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Public Works Department

**PUBLIC WORKS COMMITTEE**  
**Tuesday, February 11, 2025**  
**6:30 PM**  
**South Conference Room**

**Minutes**

1) Call to Order, Roll Call

The meeting was called to order at 6:30 PM.

**Present:**

Chair Jeffrey Hansher  
Alderman Kelly Tolocko  
Alderman Peter Bratt

Also present: Buildings Superintendent Bodoh, Deputy Director of Public Works Weyker, Director of Public Works/City Engineer Lundeen, and Administrative Assistant Schlereth.

2) Approval of Minutes

a. Public Works Committee meeting minutes of January 14, 2025

**RESULT:** **Approved by Voice Acclamation [Unanimous]**  
**MOVED BY:** Alderman Bratt  
**SECONDED BY:** Alderman Tolocko

**AYES:** Hansher, Tolocko, Bratt

3) Resolutions

**Action requested: review and recommend approval**

a. **RESOLUTION 4180** A Resolution Awarding a Contract for Cleaning Services at City Hall, the Department of Public Works Facility, and the Public Safety Building to Environment Control of Wisconsin, Inc., Waukesha, Wisconsin, in the Amount of \$226,296 for the Period April 1, 2025 - December 31, 2027

Staff clarified that if the City found the required standards were not met, it could terminate the contract by providing a 30-day notice to Environment Control of Wisconsin.

The City's other buildings not included in the contract are cleaned by in-house staff.

**RESULT:** **Approved by Voice Acclamation [Unanimous]**  
**MOVED BY:** Alderman Tolocko  
**SECONDED BY:** Alderman Bratt

**AYES:** Hansher, Tolocko, Bratt

4) Discussion Items

**Discussion and Possible Action**

a. Discussion Item - Focus on Facilities

Staff reviewed making the budget plan, monitoring and adjusting it throughout the year.

Cost-saving attempts have been made to take on more in-house, but the task has been difficult since July 2024, when the Buildings Division was short-staffed.

Discussion ensued on multiple aging facilities that pose maintenance challenges, with the added layer of uncertainty as to whether decisions should be made with new construction in the near future or for longer sustainability.

b. Public Works Work Plan (2.11.25)

5) Adjourn

a. Motion to adjourn at 6:59 PM

**RESULT:** **Approved by Voice Acclamation [Unanimous]**  
**MOVED BY:** Alderman Bratt  
**SECONDED BY:** Alderman Tolocko

**AYES:** Hansher, Tolocko, Bratt

Respectfully Submitted,

*Ren Schlereth*  
*Administrative Assistant*