



Virtual Meeting
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Public Works Department

PUBLIC WORKS COMMITTEE

Tuesday, January 12, 2021

6:45 PM

Virtual Meeting

Minutes

1) Call to Order, Roll Call

Chair Parrish called the meeting to order at 6:45 PM.

Present:

Chairman Brian Parrish
Alderman Jeffrey Hansher
Alderman Mark Gierl

Also present were City Attorney Sajdak, Director of Public Works/City Engineer Lundeen, Parks and Forestry Superintendent Gies, Policy Chief Pryor, and Administrative Assistant Deuster.

2) Approval of Minutes

a. December 8, 2020 Minutes

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Gierl

AYES: Parrish, Hansher, Gierl

3) Resolutions

Action requested: review and recommend approval

a. **RESOLUTION 3798** A Resolution Approving a Special Event Agreement for the Thiensville-Mequon Lions Club to Host LionsFest at Rotary Park Between June 10-13, 2021

Representatives from the T-M Lions Club were Jim Doornek, Dale Wallow, and Robert Gosewehr.

Parks and Forestry Superintendent Gies provided an overview of the Special Event Agreement Template and indicated that this is the first of the large events held in Mequon that are completing use of the special event agreement. This agreement was approved in a

vote by the Park and Open Space Board with concerns that the board felt Public Works and Common Council should take up any changes to the agreement.

Jim Doornek summarized the T-M Lions Club and the Lionfest event. The Club looked into Rotary park around two years ago to expand their event. It was known early there would be some short-term costs due to electrical capacity and the softball tournament the club would hold during the event. The club determined with generator rentals they would be able to handle the electrical issues but that is a \$2,500 cost. The softball tournament would be unable to run due to the facilities at the park. That would typically bring in \$5,000. The club looked into upgrading the electrical capacity with Frank Gillitzer, and Gathering on the Green, Rob Kos, to meet their needs. This would eliminate some of the issues for both LionFest and Gathering on the Green. The financial implications are a major concern. The event counts on average about \$43,000 donations. The hope is to have the same courtesy that the Village provided which was no cost aside from Liquor License and background checks. The club would still like to hold the event but with the current fees listed in the agreement they do not feel it is fiscally responsible.

Chair Parrish stated that the decision tonight would hold a precedence with the other upcoming special event agreements. The cost also seems overbearing for a non-profit event that does great things. The presence of the police is a service the City provides. The reason he voted no at the Park and Open Space board meeting was due to the overnight stay concerns. The added language requiring the police to conduct background checks of the vendors staying overnight helps, but having the precedence on allowing overnight stays is a concern. He felt that for one year it was okay but next year to look into a new location for the overnight stay. There is also the concern of grass parking and the handling of COVID-19 or a cancellation.

Director of Public Works/City Engineer Lundeen stated the agreement as it exists today does cover cancellations in the event of public health issue such as the COVID-19 pandemic and it does currently allow for the use of soft spaces or the lawn area. There would have to be amendments considered to remove those.

The board discussed the fees, overnight stay/parking, penetrating the parking lot, and the closing time of the event.

Chair Parrish made a motion to approve with an amended fee to \$5,000, and to modify Section 2.d to establish deadlines for 2022. Details including overnight stay, onsite parking, price and security shall be revisited annually. Also modifying to allow penetration to the parking lot with repair per the wording of page 6 of the public works packet.

RESULT: **Approved with Amendments [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Gierl

AYES: Parrish, Hansher, Gierl

- b. **RESOLUTION 3797** A Resolution Approving the Award of Contracts for the Lateral Abandonment and Demolition of the Structures at 11236 and 11242 North Cedarburg Road to Spielvogel & Sons Excavating, Inc. of Sheboygan, Wisconsin and Asbestos Abatement of the Same to Dirty Ducts Cleaning & Environmental, Inc. of Madison, Wisconsin for a Total Cost of \$58,795

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Hansher

AYES: Parrish, Hansher, Gierl

4) Discussion Items

- a. 2020 Work Plan (1.12.21)

Director of Public Works/City Engineer Lundeen provided the 2021 work plan for review.

5) Motion to Adjourn at 7:23 PM.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Gierl

AYES: Parrish, Hansher, Gierl

Respectfully Submitted,

Casey Deuster
Administrative Assistant