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Office of the City Administrator

PUBLIC WELFARE COMMITTEE

Tuesday, September 12, 2023

5:30 PM

Lower Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Chair Dale Mayr
Alderman Gregg Bach
Alderman Kathleen Schneider

Also Present: City Administrator Schoenemann, Director of Community Development Tollefson, City Clerk Fochs, and City Attorney Sajdak

2) Approval of Meeting Minutes

a. August Meeting Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Bach

SECONDED BY: Alderman Schneider

AYES: Mayr, Bach, Schneider

3) Discussion Items

a. District 3 Polling Site Relocation

City Clerk Fochs provided an overview of the choices for the new District 3 polling site. The top three staff recommendations are City Hall, the Weyenberg Library, or Foxtown Station. City Clerk Fochs provided pros and cons for each location. After discussion, the Committee agreed that the Library was their first choice and Foxtown Station was their second choice. City Clerk Fochs will return in the next two months with an agreement for the Committee to review.

b. Architectural Review Board Design Guidelines

Community Director Tollefson provided the Committee with an update since the August meeting. Materials in the packet were amended to achieve greater consistency between all size/scale of buildings and processes. The Architectural Board reviewed everything at their meeting on September 11 and were onboard with staff's proposal. Director Tollefson stated

that it would be good to list examples/images in the code of acceptable materials and designs. There was a brief discussion about roof pitch and the Committee agreed that there should be a minimum. The Committee also agreed that the new policy should be prescriptive enough to ensure a clear line and ensure the Architectural Board remains consistent over time as its membership changes. Director Tollefson will make the changes to the draft, take back to the Architectural Board, and then return to the Public Welfare Committee in November. The next update will include corner lot standards.

4) Work Calendar

1. Polling Site Relocation
2. Community Survey Topics
3. Mequon Aquifer Discussion

5) Adjourn

The Committee moved to adjourn at 6:13pm.

Respectfully Submitted,

Carrie Enea
Executive Assistant