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Office of Administration
Taped and Televised

APPROPRIATIONS COMMITTEE
Wednesday, October 9, 2024
6:00 PM
Christine Nuernberg Hall

Agenda

1) Call to Order

2) Pledge of Allegiance

3) Roll Call

4) Budget Overview, Revenues and Capital Projects

- Transmittal Letter
- Budget Comparison
- General Fund Revenue
- Debt Service Fund
- Capital Projects Fund

5) General Government

a. Common Council
b. City Administrator
c. City Clerk
d. Elections
e. Information Services
f. Finance
g. Assessment Services
h. Human Resources
i. Legal Services

6) Community Development

j. Planning Division
k. Inspections Division

7) Public Safety

l. Police Department
m. Communications
n. Southern Ozaukee Fire & EMS Department

8) Public Works

o. Building Maintenance
p. Fleet Maintenance
q. Engineering
r. Highway
s. Forestry
t. Swimming Pool
u. Parks

9) Weyenberg Library

10) Compulsory & Supplemental Funding Requests

11) Consideration of a Recommendation Concerning the Proposed FY2025 Budget

12) Adjourn

Dated: October 9, 2024 *_/s/ Andrew Nerbun, Chair_*

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the City Administrator's Office at 262-236-2941, Monday through Friday, 8:00 AM – 4:30 PM.

To:	**City of Mequon Appropriations Committee:** **The Honorable Andrew Nerbun & Members of the Common Council**
From:	**William Jones, City Administrator** **Brenda Arnett, Finance Director/City Treasurer**
Date:	**September 30, 2024**
Subject:	**Proposed 2025 Budget**

On behalf of the entire staff, enclosed is the City of Mequon's proposed budget for Fiscal Year 2025, which commences on January 1. As the City's financial blueprint and spending plan for the upcoming fiscal year, adoption of the budget is undoubtedly the single-most important action taken by the Mayor and Common Council each year. This budget proposal entails all aspects of City operations and capital expenses, except for the City's Sewer and Water Utilities. Moreover, it is intended to serve as an effective policy document, financial planning tool, operational guide and communications device. Once adopted, the budget will authorize resources and establish a direction for the City's programs and services over the next year.

GUIDING PRINCIPLES

The following document works to synthesize several long-held policy interests of the Appropriations Committee. Consistent with previous years, the 2025 budget adheres to several principles that have guided development of past budgets. These include:

- Maintaining a Stable Property Tax Rate;
- Providing Excellent Public Safety Services;
- Improving and Enhancing the City's Infrastructure and Other Long-Term Assets;
- Expanding the City's Tax Base through a Balanced Approach to Economic Development.

Furthermore, the proposed 2025 budget also seeks to support five (5) Key Focus Areas contained within the City's 2022-25 Strategic Plan. These include:

- Capital Improvements
- Customer Service
- Financial Stewardship
- Public Safety
- Quality of Life

FISCAL YEAR 2025 BUDGET HIGHLIGHTS

Each year the Common Council convenes a workshop meeting to review some of the key factors that are likely to impact development of the organization's next fiscal year budget. This year's meeting was held at the end of August. Among budgetary impacts addressed at the meeting were: 1) stubborn inflationary pressures still evident across several sectors of the economy (e.g., housing, insurance, etc.); 2) continued implementation of recommendations contained within a compensation study completed in late 2022; 3) the need to further diversify and expand the City's existing revenue sources; 4) mandated deadlines for the allocation and use of funds available under the American Recovery Plan Act (ARPA); and 5) the ongoing availability of debt-financing to fund future facility improvements.

Since mid-year, and in the wake of the Council's late-August meeting, City staff has worked to formulate the basis for next year's budget, which in broad terms, seeks to preserve current spending levels while addressing the broader impacts of inflation, specifically with respect to wages, health insurance and retirement contributions. As indicated below, some of the more noteworthy features of the City's proposed spending plan for 2025 include:

- Added resources to assist with implementation of a new legislative management system
- Funding for completion of a periodic, community-wide survey in the amount of $23,850
- A tax-levy increase of $69,000 for the new Southern Ozaukee Fire & EMS Department
- Step adjustments for employees under the 50th percentile of their respective pay ranges, in connection with compensation plan amendments reviewed by the Council in April
- An allocation of $225,000 to complete a revaluation of all taxable properties in 2025
- The elimination of further ARPA funding to support ongoing operations of the City
- Supplemental funding totaling more than $18,000 for the Weyenberg Library
- Preservation of existing debt service levels, to support future long-term capital financing
- Wage adjustments for both represented and non-represented City staff
- A six-cent increase to the City's current tax rate of $3.13/$1,000 of assessed value

In sum, the recommended 2025 budget continues the Common Council's more recent commitment to ensuring that the City's various departments and divisions are appropriately staffed to support the myriad of services the organization provides to the community. Further, the proposed spending plan also continues to prioritize significant investments in the areas of public safety and capital spending, which together, comprise nearly 53% of the City's general fund budget.

FISCAL YEAR 2024 ACCOMPLISHMENTS

Despite the many challenges faced both locally and globally over the last few years, the organization has continued to make progress on a number of initiatives that ultimately, are intended to make Mequon an even better place to live, work and play. From overseeing capital improvement projects that smartly reinvest in the City's long-term assets to developing new policies or programs that address emerging matters within the community, the City and its residents can take great encouragement from the fact that much has been accomplished over the last year. Following is a brief sampling of some of the more significant accomplishments that mark Fiscal Year 2024, and serve as the basis for continued progress in the coming year.

- Consolidated all Fire Apparatus & Equipment with the Village of Thiensville
- Adopted Comprehensive Amendments to the City's Sign Code
- Finalized a Policy & Procedures Manual Adopted by the City's Police Commission
- Dissolved Tax Increment District #2, Distributing Excess Revenue to Local Jurisdictions
- Acquired Suitable Property for Construction of a New Sanitary Sewer Lift Station E
- Approved Rezoning & Development Agreement for 2 Subdivisions, Totaling 30 New Lots
- Convened a Full-Day Strategic Planning Workshop to Guide Future Facility Planning
- Conducted a Process Culminating in Selection of a New Legislative Management System
- Oversaw the Appointment of Brenda Arnett to Serve as the City's Next Finance Director
- Finished the Southern Ozaukee Fire & EMS Department's 1st Year with a $236K Surplus
- Initiated a Review of Floodplain Elevations Following Adoption of New Ordinance & Maps
- Completed a Comprehensive Review and Update of the City's Financial Policies
- Directed Nearly $2.1M in Roadway Maintenance & Improvement Projects
- Completed a Real Estate Market Analysis Along a Portion of Port Washington Road
- Finished Construction of a New Restroom & Concession Facility at Lemke Park
- Finalized a Periodic, Five-Year Update to the City's Parks & Open Space Master Plan

While there are other projects, initiatives and improvements that have been completed throughout the course of the year that are not recounted here, the foregoing list contains some of the more substantial work accomplished by the organization in 2024. Taken together, many of these achievements were often the byproduct of collaborative, multi-disciplinary efforts involving the Common Council, the City's various boards, commissions and committees, community members, other key stakeholders and City staff.

FISCAL YEAR 2025 BUDGET PROCESS

This year, the City's operating departments were again tasked with commencing the annual budget preparation process in mid-July. Initially, departments were instructed to roll their respective 2024 non-personnel expenditure budgets forward into 2025, as a starting point from which compulsory (e.g., retirement contributions, insurance premium adjustments, bargained wage increases, etc.) and recognized adjustments (e.g., single vs. family health coverage, actual vs. budget salary savings, increased election expenses, etc.) would be applied, and to set the baseline from where expenditure reductions could be generated, as necessary. Additionally, all individual revenue sources that combine to support annual spending levels were examined and adjusted accordingly, based on multi-year trend analysis and more near-term forecasting related to impacts such as inflation and commodity pricing.

With a preliminary draft or *baseline budget* accurately depicting all expenditure obligations and realistic revenue targets for 2025 in place, each department then commenced the process of identifying *Compulsory Expenditure Increases* (Exhibit B) that should otherwise be included in the 2025 budget, as well as *Supplemental Expenditures* (Exhibit C) not contained in the budget proposed for 2025, but that could be considered for inclusion.

To date, the proposed budget is balanced with the use of approximately $208,378 in new tax revenue generated by a 0.98% increase in net new construction, $57,629 in additional tax revenue resulting from the closure of Tax Increment District #2, and a $20,562 increase in state-shared revenue under a new funding formula approved last year. Additionally, the

City's tax levy has also been adjusted by $355,142, in order to account for wage adjustments within a new collective bargaining agreement with the Mequon Police Association, as well as step adjustments related to implementing final recommendations from the City's 2022 compensation analysis. Notably this year, very few of the *Compulsory Expenditure Increases* listed in Exhibit B have been included in the proposed 2025 budget due to a 9% increase in the City's health insurance costs, and no funds from the American Recovery Plan Act are budgeted to support ongoing operations, as has been the case over the last three fiscal years

FISCAL YEAR 2025 BUDGET SUMMARY

The City's General Fund is the principal operating fund for the City. The General Fund provides for the operations of the Mayor & Common Council, City Administrator's Office, City Clerk's Office, Human Resources Division, City Attorney's Office, Finance Department, Assessor's Office, Information Technology Division, Police Department, Fire Department, Community Development Department, Public Works Department, Parks Division and Weyenberg Library. The following two tables provide a summary of the 2025 General Fund Budget, which is balanced and honors the City's existing contractual commitments.

General Fund Revenue

Within the proposed budget, property taxes comprise nearly 68% of general fund revenues. Mequon relies significantly on the property tax to fund operations because other sources are not available to the City. For instance, the City receives just over 12% of its revenue from intergovernmental aid compared to a state-wide average of more than 20%. Building permit fees, which are the City's most elastic revenue source, are expected to remain relatively flat in the coming year. Within *Other Revenues*, the 2025 budget assumes no fund balance use, and a Payment-in-Lieu-of-Taxes (PILOT) agreement finalized with Newcastle Place in 2023 is estimated to increase by another $30,000 next year.

Revenues	2024	2025	Difference	%
Taxes	$12,364,707	$12,719,849	$355,142	2.8%
State Shared Revenue	$894,982	$915,544	$20,562	2.3%
Intergovernmental	$1,634,821	$1,791,304	$156,483	9.6%
Licenses and Permits	$917,172	$933,422	$16,250	1.8%
Public Safety Fees	$137,000	$113,000	($24,000)	-17.5%
Public Charges for Services	$990,450	$1,025,150	$34,700	3.5%
Other Revenues	$861,221	$883,366	$22,145	2.6%
Investment Income	$215,500	$265,500	$50,000	23.2%
Total Revenue	**$18,015,853**	**$18,647,135**	**$631,282**	**3.5%**

General Fund Expenditures

On the expenditure front, personnel expenses are projected to increase by roughly $556,000, or 4.5% in 2025. This is largely attributable to an increase in health insurance premiums, as well as pay adjustments for City staff. As noted, a significant increase in the City's employer-related health insurance costs due to premium adjustments mandated by the State's Local Government Health Insurance Pool are included in the 2025 budget, as well as mandated Wisconsin Retirement System (WRS) increases for both general employees and sworn personnel. The budget also includes adjustments to employee compensation, including increases for unionized staff in the Police Department, and a proposed cost-of-living adjustment for non-represented employees.

Expenditures	2024	2025	Difference	%
Salaries	$8,476,152	$8,753,013	$276,861	3.3%
Fringe Benefits	$3,743,023	$4,022,167	$279,144	7.5%
Other Staff Costs	$50,468	$55,515	$5,047	10.0%
Materials/Supplies	$976,576	$939,838	($36,738)	-3.7%
Facilities/Plant	$515,002	$504,326	($10,676)	-2.1%
Purchased Services	$1,673,321	$1,700,905	$27,584	1.7%
Equipment/Leases	$39,670	$42,550	$2,880	7.3%
Library Grant	$1,131,716	$1,150,000	$18,284	1.6%
Fire & EMS Grant	$1,409,925	$1,478,821	$68,896	4.9%
Total Expenditures	**$18,015,853**	**$18,647,135**	**$631,282**	**3.5%**

PROPERTY TAX IMPACT

As noted, the proposed budget includes a total tax levy increase of $313,421, or 1.32% over that of 2024. The following table shows a breakdown of the proposed 2025 levy.

Fund	Levy for 2024 Budget	% of Total	Levy for 2025 Budget	% of Total	% Change
General	$9,858,924	41.5%	$10,091,028	41.9%	0.42%
Sewer Utility	$7,262,821	30.5%	*$7,262,821	30.1%	-0.39%
Library	$1,131,716	4.8%	$1,150,000	4.8%	0.01%
Fire & EMS	$1,409,925	5.9%	$1,478,821	6.1%	0.21%
Capital Projects	$1,353,000	5.7%	$1,350,000	5.6%	-0.09%
Debt Service	$2,763,053	11.6%	$2,760,190	11.5%	-0.16%
Total	**$23,779,439**	**100.0%**	**$24,092,860**	**100.0%**	**1.32%**

*The 2025 Sewer Utility Levy is an estimate as budget development is pending.

For 2025, the General Fund maintains its relative share of the tax levy. The Capital Projects Fund also includes a similar funding level to the prior year. Currently, the Sewer Utility property tax is estimated to remain level, due to a new funding approach for 2025 that will keep this portion of the levy constant in the coming years. Also, there is a small levy adjustment related to increased funding for the Mequon-Thiensville Library. Finally, debt service continues to comprise nearly 1/8 of the City's overall tax levy, and the amount shown is for non-TID debt only. Notably, the City continues to remain slightly below the cap allowed under State levy limits.

The tax rate per thousand of assessed value, or mill rate, has been a focus of discussion during previous Appropriations Committee meetings. The tax rate is determined by levy and tax base. The City continues to see growth in real property valuation. Per the following table, the proposed general tax rate of $3.19/$1,000 represents a 1.9% increase from last year due to planned growth in the Southern Ozaukee Fire & EMS Department, as well as implementation of the aforementioned salary and benefit adjustments. Under the proposed budget, a Mequon home assessed at $450,000 will pay approximately $1,435 in City taxes.

Levy Year	General Assessed Tax Rate: $X.XX/$1,000 of Assessed Value	Sewer Assessed Tax Rate: $X.XX/$1,000 of Assessed Value
2024	$3.19 (proposed)	TBD
2023	$3.13	$1.62
2022	$3.11	$1.60
2021	$3.08	$1.62
2020	$3.44	$1.81
2019	$3.28	$1.81
2018	$3.21	$1.94
2017	$3.16	$1.90
2016	$3.15	$1.89
2015	$3.07	$1.90
2014	$3.06	$1.88

Mequon property owners inside the Sewer Service area have a second tax line on their tax bill reflecting the Sewer Utility Fund tax levy. For 2025, the proposed mill rate will likely remain flat at $1.62/$1,000, pending development of the City's Sewer Utility budget.

REVENUE

For 2025, the property tax revenue estimate (including sewer) totals $24,092,860. As indicated in the following chart, this represents an increase of $313,421 or 1.32% above the 2024 levy, an amount that nevertheless meets the requirements of the state's levy limit, 2013 Wisconsin Act 20.

Revenue Summary Information

Category	2024	2025	Change	% Change
General	$9,858,924	$10,091,028	$232,104	2.35%
Sewer Utility	$7,262,821	$7,262,821	$0	0.00%
Library	$1,131,716	$1,150,000	$18,284	1.62%
Fire & EMS	$1,409,925	$1,478,821	$68,896	4.89%
Capital Projects	$1,353,000	$1,350,000	($3,000)	-0.22%
Debt Service	$2,763,053	$2,760,190	($2,863)	-0.10%
Total Tax Levy	**$23,779,439**	**$24,092,860**	**$313,421**	**1.32%**
Other Revenue	$5,651,164	$5,927,286	$276,122	4.89%
Total Revenue	**$29,430,603**	**$30,020,146**	**$589,543**	**2.00%**
Estimated City Tax Rate	*$3.13*	*$3.19*	*$0.06*	*1.92%*
Estimated Sewer Tax Rate	*$1.62*	*TBD*	*$0.00*	*0.00%*

The following detail is provided for key revenue categories within the 2025 budget:

State Shared Revenues: State Shared Revenue will be increasing by nearly $20,000 for 2025, thanks to 2024 changes in the formula by which state sales tax revenues are shared with local governments. Conversely, Utility Tax Revenue will decrease by just over $2,200.

Inter-Governmental Revenues: It is anticipated that state aid and grant funds will remain mostly level, with slight or no adjustments for recycling and law enforcement grant amounts received from the State of Wisconsin. State Aid for the Exemption of Computers from the Personal Property Tax is also expected to be flat, and the City will utilize roughly $30,000 in funds received from the American Recovery Plan Act to support a one-year Management Internship through mid-2025. As for State Highway and Connecting Road Aid, these revenues (on a combined basis) will decrease by $36,575 in 2025. Despite an uptick in Connecting Highway Aid resulting from an increase included in the State's new budget for 2024-25, General Transportation Aid, the larger of these two revenue sources, continues to decrease - based upon recent declines in the City's six-year average of eligible, road-related expenditures. State Aid to be received beginning in 2025 related to the elimination of the Personal Property Tax as of January 1, 2024 is estimated to be $233,000, and is also accounted for in the State Aid-Exempt Computer revenue account.

Licenses: Total fees in the amount of $65,550 are estimated to increase slightly from 2024.

Building Permits: Permit revenues, and building permits in particular, are highly elastic. As such, receipts can vary significantly from year-to-year, due to factors such as general economic activity, weather, and project timing. In 2020, the City realized $653,156 in permit-related revenues, which include building, electrical, plumbing, HVAC and occupancy permits. This amount was well below revenues recorded in previous years, as development and inspection activity were negatively affected by the pandemic. In 2021 and 2022, permit activity rebounded substantially, generating $879,391 and $833,747 respectively. In 2023, revenues in the amount of $663,227 did not meet the total figure of $873,000 budgeted for the year, and accordingly, permit revenue budgeted for 2024 was reduced by roughly $88,000 (10%), to reflect this decline. With an uptick in overall permitting revenues year-to-date, there are no changes to the amounts budgeted in these categories for 2025. Several factors - including declining interest rates, expected new home construction and various permit fee adjustments approved last year - are expected to contribute to further growth in these revenues going into next year.

Law/Ordinance Violations: Based on recent trend, court penalties are forecasted to be less in 2025 than what was realized in 2023 ($87,636) and budgeted for 2024 ($105,000). Accordingly, a $20,000 decrease in revenues is again budgeted in this category for 2025, in the amount of $85,000.

False Alarm Fees: Effective July 1, 2020, the City's first false alarm charge of $100 was eliminated, and subsequent charges for 2nd, 3rd and 4th alarms were increased. Accordingly, both Police and Fire False Alarm revenues have continued a downward decline. For 2025, Police False Alarm Fees are projected to remain level, based on recent trends.

Ambulance Fees: With formation of the Southern Ozaukee Fire & EMS Department starting on January 1, 2023, the City of Mequon no longer charges ambulance fees. Nevertheless, the City is continuing to collect a very small percentage of fees that were assessed prior to establishment of the new Department, and as such, a residual allocation in the amount of $12,000 is budgeted for 2025.

Other Fire Fees: Similar to ambulance fees, all other fees previously charged by the Mequon Fire Department, including Accident Fees and False Alarm Charges, among others, are also being collected by the Southern Ozaukee Fire Department as of January 1, 2023.

