



11333 N. Cedarburg Road
Mequon, WI 53092
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www.ci.mequon.wi.us

Police and Fire Departments

PUBLIC SAFETY COMMITTEE

Tuesday, January 9, 2024

6:00 PM

Lower Conference Room

Agenda

- 1) Call to Order and Roll Call
- 2) Approve Meeting Minutes
Action requested: review and approve
 - a. Public Safety Committee - Regular Meeting - Nov 14, 2023 5:15 PM
- 3) Discussion
 - a. A Discussion on Policy Guidelines for the Implementation of Radar Speed Signs to assist with Citizen Complaints of Speeding Vehicles.
- 4) Adjourn

Dated: January 9, 2024

/s/ Gregg Bach, Chair

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the Public Safety Office at 262-242-3500, Monday through Friday, 8:00 AM – 4:30 PM



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Police and Fire Departments

PUBLIC SAFETY COMMITTEE

Tuesday, November 14, 2023

5:15 PM

Lower Conference Room

Minutes

1) Call to Order and Roll Call

Present:

Chair Gregg Bach

Alderman Dale Mayr

Alderman Kelly Tolocko

Also Present: Police Chief Pryor, Fire Chief Bialk, City Attorney Brian Sajdak, Administrative Coordinator Bowen, Rahim Setoodeh.

2) Approve Meeting Minutes

a. October 10, 2023 Minutes

RESULT: Approved by Voice Acclamation [Unanimous]

MOVED BY: Alderman Tolocko

SECONDED BY: Alderman Mayr

AYES: Bach, Mayr, Tolocko

3) False Alarm Waiver

a. False Alarm Waiver Request 10608 N. Augusta Ct.

Mr. Setoodah requested that the Committee waive the false alarm fee. The circumstances of the alarms were discussed and the Committee suggested that Mr. Setoodah contact his alarm company regarding accrued fees and possible system errors. The waiver request was denied unanimously by voice acclamation.

RESULT: Denied [Unanimous]

MOVED BY: Alderman Mayr

SECONDED BY: Alderman Tolocko

AYES: Bach, Mayr, Tolocko

4) Resolutions

Action requested: review and recommend approval

- a. **RESOLUTION 4079** A Resolution Authorizing an Exception to the Levy Limit for Charges for the Southern Ozaukee Fire & Emergency Medical Services Department, Pursuant to Wisconsin Statute § 66.0602(3)(h) for the 2024 Fiscal Year

Minutes Acceptance: Minutes of Nov 14, 2023 5:15 PM (Approve Meeting Minutes)

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Tolocko

AYES: Bach, Mayr, Tolocko

- b. **RESOLUTION 4080** A Resolution Approving the Fiscal Year 2024 Operating and Capital Budgets for the Southern Ozaukee Fire & Emergency Medical Services Department

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Tolocko

AYES: Bach, Mayr, Tolocko

- c. **RESOLUTION 4092** A Resolution Approving an Agreement for the Deployment of Eight (8) Automated License Plate Reader Cameras with Flock Safety of Atlanta, Georgia in the Amount of \$101,300, for the Period January 1, 2024 - December 31, 2028

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Tolocko

AYES: Bach, Mayr, Tolocko

5) Discussion

- a. A Discussion on Policy Guidelines for the Implementation of Radar Speed Signs to assist with Citizen Complaints of Speeding Vehicles.

Committee members reviewed the various approaches outlined in the memo. After discussion, it was determined that two squad radar units and two signs would be suitable for addressing the issue at hand. Committee member Mayr proposed that the committee formulate a policy for the signs, focused on residential areas, Chief Pryor recommended that they share their policy suggestions with him so he could compile them. The committee also expressed a desire for Director Lundeen from the Department of Public Works to attend the meeting scheduled for January. They believed her input would be valuable in helping shape the decision-making process.

6) Adjourn

- a. Motion to adjourn the meeting.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Tolocko
SECONDED BY: Alderman Mayr

Minutes Acceptance: Minutes of Nov 14, 2023 5:15 PM (Approve Meeting Minutes)

AYES: Bach, Mayr, Tolocko

Respectfully Submitted,

Melina Bowen

Minutes Acceptance: Minutes of Nov 14, 2023 5:15 PM (Approve Meeting Minutes)



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Office of Public Safety Committee

TO: Public Safety Committee
FROM: Patrick Pryor, Chief of Police
DATE: October 27, 2023
SUBJECT: A Discussion on Policy Guidelines for the Implementation of Radar Speed Signs to assist with Citizen Complaints of Speeding Vehicles.

