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Office of the City Administrator

PUBLIC WELFARE COMMITTEE

Tuesday, March 14, 2023

5:15 PM

Lower Conference Room

Minutes

I) Call to Order

Present:

Chair Dale Mayr
Alderman Mark Gierl
Alderman Kathleen Schneider

Also Present: Assistant City Administrator Schoenemann, City Attorney Sajdak, Assistant Community Development Director Zader, Inspections Supervisor Golden, and Executive Assistant Enea

II) Approval of Meeting Minutes

1. February Meeting Minutes

Alderman Gierl pointed out that the February Minutes stated that the pool cover item would be revisited on the March agenda, but it was not listed as an item for discussion. City Attorney Sajdak said the calculations related to the strength of pool covers was not ready for the March meeting, but it would be ready for the April meeting.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Mayr

III) Ordinances

Action requested: review and recommend approval

- 1. ORDINANCE 2023-1643** An Ordinance Amending Chapter 10 of the Mequon Municipal Code, Updating References to, and Requirements of, Applicable Administrative Code Provisions Related to Building Permits

The Community Development Department's proposed commercial plans examination contractor provider, E-Plan Exam, reviewed the City's ordinances and made recommended language changes based on the state's requirements for building permits. The proposed amendments from E-Plan Exam were reviewed and recommended by staff from the Community Development Department.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Mayr

AYES: Mayr, Gierl, Schneider

IV) Discussion Items

1. Chapter 58 Zoning Code Text Amendment Related to the Length of Recreational Vehicles

One of Alderman Mayr's constituents requested that the length of recreational vehicles to be stored on residential property be discussed and possibly modified from 20 feet to 22 feet. According to Community Development staff, there have been 42 complaint-driven violations of this particular requirement. Most complaints are about size or if the recreational vehicle is on grass. Assistant Community Development Director Zader researched some other organizations to see what length is allowed in their respective communities. Assistant Director Zader found that Menomonee Falls and Fox Point allow up to 35 feet, Verona and Neenah allow 22 feet, and Sun Prairie allows 25 feet. Some communities have time frames to allow for loading and unloading, and others have different restrictions for summer vs. winter. Assistant Director Zader pointed out the current code does not say that the recreational vehicle needs to be on a pad. The Committee thought a pad or gravel should be specified. The language will be cleared up and brought back to the next meeting.

2. City Provided Cell Phone Policy Discussion

Assistant City Administrator Schoenemann told the Committee that the City's cell phone policy was last updated in 2012. The recent IT Strategic Plan identified that it needed to be updated again. The Committee suggested that no personal accounts or apps should be on an employee's phone. Also, it should be used for work purposes only or for personal use only in cases of emergency. The policy will be updated based on the Committee's feedback and brought back for review at the next meeting.

V) Work Calendar

1. Pool Covers
2. Recreational Vehicles
3. Cell Phone Policy
4. Composting
5. Home Irrigation Systems

VI) Adjourn

Alderman Gierl moved to adjourn at 5:44 P.M. and Alderwoman Schneider seconded.

Respectfully Submitted,

Carrie Enea

Executive Assistant