Public Works Fees: These fees reimburse staff time and consulting costs incurred with the review and approval of various development work. Based on year-to-date activity in 2024, receipts are projected to decrease by roughly $23,000 from the amount budgeted this year.

Pool & Parks Fees: 2025 pool revenue is budgeted at $96,000 to reflect higher attendance levels driven by the closure of some area pools over the last few years. As is the case each year, actual results are largely weather-dependent. Park fees are again budgeted at $100,000 for 2025, due to a consistently high number of facility rentals, and the more recent addition of user group reimbursements for ballfield maintenance.

Internal Service Fees: These fees are administrative charges passed through to the General Fund for staff time and other expenses that support the City's Sewer and Water Utility operations. For 2025, the amount budgeted is $525,000; this represents a $63,613 increase from the $461,387 that was accounted for in 2023, and a $33,000 increase over the $492,000 that is expected to be charged back at the end of 2024.

Other Revenues: This category includes cellular lease revenue, cable television fees, a workers' compensation insurance dividend, revenue received from tax-exempt developments (in lieu of taxes) and budgeted fund balance proceeds, among others. For 2025, cellular lease revenue and cable television franchise fees are expected to remain level. The budget proposed for 2025 does not include the use of any revenue from the City's unassigned fund balance, which is currently estimated to be 11%. Presently, the City's fund balance policy calls for maintaining an unassigned reserve between 10-12%.

Investment Revenue: As higher interest rates (north of 4%) have continued to remain in place through the course of 2024, the City has nearly doubled its revenue projections in each of the last two years. Accordingly, this line item has been increased by $50,000 for 2025.

Tax Increment Revenues: Continued growth in the tax base will contribute to the City's three remaining Tax Increment Financing Districts (TIDs #3, #4 & #5), as TID #2 closed in 2024. Notably, TID #2's closure has resulted in an available tax revenue adjustment of $57,685. Due to another large increase in 2024, Tax Increment District #3 is projected to generate increment of approximately $2,500,000. This will allow the District to continue generating a positive cash flow, even after accounting for yearly debt service.

CAPITAL SPENDING

For 2025, capital project funding requests from City departments totaled $5,872,115, an increase of approximately $852,115 from the $5,020,000 requested in 2024. The largest single request, $2.15 million for City Right-of-Way assets (e.g., roads, parking lots, sidewalks, etc.) will likely be funded with the use of proceeds realized from a planned bond issue in early 2025. In accordance with preparing a budget that produces little upward impact on overall taxes and that provides ongoing funding to address deferred and identified capital repairs across the City's major asset categories, levy supported (pay-as-you-go) capital funding in 2025 remains relatively unchanged from the $1,353,000 budgeted in 2024.

As noted in the enclosed Capital Budget, funding for City-wide Building Repairs amounts to $175,000 for 2025. Introduced six years ago, this funding stream is intended to address deferred maintenance and capital replacement items identified during a comprehensive review of seven facilities completed in 2018. Last year's allocation included a recurring amount of funds ($175,000) that has been included in the budget over the past several years, as well as an additional $87,000 to help cover the cost of replacing the damaged HVAC unit that serves the north portion of City Hall. Pending the receipt of pricing following a decision to re-bid the project earlier this year, it may be necessary to include additional funds within a planned debt issuance in 2025 to fully cover the costs associated with this repair. Additionally, $125,000 has been included to finance repairs to the community pool, in advance of next year's pool season.

Though no additional funds are earmarked to finance replacement of voting machines purchased by Ozaukee County in 2015, $77,500 in ARPA funding was utilized in 2023 to purchase digitized poll books, and to provide associated training for the City's poll workers.

Aside from a $2.15 million request for right-of-way infrastructure work (e.g., roads, parking lots, sidewalks, etc.) that will largely be financed utilizing proceeds from a planned debt issue, the Engineering Division also requested $490,000 in additional funding across four other categories. For 2025, $350,000 is once again recommended for annual road maintenance work, but no additional monies are allocated for Major & Secondary Drainage, Master Storm Water Management or Asset Management Software.

With establishment of the Southern Ozaukee Fire & EMS Department in mid-2022, there will no longer be an ongoing need to fund annual capital requests submitted previously by the Mequon Fire Department. Nonetheless, $110,000 is again included in the Capital Budget for 2025, to help seed a fire apparatus and equipment replacement fund for the new department.

In 2021, the City completed an independent assessment of its information technology function, and the City's 2022 budget included $63,500 in one-time funding to address several identified capital needs. In 2023, an Information Technology (IT) Capital Replacement Account was established, using $10,000 in funding previously programmed for Roadway Light & Traffic Signal Replacement. $10,000 in funding for computer hardware and equipment replacement is again recommended for 2025. Though this is less than the $14,000 requested, more than $13,000 in other available funds remain on hand, year-to-date.

In the City's Parks & Forestry Divisions, requests for 2025 totaled $276,015. For 2025, $75,000 has been allocated for forestry related efforts, including $70,000 for the contracted removal of dead ash trees on public property and $5,000 for replacement tree planting. In total, this represents a $5,000 decrease from the amount of funding requested and approved for 2024. Conversely, $2,000 in new recurring funding has been added to the Parks Planning & Improvements account, bringing the total allocation for next year up to $77,000.

The Police Department requested $271,000 for both new and ongoing projects; the proposed 2025 budget funds three of the six requests. Proposed funding for Vehicle Replacement is again slated for $175,000 next year, and Officer Equipment ($20,000) and Firearms Replacement ($8,000) also remain unchanged from 2024.

Public Works Fleet requests totaled $875,000 for Vehicle & Equipment Replacement, along with $101,500 for Capital Equipment Leases. Similar to this year, a total of $350,000 across both categories is again proposed for 2025.

Though the Community Development Department did not request any capital funding for 2024, an organization-wide effort is currently underway to select and implement a new land management system, so as to modernize the City's permitting and inspection functions. Accordingly, $525,000 was previously earmarked within the aforementioned ARPA Spending Plan for development of a Centralized Database ($100,000) and the purchase of a new Land Management System ($425,000).

In addition to the $1.35 million that is recommended for inclusion in the City's Capital Fund for "pay-as-you-go" projects in 2025, additional monies are also programmed for the completion of several projects contained within an updated American Recovery Plan Act (ARPA) Spending Plan approved by the Council in late 2023 and enclosed as Exhibit D. Also enclosed is an ARPA Accounting Report developed by the Finance Department (Exhibit E) designed to track the expenditure of these funds, based upon identified allocations. To date, and as discussed at the Council's Budget Workshop Meeting last month, nearly 70% of the available funds have either been spent or are encumbered. Looking ahead to 2025, it is anticipated that a number of major projects, including implementation of a new Land Management System and installation of an automated gate at the City's brush site, will be completed. As further noted during last month's workshop, units of government must earmark all ARPA dollars by no later than December 31, 2024, and expend all such proceeds by December 31, 2026.

LONG-TERM BORROWING & DEBT SERVICE

Over the last two decades, Mequon has utilized a combination of pay-as-you-go (discussed in the previous section) and debt financing to fund capital expenditures. In 2007, the City began issuing debt to fund both road maintenance and improvements; within the last several years, such investment has averaged approximately $1.7 million annually. In 2015, the City borrowed $5.7 million to fund road work over three years; these funds were fully exhausted at the end of 2017. Combined with the City's issuance of $8.9 million in bonds to finance completion of a consolidated Public Works Facility during 2016-17, the City increased its debt service obligations, or the amount of principal and interest that is required to repay such debt, to between $2.5 - $3 million annually.

Notably, this is more than three times the amount of debt service the City was paying nearly fifteen years ago, and in recent years such growth has necessitated General Fund expenditure reductions that have directly impacted key departments such as Police, Fire and Public Works. During previous budget development cycles from 2015-2017, more than $600,000 in recurring operational expenses across various spending categories, including *Materials/Supplies*, *Purchased Services*, *Facilities/Plant* and *Equipment/Leases*, were eliminated from the budget. Such reductions helped absorb approximately $650,000 in debt service payments for the City's new public works facility, without the need for a commensurate increase ($0.15) in the property tax rate.

To the City's benefit, the consolidation of Public Works operations into one, centralized facility has produced various efficiencies and associated cost savings. Furthermore, focused investment in road maintenance and improvements over the last fifteen years has resulted in higher road ratings. Given the past approach to assuming $1.7 million of debt annually for road improvements and upgrading the DPW facility all while maintaining a stable tax rate, it is not surprising that other areas also requiring capital investment (e.g., facilities, parks, fleet/equipment, etc.) have experienced a shortfall in available resources. As indicated during review of a Right-of-Way Infrastructure Analysis completed in 2018, nearly $1.8 million is needed annually to finance all aggregate work (maintenance and repairs) across the City's 212-mile road network.

Upon exhausting proceeds from a $5.1 million bond issue initiated in 2019 to fund additional roadwork through 2021, the City undertook yet another bond issue in early 2022 for $9.5 million. In addition to including roughly $5 million for road improvements through the 2024 construction season, this borrowing included $1.75 million to finance the City's portion of the Highland Road interchange, which was completed in 2022. Further, the 2022 debt issue contained $2.7 million for a number of public improvements that are now in the process of being completed within the City's Town Center, including an enhanced pedestrian crossing, installation of new traffic signals, streetscape improvements and the burial of utilities.

Given that the City will likely be seeking several ratings on general obligation debt to finance planned capital improvements over the next decade, staff is again submitting a proposed budget that does not include the use of any general fund balance in 2025. Presently, the City maintains a policy requiring that a minimum reserve equivalent to 10-12% of General Fund revenues be maintained, in order to account for unforeseen or unanticipated expenses. Notably, the City has used just over $2.5 million of fund balance from 2015-2023 to augment revenues, maintain a stable tax rate or finance unbudgeted projects and/or expenses.

While using fund balance to cover a recognized imbalance between revenues and expenditures has in no way violated the City's reserve policy in recent years, continued use of these resources can negatively impact the City's bond ratings. Given the likelihood of issuing additional debt in 2025-2026 for facility upgrades and future roadwork, continued use of general fund reserves puts the City at risk of assuming higher, unnecessary interest costs during future bond sales.

Should there be interest in utilizing General Fund reserves to fund additional spending in 2025, it is recommended that the Common Council appropriate any such proceeds to *one-time projects* or *expenditures that do not create a continued funding obligation* into the future. In recent years, the Council has appropriated available fund balance for a number of mostly one-time initiatives, such as a three-year City-wide revaluation that was finalized in 2021, and computer network upgrades completed in 2022.

With Council adoption in late-2022 of a formal Spending Plan to allocate nearly $2.55 million in funding received through the American Recovery Plan Act (ARPA), there was no programmed use of fund balance this year. Given that efforts will continue in 2025 to further expend these funds on projects contained within the City's approved ARPA Spending Plan, no additional use of fund balance is recommended for 2025. As noted during the Budget

Workshop meeting in August, the General Fund Balance is projected to be $2.05 million at the end of 2024, equivalent to about 11% of the City's annual revenues.

PERSONNEL

Staffing: The City of Mequon's staffing levels have remained relatively consistent over the last number of years. With the merger of the City's Emergency Dispatch Center with Ozaukee County and the establishment of the Southern Ozaukee Fire & EMS Department, the City's Full-Time Equivalency (FTE) was reduced by 13.56 FTEs to 110.57 in 2023. In 2024, FTEs were further reduced to 110.25, and the 2025 budget anticipates no change to this figure.

Salaries: This category includes wages for all full-time, part-time, temporary, and seasonal workers, and elected officials. Most recently, the City completed a compensation analysis with initial results finalized in early 2023. The study reviewed the current salary structure and compensation methodology for non-represented employees and as a result, the City implemented an updated compensation plan and adjusted wages for employees below their new pay grade minimums in 2023. In 2024, a one-time longevity adjustment recommended for employees with 3 or more years of service to the City was implemented, and a final recommendation to help longer-term employees advance through their respective pay grades is proposed for implementation in 2025.

Fringe Benefits & Insurance: This category includes payments for health insurance, dental insurance, pensions, social security and other federally mandated contributions, long-term disability and life insurance. For more than twenty-five years, the City has provided health insurance through the state's Employee Trust Fund (ETF). Currently, the City subscribes to a plan which offers three program options. It is expected that overall, state health insurance rates will increase on average by 9% for local governments and retirees in 2025 state-wide. In Ozaukee County, full premium rates (including the employee share) for the Network Health Plan are increasing by 8.9% for 2025. Furthermore, employees will continue to have a choice between three plan options: Network Health, Common Ground Healthcare Cooperative, and HealthPartners Health Plan Southeast in 2025. Following are the monthly 2025 rates for the three (3) plan options, as established by ETF:

Network Health	Employee Share		Employer Share		Full Premium	
	2024	2025	2024	2025	2024	2025
Single Coverage	$118	$129	$869	$945	$987	$1,074
Family Coverage	$292	$317	$2,139	$2,325	$2,430	$2,642

Common Ground Healthcare	Employee Share		Employer Share		Full Premium	
	2024	2025	2024	2025	2024	2025
Single Coverage	$256	$311	$869	$945	$1,125	$1,256
Family Coverage	$635	$773	$2,139	$2,325	$2,774	$3,097

HealthPartners Southeast	Employee Share		Employer Share		Full Premium	
	2024	2025	2024	2025	2024	2025
Single Coverage	$390	$395	$869	$945	$1,259	$1,340
Family Coverage	$972	$982	$2,139	$2,325	$3,110	$3,307

The chart below depicts yearly full premium rate changes the City has experienced for health insurance that, on an annualized basis, have exceeded the general rate of inflation.

2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
5.3%	3.7%	3.7%	-5.2%	5.1%	4.6%	3.3%	6.1%	10.8%	8.9%

In 2025, employer pension contributions to the Wisconsin Retirement System (WRS) will range from 6.95% for general employees to 14.95% of wages for sworn personnel. This represents an increase in the City's contribution rate for general employees from 6.9%, and an increase in the contribution rate for sworn personnel from 14.3%.

The following table summarizes the proposed changes in salaries and benefits for 2025. As is evident, these figures reflect an increase in the City's personnel-related expenses due to wage adjustments for City staff, as well as higher employee health insurance costs. Additionally, they exclude all personnel costs associated with the City's Sewer and Water Utilities, which are captured in these two enterprise-based budgets, respectively.

General Fund	2024	2025	Change	% Change
Salaries	$8,476,152	$8,753,013	$276,861	3.27%
Health Insurance	$2,015,946	$2,202,245	$186,299	9.24%
Retirement	$868,811	$912,428	$43,617	5.02%
Total	**$11,360,909**	**$11,867,686**	**$506,777**	**4.46%**

Collective Bargaining: In December of 2021, the City approved a three-year collective bargaining agreement with the Mequon Police Association through December 31, 2024. The agreement provided a 2.5% cost-of-living adjustment in both 2022 and 2023, and a 2.75% adjustment during 2024. Negotiations on a successor agreement commenced earlier this month, and remain ongoing as of late September.

Professional Development: As part of the City's continuing efforts to ensure that employees maintain required licensures/certifications and are afforded the opportunity, where appropriate, to partake in training activities that benefit both themselves and the City, the budget again contains resources dedicated to professional development for 2025. As depicted below, expenditures across the organization will total $54,020 in 2025, a slight decrease from 2024. The significant reduction from 2022 to 2023 is attributable to the exclusion of costs previously allocated to the Mequon Fire Department.

2019	2020	2021	2022	2023	2024	2025
$60,660	$82,520	$61,890	$87,045	$55,595	$54,045	$54,020

LIBRARY

Funding for the Weyenberg Library has been subject to changes and variables over the last fifteen years, including the elimination - under 2011 Wisconsin Act 32 - of a mandatory maintenance of effort requirement. The "maintenance of effort" clause stipulates that library funding can be no lower than the average of the preceding three years. However, 2013 legislation (2013 Act 20) was specifically crafted for municipalities maintaining a joint library, and this development reinstituted the maintenance of effort methodology on a permissive basis. Accordingly, the City has utilized one of the following three funding calculations to determine the Weyenberg Library's funding allocation in a given year:

1) A joint library agreement between the City and Village of Thiensville to fund the library's operating and capital budgets based on the following formula: 1/3 equalized value, 1/3 population and 1/3 circulation;
2) The county library tax exemption formula that establishes a minimum threshold of appropriations based on the amount of county funding that is needed to provide services to the non-library areas of the county and each municipality's equalized value;
3) Municipalities with joint libraries may also exempt themselves from the county library tax by an alternate means as a result of 2013 Act 20. That methodology relies on a three-year maintenance of effort calculation, as detailed in the table that appears below.

Over the last two budget development cycles for 2023 and 2024, the City approved allocations totaling nearly $71,000 in new operating revenue for the Library, as well as supplemental funding in the amount of $150,000 through its ARPA allocation. Additionally, staff from the City and the Library engaged in a process in 2023 to determine if further cost savings and/or efficiencies could be realized, resulting in a number of recommendations that were shared last year amongst the City, the Village of Thiensville and the Library.

This year, Library staff has undertaken an additional review of its internal operating structure, as well as its current funding levels. This has resulted in a number of changes that are currently under consideration by the Library Board, in connection with development of the entity's budget for 2025. To date, the Library has requested a funding increase of $25,000 for next year, in order to account for inflation and to further implement recommendations from a compensation analysis jointly undertaken with the City in 2022.

Consequently, and upon review of the funding formula options that remain currently available heading into 2025 (equalized value vs. maintenance of effort average), it has been determined that the maintenance of effort methodology is again the preferable approach from a fiscal standpoint. The difference between the two formulas, as outlined below, is not insignificant, and in choosing the least costly of the two formulas, the City's proposed allocation for 2025 nevertheless includes an increase of $18,284 above the amount approved for 2024.

County Library Tax Exemption Thresholds		
2024 Mequon Appropriation	$1,131,716	
2025 Mequon Appropriation Needed to Maintain County Library Exemption:	**Per Equalized Value Formula**	**Per Maintenance of Effort Formula**
	$1,477,858	$1,099,810
2024 Appropriations Requirement	$1,566,033	$1,075,239
Net Change from 2024 Requirement:	$88,175	$24,572
Proposed 2025 Appropriation:	$1,150,000	

It should be noted that the state-imposed county library tax formula trumps the joint library agreement formula as it is currently written. Thus, the City and Village will seek to amend and update the joint funding agreement in 2025, to accurately reflect this present-day reality.

ACKNOWLEDGMENTS
A special note of thanks goes out to all of the Department Heads and other City staff for their efforts in the preparation of the 2025 budget. Within an organization that is in constant motion - 24 hours a day, 7 days a week and 365 days a year, Mequon employees are the lifeblood of a City that never rests, and the results of their tireless work, effort and dedication on behalf of the entire community are evident throughout this document. Most importantly, the Mayor and Common Council are recognized for their leadership, commitment and support in planning and conducting the financial operations of the City in a responsible and prudent manner. Lastly, we would like to acknowledge Assistant City Administrator Justin Schoenemann, Assistant Finance Director Marie Keyser and Executive Assistant Carrie Enea for their assistance in preparing this document.

