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Office of the City Administrator

PUBLIC WELFARE COMMITTEE

Tuesday, August 8, 2023

5:30 PM

Lower Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Chair Dale Mayr

Alderman Gregg Bach

Alderman Kathleen Schneider

Also Present: Assistant City Administrator Schoenemann, City Attorney Sajdak, Director of Community Development Tollefson, and Executive Assistant Enea

2) Approval of Meeting Minutes

a. July Meeting Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Schneider

SECONDED BY: Alderman Bach

AYES: Mayr, Bach, Schneider

3) Discussion Items

a. Consideration of Chapter 10: Building and Building Regulations and Chapter 58 : Zoning Code Text Amendments Related to Accessory Structures

Director of Community Development Tollefson explained to the Committee that the chart that was included in the agenda packet was the same one that was used when the Committee last discussed architectural changes to Chapter 10. The chart provided an overview of the changes that staff are requesting based on the frequent conversations had with residents. The first thing that needed to be addressed were the definitions of building versus structure and to contemporize both. In the second section, the update grants authority to staff in relation to the size of the structure. By doing so, it will get residents through the process quicker by eliminating the need to go to the Architectural Board for approval. Permits still need to be pulled at 300 square feet or less, but staff can approve. Alderwoman Schneider pointed out that residents can still go to the Appeals Board if they are not satisfied with the decision made by staff. Community Development Director Tollefson will return in September to

present the Committee with design, material, and placement standards to consider after getting some feedback from the Architectural Board.

4) Work Calendar

- a. Continue discussion about Chapter 10 and 58
- b. Polling Site Relocation

5) Adjourn

Alderdwoman Schneider moved to adjourn at 5:58 PM and Alderman Mayr seconded.

Respectfully Submitted,

Carrie Enea
Executive Assistant