequon Road between Valley Drive and the Milwaukee River

RECITALS

A. The City of Mequon Engineering Division has requested information on costs associated with the replacement of 14 street lights on Mequon Road from the Milwaukee River to Valley Drive.

B. Staff has reviewed the estimates for each option and provided the information for review.

C. The Committee on Public Works at its meeting on May 14, 2024, approved staff's recommendation.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin that:

1. City staff is authorized to reject the awarded Carbon Reduction Program (CRP) Funding from WisDOT and pursue replacement by and transfer ownership to WE Energies.

2. The Mayor and the City Clerk are authorized and directed to execute and deliver the same.

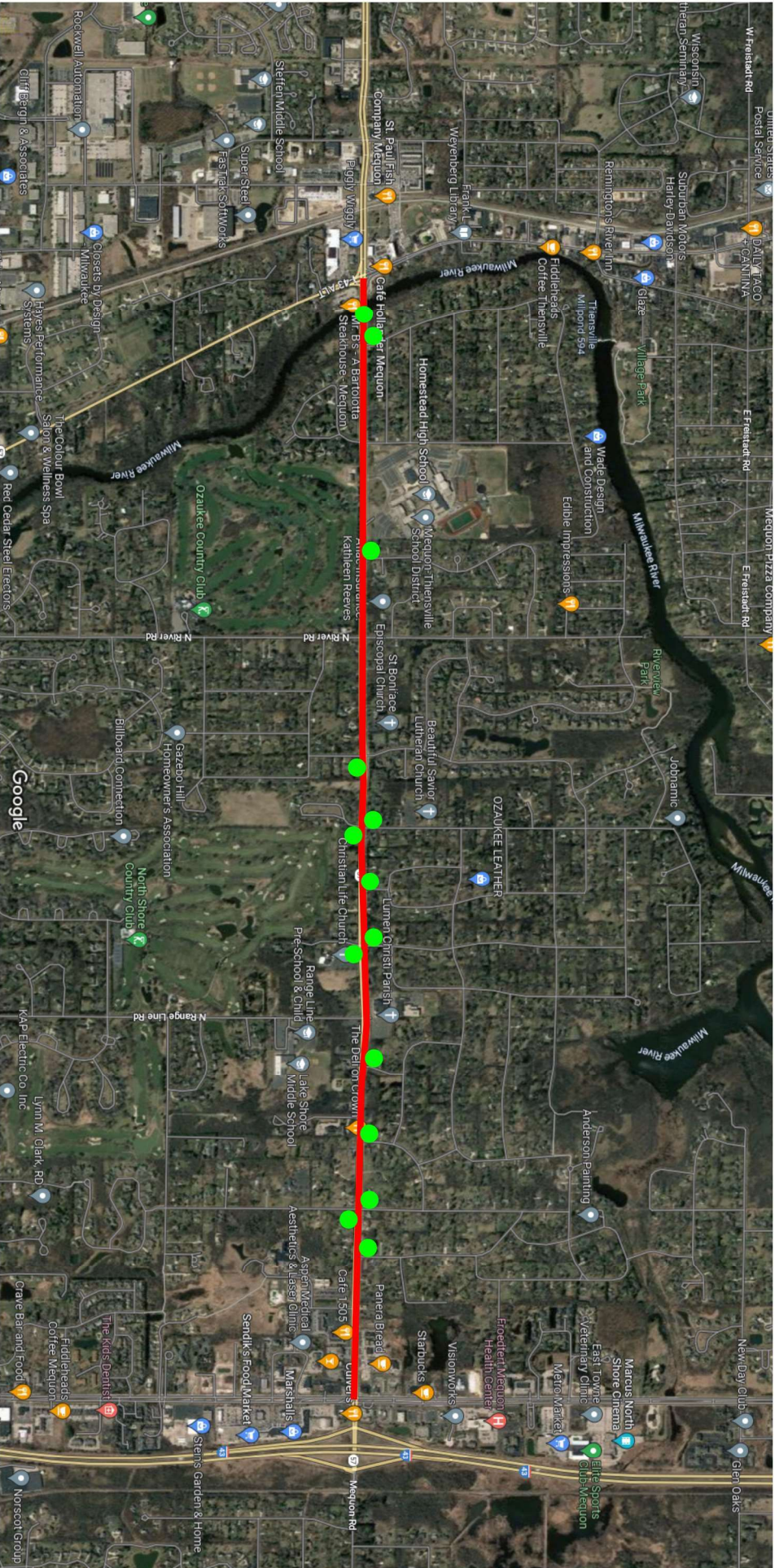
Approved by: Andrew Nerbun, Mayor

Date Approved: May 14, 2024

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on May 14, 2024.

Caroline Fochs, City Clerk

Mequon Road Street Light Locations





11333 N. Cedarburg Road
Mequon, WI 53092-1930
Phone: 262-236-2913
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Engineering

TO: Public Works Committee
FROM: Kristen Lundeen, Director of Public Works/City Engineer
DATE: May 14, 2024
SUBJECT: Public Works Work Plan (5.14.24)

Attached for the Board's review is a copy of the proposed work plan for 2024.

Attachments:
2024 Work Plan (5.14.24) (PDF)

Month	Agenda Topics
May	• Resolution: Contract Award for Bikeway Master Plan and MOU with Thiensville for Cost Share of Local Share • Resolution: Bid Rejection for City Hall HVAC • Resolution: MOU with Brown Deer for County Line Road Improvements • Resolution: Median Maintenance Contract Award • Resolution: Truck Chassis Purchase • Resolution: Rejection of CRP Grant and Authorization of We Energies Contract for Mequon Rd Street Lights
June	• Resolution: Award of Design for Brush Site Automated Gate
October	• <i>Tentative:</i> Fiesta Lane Drainage Recap
November	• <i>Tentative:</i> Road Program Recap

Future Agenda Topics

- | | |
|--|--|
| <ul style="list-style-type: none"> • Drainage CIP Prioritization • Policy language for structures (i.e. Little Free Library) within the building setback • Design of Automated Gate at the Brush Site | <ul style="list-style-type: none"> • Discussion regarding path/sidewalk on Range Line Road south of Mequon Road – incorporated into RFP by the Bikeway Commission • State/Municipal Maintenance Agreement (SMMA) for various WisDOT projects |
|--|--|

2024 Completed Items:

• Resolution: Contract Award for City Hall HVAC Design • Resolution: Contract Award for Vendors Exceeding \$25k for Inspection Services • Resolution: Contract Award for Lift Purchase • 2024 Road Program Overview • Resolution: Road Improvements Contract Award • Resolution: Cracksealing Contract Award • Resolution: GSB-88 Contract Award • Resolution: Purchase of a Bat-wing Mower • Resolution: Approval of a Pre-Development Agreement with the Rotary Club of Thiensville-Mequon for Development of an All-User Inclusive Playground at Rotary Park • Resolution: Contract Award for an Update to the Comprehensive Park, Recreation & Open Space Plan	•
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