Respectfully submitted,

Brenda Arnett

William H. Jones, Jr.
City Administrator

Brenda A. Arnett
Finance Director/City Treasurer

Southern Ozaukee Fire & EMS
2025 Budget
All Funds
Summary of Revenues & Expenditures

Summary of Revenues

Source	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2025 Budget
Intergovernmental Charges for Services			
City of Mequon	$ 1,352,374	$ 1,401,723	1,478,821
Village of Thiensville	247,883	258,496	272,714
City of Mequon Capital Allocation	118,202	110,000	110,000
Village of Thiensville Capital Allocation	21,798	20,285	20,285
Total Intergovernmental Charges for Services	$ 1,740,257	$ 1,790,504	$ 1,881,819
Non-Property Tax Revenue:			
Intergovernmental Revenue	$ 625,294	$ 630,238	$ 356,358
Regulation & Compliance	69,276	96,360	70,200
Public Charges for Services	1,582,313	1,374,971	1,354,971
Commercial Revenues	2,192	12,000	58,117
Miscellaneous Revenues	232,533	-	-
Other Financing Sources	183,226	-	-
Total Non-Property Tax Revenue:	$ 2,694,834	$ 2,113,569	$ 1,839,646
Total Revenue	$ 4,435,091	$ 3,904,073	$ 3,721,465

Summary of Expenditures

Department	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2025 Budget
Salaries & Wages	$ 1,987,206	$ 2,389,995	$ 2,257,485
Fringe Benefits	518,642	548,104	669,236
Personnel Services	56,525	91,983	78,200
Contractual Services	111,792	131,248	155,798
Commodities	228,172	114,826	109,700
Equipment Maintenance	121,364	178,596	171,664
Property & Liability Insurance	119,037	119,036	129,097
Unclassifed - Transfers	-	200,000	-
Capital Projects Fund	180,939	-	-
Total Expenditures	$ 3,323,677	$ 3,773,788	$ 3,571,180

Begining Operating Fund Balance	$ 236,082
Annual Income / (Loss)	-
Ending Operating Fund Balance	$ 236,082

Southern Ozaukee Fire EMS
2024 Budget
General Fund
Summary of Revenues and Expenditures

Summary of Revenues

Source	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	SOFD 2025 Budget
Intergovernmental Charges for Services					
City of Mequon	$ 1,352,374	$ 1,401,723	$ 1,051,292	$ 1,401,723	1,478,821
Village of Thiensville	247,883	258,496	193,872	258,496	272,714
Total Intergovernmental Charges for Services	$ 1,600,257	$ 1,660,219	$ 1,245,164	$ 1,660,219	$ 1,751,534
Non-Property Tax Revenue:					
Intergovernmental Revenue	$ 625,294	$ 630,238	$ 481,595	$ 737,370	$ 356,358
Regulation & Compliance	69,276	96,360	25,038	65,500	70,200
Public Charges for Services	1,582,313	1,374,971	566,859	1,358,971	1,354,971
Commercial Revenues	2,192	12,000	36,447	50,000	38,117
Miscellaneous Revenues	232,533	-	16,225	2,918	-
Total Non-Property Tax Revenue:	$ 2,511,608	$ 2,113,569	$ 1,126,164	$ 2,214,759	$ 1,819,646
Total Revenue	$ 4,111,865	$ 3,773,788	$ 2,371,328	$ 3,874,978	$ 3,571,180

Summary of Expenditures

Department	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	SOFD 2025 Budget
Salaries & Wages	$ 1,987,206	$ 2,389,995	$ 1,355,519	$ 2,033,279	$ 2,257,485
Fringe Benefits	518,642	548,104	290,819	461,258	669,236
Personnel Services	56,525	91,983	30,818	81,801	78,200
Contractual Services	111,792	131,248	158,233	210,963	155,798
Commodities	228,172	114,826	55,332	98,037	109,700
Equipment Maintenance	121,364	178,596	128,867	175,254	171,664
Property & Liability Insurance	119,037	119,036	97,409	186,262	129,097
Unclassifed - Transfers	-	200,000	-	-	-
Total General Fund Expenditures	$ 3,142,738	$ 3,773,788	$ 2,116,997	$ 3,246,853	$ 3,571,180

Attachment: 2025 Packet Upload (9725 : Appropriations Packet)

Southern Ozaukee Fire EMS
2024 Budget
General Fund
Detailed Revenues (continued)

	Account Name	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	SOFD 2025 Budget	Budget % Change
	Intergovernmental Charges for Services						
43210	City of Mequon	$ 1,352,374	$ 1,401,723	$1,051,292	$1,401,723	$ 1,478,821	5.50%
43220	Village of Thiensville	247,883	258,496	193,872	258,496	272,714	5.50%
Total Intergovernmental Charges for Services		1,600,257	1,660,219	1,245,164	1,660,219	1,751,534	5.50%
	Intergovernmental Revenue						
	Cedarburg Overwatch Program	73,000	67,000	67,000	67,000	62,000	-7.46%
	Grants & Aids						
44530	ARPA Local Recovery Funds	300,000	300,000	324,000	324,000	-	-100.00%
44510	Fire Insurance Dues (2%)	234,936	250,000	18,915	257,332	277,000	10.80%
44520	EMS Funding Assistance Program	17,358	13,238	-	17,358	17,358	31.12%
##-##-###-###	HSRA Grant	-	-	71,680	71,680	-	0.00%
Total Intergovernmental Revenues		625,294	630,238	481,595	737,370	356,358	-43.46%

	Account Name	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	SOFD 2025 Budget	Budget % Change
	Regulation & Compliance						
	Permits						
40100	Burn Permits	$ 7,880	$ 10,000	$ 5,340	$ 8,000	$ 8,000	-20.00%
40300	Fire Fees (plan review, sprinkler, hydro testing)	1,200	7,122	2,518	4,000	4,000	-43.84%
40500	Fire Inspections	17,500	60,000	-	22,000	22,000	-63.33%
40400	Other Fire Prevention Fees	17,200	8,000	1,700	8,000	10,700	33.75%
	Total Permits	43,780	85,122	9,558	42,000	44,700	-47.49%
	Other						
40900	Accident Fees	$ 18,196	$ 8,538	$ 11,180	$ 16,000	$ 18,000	110.82%
40800	False Alarms	7,300	2,700	4,300	7,500	7,500	177.78%
	Total Other	25,496	11,238	15,480	23,500	25,500	126.91%
Total Regulation & Compliance		69,276	96,360	25,038	65,500	70,200	-27.15%

	Account Name	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	SOFD 2025 Budget	Budget % Change
	Public Charges for Services						
	Protection-Persons & Property						
40700	Ambulance Revenue	$ 1,542,363	$ 1,354,971	$ 564,559	$1,354,971	$ 1,354,971	0.00%
43310	Paramedic Intercept (Cedarburg)	39,950	20,000	2,300	4,000	-	-100.00%
	Total Protection-Persons & Property	1,582,313	1,374,971	566,859	1,358,971	1,354,971	-1.45%
Total Public Charges for Services		1,582,313	1,374,971	566,859	1,358,971	1,354,971	-1.45%

Attachment: 2025 Packet Upload (9725 : Appropriations Packet)

Southern Ozaukee Fire EMS
2024 Budget
General Fund
Detailed Revenues (continued)

	Account Name	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	SOFD 2025 Budget	Budget % Change
	Commercial Revenues						
	Interest Income						
##-##-###-###	Investment Interest	2,192	12,000	36,447	50,000	38,117	217.64%
	Total Interest Income	2,192	12,000	36,447	50,000	38,117	217.64%
	Total Commercial Revenues	2,192	12,000	36,447	50,000	38,117	217.64%

	Account Name	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	SOFD 2023 Budget	Budget % Change
	Miscellaneous Revenue						
	Other Income						
##-##-###-###	Fund Balance Applied	$ -	$ -	$ -	$ -	$ -	0.00%
##-##-###-###	Other Income	232,533	-	16,225	2,918	-	0.00%
	Total Miscellaneous Revenue	232,533	-	16,225	2,918	-	0.00%
	Total General Fund Revenue	**$ 4,111,865**	**$ 3,773,788**	**$2,371,328**	**$3,874,978**	**$ 3,571,180**	-5.37%

Southern Ozaukee Fire EMS
2024 Budget
General Fund
Detailed Expenditures (continued)

Protection Property & Persons
Fire & EMS

	Account Name	SOFD 2023 Actual	SOFD 2024 Budget	8/31/2024 SOFD 2024 YTD	SOFD 2024 Projected	**SOFD 2025 Budget**	Budget % Change
	Personnel						
670101	Salaries	$ 1,115,640	$ 1,414,057	$ 830,849	$ 1,246,274	**$ 1,437,894**	1.69%
670173	Paramedic POC	161,650	157,034	103,437	155,156	**76,438**	-51.32%
670150	EMS Responder	299,578	437,903	148,097	222,146	**349,047**	-20.29%
670151	Fire Call Pay	181,180	105,472	125,646	188,469	**145,024**	37.50%
670171	First Responder On Call Pay	134,513	156,029	88,542	132,813	**129,582**	-16.95%
670162	Training Pay	82,894	100,000	47,517	71,276	**100,000**	0.00%
670161	Vehicle Checks	11,751	19,500	11,431	17,147	**19,500**	0.00%
	Total Salaries and Wages	1,987,206	2,389,995	1,355,519	2,033,279	**2,257,485**	-5.54%

	Account Name	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	**SOFD 2025 Budget**	Budget % Change
	Fringe Benefits						
673101	FICA	196,751	183,982	99,454	149,181	**172,698**	-6.13%
673201	Health/Dental Insurance	111,698	149,913	73,315	109,973	**218,844**	45.98%
673203	Life Insurance/Disability Insurance	2,842	2,253	1,248	1,872	**1,985**	-11.90%
637102	Wisconsin Retirement	207,351	211,956	116,802	200,232	**275,709**	30.08%
	Total Fringe Benefits	518,642	548,104	290,819	461,258	**669,236**	22.10%

	Account Name	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	**SOFD 2025 Budget**	Budget % Change
	Personnel Services						
54100	Dues & Subscriptions	$ 770	$ 5,050	$ 150	$ 5,050	**$ 2,000**	-60.40%
54200	Meetings & Conferences	1,762	2,300	856	2,300	**2,200**	-4.35%
54300	Training	13,150	35,000	24,061	33,000	**33,000**	-5.71%
54400	Uniforms	33,011	35,451	1,969	35,451	**35,000**	-1.27%
54600	Preemployment Examinations	3,393	7,745	3,262	4,500	**4,500**	-41.90%
54700	Recruitment	2,580	4,937	-	-	**-**	-100.00%
54500	Books and Periodicals	1,859	1,500	520	1,500	**1,500**	0.00%
	Total Personnel Services	56,525	91,983	30,818	81,801	**78,200**	-14.98%
	Contractual Services						
51500	Legal Services	$ 42,206	$ 14,000	$ 62,072	$ 65,000	**$ 10,000**	-28.57%
51550	Financial Services	6,665	7,100	19,512	19,512	**17,500**	146.48%
51600	IT Services	24,583	24,000	21,507	24,000	**25,000**	4.17%
51650	Billing Services	37,942	81,298	34,989	81,298	**81,298**	0.00%
51700	Advertising	396	4,850	-	1,000	**1,000**	-79.38%
51900	Equipment Testing	-	-	20,153	20,153	**21,000**	100.00%
	Total Contractual Services	111,792	131,248	158,233	210,963	**155,798**	18.70%

Southern Ozaukee Fire EMS
2024 Budget
General Fund
Detailed Expenditures (continued)

	Account Name	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	SOFD 2025 Budget	Budget % Change
	Commodities						
55100	Office Supplies	$ 396	$ 1,650	$ 440	$ 1,200	**$ 1,200**	-27.27%
55200	Telecommunications	14,259	12,535	6,516	12,535	**14,500**	15.68%
55300	Printing/Copy Machine Supplies	1,240	3,280	325	1,500	**1,500**	-54.27%
55400	Postage	365	501	35	500	**500**	-0.20%
55500	Miscellaneous	15,401	-	15	15	**-**	0.00%
55700	Work Supplies	196,511	96,860	48,001	82,287	**92,000**	-5.02%
	Total Commodities	228,172	114,826	55,332	98,037	**109,700**	-4.46%
Total Fire & EMS		**2,902,337**	**3,276,156**	**1,890,721**	**2,885,337**	**3,270,419**	**-0.18%**

Protection Property & Persons
Equipment Maintenance

	Account Name	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	SOFD 2025 Budget	Budget % Change
56000	Maintenance						
56400	Equipment Repairs/Small Tools	$ 12,588	$ 40,000	$ 5,480	$ 40,000	**$ 40,000**	0.00%
56200	Truck/Vehicle Parts & Supplies	21,872	40,000	49,428	49,428	**40,000**	0.00%
56600	Radio Maintenance	153	4,000	-	-	**-**	-100.00%
56500	Hoses	-	2,500	-	-	**-**	-100.00%
56260	Vehicle Maintenance Labor (DPW)	54,502	52,618	54,826	54,826	**58,664**	11.49%
56300	Fuel	31,220	37,678	18,916	30,000	**32,000**	-15.07%
56100	Building Maintenance	1,029	1,800	217	1,000	**1,000**	-44.44%
	Total Maintenance	121,364	178,596	128,867	175,254	**171,664**	-3.88%
Total Equipment Maintenance		**121,364**	**178,596**	**128,867**	**175,254**	**171,664**	**-3.88%**
		$ -					

Southern Ozaukee Fire EMS
2024 Budget
General Fund
Detailed Expenditures (continued)

Protection Property & Persons
Property & Liability Insurance

	Account Name	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	**SOFD 2025 Budget**	Budget % Change
	Insurance						
57100	General Liability Insurance	$ 40,971	$ 33,051	$ 30,152	$ 60,304	**$ 43,566**	31.82%
57400	Property Insurance	-	511	2,556	2,556	**2,582**	405.20%
57200	Vehicle Insurance	19,084	20,765	14,187	28,374	**21,596**	4.00%
57300	Workers Compensation Insurance	58,982	58,982	44,514	89,028	**55,354**	-6.15%
##-##-###-#-###	Cyber Crime Insurance	-	1,754	-	-	**-**	-100.00%
##-##-###-#-###	Accident	-	3,188	-	-	**-**	-100.00%
##-##-###-#-###	Crime		785	-	-	**-**	-100.00%
57500	EAP	-	-	6,000	6,000	**6,000**	100.00%
	Total Insurance	119,037	119,036	97,409	186,262	**129,097**	8.45%
Total Property & Liability Insurance		119,037	119,036	97,409	186,262	**129,097**	8.45%

Protection Property & Persons
Unclassified

	Account Name	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	**SOFD 2025 Budget**	Budget % Change
	Unclassified						
##-##-###-#-###	Transfers to Other Funds	$ -	$ -	$ -	$ -	**$ -**	0.00%
##-##-###-#-###	Contingency	-	200,000	-	-	**-**	-100.00%
	Total Unclassified	-	200,000	-	-	**-**	-100.00%
Total General Fund Expenditures		**$ 3,142,738**	**$ 3,773,788**	**$ 2,116,997**	**$ 3,246,853**	**$ 3,571,180**	-5.37%

Attachment: 2025 Packet Upload (9725 : Appropriations Packet)

Southern Ozaukee Fire EMS
2024 Budget
Capital Projects Fund
Summary of Revenues and Expenditures

Summary of Revenues

Source	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	SOFD 2025 Budget
Intergovernmental Charges for Services					
City of Mequon Capital Allocation	118,202	110,000	110,000	110,000	110,000
Village of Thiensville Capital Allocation	21,798	20,285	20,285	20,285	20,285
Total Intergovernmental Charges for Services	140,000	130,285	130,285	130,285	130,285
Commercial Revenues	-	-	-	-	20,000
Other Financing Sources	183,226	-	4,569	4,569	-
Total Revenue	$ 323,226	$ 130,285	$ 134,854	$ 134,854	$ 150,285

Summary of Expenditures

Department	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	SOFD 2025 Budget
Fire Department	180,939	-	-	-	-
Unclassified	-	-	-	-	-
Total Capital Equipment Expenditures	$ 180,939	$ -	$ -	$ -	$ -

Southern Ozaukee Fire EMS
2024 Budget
Capital Projects Fund
Detailed Revenues

	Account Name	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	SOFD 2025 Budget	Budget % Change
	Intergovernmental Charges for Services						
##-##-###-###	City of Mequon Capital Allocation	$ 118,202	$ 110,000	$ 110,000	$ 110,000	$ 110,000	0.00%
##-##-###-###	Village of Thiensville Capital Allocation	21,798	20,285	20,285	20,285	20,285	0.00%
Total Intergovernmental Charges for Services		140,000	130,285	130,285	130,285	130,285	0.00%

	Account Name	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	SOFD 2025 Budget	Budget % Change
	Commercial Revenues						
	Interest Income						
##-##-###-###	Investment Interest	-	-	-	-	20,000	100.00%
	Total Interest Income	-	-	-	-	20,000	100.00%
Total Commercial Revenues		-	-	-	-	20,000	100.00%
	Other Financing Sources						
##-##-###-###	Sale of Property	$ -	$ -	$ -	$ -	$ -	0.00%
##-##-###-###	Sale of Vehicles	183,226	-	4,569	4,569	-	0.00%
##-##-###-###	Sale of Equipment	-	-	-	-	-	0.00%
##-##-###-###	Transfer from Other Funds	-	-	-	-	-	0.00%
Total Other Financing Sources		183,226	-	4,569	4,569	-	0.00%
Total Capital Projects Revenue		**$ 323,226**	**$ 130,285**	**$ 134,854**	**$ 134,854**	**$ 130,285**	0.00%

Southern Ozaukee Fire EMS
2024 Budget
Capital Projects Fund
Detailed Expenditures

	Account Name	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	SOFD 2025 Budget	Budget % Change
	Fire Department						
##-##-###-###	Office Equipment	$ -	$ -	$ -	$ -	$ -	0.00%
##-##-###-###	Vehicles	-	-	-	-	-	0.00%
##-##-###-###	Equipment	-	-	-	-	-	0.00%
##-##-###-###	Radios	-	-	-	-	-	0.00%
##-##-###-###	Fire Apparatus	-	-	-	-	-	0.00%
##-##-###-###	Other	180,939	-	-	-	-	0.00%
Total Fire Department - Capital		**180,939**	**-**	**-**	**-**	**-**	**0.00%**
	Unclassified						
##-##-###-###	Contingency	-	-	-	-	-	0
Total Unclassified - Capital		**-**	**-**	**-**	**-**	**-**	**0.00%**

	Account Name	SOFD 2023 Actual	SOFD 2024 Budget	SOFD 2024 YTD	SOFD 2024 Projected	SOFD 2025 Budget	Budget % Change
	Other Financing Uses						
##-##-###-###	Transfer to Other Funds	$ -	$ -	$ -	$ -	$ -	0.00%
Total Other Financing Uses		-	-	-	-	-	0.00%
Total Capital Fund Expenditures		**$ 180,939**	**$ -**	**$ -**	**$ -**	**$ -**	0.00%

Southern Ozaukee Fire & EMS
2025 Budget
Municipal Contributions

General Fund	SOFD 2024 Budget	SOFD 2025 Budget		
Department Generated Revenues (Credit)	$ (2,113,569)	$ (1,819,646)		
Total Expenditures	$ 3,773,788	$ 3,571,180		
Net Operations - Assessed to Levy	$ 1,660,219	$ 1,751,534	$ 91,316	
Capital Projects Fund				
Department Generated Revenues (Credit)	$ -	$ 20,000		
Municipal Capital Contributions	$ 130,285	$ 130,285		
Total Municipal Contributions	**$ 1,790,504**	**$ 1,881,819**		
Projected Increase from Prior Year		$ 91,316	5.10%	
Allowable Levy Limit Adjustment		**$ 91,316**	Estimated CPI as of 7/31/2024	3.100%
	Eligible	*$ 0*	Plus: 2.0%	2.00%
				5.10%