Background:

Alderman Mayr has proposed the inclusion of funds in the budget for the acquisition of "Speed Radar Detector Signs." These signs would be temporarily installed in areas where residents have expressed concerns about speeding vehicles. The Mequon Appropriations Committee, at their October 2023 meeting, has agreed with this suggestion and has decided to allocate funds for this purpose. Additionally, the committee has suggested that the Public Safety Committee should develop policy guidelines for the implementation and usage of these signs.

Analysis:

Making a Request for Speed Sign Placement:

A PDF fillable "speed sign request" form would be available on the City/Police Department website. The form would include the name, address, and contact information of the requester (no phone or anonymous requests) and location of the speeding concern (indicating specific direction of travel). Wording should be included that the placement will be made in relation to the requester's address. Once completed, the speed sign request form would be emailed by the requester to responsible PD representative (Sgt. Schiller and Sgt. Heinen).

Received Request:

PD representative would receive the request and survey the requested location. Upon identification of a suitable location, it should be marked (flag or other item) so that it can be readily identified by DPW (for exact placement). Once the site is marked, notification for placement would be made to DPW by email. Movement of the speed signs would be coordinated with DPW, so that all signs would be moved on one day (to limit time impact to DPW and aid in scheduling). If a speed sign does not have a specific request location, the PD representative would be responsible for selecting a suitable location that would meet community/department needs/interests (to ensure all signs are deployed). The PD representative would respond to the requester, providing the anticipated deployment date.

All speed signs should be rotated and deployed continuously/simultaneously.

DPW:

DPW representative would place the speed sign in the location/direction as identified by the PD representative. Placement details would be sent by email from the PD representative to the DPW representative.

Speed Sign Terms:

Requests must be assessed in terms of placement safety and community needs.

Requests must be reviewed in relation to placement and the requester, ensuring the requester is connected (by address) to the location where the speed sign is being placed. Requests should identify a location related/in proximity to the requester to prevent a request being made to have the speed sign placed to intimidate, harass, or target a specific driver, neighborhood, or location.

Placement would be granted for 30 days (with extension up to 60 days, if a speed sign is available and with the approval of the PD representative).

Placement is weather dependent (no placements from December 1 through March 31, or when conditions warrant).

The PD representative reserves the right to deny any request and must make notification to the Police Chief and requester of the denial.

Analysis (for purchase):

The Stalker (quote #2078350) would be the preferred option (it is approximately \$476 more than the Kustom). Stalker is the same brand as our current speed trailer, and it appears that the data download/evaluation system and software is the same (reducing learning time and support operations). Additionally, the Stalker unit allows for various message displays, providing the potential for greater safety use (such as placing them on Highland Road, near Rotary Park, during special events). Lastly, the Stalker is a slightly larger unit (15" compared to the 12" Kustom unit), allowing for greater visibility and impact.

An alternative use of some of the funds could be to purchase newer radar systems for the patrol squads, rather than solely investing in speed signs. Currently, only one squad has a mounted radar unit, while the others rely on handheld units. By equipping more squads with the latest radar technology, the department can enhance speed enforcement capabilities, improving accuracy and efficiency in monitoring and enforcing speed limits. With an estimated cost of \$3,600 per squad, reallocating some of the funds towards this purpose would ensure that more patrol units have access to advanced speed enforcement tools, ultimately enhancing traffic safety in the community.

Attachments:

Speed Signs Policy - DRAFT (DOCX)

Speed Sign Request Form DRAFT (DOCX)

DPW November Comments ATTACHMENT (PDF)

Policy Title:

Implementation of Speed Radar Signs for Speeding Concerns in Residential Areas.

Purpose:

This policy aims to address and alleviate concerns regarding speeding in residential areas by implementing the use of speed radar signs. These signs will serve as a proactive measure to promote safer driving habits, raise awareness about speed limits, and improve overall road safety for residents and pedestrians.

Goals:

The policy is designed to achieve the following objectives:

- Speed Awareness and Education, the first goal focuses on raising awareness and educating drivers about their speed and the importance of adhering to speed limits in residential areas. By installing speed radar signs, drivers should be more conscious of their speed, leading to a reduction in the number of speeding incidents.
- Speeding Deterrence, the second goal focuses on employing speed radar signs as a deterrent to discourage speeding in residential areas.
- Addressing complaints about speeding. This third goal is to assist with addressing the concerns brought forward to the Alderpersons, the City or the Police Department.

