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INSPECTION DIVISION

ARCHITECTURAL BOARD MINUTES
Monday, March 10, 2025
6:00 PM
Lower-Level Conference Room

Minutes

1. Call to Order, Roll Call:

Present: Chairman Scott Reed

Members at Large: Paul Apfelbach, John Mikkelson, Michael Wade,
Curtis Helm, Janet Ehn, Ann Scherzinger

Architectural Board Liaison: Greg Golden

2. Meeting Minutes

Minutes from February 10, 2025, meeting were approved by Vice-Chairman Paul Apfelbach and seconded by District Representative Michael Wade.

Minutes passed unanimously.

3. Application Submittals:

No.	Alder. District /Time	Type of App	Owner(s) / Project Address	Contractor
1)	Dist. 4 6:00 pm	New Single-Family Residence	Wade & Ashley Williams 11045 N. Cedarburg Road Subd: Assessor's Plat	Contractor: Owner Architect: MFP Design
<p>Moved to Approve: <u>Mikkelson</u></p> <p>Seconded by: <u>Wade</u></p> <p>Approved: <u>Yes</u></p> <p>Vote: <u>Unanimous</u></p> <p>Conditions: Plans approved as submitted with the following conditions: 1. Disregard rendered drawings on page T101; conditions apply to plans on page A200. 2. Add door to south elevation (laundry room).</p>				
2)	Dist. 4 6:05 pm	New Single-Family Residence	Kaerek Homes, Inc. 9866 N. Cygnet Court Subd: Swan Ridge Farms	Contractor: Kaerek Homes, Inc. Architect: Kaerek Homes, Inc.
<p>Moved to Approve: <u>Apfelbach</u></p> <p>Seconded by: <u>Helm</u></p> <p>Approved: <u>Yes</u></p> <p>Vote: <u>Unanimous</u></p> <p>Conditions: Plans approved as submitted.</p>				
3)	Dist. 4 6:10 pm	New Single-Family Residence	Kaerek Homes, Inc. 9800 N. Migratory Court Subd: Swan Ridge Farms	Contractor: Kaerek Homes, Inc. Architect: Kaerek Homes, Inc.
<p>Moved to Approve: <u>Reed</u></p> <p>Seconded by: <u>Mikkelson</u></p> <p>Approved: <u>Yes</u></p> <p>Vote: <u>Unanimous</u></p> <p>Conditions: Plans approved with the condition that the center window on the right elevation is removed and replaced with two larger windows on either side.</p>				

4)	Dist. 4 6:15 pm	New Single-Family Residence	Kaerek Homes, Inc. 9938 N. Migratory Lane Subd: Swan Ridge Farms	Contractor: Kaerek Homes, Inc. Architect: Kaerek Homes, Inc.
<p>Moved to Approve: <u>Mikkelson</u></p> <p>Seconded by: <u>Reed</u></p> <p>Approved: <u>Yes</u></p> <p>Vote: <u>Unanimous</u></p> <p>Conditions: Plans approved as submitted with the condition that vertical board and batten be added to the front gable on the right elevation for consistency.</p>				

5)	Dist. 5 6:20 pm	New Single-Family Residence	Kaerek Homes, Inc. 9842 N. Migratory Court Subd: Swan Ridge Farms	Contractor: Kaerek Homes, Inc. Architect: Kaerek Homes, Inc.
<p>Moved to Approve: <u>Wade</u></p> <p>Seconded by: <u>Apfelbach</u></p> <p>Approved: <u>Yes</u></p> <p>Vote: <u>Unanimous</u></p> <p>Conditions: Plans approved as submitted with the condition that vertical board and batten be added to the front gable on the right elevation for consistency.</p>				

6)	Dist. 4 6:25 pm	New Single-Family Residence	Kaerek Homes, Inc. 9766 N. Migratory Court Subd: Swan Ridge Farms	Contractor: Kaerek Homes, Inc. Architect: Kaerek Homes, Inc.
<p>Moved to Approve: <u>Apfelbach</u></p> <p>Seconded by: <u>Wade</u></p> <p>Approved: <u>Yes</u></p> <p>Vote: <u>Unanimous</u></p> <p>Conditions: Plans approved as submitted.</p>				