Exhibit B: Compulsory Expenditures - 2025 Budget	
DESCRIPTION	**AMOUNT**
GENERAL GOVERNMENT	
City Clerk	
Weights & Measures	$1,200
Civic Plus: Annual Online Code Fee & Codification	$600
Sub-Total:	**$1,800**
Information Services	
40 Adobe Acrobat Licenses (15 Pro & 25 Standard)	$8,000
Microsoft 365 Licensing Increase	$2,100
MUNIS Licensing Increase	$2,000
Sub-Total:	**$12,100**
Finance	
Postage: Increase of 7.8%	$1,000
OPEB Consultants: Full Valuation Report	$5,425
Sub-Total:	**$6,425**
Assessment	
Postage: Increase of 7.8%	$256
Sub-Total:	**$256**
Human Resources	
ICMA Certification	$535
Sub-Total:	**$535**
PUBLIC SAFETY	
Police	
Postage: Increase of 7.8%	$100
Contracted Services: Cell Hawk	$250
Contracted Services: Cell Bright/Magnet Forensics	$386
Contracted Services: Power DMS (Schedule & Accreditation)	$198
Contracted Services: Clear Software Access	$120

Contracted Services: Lexipol Department Policy Management	$500
Miscellaneous Services: Towing Fee Increase	$400
Rental Fee Increase	$108
Sub-Total:	**$2,062**
Communications	
Compensatory Time	$4,000
Sub-Total:	**$4,000**
PUBLIC WORKS	
Building Maintenance	
Janitorial Supplies - City Buildings: Increase in Material Costs, Cleaning & Usage	$1,000
Work Supplies - DPW: Preventative Maintenance - HVAC, Garage Doors, Roof, Etc.	$1,000
Contracted Services - General: HVAC Preventative Maintenance Contract	$3,397
Contracted Services - General: Mat Contract	$600
Contracted Services - General: Fire Protection Services	$195
Contracted Services - General: Elevator Contract	$75
Contracted Services - General: Dumpster Fees	$185
Contracted Services - General: AXIS Key Fob System Monitoring	$1,900
Electric - City Hall: 6.5% Increase	$3,000
Electric - Highway Building: 6.5% Increase	$2,000
Electric - Sirens: 6.5% Increase	$170
Gas - East Side Fire Station: 1.9% Increase	$670
Gas - Highway Building: 1.9% Increase	$500
Maintenance & Repairs - Safety Building: Match Historic Average for Building, HVAC & Roof Repairs	$10,000
Maintenance & Repairs - DPW Buildings: Match Historic Average for Additional Repairs	$5,000
Sub-Total:	**$29,692**
Engineering	
Memberships: Increase in APWA Membership Fees	$80
Consultants - General: Increase in SWWT Water Fee to Meet WDNR MS4 Requirements	$1,735
Sub-Total:	**$1,815**
Fleet Services	

Motor Fuels & Lubricant: Fuel, Lubricant, Tank Inspection & M3 Cost Increase	$26,850
Maintenance & Repairs: Emission System Repairs; Adjust to 3-Year Average	$18,000
Sub-Total:	**$44,850**
Forestry	
Printing/Publications: Brush Site Permits	$150
Contracted Services - General: Increase in Grinding Volume	$1,000
Sub-Total:	**$1,150**
Highway	
Work Supplies - Snow & Ice: Increase in Salt Contract Unit Price & Material Costs	$52,555
Work Supplies - Streets: Increase Materials/Quantities Due to Added Striping/Signage on New Roads	$5,367
Contracted Services - General: Increased Locates, Recycling Fees/Contract, Curb/Gutter/Inlet Repairs	$13,000
Contracted Services - Maintenance: Required Traffic Signal Preventative Maintenance Contract	$1,575
Maintenance & Repairs: Adjust to 3-Year Actual Average	$9,250
Sub-Total:	**$81,747**
Pool	
Maintenance & Repairs: Adjust to 4-Year Average	$1,540
Sub-Total:	**$1,540**
Parks	
Contracted Services: Holding Tank at Lemke Park + Contract Increase **[Included in Budget: $1,200]**	$3,810
Contracted Services - Maintenance: Road Median & Field Maintenance Contract Adjustments	$16,087
Electric: Service to Lemke Park Pavilion	$850
Gas: Service to Lemke Park Pavilion	$950
Janitorial Supplies: Increase in Cost & Usage	$250
Sub-Total:	**$21,947**
COMMUNITY DEVELOPMENT	
Inspections	
Postage: Increase of 7.8%	$132
Sub-Total:	**$132**
Planning	
Postage: Increase of 7.8%	$312

Sub-Total:	**$312**
GRAND TOTAL:	**$210,362**
Items Shaded Green	Included in Budget
Items Not Shaded (White)	Not Included in Budget
Items Shaded Orange	Partially Included in Budget

Exhibit C: Supplemental Expenditures - 2025 Budget	
DESCRIPTION	**AMOUNT**
GENERAL GOVERNMENT	
City Clerk	
Telephone Services: Add Cell Phones for Three (3) Staff Members	$1,200
Sub-Total:	**$1,200**
Information Services	
E-Mail Signature Block Software	$3,100
Sub-Total:	**$3,100**
Human Resources	
Wellness Committee Fund	$1,500
Sub-Total:	**$1,500**
PUBLIC SAFETY	
Police	
Restore Office Supplies to 2023 Funding Level	$1,500
Restore Maintenance & Repairs to 2022 Funding Level	$2,500
Contract Services: Body/Squad Cameras & Electronic Control Device Contract	$91,876
Sub-Total:	**$95,876**
Communications	
Restore Equipment/Small Tools to 2023 Funding Level	$500
Sub-Total:	**$500**
PUBLIC WORKS	
Building Maintenance	
Work Supplies - City Buildings: 5% Increase in Material Costs	$350
Work Supplies - Public Safety Building: 5% Increase in Material Costs	$300
Sub-Total:	**$650**
Engineering	
Telephone Services: Upgrade Field Services Coordinator to Smart Phone	$396

Sub-Total:	**$396**
Fleet Services	
Work Supplies: Increase in Material Costs	$9,000
Sub-Total:	**$9,000**
Highway	
Rentals: Compact Roller and Concrete Breakers Rental to Avoid Contracted Service Costs	$500
Sub-Total:	**$500**
COMMUNITY DEVELOPMENT	
Inspections	
Electronic Records Conversion/Retention/Disposal (SF Dwellings Only)	$430,000
Land Management Analyst Position Salary (.5 FTE - See Planning)	$30,000
Electronic Records Storage Space Development	$26,000
Initial & Continuous Staff Training for Land Management System & Workflow Management	$35,000
Sub-Total:	**$521,000**
Planning	
Ulao Creek: Gateway Features at Pioneer & Highland Road	$125,000
Ulao Creek: Street Light Fixture Adjustment (at Highland Road) - Quantity 4	$13,000
Land Management System Analyst Position Salary (.5 FTE - See Inspections)	$30,000
Initial & Continuous Staff Training for Land Management System & Workflow Management	$35,000
Sub-Total:	**$203,000**
LIBRARY	
Requested Allocation for 2025 **[Included in Budget: $18,284]**	$25,000
Sub-Total:	**$25,000**
GRAND TOTAL:	**$861,722**
Items Shaded Green	Included in Budget
Items Not Shaded (White)	Not Included in Budget
Items Shaded Orange	Partially Included in Budget

EXHIBIT D

CAPITAL/ INFRASTRUCTURE		IT/CUSTOMER SERVICE		FINANCIAL STEWARDSHIP		QUALITY OF LIFI	
ITEM	**COST**	**ITEM**	**COST**	**ITEM**	**COST**	**ITEM**	**COS**
County Line Traffic Light	$325K	Land Mgmt. System	$425K	2022 Budget	$200K	Lemke Park Pavilion	$350
Space Needs Assessment	$25K	Central Database	$100K	2023 Budget	$200K	Brush Site	$250
		MUNIS Modules (4)	$100K	2024 Budget	$65K	Civic Campus Plan	$75
		MUNIS Training	$50K	Library	$150K	Parks Plan Update	$40
		Police Phone Recorder	$15K	Covid/Staff/ Other	$72K	Speed Deterrence	$20
		E-Poll Books	$90K				
TOTAL	**$350K**	**TOTAL**	**$780K**	**TOTAL**	**$687K**	**TOTAL**	**$735**

GRAND TOTAL: $2,552,000

Exhibit E: American Recovery Plan Act (ARPA) Accounting Report - September 30, 2024						
CAPITAL						
Division/ Department	**Strategic Plan**	**Status**	**Description**	**Allocation**	**Spent/Encumbered**	**Remaining**
Elections	**IT/Customer Service**	**Completed**	**Electronic Poll Books**	**$90,000**		
			Poll Books		$77,489	
			Election Signage		$1,800	
			New Legislative Management System		$10,711	
						$0
Police	**IT/Customer Service**	**Completed**	**IT Equipment PD Recorder**	**$15,000**		
			Police IT Equipment Recorder		$14,473	
			Transfer Remainder to County Line Traffic Signal Project		$527	
						$0
Library	**Financial Stewardship**	**In Progress**	**Library Capital Projects**	**$112,784**		
			RFID Gates		$17,877	
			Book Bins		$13,283	
			New Boiler		$63,119	
			Solar Project		$18,504	
						$0
Public Works	**Capital/Infrastructure**	**In Progress**	**County Line/Port Washington Road Traffic Signal**	**$325,000**		
			County Line/Port Washington Road Traffic Signal		$335,030	
			Transfer from Police IT Equipment Recorder		-$527	
			Transfer from Speed Deterrence		-$4,030	
			Transfer from MUNIS Modules & Training		-$5,473	
						$0
Development	**IT/Customer Service**	**In Progress**	**Online Permitting/Land Management System**	**$425,000**		
			Online Permitting/Land Management System		$38,270	
						$386,730
Development	**IT/Customer Service**	**Not Started**	**Centralized Database Development**	**$100,000**		
			Centralized Database Development			
						$100,000
Buildings	**Quality of Life**	**In Progress**	**Civic Campus Master Plan/Space Needs Assessment**	**$100,000**		
			Pool Appraisal		$17,386	
			Fire Station Location Analysis		$15,000	
			Public Safety Space Needs Analysis		$7,250	
			Civic Campus Master Plan Consultant			
						$60,364
Parks	**Quality of Life**	**In Progress**	**Lemke Park Pavilion Expansion**	**$350,000**		
			Lemke Park Pavilion Expansion		$350,000	
						$0
Public Works	**Quality of Life**	**In Progress**	**City Brush Site Automation**	**$250,000**		
			City Brush Site Automation		$84,914	
						$165,086
TOTAL CAPITAL:				**$1,767,784**	**$1,055,604**	**$712,181**

American Recovery Plan Act (ARPA) Accounting Report - September 30, 2024						
OPERATING						
Division/ Department	**Strategic Plan**	**Status**	**Description**	**Allocation**	**Spent/Encumbered**	**Remaining**
Library	**Financial Stewardship**	**Completed**	**Library COVID Response**	**$37,216**		
			COVID-Related Expenditures		$37,216	
						$0
Finance	**Financial Stewardship**	**Completed**	**General Fund Budget Usage**	**$465,000**		
			Fiscal Years 2022, 2023 & 2024		$465,000	
						$0
Administration	**Financial Stewardship**	**Completed**	**Covid/Staffing/Other**	**$72,029**		
			Covid Expenditures		$3,790	
			Management Internship		$30,029	
			Flock Cameras		$6,300	
			Pool Equipment		$6,751	
			Ergonomic Study		$3,158	
			Compensation Study		$22,001	
						$0
Administration	**IT/Customer Service**	**In Progress**	**MUNIS Modules & Training**	**$150,000**		
			MUNIS Module Implementation & Training		$31,705	
			Flood Plain Mapping Review		$29,630	
			New Legislative Management System		$9,838	
			Management Internship		$38,577	
			Community Survey		$23,850	
			Transfer Remainder to County Line Traffic Signal		$5,473	
						$10,927
Parks	**Quality of Life**	**Completed**	**Parks Plan Update**	**$40,000**		
			Parks Plan Update		$40,000	
						$0
Police	**Quality of Life**	**Completed**	**Speed Deterrence**	**$20,000**		
			Speed Radar Trailers		$15,970	
			Transfer Remainder to County Line Traffic Signal		$4,030	
						$0
TOTAL OPERATING:				**$784,245**	**$773,318**	**$10,927**
			ARPA SPENDING PLAN TOTALS as of 9/15/2024	**$2,552,029**	**$1,828,923**	**$723,108**
			INTEREST INCOME as of 9/15/24	**$166,707**	**$0**	**$166,707**
			Market Update Revaluation: $225,000			
			ARPA SPENDING PLAN TOTALS as of 9/15/2024	**$2,718,736**	**$1,828,923**	**$889,815**

CITY OF MEQUON
TOTAL DEPARTMENT BUDGETS
2022-2025

	Department	2022	2023	2024	Proposed 2025	% change
101	Common Council	$ 86,058	$ 107,082	$ 105,745	105,620	-0.12%
111	City Administrator	286,045	360,971	398,616	746,426	87.25%
112	City Clerk	305,569	293,522	284,812	294,724	3.48%
113	Elections	105,136	47,110	94,476	57,056	-39.61%
117	Information Services	525,372	457,411	489,887	495,780	1.20%
118	Finance	520,760	554,679	576,107	621,380	7.86%
119	City Assessor	290,820	243,788	253,287	256,630	1.32%
120	Human Resources	232,373	259,048	265,206	278,691	5.08%
124	City Attorney	102,483	117,982	136,800	136,800	0.00%
235	Police Department	5,953,769	6,142,069	6,415,995	6,439,739	0.37%
236	Fire Department/EMS	2,227,113	1,352,374	1,409,925	1,478,821	4.89%
237	Communications	591,590	382,103	350,212	319,908	-8.65%
244	Inspections	524,305	537,516	527,852	563,558	6.76%
326	Building Maintenance	674,542	711,109	742,903	732,780	-1.36%
355	Fleet Maintenance	531,921	560,867	541,356	549,886	1.58%
358	Engineering	584,453	597,348	660,239	686,755	4.02%
359	Highway	2,041,065	2,051,377	2,130,985	2,166,958	1.69%
363	Forestry	195,683	201,318	210,186	226,619	7.82%
471	Library Support	1,061,000	1,106,716	1,131,716	1,150,000	1.62%
472	Swimming Pool	101,323	125,496	141,266	142,117	0.60%
474	Parks	591,217	613,429	645,226	662,183	2.63%
578	Community Development	514,043	521,785	503,053	534,702	6.29%
	Debt Service	2,820,253	2,800,000	2,800,000	2,760,190	-1.42%
	Capital Projects	1,328,000	1,328,000	1,353,000	1,350,000	-0.22%
	TOTAL	**$ 22,194,893**	**$ 21,473,099**	**$ 22,168,853**	**$ 22,757,325**	**2.65%**

CITY OF MEQUON

munis a tyler erp solution

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR:
General Fund

			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110000	General Fund - General Activit								
35	TAXES								
110000	435101	Propty Tax	-12,387,011.88	-12,364,689.00	-12,364,689.00	-12,364,706.61	-12,364,706.61	-12,719,849.00	________
TOTAL TAXES			-12,387,011.88	-12,364,689.00	-12,364,689.00	-12,364,706.61	-12,364,706.61	-12,719,849.00	________
36	STATE SHARED REVENUE								
110000	436101	StShareRev	-298,480.14	-894,982.00	-894,982.00	-134,247.31	-894,982.00	-915,543.98	________
110000	436102	StUtilTax	-61,526.56	-59,065.49	-59,065.49	-8,859.82	-59,065.49	-56,852.87	________
110000	436103	Fire Insur	.00	.00	.00	.00	.00	.00	________
TOTAL STATE SHARED REVENUE			-360,006.70	-954,047.49	-954,047.49	-143,107.13	-954,047.49	-972,396.85	________
37	INTERGOVERNMENTAL								
110000	437101	StAidHwy	-1,381,993.31	-1,308,118.00	-1,308,118.00	-981,233.76	-1,308,311.68	-1,256,943.58	________
110000	437102	StAidConct	-69,614.54	-84,596.00	-84,596.00	-74,287.62	-99,050.16	-99,194.69	________
110000	437103	StGrntRecy	-21,588.69	-21,588.69	-21,588.69	-21,603.80	-21,603.80	-21,603.80	________
110000	437104	StGrntLaw	-4,535.03	-4,500.00	-4,500.00	-3,571.57	-3,571.57	-4,500.00	________
110000	437105	StAidExmpt	-95,969.82	-95,969.90	-95,969.90	-95,969.82	-95,969.82	-328,755.64	________
110000	437110	StGrntOth	-17,588.21	-65,000.00	-65,000.00	.00	-65,000.00	-29,452.50	________
TOTAL INTERGOVERNMENTAL			-1,591,289.60	-1,579,772.59	-1,579,772.59	-1,176,666.57	-1,593,507.03	-1,740,450.21	________
40	LICENSES - CLERK								
110000	440101	Lic-Liquor	-43,179.96	-41,750.00	-41,750.00	-32,513.34	-32,300.00	-41,750.00	________
110000	440102	Lic-Tavern	-14,060.00	-11,000.00	-11,000.00	-15,705.00	-17,000.00	-15,500.00	________
110000	440103	Lic-Busine	-5,694.00	-4,800.00	-4,800.00	-3,850.00	-4,000.00	-4,800.00	________
110000	440104	Lic-Cigare	-1,400.00	-1,400.00	-1,400.00	-1,483.33	-1,400.00	-1,500.00	________
110000	440105	Lic-Amuse	-1,755.00	-2,350.00	-2,350.00	-1,525.00	-1,525.00	-2,000.00	________
110000	440106	Lic-Food	.00	.00	.00	.00	.00	.00	________
TOTAL LICENSES - CLERK			-66,088.96	-61,300.00	-61,300.00	-55,076.67	-56,225.00	-65,550.00	________
42	PERMITS - INSPECTION								
110000	442101	Pmt-Bldg	-330,688.85	-426,872.46	-426,872.46	-309,866.35	-412,100.00	-426,872.46	________
110000	442102	Pmt-Comp	.00	.00	.00	.00	.00	.00	________
110000	442103	Pmt-Elect	-117,220.02	-115,000.00	-115,000.00	-81,929.98	-107,250.00	-115,000.00	________
110000	442104	Pmt-Plumb	-99,778.29	-135,000.00	-135,000.00	-61,813.00	-82,320.00	-135,000.00	________
110000	442105	Pmt-HVAC	-75,807.62	-95,000.00	-95,000.00	-58,129.33	-77,730.00	-95,000.00	________
110000	442106	Pmt-TempOc	-7,560.00	-8,000.00	-8,000.00	-6,150.00	-12,960.00	-8,000.00	________
110000	442107	Pmt-Occup	-8,130.00	-5,000.00	-5,000.00	-4,245.00	-5,300.00	-6,000.00	________

CITY OF MEQUON

munis a tyler erp solution

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR:

