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Office of the City Administrator

## **PUBLIC WELFARE COMMITTEE**

**Tuesday, April 8, 2025**

**6:00 PM**

**Lower Conference Room**

### **Minutes**

#### 1) Call to Order, Roll Call

**Present:**

Chair Dale Mayr

Alderman Gregg Bach

Alderman Brian Parrish

Also Present: Assistant City Administrator Schoenemann, Community Development Director Tollefson, Community Development Assistant Director Zader, City Attorney Sajdak, Executive Assistant Enea, Jeffrey Konkel, and Susan Konkel

#### 2) Approval of Meeting Minutes

a. March 20 Minutes

**RESULT:** **Approved by Voice Acclamation [Unanimous]**

**MOVED BY:** Alderman Bach

**SECONDED BY:** Alderman Parrish

<b>AYES:</b> Mayr, Bach, Parrish
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#### 3) Resolutions

**Action requested: review and recommend approval**

a. **RESOLUTION 4200** A Resolution Suspending the Live Meeting Broadcasts Requirement within the City's Communications Policy from April 16 - September 30, 2025, in Connection with the Renovation of Christine Nuernberg Hall

The Assistant City Administrator explained to the Committee that while meetings of the Common Council, and select other meetings, are currently broadcast live, this will not be possible from May through September due to construction in the Council Chamber (Christine Nuernberg Hall). Alternate meeting locations during this period do not have live broadcast capabilities. Instead, if approved, meetings will still be recorded and posted online as soon as feasible, ideally within 24 hours, until the construction is complete.

**RESULT:** **Approved by Voice Acclamation [Unanimous]**

**MOVED BY:** Alderman Bach  
**SECONDED BY:** Alderman Mayr

**AYES:** Mayr, Bach, Parrish

4) Ordinances

**Action requested: review and recommend approval**

a. **ORDINANCE 2025-1675** An Ordinance Amending Chapter 58 of the Mequon Municipal Code, Allowing Showroom Sales Facilities as a Conditional Use within the City's B-4 Zoning Districts

Assistant Community Development Director Zader explained to the Committee how a gentleman was purchasing a property to be a consolidated showroom for primarily contractors, but by appointment only. So, low traffic is expected. The proposal was well supported by the Planning Commission.

**RESULT:** **Approved by Voice Acclamation [Unanimous]**  
**MOVED BY:** Alderman Bach  
**SECONDED BY:** Alderman Parrish

**AYES:** Mayr, Bach, Parrish

b. **ORDINANCE 2025-1678** An Ordinance Amending Chapter 58 of the Mequon Municipal Code, in Connection with the Implementation of 2023 WIS. ACT 16 Relating to the Process and Procedures for Certain Zoning-Related Applications

**RESULT:** **Approved by Voice Acclamation [Unanimous]**  
**MOVED BY:** Alderman Parrish  
**SECONDED BY:** Alderman Bach

**AYES:** Mayr, Bach, Parrish

c. **ORDINANCE 2025-1679** An Ordinance Amending Section 58-41(g) of the Mequon Municipal Code, Relating to the Issuance of Decisions by the Board of Appeals

City Attorney Sajdak explained to the Committee how it takes time to get transcripts of Board meetings, impacting the time to be able to write decisions for the Board within the ordinance's prescribed time frame. This change allows additional time and flexibility to write a Board of Appeals decision and to ensure the City can abide by prescribed timelines.

**RESULT:** **Approved by Voice Acclamation [Unanimous]**  
**MOVED BY:** Alderman Parrish  
**SECONDED BY:** Alderman Bach

**AYES:** Mayr, Bach, Parrish

5) Discussion Items

a. Definition of a Structure Related to Board of Appeals Case

Assistant City Administrator explained to the Committee how Alderwoman Tolocko brought up the subject of what constitutes a structure at a recent COTW meeting based on what took

place at a Board of Appeals Meeting. The house in question has a generator located in their front yard. City Attorney Sajdak shared how the definition of a structure in the zoning code is anything that a person might put in one's yard and is broad in definition by design. Community Development Director Tollefson provided additional context and examples of how the definition of a structure is used in the City's code. The Committee discussed the case in question and Director Tollefson said the residents were provided with options as to where they can move the generator. After discussion, there was no interest from the Committee in further discussing the definition of a structure and closed the discussion topic.

6) Work Calendar

- Election of a Committee Chair

7) Adjourn

Alderman Bach moved to adjourn at 6:50 PM and Alderman Parrish seconded.

Respectfully Submitted,

*Carrie Enea*  
*Executive Assistant*