7)	Dist. 5 6:30 pm	New Single-Family Residence	Peter & Roberta Buening Lot #11 Highland Meadows Subd: Highland Meadows	Contractor: Victory Homes of WI Architect: David Plum
<p>Moved to Approve: <u>Scherzinger</u></p> <p>Seconded by: <u>Ehn</u></p> <p>Approved: <u>Yes</u></p> <p>Vote: <u>Unanimous</u></p> <p>Conditions: Plans approved as submitted.</p>				

8)	Dist. 5 6:35 pm	New Single-Family Residence	Daniel Schumacher and Alexandra Urrita-Comas Lot #13 Highland Meadows Subd: Highland Meadows	Contractor: Allan Builders Architect: David Plum
<p>Moved to Approve: <u>Mikkelson</u></p> <p>Seconded by: <u>Ehn</u></p> <p>Approved: <u>Yes</u></p> <p>Vote: <u>Unanimous</u></p> <p>Conditions: Plans approved as submitted with the following conditions:</p> <ol style="list-style-type: none"> 1. On the front elevation, remove shed roof and replace it with gable; centered over front door. 2. Add a louver vent on the lower gable, right elevation. 				

9)	Dist. 6 6:40 pm	Attached Garage	Rollin Bertran 10026 N. Brookdale Drive Subd: Brookdale Estates	Contractor: Owner Architect: Draftsmith, Inc.
<p>Moved to Approve: <u>Apfelbach</u></p> <p>Seconded by: <u>Mikkelson</u></p> <p>Approved: <u>Yes</u></p> <p>Vote: <u>Unanimous</u></p> <p>Conditions: Plans approved as submitted with the following conditions:</p> <ol style="list-style-type: none"> 1. Roof and color to match existing. 2. All existing siding will be replaced with Hardi-plank and corner boards. 				

10)	Dist. 4 6:50 pm	Resubmittal: New Single-Family Residence (Tabled at 2/10/25 Meeting)	Tim O'Brien Homes 9902 N. Migratory Lane Subd: Swan Ridge Farms	Contractor: Tim O'Brien Homes Architect: Tim O'Brien Homes
<p>Moved to Approve: <u>Reed</u></p> <p>Seconded by: <u>Wade</u></p> <p>Approved: <u>Yes</u></p> <p>Vote: <u>Unanimous</u></p> <p>Conditions: Resubmitted plans approved as submitted with the following conditions:</p> <ol style="list-style-type: none"> 1. Remove stone (bedroom #3) from front elevation and replace with horizontal siding 2. Keep stone on the front elevation entrance as focal point only. 				

11)	Dist. 4 7:00 pm	Resubmittal: New Single-Family Residence (Tabled at 2/10/25 Meeting)	Tim O'Brien Homes 9420 W. Huntington Drive Subd: Swan Ridge Farms	Contractor: Tim O'Brien Homes Architect: Tim O'Brien Homes
<p>Moved to Approve: <u>Ehn</u></p> <p>Seconded by: <u>Reed</u></p> <p>Approved: <u>Yes</u></p> <p>Vote: <u>Unanimous</u></p> <p>Conditions: Plans approved as submitted with the following conditions:</p> <ol style="list-style-type: none"> 1. Remove stone on the front elevation from the right side of single-car garage door and from around front window; left of front door. 2. Add full-height stone around the front door. 3. Wrap pillars on the front elevation with stone. 4. All stone to end on inside corners. 5. Add window to rear elevation of garage. 6. Add two windows on left elevation, second floor to mirror two on right. 				

4. **Motion to Adjourn:**

Vice-Chairman Paul Apfelbach made a motion to adjourn the meeting.
District Representative Michael Wade seconded the motion.
A vote was taken; vote passed unanimously.

Meeting adjourned at 7:04 p.m.