General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110000	442108	PmtForfeit	-24,042.00	-8,000.00	-8,000.00	.00	-8,000.00	-16,000.00	________
TOTAL PERMITS - INSPECTION			-663,226.78	-792,872.46	-792,872.46	-522,133.66	-705,660.00	-801,872.46	________
43	PERMITS - OTHER								
110000	443101	Pmt-Brush	-47,051.00	-45,000.00	-45,000.00	-42,086.00	-43,500.00	-46,000.00	________
110000	443102	Pmt-Burn	.00	.00	.00	.00	.00	.00	________
110000	443103	Pmt-Sign	-6,849.00	-8,500.00	-8,500.00	-5,485.00	-7,740.00	-8,500.00	________
110000	443104	Pmt-Other	-2,902.50	-500.00	-500.00	-2,844.00	-2,900.00	-3,000.00	________
TOTAL PERMITS - OTHER			-56,802.50	-54,000.00	-54,000.00	-50,415.00	-54,140.00	-57,500.00	________
45	GENERAL FEES								
110000	445101	Lic-Dogs	-7,292.19	-9,000.00	-9,000.00	-6,355.54	-6,847.00	-8,500.00	________
110000	445102	Fees-Clerk	-1,876.00	-3,000.00	-3,000.00	-1,461.00	-2,000.00	-2,500.00	________
110000	445103	Fees-Copie	-7,791.32	-5,500.00	-5,500.00	-5,711.06	-5,500.00	-6,500.00	________
110000	445104	Sales of S	-59,786.32	-70,000.00	-70,000.00	-64,855.26	-70,000.00	-70,000.00	________
110000	445106	Misc. Rev	-22,165.48	-28,000.00	-28,000.00	-5,590.39	-6,550.00	-10,000.00	________
110000	445107	Fees-Treas	-9,100.00	-12,000.00	-12,000.00	-11,605.00	-14,150.00	-15,000.00	________
TOTAL GENERAL FEES			-108,011.31	-127,500.00	-127,500.00	-95,578.25	-105,047.00	-112,500.00	________
46	PUBLIC SAFETY FEES								
110000	446101	Court Pena	-87,636.17	-105,000.00	-105,000.00	-45,583.38	-105,000.00	-85,000.00	________
110000	446102	False Pol	-34,087.96	-30,000.00	-30,000.00	-11,900.00	-27,000.00	-30,000.00	________
110000	446103	Parking Vi	.00	.00	.00	.00	.00	.00	________
110000	446104	Pmt-Weapon	-8,910.00	-10,000.00	-10,000.00	-5,580.00	-10,000.00	-10,000.00	________
110000	446105	PoliceFee	-17,626.30	-16,000.00	-16,000.00	-34,202.75	-34,000.00	-16,000.00	________
110000	446106	WI DMV Lic	.00	.00	.00	.00	.00	.00	________
110000	446201	Fees-Ambul	-15,954.90	.00	.00	-11,621.58	-12,915.00	-12,000.00	________
110000	446202	Fees-Fire	.00	.00	.00	.00	.00	.00	________
110000	446203	Fees-Accid	-1,316.10	.00	.00	-271.70	-300.00	.00	________
110000	446204	False Fire	400.00	.00	.00	.00	.00	.00	________
110000	446205	FireFees	.00	.00	.00	.00	.00	.00	________
TOTAL PUBLIC SAFETY FEES			-165,131.43	-161,000.00	-161,000.00	-109,159.41	-189,215.00	-153,000.00	________
47	DPW FEES								
110000	447301	Fees-Engin	-16,363.18	-18,000.00	-18,000.00	-9,214.10	-16,000.00	-16,000.00	________
110000	447302	Fees-Consu	-143,080.01	-80,000.00	-80,000.00	-26,258.39	-70,000.00	-60,000.00	________
110000	447401	Fees-Highw	-4,658.24	-10,000.00	-10,000.00	-6,606.71	-10,000.00	-10,000.00	________
110000	447402	Fees-Stree	-382.19	-2,250.00	-2,250.00	-1,420.99	-1,740.00	-1,950.00	________
110000	447403	Recycling	.00	.00	.00	.00	.00	.00	________
110000	447501	Fees-Storm	.00	.00	.00	.00	.00	.00	________

Attachment: 2025 Packet Upload (9725 : Appropriations Packet)

CITY OF MEQUON

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR:

General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110000	447502	Fees-Holdi	-588.00	-500.00	-500.00	.00	.00	.00	________
TOTAL DPW FEES			-165,071.62	-110,750.00	-110,750.00	-43,500.19	-97,740.00	-87,950.00	________
48	POOL / PARKS FEES								
110000	448101	Fees-Pool	.00	.00	.00	.00	.00	.00	________
110000	448102	Fees-Swimm	-83,618.83	-75,000.00	-75,000.00	-95,675.54	-95,675.54	-96,000.00	________
110000	448201	Fees-Park	-90,497.44	-100,000.00	-100,000.00	-91,450.51	-90,650.51	-100,000.00	________
TOTAL POOL / PARKS FEES			-174,116.27	-175,000.00	-175,000.00	-187,126.05	-186,326.05	-196,000.00	________
49	DEVELOPMENT FEES								
110000	447601	Fees-Mowi	.00	.00	.00	.00	.00	.00	________
110000	449101	Fees-Lands	-2,762.50	-3,200.00	-3,200.00	.00	-3,200.00	-3,200.00	________
110000	449103	Fees-Zonin	-58,236.80	-70,000.00	-70,000.00	-50,469.40	-54,700.00	-60,000.00	________
TOTAL DEVELOPMENT FEES			-60,999.30	-73,200.00	-73,200.00	-50,469.40	-57,900.00	-63,200.00	________
55	SPECIAL ASSESSMENTS								
110000	455101	Delq PP In	-3,506.29	-3,000.00	-3,000.00	-1,979.77	-3,000.00	-3,000.00	________
110000	455102	SpcAssRev	.00	.00	.00	.00	.00	.00	________
110000	455103	S/A Intere	.00	.00	.00	.00	.00	.00	________
TOTAL SPECIAL ASSESSMENTS			-3,506.29	-3,000.00	-3,000.00	-1,979.77	-3,000.00	-3,000.00	________
56	INTERNAL SERVICE FEE								
110000	456101	Fees-Sewer	-282,572.58	-282,500.00	-282,500.00	.00	-282,500.00	-325,000.00	________
110000	456102	Fees-Water	-178,814.03	-199,500.00	-199,500.00	.00	-199,500.00	-200,000.00	________
110000	456103	Fees-Libra	.00	.00	.00	.00	.00	.00	________
TOTAL INTERNAL SERVICE FEE			-461,386.61	-482,000.00	-482,000.00	.00	-482,000.00	-525,000.00	________
58	OTHER REVENUE								
110000	458101	CellLeasng	-145,049.69	-215,900.00	-215,900.00	-10,746.54	-215,900.00	-215,900.00	________
110000	458102	Cable TV	-370,730.57	-383,000.00	-383,000.00	-216,198.57	-383,000.00	-383,000.00	________
110000	458103	Ins Divnd	-39,718.00	-27,200.00	-27,200.00	-27,224.00	-27,224.00	-27,224.00	________
110000	458104	W/C Claims	.00	.00	.00	.00	.00	.00	________
110000	458301	PILOT Rev	-6,429.95	-235,121.00	-235,121.00	-228,587.08	-228,587.08	-257,242.00	________
110000	458302	Prior Year	.00	.00	.00	.00	.00	.00	________
110000	458303	Rev Reduct	.00	.00	.00	.00	.00	.00	________
110000	458501	Othr Grant	-71,680.03	.00	.00	.00	.00	.00	________
110000	458502	OthrFinSrc	6,000.00	.00	.00	.00	.00	.00	________
TOTAL OTHER REVENUE			-627,608.24	-861,221.00	-861,221.00	-482,756.19	-854,711.08	-883,366.00	________
59	INVESTMENT REVENUE								
110000	459101	Interest	-397,736.42	-215,500.00	-215,500.00	-349,798.41	-524,000.00	-265,500.00	________

Attachment: 2025 Packet Upload (9725 : Appropriations Packet)

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund	2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
TOTAL INVESTMENT REVENUE	-397,736.42	-215,500.00	-215,500.00	-349,798.41	-524,000.00	-265,500.00	________
69 PROJECT FUNDING							
110000 469009 TransferIn	-200,000.00	.00	.00	.00	.00	.00	________
TOTAL PROJECT FUNDING	-200,000.00	.00	.00	.00	.00	.00	________
TOTAL General Fund - General	-17,487,993.91	-18,015,852.54	-18,015,852.54	-15,632,473.31	-18,228,225.26	-18,647,134.52	________
TOTAL General Fund	-17,487,993.91	-18,015,852.54	-18,015,852.54	-15,632,473.31	-18,228,225.26	-18,647,134.52	________
TOTAL REVENUE	-17,487,993.91	-18,015,852.54	-18,015,852.54	-15,632,473.31	-18,228,225.26	-18,647,134.52	________
TOTAL EXPENSE	.00	.00	.00	.00	.00	.00	________
GRAND TOTAL	-17,487,993.91	-18,015,852.54	-18,015,852.54	-15,632,473.31	-18,228,225.26	-18,647,134.52	________

** END OF REPORT - Generated by Marie Keyser **

Debt Service

Program Description

This fund accounts for the semi-annual principal and interest payments associated with the annual appropriation necessary to satisfy the City's general obligation debt service.

2024 Accomplishments

- Debt service payments due in 2024 were recorded and disbursed on time.

2025 Objectives

Financial Stewardship:

- Timely disburse and record the principal and interest payments as it pertains to the City's annual debt service obligations.
- Continue to monitor City's existing debt for refunding opportunities.

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR:

Debt Service Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
310000	Debt Service Fund								
35	TAXES								
310000	435101	Propty Tax	-2,800,000.00	-2,800,000.00	-2,800,000.00	-2,800,000.00	-2,800,000.00	-2,760,190.00	________
TOTAL TAXES			-2,800,000.00	-2,800,000.00	-2,800,000.00	-2,800,000.00	-2,800,000.00	-2,760,190.00	________
45	GENERAL FEES								
310000	445106	Misc. Rev	.00	.00	.00	.00	.00	.00	________
TOTAL GENERAL FEES			.00	.00	.00	.00	.00	.00	________
58	OTHER REVENUE								
310000	458201	LT Debt	.00	.00	.00	.00	.00	.00	________
310000	458203	Amort Bond	.00	.00	.00	.00	.00	.00	________
310000	458401	Tax Increm	.00	.00	.00	.00	.00	.00	________
310000	458501	OthrFinSrc	.00	.00	.00	.00	.00	.00	________
TOTAL OTHER REVENUE			.00	.00	.00	.00	.00	.00	________
59	INVESTMENT REVENUE								
310000	459101	Interest	-29,859.55	-10,000.00	-10,000.00	-43,625.18	-10,000.00	-20,000.00	________
TOTAL INVESTMENT REVENUE			-29,859.55	-10,000.00	-10,000.00	-43,625.18	-10,000.00	-20,000.00	________
83	PURCHASED SERVICES								
310000	683601	Misc SB	4,950.00	4,950.00	4,950.00	4,950.00	4,950.00	4,950.00	________
TOTAL PURCHASED SERVICES			4,950.00	4,950.00	4,950.00	4,950.00	4,950.00	4,950.00	________
96	NON-OPERATING EXPENS								
310000	696201	Amortizati	.00	.00	.00	.00	.00	.00	________
310000	696302	Debt Issua	.00	.00	.00	.00	.00	.00	________
310000	696401	Principal	2,380,000.00	2,390,000.00	2,390,000.00	2,390,000.00	2,390,000.00	2,450,000.00	________
310000	696501	Interest	498,667.78	247,677.50	247,677.50	351,652.50	247,677.50	310,190.00	________
TOTAL NON-OPERATING EXPENS			2,878,667.78	2,637,677.50	2,637,677.50	2,741,652.50	2,637,677.50	2,760,190.00	________
99	OTHER FINANCING USES								
310000	699101	OthrFinUse	.00	.00	.00	.00	.00	.00	________
TOTAL OTHER FINANCING USES			.00	.00	.00	.00	.00	.00	________
TOTAL Debt Service Fund			53,758.23	-167,372.50	-167,372.50	-97,022.68	-167,372.50	-15,050.00	________
TOTAL Debt Service Fund			53,758.23	-167,372.50	-167,372.50	-97,022.68	-167,372.50	-15,050.00	________

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Program ID: bgnyrpts

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR:

Debt Service TIF 2 Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
320000	Debt Service TIF 2 Fund								
45	GENERAL FEES								
320000	445106	Misc. Rev	.00	.00	.00	.00	.00	.00	________
TOTAL GENERAL FEES			.00	.00	.00	.00	.00	.00	________
58	OTHER REVENUE								
320000	458201	LT Debt	.00	.00	.00	.00	.00	.00	________
320000	458203	Amort Bond	.00	.00	.00	.00	.00	.00	________
320000	458401	Tax Increm	-341,186.12	-404,000.00	-404,000.00	-399,879.61	-404,000.00	.00	________
320000	458501	OthrFinSrc	.00	.00	.00	.00	.00	.00	________
TOTAL OTHER REVENUE			-341,186.12	-404,000.00	-404,000.00	-399,879.61	-404,000.00	.00	________
59	INVESTMENT REVENUE								
320000	459101	Interest	-1,623.17	-500.00	-500.00	-3,510.30	-500.00	.00	________
TOTAL INVESTMENT REVENUE			-1,623.17	-500.00	-500.00	-3,510.30	-500.00	.00	________
83	PURCHASED SERVICES								
320000	683601	Misc SB	100.00	.00	.00	100.00	.00	.00	________
TOTAL PURCHASED SERVICES			100.00	.00	.00	100.00	.00	.00	________
96	NON-OPERATING EXPENS								
320000	696201	Amortizati	.00	.00	.00	.00	.00	.00	________
320000	696302	Debt Issua	.00	.00	.00	.00	.00	.00	________
320000	696401	Principal	290,000.00	.00	.00	.00	.00	.00	________
320000	696501	Interest	7,240.00	.00	.00	.00	.00	.00	________
TOTAL NON-OPERATING EXPENS			297,240.00	.00	.00	.00	.00	.00	________
TOTAL Debt Service TIF 2 Fun			-45,469.29	-404,500.00	-404,500.00	-403,289.91	-404,500.00	.00	________
TOTAL Debt Service TIF 2 Fun			-45,469.29	-404,500.00	-404,500.00	-403,289.91	-404,500.00	.00	________

CITY OF MEQUON

munis a tyler erp solution

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: Debt Service TIF 3 Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
330000	Debt Service TIF 3 Fund								
45	GENERAL FEES								
330000	445106	Misc. Rev	.00	.00	.00	.00	.00	.00	________
TOTAL GENERAL FEES			.00	.00	.00	.00	.00	.00	________
58	OTHER REVENUE								
330000	458201	LT Debt	.00	.00	.00	.00	.00	.00	________
330000	458203	Amort Bond	.00	.00	.00	.00	.00	.00	________
330000	458401	Tax Increm	-2,146,099.80	-2,540,000.00	-2,540,000.00	-2,514,727.58	-2,540,000.00	-2,540,000.00	________
330000	458501	OthrFinSrc	.00	.00	.00	.00	.00	.00	________
TOTAL OTHER REVENUE			-2,146,099.80	-2,540,000.00	-2,540,000.00	-2,514,727.58	-2,540,000.00	-2,540,000.00	________
59	INVESTMENT REVENUE								
330000	459101	Interest	-276,003.56	-100,000.00	-100,000.00	-260,899.73	-100,000.00	-200,000.00	________
TOTAL INVESTMENT REVENUE			-276,003.56	-100,000.00	-100,000.00	-260,899.73	-100,000.00	-200,000.00	________
83	PURCHASED SERVICES								
330000	683101	Consultant	.00	.00	.00	.00	.00	.00	________
330000	683601	MiscServBd	400.00	400.00	400.00	400.00	400.00	400.00	________
TOTAL PURCHASED SERVICES			400.00	400.00	400.00	400.00	400.00	400.00	________
96	NON-OPERATING EXPENS								
330000	696201	Amortizati	.00	.00	.00	.00	.00	.00	________
330000	696302	Debt Issua	.00	.00	.00	.00	.00	.00	________
330000	696401	Principal	885,000.00	1,030,000.00	1,030,000.00	1,030,000.00	1,030,000.00	1,150,000.00	________
330000	696501	Interest	191,967.77	133,500.00	133,500.00	133,500.00	133,500.00	101,100.00	________
TOTAL NON-OPERATING EXPENS			1,076,967.77	1,163,500.00	1,163,500.00	1,163,500.00	1,163,500.00	1,251,100.00	________
TOTAL Debt Service TIF 3 Fun			-1,344,735.59	-1,476,100.00	-1,476,100.00	-1,611,727.31	-1,476,100.00	-1,488,500.00	________
TOTAL Debt Service TIF 3 Fun			-1,344,735.59	-1,476,100.00	-1,476,100.00	-1,611,727.31	-1,476,100.00	-1,488,500.00	________
TOTAL REVENUE			-5,594,772.20	-5,854,500.00	-5,854,500.00	-6,022,642.40	-5,854,500.00	-5,520,190.00	________
TOTAL EXPENSE			4,258,325.55	3,806,527.50	3,806,527.50	3,910,602.50	3,806,527.50	4,016,640.00	________
GRAND TOTAL			-1,336,446.65	-2,047,972.50	-2,047,972.50	-2,112,039.90	-2,047,972.50	-1,503,550.00	________

** END OF REPORT - Generated by Marie Keyser **

CAPITAL BUDGET 2025

MUNIS Project #	Description	2024 Approved Funding	2024 Balance as of 9/27/24	Department Head Request	City Administrator Recommended	Appropriation Committee Recommended	Common Council Approved
	BUILDINGS						
597	Warm Storage Building	$0	$0	$0			
596	Auto. Gate and Assocc Equip. for Brush Site	$0	$0	$150,000			
598	Automatic Wash Bay Equipment	$0	$0	$250,000			
2621	Safety Building Remodel	$0	$0	$60,000			
10037	Swimming Pool Equipment	$0	$1,609	$148,100	$125,000		
12015	City Wide Building Repairs	$175,000	$207,114	$885,000	$175,000		
10023	DPW Facilities	$0	$658	$0			
10024	City Facilities Improvements	$0	$11,036	$0			
TOTAL		$175,000	$220,417	$1,493,100	$300,000	$0	$0
	ELECTIONS						
10063	Election Equipment	$0	$25,190	$20,000			
TOTAL		$0	$25,190	$20,000	$0	$0	$0
	ENGINEERING						
10001	Right of Way Assets*	$0	$1,423,296	$2,150,000			
10003	Annual Road Maintenance	$350,000	$37,900	$370,000	$350,000		
10013	Major & Secondary Drainage	$0	$6,009	$50,000			
10028	Master Storm Water Management	$0	$75,934	$35,000			
12013	Asset Management Software	$0	$14,579	$35,000			
10009	Highland Road Interchange	$0	$56,138	$0			
10052	Roadway Light & Traffic Signal	$0	$33,963	$0			
TOTAL		$350,000	$1,647,819	$2,640,000	$350,000	$0	$0
	FIRE/EMS						
10236	Fire & EMS Vehicles	$100,000	$0	$0	$100,000		
10134	Fire Equipment Replacement	$10,000	$0	$0	$10,000		
12029	Hydraulic Rescue Equipment	$0	$0	$0			
TOTAL		$110,000	$0	$0	$110,000	$0	$0
	FLEET						
10359	DPW Vehicles & Equipment	$270,000	$251,805	$875,000	$270,000		
10360	Capital Equipment Leases	$80,000	$98,329	$101,500	$80,000		
TOTAL		$350,000	$350,134	$976,500	$350,000	$0	$0
	INFORMATION TECHNOLOGY						
10117	IT Data Processing Equipment	$0	$12,926	$0			
179	Computers, Servers & Components Replacement Cycle	$10,000	$0	$14,000	$10,000		
185	Common Council Chambers AV System Replacement	$0	$0	$180,000			
184	Network Infrastructure Replacement	$0	$0	$1,500			
TOTAL		$10,000	$12,926	$195,500	$10,000	$0	$0
	PARKS/FORESTRY						
10474	Parks Planning & Improvements	$75,000	$123,671	$201,015	$77,000		
10062	Urban Forestry	$5,000	$17,138	$5,000	$5,000		
10070	Emerald Ash Borer	$75,000	$121,064	$70,000	$70,000		