Procedures:

Procedure for Making a Request for Speed Sign Placement:

- Visit the City/Police Department website.
- Look for the PDF fillable "Speed Sign Request" form.
- Fill out the form with your name, address, and contact information.
- Specify the location of the speeding concern, including the direction of travel.
- Note that the speed sign placement will be made in relation to your address or the specific location of your request, with consideration given to safety and visibility.
- Email the completed speed sign request form to Sgt. Schiller and Sgt. Heinen (responsible PD representatives).

Procedure for Police Department Receiving a Request:

- PD representative (Sgt. Schiller and Sgt. Heinen) receives the speed sign request form.
 - Survey the requested location and designate a suitable location for the speed sign placement (mark the location for DPW).
- Notify DPW (Department of Public Works) representative of the marked location by email.
- Coordinate with DPW to move all speed signs on one day to minimize impact and aid scheduling.

- If a speed sign does not have a specific request location, the PD representative selects a suitable location that meets community/department needs.
- Respond to the requester, providing the anticipated deployment date.

Procedure for DPW:

- DPW representative receives placement details by email from the PD representative.
- Place the speed sign in the marked location and direction as identified by the PD representative.

Speed Sign Request Terms:

- Assess requests for safety and community needs.
- Review requests to ensure the requester is connected to the location where the speed sign is being placed.
- Requests should identify a location related to the requester's address and should not be used to intimidate, harass, or target specific drivers, neighborhoods, or locations.
- Grant placement for 30 days, with possible extension up to 60 days if a speed sign is available and approved by the PD representative.
- Placement is dependent on weather conditions and not carried out from December 1 to March 31, or when conditions warrant.
- PD representative has the right to deny any request and must inform the Police Chief and requester of the denial.

Conclusion:

The implementation of this policy will help reduce speeding incidents and complaints in residential areas, promote safer driving habits, and create a greater sense of security for residents and pedestrians. By raising awareness, deterring speeding, and utilizing data for informed decision-making, the City aims to create a culture of responsible driving that prioritizes the safety and well-being of our residential communities.

Speed Sign Request – Mequon Police Department

Requested location (street name): _____

Address or block number: _____

Direction of travel (which direction are vehicles speeding most): _____

Name (of requester completing this form): _____

Address (of requester): _____

Phone number: _____

Email address: _____

Once completed, please email this form to Sgt. Jake Schiller and Sgt. Ben Heinen at speedsignrequest@ci.mequon.wi.us.

After the request is processed, you will receive an email reply with an estimated deployment date.

*** create a special email address, like speedsignrequest@ci.mequon.wi.us, that automatically routes to Sgt. Schiller and Sgt. Heinen collectively ***

Patrick Pryor

From: Kristen Lundeen
Sent: Thursday, November 9, 2023 9:41 AM
To: Patrick Pryor
Subject: RE: DRAFT - Speed Sign Policy

Several technical documents outline recommendations for the regulation, restriction and proper locations for radar feedback signs. There is less guidance regarding the temporary installation, which typically applies to construction zones. Prior to the generation of a formal policy, the Committee should review the technical documents and staff's recommendations with respect to the placement of the signs.

The Committee should also consider clearly stating the goals, impacts and any further action that would come from the utilization of temporary radar feedback signs. Studies indicate that they are effective in slowing drivers while in place. Similar to directed enforcement, it could be assumed that when the signs are removed/transitioned to the next location, the effectiveness will decline. The Committee should clearly indicate to residents that the signs are temporary and permanent installation will not be considered without further policy and budget discussions.

Some of the available equipment can collect data. If there is an expectation that data will be reviewed, analyzed and presented to the Committee, staff would be concerned regarding the impact on staff time depending on the volume of requests. Therefore staff would also suggest a strong message to residents as to any expectations for communications after the signs are removed/transitioned to the next location.

With feedback from the Committee, staff can provide guiding documents for inclusion in the final policy document. As noted, staff advocates for clear messaging not only regarding the process for application and installation, but also clearly state the intent, goals and results for the implementation.



Kristen Lundeen
 Director of Public Works/City Engineer
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