



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-8145
Fax: 262-242-9655

www.ci.mequon.wi.us

Public Works Department

PUBLIC WORKS COMMITTEE

Tuesday, March 14, 2023

6:00 PM

South Conference Room

Minutes

1) Call to Order, Roll Call

Chair Hansher called the meeting to order at 6:00 PM

Present:

Chair Jeffrey Hansher
Alderman William Gebhardt
Alderman Dale Mayr

Also Present:

Director of Public Works/City Engineer Lundeen, Assistant City Engineer McCraw, Engineering Technician Dandy, Residents David & Heather LaBonte (1627W Fiesta Lane) (6:10PM), District 7 Alderwoman Schneider (6:16PM), Deputy Director of Utilities Driscoll (6:20PM) and Administration Assistant Schlereth.

2) Approval of Minutes

a. Public Works Committee - Regular Meeting - Feb 14, 2023, 6:00 PM

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Mayr

SECONDED BY: Alderman Gebhardt

AYES: Hansher, Gebhardt, Mayr

3) Resolutions

Action requested: review and recommend approval

a. **RESOLUTION 4030** A Resolution Approving a Contract for Baseball Field Management Services During the 2023-2026 Seasons with SMB Landscape Contractors, Thiensville, Wisconsin, at an Annual Estimated Cost of \$42,135

Director Lundeen summarized this year is the third season of the City taking over field maintenance contract with SMB Landscape Contractors and evenly distributing the cost to all user groups.

SMB Landscape Contractors increased the cost for the 2023 season by 1.5 percent.

Staff requested the approval of the 2023 contract and renewal of contract for up to five years, providing the increases don't exceed five percent. If the users opt out of the field management contract the City is under no obligation to utilize SMB for field maintenance.

Clarification was made that the City still maintains the park. The field maintenance contract is specific to the ball fields themselves such as: lining, dragging, mound work, etc.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Gebhardt

SECONDED BY: Alderman Mayr

AYES: Hansher, Gebhardt, Mayr

- b. **RESOLUTION 4027** A Resolution Approving Amendments to the City of Mequon Fee Schedule for Fiscal Year 2023, Related to Athletic Field Fees, Pool Fees and Sewer Utility User Charges

Park fees for athletic field use were determined by distributing the field contract cost. At the start of the year each ball field contract cost is divided by the users based on their previous year's number of uses. Groups that are not part of the field contract are charged a field use fee that helps to reduce the overall contract user's cost. At the end of the year staff take the actual number of uses on each field by each group and balance the final cost.

Daily pool fees now include a daily Nanny and senior citizen pass. A season pool pass for senior citizens has also been added.

The Super Pass that gives access to all the city pools in Ozaukee County had an increase in cost this year, which is universal across all Super Pass pools.

The City now offers a lifeguard certification classes for a fee. If a student in the class, then became a City of Mequon lifeguard, the City would reimburse half of the certification class fee.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Gebhardt

SECONDED BY: Alderman Mayr

AYES: Hansher, Gebhardt, Mayr

- c. **RESOLUTION 4026** A Resolution Approving State/Municipal Agreement(s) for a State-Let Highway Project with the Wisconsin Department of Transportation for Sidewalk Installation on Mequon Road West of Wauwatosa Road to Swan Road

Director Lundeen requested the State Municipal Maintenance Agreement be tabled and brought back for a future meeting. Request was made due to an updated document that was not able to be obtained before the meeting date. Tabling the Agreement has no impact on the schedule of the project moving forward.

RESULT: **Approved with Amendments [Unanimous]**
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Gebhardt

AYES: Hansher, Gebhardt, Mayr

d. **RESOLUTION 4029** A Resolution Awarding the 2023 Crack Sealing Contract to Fahrner Asphalt Sealers, Waunakee, Wisconsin in an Amount Not-to-Exceed \$292,000

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Gebhardt
SECONDED BY: Alderman Mayr

AYES: Hansher, Gebhardt, Mayr

e. **RESOLUTION 4028** A Resolution Approving Award of the 2023 Road Improvements Contract to Payne & Dolan, of Jackson, Wisconsin, in the Amount of \$1,933,000, and Authorizing Execution of a Memorandum of Understanding with the Village of Thiensville for Reimbursement

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Gebhardt

AYES: Hansher, Gebhardt, Mayr

4) Discussion Items

Discussion and Possible Action

a. Fiesta Lane Drainage Study

Correspondence with Fiesta Lane residences raised concerns with drainage issues possibly from two other subdivisions. Staff would like to issue a request for proposals for a drainage study of not only Fiesta Lane but also the other two subdivisions. Findings from the study would be shared with the residents and the board for review and consideration before design solutions are created and implemented.

David and Heather LaBonte (1627 W. Fiesta Lane) asked that the drainage study include observing Fiesta Lane when it is actively raining.

The Committee agreed that staff should move forward with the study.

b. 2023 Work Plan (3.14.23)

5) Adjourn

a. Motion to Adjourn

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Gebhardt

SECONDED BY: Alderman Mayr

AYES: Hansher, Gebhardt, Mayr

Respectfully Submitted,

Ren Schlereth

Administrative Assistant