CAPITAL BUDGET 2025

MUNIS Project #	*Description*	*2024 Approved Funding*	*2024 Balance as of 9/27/24*	*Department Head Request*	*City Administrator Recommended*	*Appropriation Committee Recommended*	*Common Council Approved*
10071	Cemetery Improvements		$5,000	$0			
TOTAL		$155,000	$266,874	$276,015	$152,000	$0	$0
	POLICE						
10235	Police Vehicles	$175,000	$337,529	$195,000	$175,000		
10135	Police Officer Equipment	$20,000	$132,568	$40,000	$20,000		
10036	Police Weapons	$8,000	$21,498	$16,000	$8,000		
12012	Police Building IT Equipment	$0	$10,628	$5,000			
10029	Police Vehicle IT Equipment	$0	$24,632	$10,000			
12044	Police Computer Replacement	$0	$11,081	$5,000			
10040	Police Radio Equipment	$0	$178,344	$0			
TOTAL		$203,000	$716,281	$271,000	$203,000	$0	$0
SUBTOTAL CAPITAL PROJECTS (MINUS TID DISTRICTS)		**$1,353,000**	**$3,239,641**	**$5,872,115**	**$1,475,000**	**$0**	**$0**
	COMMUNITY DEVELOPMENT						
10802	TIF #2 Business Park	$0	$31,011	$0			
10803	TIF #3 Town Center	$0	-$5,789,605	$0			
10804	TIF #4 Port Washington Road	$0	$1,137,709	$0			
10805	TIF #5 Port Washington Road	$0	$1,222,991	$0			
TOTAL		$0	-$3,397,894	$0	$0	$0	$0
TOTAL FOR CURRENT PROJECTS		**$1,353,000**	**-$158,253**	**$5,872,115**	**$1,475,000**	**$0**	**$0**

*$1.9M of the requested total will be a part of the Road Borrowing that is anticipated to take place in early-2025

Common Council

Program Description

In Mequon, a responsive representative government is headed by the chief executive officer who is an elected part-time mayor. The Mayor and Common Council render determinations based on state statutes, local ordinances, and recommendations from a full-time City Administrator. The Mayor also plays a vital role in appointing qualified residents to boards and commissions, which make recommendations to the Council and help to ensure a democratic, citizen-centered process.

The Common Council is the duly elected legislative and policy-making body of the City and is comprised of eight alderpersons elected from various districts situated across the community. The fundamental job of the Common Council is to make policy decisions for the City based on full, relevant and accurate information provided by staff. Additionally, four standing committees render recommendations regarding projects, facilities finance, and personnel, as well as issues related to the health, safety and welfare of the community-at-large.

2024 Accomplishments

- Acquired suitable property for the construction of a new sanitary sewer lift station
- Dissolved Tax Increment District #2 and distributed excess revenue to local jurisdictions
- Convened a full-day strategic planning workshop to guide future facility planning

Key Performance Indicators

Activity	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
Ordinances Adopted	28	21	20	15	20
Resolutions Adopted	112	97	92	50	65
Common Council Meetings	18	30	28	34	35
Public Safety Committee	10	5	9	9	12
Public Works Committee	11	7	9	11	12
Finance-Personnel Committee	12	12	12	13	12
Public Welfare Committee	14	12	11	12	12

2025 Objectives

Public Safety:
- Finalize a determination on future locations for the City's two public safety facilities

Quality of Life:
- Develop, administer and analyze results from a community survey to be conducted in 2025
- Work in partnership with City staff, a site planning consultant and the community at-large to develop a Civic Campus Master Plan

Elected Positions for 2025

Elected Positions	2023 Actual	2024 Actual	2025 Budget
Mayor	1.00	1.00	1.00
Alder(wo)man	8.00	8.00	8.00

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR:

General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110101	Common Council								
70	SALARIES								
110101	670101	Salaries	59,800.00	60,000.00	60,000.00	45,000.00	60,000.00	60,000.00	________
TOTAL SALARIES			59,800.00	60,000.00	60,000.00	45,000.00	60,000.00	60,000.00	________
73	FRINGE BENEFITS								
110101	673101	Social Sec	4,580.16	4,726.00	4,726.00	3,482.33	4,650.00	4,596.00	________
110101	673102	Retirement	1,468.80	1,491.00	1,491.00	1,122.24	1,497.00	1,501.00	________
110101	673103	W/C Insure	63.96	64.48	64.48	30.46	61.00	59.33	________
110101	673104	UnempComp	.00	.00	.00	.00	.00	.00	________
110101	673203	Life Ins	.00	.00	.00	.00	.00	.00	________
TOTAL FRINGE BENEFITS			6,112.92	6,281.48	6,281.48	4,635.03	6,208.00	6,156.33	________
80	MATERIALS & SUPPLIES								
110101	680101	Office Sup	89.15	200.00	200.00	59.90	175.00	200.00	________
110101	680301	WS-Admin	1,087.59	1,000.00	1,000.00	364.25	1,000.00	1,000.00	________
110101	680501	Membership	14,006.02	14,764.00	14,764.00	14,259.46	14,764.00	14,764.00	________
110101	680502	Print/Pub	.00	.00	.00	.00	.00	.00	________
110101	680504	Telephone	.00	.00	.00	.00	.00	.00	________
110101	680505	Postage	.00	.00	.00	.00	.00	.00	________
TOTAL MATERIALS & SUPPLIES			15,182.76	15,964.00	15,964.00	14,683.61	15,939.00	15,964.00	________
83	PURCHASED SERVICES								
110101	683101	Cnsult-Gen	.00	.00	.00	.00	.00	.00	________
110101	683201	Cntrct-Gen	.00	.00	.00	.00	.00	.00	________
110101	683211	CommCable	.00	.00	.00	.00	.00	.00	________
110101	683501	Train/Conf	363.01	.00	.00	2,234.89	1,975.00	.00	________
110101	683702	Misc.Servs	22,546.85	23,500.00	23,500.00	12,929.55	26,000.00	23,500.00	________
TOTAL PURCHASED SERVICES			22,909.86	23,500.00	23,500.00	15,164.44	27,975.00	23,500.00	________
98	TRANSFERS								
110101	698101	Trans Out	7,500.00	.00	.00	7,500.00	.00	.00	________
TOTAL TRANSFERS			7,500.00	.00	.00	7,500.00	.00	.00	________
TOTAL Common Council			111,505.54	105,745.48	105,745.48	86,983.08	110,122.00	105,620.33	________
TOTAL General Fund			111,505.54	105,745.48	105,745.48	86,983.08	110,122.00	105,620.33	________
		TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
		TOTAL EXPENSE	111,505.54	105,745.48	105,745.48	86,983.08	110,122.00	105,620.33	________
		GRAND TOTAL	111,505.54	105,745.48	105,745.48	86,983.08	110,122.00	105,620.33	________

** END OF REPORT - Generated by Marie Keyser **

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Program ID: bgnyrpts

CITY OF MEQUON

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CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110101	670101	Salaries	60,000.00	60,000.00	60,000.00	.00
	0110-10-101-000-670101-					
			1.00	4,800.00	4,800.00	
			1.00	21,600.00	21,600.00	
			1.00	4,800.00	4,800.00	
			1.00	4,800.00	4,800.00	
			1.00	4,800.00	4,800.00	
			1.00	4,800.00	4,800.00	
			1.00	4,800.00	4,800.00	
			1.00	4,800.00	4,800.00	
			1.00	4,800.00	4,800.00	
110101	673101	Social Security	4,726.00	4,650.00	4,596.00	-2.75
	0110-10-101-000-673101-					
			.00	.00	298.00	
			.00	.00	70.00	
			.00	.00	1,339.00	
			.00	.00	313.00	
			.00	.00	298.00	
			.00	.00	70.00	
			.00	.00	298.00	
			.00	.00	70.00	
			.00	.00	298.00	
			.00	.00	70.00	
			.00	.00	298.00	
			.00	.00	70.00	
			.00	.00	298.00	
			.00	.00	70.00	
			.00	.00	298.00	
			.00	.00	70.00	
			.00	.00	298.00	
			.00	.00	70.00	
110101	673102	Retirement	1,491.00	1,497.00	1,501.00	.67
	0110-10-101-000-673102-					
			.00	.00	1,501.00	
110101	673103	Worker's Comp Insurance	64.48	61.00	59.33	-7.99
	0110-10-101-000-673103-					
110101	673104	Unemployment Compensation	.00	.00	.00	.00
	0110-10-101-000-673104-					
110101	673203	Life Insurance	.00	.00	.00	.00
	0110-10-101-000-673203-					
110101	680101	Office Supplies	200.00	175.00	200.00	.00
	0110-10-101-000-680101-					

Attachment: 2025 Packet Upload (9725 : Appropriations Packet)

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110101	680301	Work Supplies-Admin	1,000.00	1,000.00	1,000.00	.00
	0110-10-101-000-680301-					
110101	680501	Memberships	14,764.00	14,764.00	14,764.00	.00
	0110-10-101-000-680501-					
	OED		1.00	1,500.00	1,500.00	
	COC		1.00	394.00	394.00	
	Ozaukee Tourism		1.00	100.00	100.00	
	League of Wisconsin Municipalities Membership		1.00	12,270.00	12,270.00	
	Wisconsin Policy Forum		1.00	500.00	500.00	
110101	680502	Printing/Publications	.00	.00	.00	.00
	0110-10-101-000-680502-					
110101	680504	Telephone services	.00	.00	.00	.00
	0110-10-101-000-680504-					
110101	680505	Postage	.00	.00	.00	.00
	0110-10-101-000-680505-					
110101	683101	Consultants - General	.00	.00	.00	.00
	0110-10-101-000-683101-					
110101	683201	Contracted Services - General	.00	.00	.00	.00
	0110-10-101-000-683201-					
110101	683211	Communications-Cable TV	.00	.00	.00	.00
	0110-10-101-000-683211-					
110101	683501	Training/Conferences	.00	1,975.00	.00	.00
	0110-10-101-000-683501-					
110101	683702	Miscellaneous Services	23,500.00	26,000.00	23,500.00	.00
	0110-10-101-000-683702-					
	Fun Before the Fourth		1.00	7,500.00	7,500.00	
	Holidays		1.00	6,000.00	6,000.00	
	Misc. (Awards, Events, CC Items, Shirts, Business cards, Condolences, etc.)		1.00	2,000.00	2,000.00	
	Mequon Festivals Sponsorship		1.00	7,500.00	7,500.00	
	Parade		1.00	500.00	500.00	
110101	698101	Transfers Out	.00	.00	.00	.00
	0110-10-101-000-698101-					
		BUDGET CEILING:			105,745.48	
		TOTALS:	105,745.48	110,122.00	105,620.33	-.12

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City Administrator's Office

Program Description

The City Administrator serves as the City's chief administrative officer and manages the daily operations of the City. It is the City Administrator's responsibility to carry out all policy directives of the Common Council requiring administrative action, to coordinate and provide leadership across all departments, and develop and recommend efficient ways of conducting City business. Additionally, the City Administrator serves as the City's Budget Officer and Chief Personnel Officer and is responsible for keeping the Council fully apprised of county, state and federal government activities as they may affect Mequon.

2024 Accomplishments

- Led an organization-wide process to comprehensively review and update the City's Financial Policies, resulting in adjustments to several policies, as well as the elimination of one policy
- Initiated a process to recruit and appoint a new Finance Director/City Treasurer in mid-2024
- Guided development of the FY2025 Budget for Common Council consideration and adoption

Key Performance Indicators

Activity	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
Agenda Items Approved as Initially Proposed	92%	94%	97%	96%	96%
Full-Time Equivalents per 1,000 Residents	4.71	4.90	4.38	4.31	4.31
Tax Levy (1,000)	$15,760	$16,088	$16,516	$16,518	$16,861
Mill Rate	3.44	3.08	3.11	3.13	3.19
Percentage Change in General Fund Budget	2.03%	2.90%	-3.89%	3.87%	TBD
General Government Expenses as % of Budget	13.44%	13.61%	14.07%	14.06%	TBD

2025 Objectives

Customer Service:

- Negotiate a new Joint Library Funding Agreement with the Village of Thiensville

Financial Stewardship:

- Establish a five-year financial forecast to assist with annual budgeting during 2026-2030
- Oversee development of the Fiscal Year 2026 Budget

Staffing for 2025

Positions (FTE)	2023 Actual	2024 Actual	2025 Budget
City Administrator	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110111	City Administrator								
70	SALARIES								
110111	670101	Salaries	203,836.54	228,533.00	228,533.00	169,976.93	227,626.00	252,495.00	________
110111	670104	Vacation	.00	.00	.00	.00	.00	.00	________
110111	670105	Sick Pay	.00	.00	.00	.00	.00	.00	________
110111	670106	CompTime	718.16	.00	.00	512.18	644.00	.00	________
110111	670201	OverTime	1,113.68	.00	.00	977.77	564.00	.00	________
110111	670204	PTO	22,315.23	.00	.00	16,091.81	22,699.00	.00	________
110111	670205	FMLA	.00	.00	.00	.00	.00	.00	________
110111	670206	EmergLeave	.00	.00	.00	.00	.00	.00	________
110111	670301	Longevity	.00	540.00	540.00	.00	.00	.00	________
TOTAL SALARIES			227,983.61	229,073.00	229,073.00	187,558.69	251,533.00	252,495.00	________
73	FRINGE BENEFITS								
110111	673101	Social Sec	16,680.16	16,814.00	16,814.00	13,897.01	18,609.00	18,466.10	________
110111	673102	Retirement	15,493.87	15,719.00	15,719.00	12,941.58	17,356.00	17,547.30	________
110111	673103	W/C Insure	262.12	264.27	264.27	124.85	250.00	243.13	________
110111	673104	UnempComp	.00	.00	.00	.00	.00	.00	________
110111	673201	Health Ins	47,184.62	51,430.54	51,430.54	40,551.14	56,648.00	61,462.50	________
110111	673202	Dental Ins	1,017.96	1,018.00	1,018.00	763.47	1,018.00	1,018.00	________
110111	673203	Life Ins	998.28	1,001.00	1,001.00	683.88	1,018.00	1,060.00	________
110111	673204	Disability	632.84	598.00	598.00	461.46	613.00	555.00	________
TOTAL FRINGE BENEFITS			82,269.85	86,844.81	86,844.81	69,423.39	95,512.00	100,352.03	________
80	MATERIALS & SUPPLIES								
110111	680101	Office Sup	602.70	400.00	400.00	60.58	400.00	400.00	________
110111	680501	Membership	1,802.50	1,698.00	1,698.00	510.00	1,700.00	1,535.00	________
110111	680502	Print/Pub	5,107.84	4,925.00	4,925.00	775.00	4,925.00	5,000.00	________
110111	680503	BooksPerio	568.68	830.00	830.00	463.00	830.00	850.00	________
110111	680504	Telephone	444.73	430.00	430.00	260.20	400.00	400.00	________
110111	680505	Postage	155.31	60.00	60.00	128.34	75.00	60.00	________
TOTAL MATERIALS & SUPPLIES			8,681.76	8,343.00	8,343.00	2,197.12	8,330.00	8,245.00	________
83	PURCHASED SERVICES								
110111	683101	Cnsult-Gen	.00	.00	.00	.00	.00	.00	________
110111	683201	Cntrct-Gen	.00	.00	.00	.00	.00	.00	________
110111	683501	Train/Conf	10,344.63	2,725.00	2,725.00	9,480.37	10,000.00	2,700.00	________
110111	683702	Misc.Servs	13,016.79	500.00	500.00	6,517.57	10,000.00	500.00	________

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Program ID: bgnyrpts

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110111	683901	Contingncy	.00	71,130.35	71,130.35	.00	.00	382,134.00	________
TOTAL PURCHASED SERVICES			23,361.42	74,355.35	74,355.35	15,997.94	20,000.00	385,334.00	________
86	FACILITY & PLANT								
110111	686550	M & R	.00	.00	.00	.00	.00	.00	________
TOTAL FACILITY & PLANT			.00	.00	.00	.00	.00	.00	________
98	TRANSFERS								
110111	698101	Trans Out	.00	.00	.00	.00	.00	.00	________
TOTAL TRANSFERS			.00	.00	.00	.00	.00	.00	________
TOTAL City Administrator			342,296.64	398,616.16	398,616.16	275,177.14	375,375.00	746,426.03	________
TOTAL General Fund			342,296.64	398,616.16	398,616.16	275,177.14	375,375.00	746,426.03	________
		TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
		TOTAL EXPENSE	342,296.64	398,616.16	398,616.16	275,177.14	375,375.00	746,426.03	________
		GRAND TOTAL	342,296.64	398,616.16	398,616.16	275,177.14	375,375.00	746,426.03	________

** END OF REPORT - Generated by Marie Keyser **

CITY OF MEQUON

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CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110111	670101	Salaries	228,533.00	227,626.00	252,495.00	10.49
	0110-10-111-000-670101-					
			1.00	170,000.00	170,000.00	
			1.00	58,253.00	58,253.00	
			1.00	20,842.00	20,842.00	
		Travel Allowance	1.00	3,400.00	3,400.00	
110111	670104	Vacation	.00	.00	.00	.00
	0110-10-111-000-670104-					
110111	670105	Sick Pay	.00	.00	.00	.00
	0110-10-111-000-670105-					
110111	670106	Comp Time	.00	644.00	.00	.00
	0110-10-111-000-670106-					
110111	670201	OverTime	.00	564.00	.00	.00
	0110-10-111-000-670201-					
110111	670204	Paid Time Off	.00	22,699.00	.00	.00
	0110-10-111-000-670204-					
110111	670205	Medical Leave	.00	.00	.00	.00
	0110-10-111-000-670205-					
110111	670206	Emergency Medical Leave	.00	.00	.00	.00
	0110-10-111-000-670206-					
110111	670301	Longevity	540.00	.00	.00	-100.00
	0110-10-111-000-670301-					
110111	673101	Social Security	16,814.00	18,609.00	18,466.10	9.83
	0110-10-111-000-673101-					
			.00	.00	10,268.00	
			.00	.00	2,401.00	
			.00	.00	3,291.00	
			.00	.00	770.00	
			.00	.00	1,196.00	
			.00	.00	280.00	
		FICA on Travel Allowance	1.00	260.10	260.10	
110111	673102	Retirement	15,719.00	17,356.00	17,547.30	11.63
	0110-10-111-000-673102-					
			.00	.00	11,815.00	
			.00	.00	4,048.00	
			.00	.00	1,448.00	
		WRS on Travel Allowance	1.00	236.30	236.30	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110111	673103 0110-10-111-000-673103-	Worker's Comp Insurance	264.27	250.00	243.13	-8.00
110111	673104 0110-10-111-000-673104-	Unemployment Compensation	.00	.00	.00	.00
110111	673201 0110-10-111-000-673201-	Health Insurance	51,430.54	56,648.00	61,462.50	19.51
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	11,337.00	
			.50	11,337.00	-5,668.50	
		Management Intern Contract End				
110111	673202 0110-10-111-000-673202-	Dental Insurance	1,018.00	1,018.00	1,018.00	.00
			.00	.00	1,018.00	
110111	673203 0110-10-111-000-673203-	Life Insurance	1,001.00	1,018.00	1,060.00	5.89
			.00	.00	938.00	
			.00	.00	104.00	
			.00	.00	36.00	
			.50	36.00	-18.00	
		Management Intern Contract End				
110111	673204 0110-10-111-000-673204-	Long Term Disability	598.00	613.00	555.00	-7.19
110111	680101 0110-10-111-000-680101-	Office Supplies	400.00	400.00	400.00	.00
110111	680501 0110-10-111-000-680501-	Memberships	1,698.00	1,700.00	1,535.00	-9.60
	ICMA		1.00	1,105.00	1,105.00	
	WCMA		1.00	255.00	255.00	
	GFOA		1.00	150.00	150.00	
	WGFOA		1.00	25.00	25.00	
110111	680502 0110-10-111-000-680502-	Printing/Publications	4,925.00	4,925.00	5,000.00	1.52
	Website Hosting Fee		1.00	4,100.00	4,100.00	
	Newsletter		1.00	900.00	900.00	
110111	680503 0110-10-111-000-680503-	Books & Periodicals	830.00	830.00	850.00	2.41
	Milwaukee Journal Sentinel		1.00	319.00	319.00	
	News Graphic		1.00	132.00	132.00	
	Kiplinger Letter		1.00	199.00	199.00	
	Miscellaneous		1.00	200.00	200.00	

CITY OF MEQUON

munis a tyler erp solution

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110111	680504	Telephone services	430.00	400.00	400.00	-6.98
	0110-10-111-000-680504-					
	Cellular Data		1.00	400.00	400.00	
110111	680505	Postage	60.00	75.00	60.00	.00
	0110-10-111-000-680505-					
110111	683101	Consultants - General	.00	.00	.00	.00
	0110-10-111-000-683101-					
110111	683201	Contracted Services - General	.00	.00	.00	.00
	0110-10-111-000-683201-					
110111	683501	Training/Conferences	2,725.00	10,000.00	2,700.00	-.92
	0110-10-111-000-683501-					
			1.00	2,700.00	2,700.00	
110111	683702	Miscellaneous Services	500.00	10,000.00	500.00	.00
	0110-10-111-000-683702-					
	NON-BUDGETED EXPENSES		1.00	500.00	500.00	
110111	683901	Contingency	71,130.35	.00	382,134.00	437.23
	0110-10-111-000-683901-					
110111	686550	M & R	.00	.00	.00	.00
	0110-10-111-000-686550-					
110111	698101	Transfers Out	.00	.00	.00	.00
	0110-10-111-000-698101-					
		BUDGET CEILING:			398,616.16	
		TOTALS:	398,616.16	375,375.00	746,426.03	87.25

** END OF REPORT - Generated by Brenda Arnett **

Attachment: 2025 Packet Upload (9725 : Appropriations Packet)

City Clerk

Program Description

The Office of the City Clerk is a time-honored and vital unit of local government that provides an essential link between citizens and their local governing body. The City Clerk performs all duties as prescribed by Wisconsin Statutes 62.09(11), including but not limited to: issuing licenses and permits, conducting City of Mequon elections, maintaining papers and records of the City, attending all meetings of the Common Council and keeping records of proceedings.

2024 Accomplishments

- Utilization of the Tyler Munis licensing module
- Hired new Deputy Clerk due to retirement and provided ongoing training to transition into new position
- Created a panel to vet and choose a new Agenda Management Vendor
- Completed all state reporting in a timely fashion

Key Performance Indicators

Activity	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
Alcohol Licenses	60	63	82	82	85
Bartenders	129	129	203	120	200
Licensed Peddlers, Canvassers, Solicitors	19	31	51	16	20
Open Record Requests	81	71	86	80	80
Board of Appeal Hearings	3	5	3	8	6
Board of Review Hearings	11	0	1	1	10

2025 Objectives

Financial Stewardship & Customer Service:

- Complete full transition to Tyler Munis licensing with the license renewals
- Develop and implement new Agenda Management Vendor for the organization
- Modify newly completed alcohol license manual to reflect new statutes
- Continue to onboard new Deputy Clerk

Staffing for 2025

Position (FTE)	2023 Actual	2024 Projected	2025 Budgeted
City Clerk	1.00	1.00	1.00
Deputy Clerks (FT/PT)	2.25	2.25	2.25
Administrative Secretary (LTE)	N/A	N/A	N/A

CITY OF MEQUON

munis a tyler erp solution

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110112	City Clerk								
70	SALARIES								
110112	670101	Salaries	178,536.68	200,789.00	200,789.00	139,626.37	189,957.00	201,977.00	________
110112	670104	Vacation	.00	.00	.00	.00	.00	.00	________
110112	670105	Sick Pay	.00	.00	.00	.00	.00	.00	________
110112	670106	CompTime	.00	.00	.00	.00	.00	.00	________
110112	670201	OverTime	2,059.12	500.00	500.00	1,196.25	1,230.00	500.00	________
110112	670204	PTO	17,716.80	.00	.00	12,487.46	18,598.00	.00	________
110112	670205	FMLA	.00	.00	.00	.00	.00	.00	________
110112	670206	EmergLeave	.00	.00	.00	.00	.00	.00	________
110112	670301	Longevity	.00	.00	.00	.00	.00	.00	________
TOTAL SALARIES			198,312.60	201,289.00	201,289.00	153,310.08	209,785.00	202,477.00	________
73	FRINGE BENEFITS								
110112	673101	Social Sec	14,775.23	14,980.00	14,980.00	11,586.02	15,830.00	15,192.00	________
110112	673102	Retirement	13,474.18	13,856.00	13,856.00	10,487.26	14,327.00	14,038.00	________
110112	673103	W/C Insure	258.96	261.10	261.10	123.35	247.00	240.22	________
110112	673104	UnempComp	.00	.00	.00	.00	.00	.00	________
110112	673201	Health Ins	25,200.10	10,439.80	10,439.80	9,657.84	13,378.00	16,916.00	________
110112	673202	Dental Ins	1,028.81	349.00	349.00	414.54	553.00	553.00	________
110112	673203	Life Ins	887.60	891.00	891.00	586.63	897.00	758.00	________
110112	673204	Disability	592.32	550.00	550.00	375.00	506.00	450.00	________
TOTAL FRINGE BENEFITS			56,217.20	41,326.90	41,326.90	33,230.64	45,738.00	48,147.22	________
80	MATERIALS & SUPPLIES								
110112	680101	Office Sup	5,271.22	5,800.00	5,800.00	2,843.81	5,800.00	5,800.00	________
110112	680103	Copier Sup	.00	.00	.00	.00	.00	.00	________
110112	680301	WS-Admin	.00	.00	.00	.00	.00	.00	________
110112	680501	Membership	65.00	75.00	75.00	130.00	75.00	75.00	________
110112	680502	Print/Pub	3,662.67	3,600.00	3,600.00	3,600.00	2,600.00	3,600.00	________
110112	680503	BooksPerio	.00	.00	.00	.00	.00	.00	________
110112	680504	Telephone	.00	.00	.00	.00	.00	.00	________
110112	680505	Postage	-573.13	1,000.00	1,000.00	7,489.64	1,000.00	1,000.00	________
TOTAL MATERIALS & SUPPLIES			8,425.76	10,475.00	10,475.00	14,063.45	9,475.00	10,475.00	________
83	PURCHASED SERVICES								
110112	683101	Cnsult-Gen	.00	.00	.00	.00	.00	.00	________
110112	683201	Cntrct-Gen	23,754.15	25,282.00	25,282.00	27,288.91	25,282.00	27,186.00	________

CITY OF MEQUON

munis a tyler erp solution

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110112	683202	Cntrct-Mnt	.00	.00	.00	.00	.00	.00	________
110112	683501	Train/Conf	744.06	750.00	750.00	290.00	750.00	750.00	________
TOTAL PURCHASED SERVICES			24,498.21	26,032.00	26,032.00	27,578.91	26,032.00	27,936.00	________
88	EQUIPMENT / LEASES								
110112	680401	Equip / Sm	5,473.83	5,689.00	5,689.00	5,865.59	5,689.00	5,689.00	________
TOTAL EQUIPMENT / LEASES			5,473.83	5,689.00	5,689.00	5,865.59	5,689.00	5,689.00	________
TOTAL City Clerk			292,927.60	284,811.90	284,811.90	234,048.67	296,719.00	294,724.22	________
TOTAL General Fund			292,927.60	284,811.90	284,811.90	234,048.67	296,719.00	294,724.22	________
		TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
		TOTAL EXPENSE	292,927.60	284,811.90	284,811.90	234,048.67	296,719.00	294,724.22	________
		GRAND TOTAL	292,927.60	284,811.90	284,811.90	234,048.67	296,719.00	294,724.22	________

** END OF REPORT - Generated by Marie Keyser **

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User: mkeyser
Program ID: bgnyrpts

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110112	670101	Salaries	200,789.00	189,957.00	201,977.00	.59
	0110-10-112-000-670101-					
			1.00	106,193.00	106,193.00	
			1.00	49,496.00	49,496.00	
			.20	49,390.00	9,878.00	
			.75	48,546.67	36,410.00	
110112	670104	Vacation	.00	.00	.00	.00
	0110-10-112-000-670104-					
110112	670105	Sick Pay	.00	.00	.00	.00
	0110-10-112-000-670105-					
110112	670106	Comp Time	.00	.00	.00	.00
	0110-10-112-000-670106-					
110112	670201	OverTime	500.00	1,230.00	500.00	.00
	0110-10-112-000-670201-					
110112	670204	Paid Time Off	.00	18,598.00	.00	.00
	0110-10-112-000-670204-					
110112	670205	Medical Leave	.00	.00	.00	.00
	0110-10-112-000-670205-					
110112	670206	Emergency Medical Leave	.00	.00	.00	.00
	0110-10-112-000-670206-					
110112	670301	Longevity	.00	.00	.00	.00
	0110-10-112-000-670301-					
110112	673101	Social Security	14,980.00	15,830.00	15,192.00	1.42
	0110-10-112-000-673101-					
			.00	.00	6,452.00	
			.00	.00	1,509.00	
			.00	.00	3,069.00	
			.00	.00	718.00	
			.00	.00	542.00	
			.00	.00	126.00	
			.00	.00	2,250.00	
			.00	.00	526.00	
110112	673102	Retirement	13,856.00	14,327.00	14,038.00	1.31
	0110-10-112-000-673102-					
			.00	.00	7,380.00	
			.00	.00	3,440.00	
			.00	.00	687.00	
			.00	.00	2,531.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110112	673103	Worker's Comp Insurance	261.10	247.00	240.22	-8.00
	0110-10-112-000-673103-					
110112	673104	Unemployment Compensation	.00	.00	.00	.00
	0110-10-112-000-673104-					
110112	673201	Health Insurance	10,439.80	13,378.00	16,916.00	62.03
	0110-10-112-000-673201-					
			.00	.00	11,337.00	
			.00	.00	5,579.00	
110112	673202	Dental Insurance	349.00	553.00	553.00	58.45
	0110-10-112-000-673202-					
			.00	.00	349.00	
			.00	.00	204.00	
110112	673203	Life Insurance	891.00	897.00	758.00	-14.93
	0110-10-112-000-673203-					
			.00	.00	573.00	
			.00	.00	51.00	
			.00	.00	17.00	
			.00	.00	117.00	
110112	673204	Long Term Disability	550.00	506.00	450.00	-18.18
	0110-10-112-000-673204-					
110112	680101	Office Supplies	5,800.00	5,800.00	5,800.00	.00
	0110-10-112-000-680101-					
110112	680103	Office Supplies-Copiers	.00	.00	.00	.00
	0110-10-112-000-680103-					
110112	680301	Work Supplies-Admin	.00	.00	.00	.00
	0110-10-112-000-680301-					
110112	680401	Equip / Small Tools	5,689.00	5,689.00	5,689.00	.00
	0110-10-112-000-680401-					
	Postage Machine and Inserter		1.00	5,689.00	5,689.00	
110112	680501	Memberships	75.00	75.00	75.00	.00
	0110-10-112-000-680501-					
	WMCA annual membership fee		1.00	75.00	75.00	
110112	680502	Printing/Publications	3,600.00	2,600.00	3,600.00	.00
	0110-10-112-000-680502-					
110112	680503	Books & Periodicals	.00	.00	.00	.00
	0110-10-112-000-680503-					

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110112	680504	Telephone services	.00	.00	.00	.00
	0110-10-112-000-680504-					
110112	680505	Postage	1,000.00	1,000.00	1,000.00	.00
	0110-10-112-000-680505-					
110112	683101	Consultants - General	.00	.00	.00	.00
	0110-10-112-000-683101-					
110112	683201	Contracted Services - General	25,282.00	25,282.00	27,186.00	7.53
	0110-10-112-000-683201-					
		State of WI Weights and Measures Fee	1.00	3,600.00	3,600.00	
		Muni Code Hosting Fee	1.00	500.00	500.00	
		Muni Code Administrative Fee	1.00	500.00	500.00	
		Muni Code Supplement Fees	1.00	6,262.00	6,262.00	
		Accela	1.00	15,479.00	15,479.00	
		ProShred	1.00	500.00	500.00	
		Board of Review Court Reporter	1.00	345.00	345.00	
110112	683202	Contracted Services - Maint.	.00	.00	.00	.00
	0110-10-112-000-683202-					
110112	683501	Training/Conferences	750.00	750.00	750.00	.00
	0110-10-112-000-683501-					
		Quarterly district meetings and annual conference	1.00	750.00	750.00	
		BUDGET CEILING:			284,811.90	
		TOTALS:	284,811.90	296,719.00	294,724.22	3.48

** END OF REPORT - Generated by Brenda Arnett **

Elections

Program Description

The City Clerk's office performs the duties required by Wisconsin State Statutes relating to conducting the City's election process. The City of Mequon has an estimated 25,142 residents, with 18,186 registered voters, divided into 22 wards, at eight polling locations.

2024 Accomplishments

- All eight polling sites utilizing electronic poll books on election day
- Reported all election data to the State in a timely fashion
- A new Residential Care Facility opened, allowing staff to offer in-person voting prior to all elections
- Performed 28 group and individual training sessions for election inspectors for electronic poll books, registration Special Voting Deputies and general election administration
- Administered three elections including a Presidential Primary and Presidential Election
- Offered extended hours for in-person absentee voting including weekend hours for the Presidential Election

Key Performance Indicators

Activity	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
Registered Voters	18,364	19,750	18,151	20,600	19,000
Elections Held	3	4	4	3	2
New Voter Registrations	818	1,928	547	2,500	600
Absentee Ballots Issued	8,172	16,825	6,427	14,000	7,000

2025 Objectives

Customer Service:

- Successfully administer two elections
- Remain compliant and create new procedures and training sessions for newly adopted statutes
- Continue training of staff and election inspectors

CITY OF MEQUON

munis a tyler erp solution

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund

			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110113	Elections								
70	SALARIES								
110113	670101	Salaries	.00	.00	.00	.00	.00	.00	________
110113	670106	CompTime	.00	.00	.00	.00	.00	.00	________
110113	670201	OverTime	.00	.00	.00	.00	.00	.00	________
110113	670204	PTO	.00	.00	.00	.00	.00	.00	________
	TOTAL SALARIES		.00	.00	.00	.00	.00	.00	________
73	FRINGE BENEFITS								
110113	673101	Social Sec	.00	.00	.00	50.12	.00	.00	________
110113	673103	W/C Insure	75.80	76.42	76.42	36.10	72.00	70.31	________
110113	673104	UnempComp	.00	.00	.00	.00	.00	.00	________
	TOTAL FRINGE BENEFITS		75.80	76.42	76.42	86.22	72.00	70.31	________
80	MATERIALS & SUPPLIES								
110113	680101	Office Sup	9,663.82	10,500.00	10,500.00	8,375.98	10,500.00	9,100.00	________
110113	680502	Print/Pub	.00	.00	.00	.00	.00	.00	________
110113	680504	Telephone	.00	.00	.00	.00	.00	.00	________
110113	680505	Postage	6,863.65	15,000.00	15,000.00	7,787.74	15,000.00	7,000.00	________
	TOTAL MATERIALS & SUPPLIES		16,527.47	25,500.00	25,500.00	16,163.72	25,500.00	16,100.00	________
83	PURCHASED SERVICES								
110113	683101	Cnsult-Gen	.00	.00	.00	.00	.00	.00	________
110113	683201	Cntrct-Gen	28,983.19	60,000.00	60,000.00	28,641.31	60,000.00	33,500.00	________
110113	683202	Cntrct-Mnt	6,898.00	8,900.00	8,900.00	8,843.36	8,843.36	7,386.00	________
110113	683501	Train/Conf	.00	.00	.00	.00	.00	.00	________
	TOTAL PURCHASED SERVICES		35,881.19	68,900.00	68,900.00	37,484.67	68,843.36	40,886.00	________
86	FACILITY & PLANT								
110113	686550	M & R	.00	.00	.00	.00	.00	.00	________
	TOTAL FACILITY & PLANT		.00	.00	.00	.00	.00	.00	________
88	EQUIPMENT / LEASES								
110113	680401	Equip / Sm	.00	.00	.00	.00	.00	.00	________
	TOTAL EQUIPMENT / LEASES		.00	.00	.00	.00	.00	.00	________
	TOTAL Elections		52,484.46	94,476.42	94,476.42	53,734.61	94,415.36	57,056.31	________
	TOTAL General Fund		52,484.46	94,476.42	94,476.42	53,734.61	94,415.36	57,056.31	________
		TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
		TOTAL EXPENSE	52,484.46	94,476.42	94,476.42	53,734.61	94,415.36	57,056.31	________
		GRAND TOTAL	52,484.46	94,476.42	94,476.42	53,734.61	94,415.36	57,056.31	________

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User: mkeyser
Program ID: bgnyrpts

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110113	670101	Salaries	.00	.00	.00	.00
	0110-10-113-000-670101-					
110113	670106	Comp Time	.00	.00	.00	.00
	0110-10-113-000-670106-					
110113	670201	OverTime	.00	.00	.00	.00
	0110-10-113-000-670201-					
110113	670204	Paid Time Off	.00	.00	.00	.00
	0110-10-113-000-670204-					
110113	673101	Social Security	.00	.00	.00	.00
	0110-10-113-000-673101-					
110113	673103	Worker's Comp Insurance	76.42	72.00	70.31	-8.00
	0110-10-113-000-673103-					
110113	673104	Unemployment Compensation	.00	.00	.00	.00
	0110-10-113-000-673104-					
110113	680101	Office Supplies	10,500.00	10,500.00	9,100.00	-13.33
	0110-10-113-000-680101-					
		Election supplies	1.00	7,500.00	7,500.00	
		Election Food and Beverage	1.00	1,600.00	1,600.00	
110113	680401	Equip / Small Tools	.00	.00	.00	.00
	0110-10-113-000-680401-					
110113	680502	Printing/Publications	.00	.00	.00	.00
	0110-10-113-000-680502-					
110113	680504	Telephone services	.00	.00	.00	.00
	0110-10-113-000-680504-					
110113	680505	Postage	15,000.00	15,000.00	7,000.00	-53.33
	0110-10-113-000-680505-					
		Postage	1.00	7,000.00	7,000.00	
110113	683101	Consultants - General	.00	.00	.00	.00
	0110-10-113-000-683101-					
110113	683201	Contracted Services - General	60,000.00	60,000.00	33,500.00	-44.17
	0110-10-113-000-683201-					
		Chief and Poll Worker Pay Election Day	1.00	27,250.00	27,250.00	
		Poll Worker Pay CBRF and Police Reserves	1.00	1,250.00	1,250.00	
		Training	1.00	2,000.00	2,000.00	
		Election Services	1.00	3,000.00	3,000.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110113	683202	Contracted Services - Maint.	8,900.00	8,843.36	7,386.00	-17.01
	0110-10-113-000-683202-					
		Election Tabulator Maintenance	1.00	7,386.00	7,386.00	
110113	683501	Training/Conferences	.00	.00	.00	.00
	0110-10-113-000-683501-					
110113	686550	M & R	.00	.00	.00	.00
	0110-10-113-000-686550-					
		BUDGET CEILING:			94,476.42	
		TOTALS:	94,476.42	94,415.36	57,056.31	-39.61

** END OF REPORT - Generated by Brenda Arnett **

Information Technology

Program Description

The Information Technology Division is responsible for overseeing technology infrastructure, the City's network, key software, cybersecurity and assists Departments with their technology resources. The IT Division handles everything from maintaining hardware, implementing systems, managing updates/upgrades, and providing technical support for employees. The Division also supports the City's strategic goals by implementing new technologies and optimizing existing ones to enhance productivity and business operations.

2024 Accomplishments

- Replaced Wi-Fi access aardware and reconfigured virtual components
- Established backup Systems for the SCADA System and Highway Video Storage
- Migrated the City's DNS and transitioned to .gov domain
- Implemented a new cybersecurity education program for all city employees
- Implemented process improvements prescribed in the strategic plan and reviewed the City's security master plan
- Assisted other Departments with information technology projects, such as door fob system installation, land management software selection, and agenda management software selection

Key Performance Indicators

Activity	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
Server Systems Uptime	97%	100%	100%	100%	100%
Network Uptime	90%	97%	95%	100%	100%
Completed Backups	90%	100%	100%	100%	100%
Ticketing System	-	570	600	600	600
Non-Public Safety PCs Repalced	5	12	6	17	TBD
Fiber Connected Facilities	5	5	5	5	5

2025 Objectives

Customer Service:

- Assist with the implementation of a new land management & agenda management software

Capital Improvements:

- Replace the City-wide phone system
- Replace the audio and video equipment in the Common Council Chambers

- Replace or decommission PCs that cannot be upgraded to Windows 11
- Implement process improvements prescribed in the strategic plan and review the City's security master plan

Staffing for 2025

2023 Actual	2024 Actual	2025 Budget
1.25 FTE	1.00 FTE	1.00 FTE

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR:

General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110117	Information Services								
70	SALARIES								
110117	670101	Salaries	73,197.78	95,558.00	95,558.00	64,414.37	87,652.00	95,558.00	________
110117	670106	CompTime	.00	.00	.00	.00	.00	.00	________
110117	670204	PTO	9,505.26	.00	.00	5,160.63	7,490.00	.00	________
TOTAL SALARIES			82,703.04	95,558.00	95,558.00	69,575.00	95,142.00	95,558.00	________
73	FRINGE BENEFITS								
110117	673101	Social Sec	6,064.15	6,926.00	6,926.00	4,987.20	6,798.00	6,802.00	________
110117	673102	Retirement	5,229.80	6,594.00	6,594.00	4,800.75	6,565.00	6,641.00	________
110117	673201	Health Ins	16,852.09	25,715.27	25,715.27	18,103.92	25,544.00	27,897.00	________
110117	673202	Dental Ins	596.25	1,018.00	1,018.00	763.47	1,018.00	1,018.00	________
110117	673203	Life Ins	62.55	94.00	94.00	22.87	26.00	94.00	________
110117	673204	Disability	272.44	.00	.00	240.40	325.00	288.00	________
TOTAL FRINGE BENEFITS			29,077.28	40,347.27	40,347.27	28,918.61	40,276.00	42,740.00	________
80	MATERIALS & SUPPLIES								
110117	680101	Office Sup	65.11	.00	.00	.00	.00	.00	________
110117	680102	Technology	.00	.00	.00	.00	.00	.00	________
110117	680103	Copier Sup	.00	.00	.00	.00	.00	.00	________
110117	680501	Membership	.00	.00	.00	.00	.00	.00	________
110117	680503	BooksPerio	.00	.00	.00	.00	.00	.00	________
110117	680504	Telephone	4,994.55	3,600.00	3,600.00	4,763.88	3,600.00	3,600.00	________
110117	680505	Postage	.00	.00	.00	.00	.00	.00	________
TOTAL MATERIALS & SUPPLIES			5,059.66	3,600.00	3,600.00	4,763.88	3,600.00	3,600.00	________
83	PURCHASED SERVICES								
110117	683101	Cnsult-Gen	.00	.00	.00	.00	.00	.00	________
110117	683201	Cntrct-Gen	181,461.10	167,313.00	167,313.00	155,669.93	167,313.00	165,813.00	________
110117	683202	Cntrct-Mnt	135,954.32	168,548.00	168,548.00	156,808.74	168,548.00	173,548.00	________
110117	683501	Train/Conf	1,845.35	2,000.00	2,000.00	205.68	2,000.00	2,000.00	________
TOTAL PURCHASED SERVICES			319,260.77	337,861.00	337,861.00	312,684.35	337,861.00	341,361.00	________
86	FACILITY & PLANT								
110117	686550	M & R	.00	.00	.00	.00	.00	.00	________
TOTAL FACILITY & PLANT			.00	.00	.00	.00	.00	.00	________
88	EQUIPMENT / LEASES								
110117	680401	Equip / Sm	12,512.01	12,521.00	12,521.00	12,476.21	12,521.00	12,521.00	________

Attachment: 2025 Packet Upload (9725 : Appropriations Packet)

CITY OF MEQUON

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund

			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110117	688110	Othr Lease	.00	.00	.00	.00	.00	.00	________
110117	688111	Interest	.00	.00	.00	.00	.00	.00	________
TOTAL EQUIPMENT / LEASES			12,512.01	12,521.00	12,521.00	12,476.21	12,521.00	12,521.00	________
TOTAL Information Services			448,612.76	489,887.27	489,887.27	428,418.05	489,400.00	495,780.00	________
TOTAL General Fund			448,612.76	489,887.27	489,887.27	428,418.05	489,400.00	495,780.00	________
		TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
		TOTAL EXPENSE	448,612.76	489,887.27	489,887.27	428,418.05	489,400.00	495,780.00	________
		GRAND TOTAL	448,612.76	489,887.27	489,887.27	428,418.05	489,400.00	495,780.00	________

** END OF REPORT - Generated by Marie Keyser **

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110117	670101 0110-10-117-000-670101-	Salaries	95,558.00	87,652.00	95,558.00	.00
			1.00	95,558.00	95,558.00	
110117	670106 0110-10-117-000-670106-	Comp Time	.00	.00	.00	.00
110117	670204 0110-10-117-000-670204-	Paid Time Off	.00	7,490.00	.00	.00
110117	673101 0110-10-117-000-673101-	Social Security	6,926.00	6,798.00	6,802.00	-1.79
			.00 .00	.00 .00	5,513.00 1,289.00	
110117	673102 0110-10-117-000-673102-	Retirement	6,594.00	6,565.00	6,641.00	.71
			.00	.00	6,641.00	
110117	673201 0110-10-117-000-673201-	Health Insurance	25,715.27	25,544.00	27,897.00	8.48
			.00	.00	27,897.00	
110117	673202 0110-10-117-000-673202-	Dental Insurance	1,018.00	1,018.00	1,018.00	.00
			.00	.00	1,018.00	
110117	673203 0110-10-117-000-673203-	Life Insurance	94.00	26.00	94.00	.00
			.00	.00	94.00	
110117	673204 0110-10-117-000-673204-	Long Term Disability	.00	325.00	288.00	.00
110117	680101 0110-10-117-000-680101-	Office Supplies	.00	.00	.00	.00
110117	680102 0110-10-117-000-680102-	Technology Supplies	.00	.00	.00	.00
110117	680103 0110-10-117-000-680103-	Office Supplies-Copiers	.00	.00	.00	.00
110117	680401 0110-10-117-000-680401-	Equip / Small Tools	12,521.00	12,521.00	12,521.00	.00
	Hardware, Toner, Computer Repair Parts, etc		1.00	12,521.00	12,521.00	

Attachment: 2025 Packet Upload (9725 : Appropriations Packet)

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110117	680501	Memberships	.00	.00	.00	.00
	0110-10-117-000-680501-					
110117	680503	Books & Periodicals	.00	.00	.00	.00
	0110-10-117-000-680503-					
110117	680504	Telephone services	3,600.00	3,600.00	3,600.00	.00
	0110-10-117-000-680504-					
110117	680505	Postage	.00	.00	.00	.00
	0110-10-117-000-680505-					
110117	683101	Consultants - General	.00	.00	.00	.00
	0110-10-117-000-683101-					
110117	683201	Contracted Services - General	167,313.00	167,313.00	165,813.00	-.90
	0110-10-117-000-683201-					
		Special Projects Block of Time	1.00	9,800.00	9,800.00	
		Managed IT Services	1.00	87,750.00	87,750.00	
		Security Monitoring, Scanning, Education, Planning	1.00	14,665.00	14,665.00	
		Ticketing/Asset System	1.00	3,300.00	3,300.00	
		eSignature Tool	1.00	4,500.00	4,500.00	
		PD Backup System	1.00	5,400.00	5,400.00	
		City-wide Backup System	1.00	17,400.00	17,400.00	
		Barracude Email Firewall Subscription	1.00	8,100.00	8,100.00	
		Dell Pro Support Warranty 1YR	3.00	3,166.00	9,498.00	
		SAN Warranty 1YR	1.00	3,500.00	3,500.00	
		Telvue Warranty 1 YR	1.00	1,900.00	1,900.00	
110117	683202	Contracted Services - Maint.	168,548.00	168,548.00	173,548.00	2.97
	0110-10-117-000-683202-					
		Marcos/ESG VOIP Programming Changes	5.00	150.00	750.00	
		Marcos/ESG VOIP Maintenance Contract	1.00	2,300.00	2,300.00	
		Office 365 Subscription	1.00	26,500.00	26,500.00	
		Midwest Fiber Leased Fiber Network	1.00	12,450.00	12,450.00	
		Midwest Fiber Internet Service	12.00	200.00	2,400.00	
		Munis Annual Maintenance Contract	1.00	79,198.00	79,198.00	
		Digicert Certificates	1.00	2,374.40	2,374.40	
		Juniper Maintenance (Network)	1.00	4,472.36	4,472.36	
		VMare Server Licensing	1.00	3,250.00	3,250.00	
		Spectrum Public Wi-Fi & Internet Back-Up	1.00	2,320.00	2,320.00	
		Midwest Fiber Annual Maintenance	1.00	1,808.64	1,808.64	
		Telecom Fitness Support Agreement	1.00	1,200.00	1,200.00	
		Photocopier Contract	1.00	25,844.00	25,844.00	
		PD MalewareBytes	1.00	1,980.60	1,980.60	
		Transfer from PD Consolidate	1.00	6,700.00	6,700.00	
		Photocopier Contract	1.00	.00	.00	

CITY OF MEQUON

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CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110117	683501	Training/Conferences	2,000.00	2,000.00	2,000.00	.00
	0110-10-117-000-683501-					
	Continued	Education	1.00	2,000.00	2,000.00	
110117	686550	M & R	.00	.00	.00	.00
	0110-10-117-000-686550-					
110117	688110	Other Leased Equipment	.00	.00	.00	.00
	0110-10-117-000-688110-					
110117	688111	Interest on Capital Lease	.00	.00	.00	.00
	0110-10-117-000-688111-					
		BUDGET CEILING:			489,887.27	
		TOTALS:	489,887.27	489,400.00	495,780.00	1.20

** END OF REPORT - Generated by Brenda Arnett **

Finance

Program Description

The Finance Department is responsible for the processing of all accounting transactions and all year-end accounting procedures. Oversight is given to the preparation and issuance of all financial reports including the compilation and adoption of the City budget to facilitate that all financial information is readily available to all City departments and other interested parties. The Finance Department also assists the Human Resources Division with the administration of the payroll system. Additional work involves the collection and processing of City revenues including all property tax receipts; the Department also records all revenue received and distributes all property tax revenue to other taxing jurisdictions in a timely manner.

2024 Accomplishments

- Coordinated development of annual budget with the City Administrator and staff, delivering a balanced budget for Appropriations Committee action. The budget process was completed within the established timetable. The 2024 Budget document was submitted to Government Financial Officers Association (GFOA) and was awarded a Certificate of Recognition.
- FY2023 audit fieldwork was completed on schedule with the final Annual Comprehensive Financial Report presented to Council in July 2024.
- Submitted the Popular Annual Financial Report to GFOA for review. Posted the report on the City's website and shared at the Finance-Personnel meeting.
- Submitted all compliance reporting documents to the Department of Revenue.
- Implemented Tyler Payments to accept in-person payment card transactions.
- Completed a vendor campaign to update vendor records and increase systemic efficiencies and cost savings.
- Reviewed and updated the Financial Policies document.
- Completed a successful transition to a new Director of Finance.

Key Performance Indicators

Activity	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
Bond Rating (Standard & Poors)	AA (Stable)	AA (Stable)	AA (Stable)	AA (Stable)	AA (Stable)
Investment Yield (%)	2.0	2.0	4.7	4.75	4.75
Borrowing Capacity Used (%)	13.0	13.3	11.0	9.0	12.0
Purchase Orders Issued	972	947	934	950	975
Vendor Checks Issued	2,898	3,371	3,479	3,203	3,300
Procurement Card Spending ($)	134,897	171,777	141,021	145,000	155,000
General Invoices Issued	451	439	438	450	450
Utility Customers	9,413	9,521	9,632	9,690	9,750
Utility Payments via ACH	7,220	7,968	9,245	10,100	10,500
Utility Payments via Online	9,193	9,150	9,242	10,330	10,450
Personal Property Tax Bills	789	800	804	0*	0
Real Estate Property Tax bills	10,372	10,395	10,530	10,600	10,750
Tax Payments Online (%)	18.5	23.3	25.0	25.0	26.0

*In June 2023, Wisconsin enacted significant legislation repealing personal property tax beginning with the 2024 tax year.

2025 Objectives

Financial Stewardship:

- Budget processing will be completed in accordance with the established timetable.
- Audit fieldwork associated with the annual closing of the City's accounting system will be conducted and a draft of the audit report completed by June 1.
- Collect and process 2025 property tax receipts and distribute revenue to appropriate taxing jurisdictions.
- Review and analyze City Impact Fees for potential development.

Customer Service:

- Submit the City's Budget, Annual Comprehensive Financial Report and Popular Annual Financial Report to the GFOA for award consideration.
- Utilize the City's ERP system to digitize workflows and reduce paper driven processes.

Staffing for 2025

Positions (FTE)	2023 Actual	2024 Projected	2025 Budgeted
Finance Director	1.0	1.0	1.0
Assistant Finance Director	1.0	1.0	1.0
Accounting Specialist	1.0	1.0	1.0

CITY OF MEQUON

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110118	Finance								
70	SALARIES								
110118	670101	Salaries	239,854.04	266,454.00	266,454.00	160,881.26	214,811.00	263,626.00	________
110118	670104	Vacation	.00	.00	.00	.00	.00	.00	________
110118	670105	Sick Pay	.00	.00	.00	.00	.00	.00	________
110118	670106	CompTime	.00	.00	.00	.00	.00	.00	________
110118	670201	OverTime	.00	.00	.00	.00	.00	.00	________
110118	670204	PTO	20,657.39	.00	.00	19,236.82	28,451.00	.00	________
110118	670205	FMLA	.00	.00	.00	.00	.00	.00	________
110118	670206	EmergLeave	.00	.00	.00	.00	.00	.00	________
110118	670301	Longevity	.00	.00	.00	.00	.00	.00	________
TOTAL SALARIES			260,511.43	266,454.00	266,454.00	180,118.08	243,262.00	263,626.00	________
73	FRINGE BENEFITS								
110118	673101	Social Sec	19,255.08	19,647.00	19,647.00	13,221.36	17,821.00	19,123.00	________
110118	673102	Retirement	17,908.77	18,385.00	18,385.00	12,036.79	16,149.00	18,322.00	________
110118	673103	W/C Insure	394.76	398.01	398.01	188.03	376.00	366.22	________
110118	673104	UnempComp	.00	.00	.00	.00	.00	.00	________
110118	673201	Health Ins	70,776.92	77,145.81	77,145.81	48,763.85	67,756.00	83,691.00	________
110118	673202	Dental Ins	933.13	.00	.00	169.66	127.00	1,018.00	________
110118	673203	Life Ins	250.05	251.00	251.00	149.47	206.00	354.00	________
110118	673204	Disability	910.52	777.00	777.00	526.60	703.00	697.00	________
TOTAL FRINGE BENEFITS			110,429.23	116,603.82	116,603.82	75,055.76	103,138.00	123,571.22	________
80	MATERIALS & SUPPLIES								
110118	680101	Office Sup	2,698.66	1,450.00	1,450.00	4,238.41	866.00	1,400.00	________
110118	680102	Technology	.00	.00	.00	.00	.00	.00	________
110118	680501	Membership	729.22	775.00	775.00	250.00	338.00	425.00	________
110118	680502	Print/Pub	.00	.00	.00	.00	.00	.00	________
110118	680503	BooksPerio	.00	.00	.00	.00	.00	.00	________
110118	680504	Telephone	.00	.00	.00	.00	.00	.00	________
110118	680505	Postage	12,116.24	12,500.00	12,500.00	7,979.84	12,016.00	12,500.00	________
TOTAL MATERIALS & SUPPLIES			15,544.12	14,725.00	14,725.00	12,468.25	13,220.00	14,325.00	________
83	PURCHASED SERVICES								
110118	683101	Cnsult-Gen	7,900.00	1,600.00	1,600.00	.00	1,600.00	7,025.00	________
110118	683201	Cntrct-Gen	21,253.59	25,279.00	25,279.00	38,390.15	42,570.00	27,894.00	________
110118	683202	Cntrct-Mnt	.00	.00	.00	.00	.00	.00	________

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110118	683401	Liab Ins	137,136.93	144,345.65	144,345.65	89,793.50	149,587.00	177,839.00	________
110118	683402	Auto Insur	.00	.00	.00	.00	.00	.00	________
110118	683501	Train/Conf	1,981.18	2,600.00	2,600.00	573.00	2,600.00	2,600.00	________
110118	683601	Misc SB	.00	.00	.00	.00	.00	.00	________
110118	683603	Misc. Serv	3,000.00	3,000.00	3,000.00	10,000.00	10,000.00	3,000.00	________
110118	683902	COVIDMTSD	.00	.00	.00	.00	.00	.00	________
TOTAL PURCHASED SERVICES			171,271.70	176,824.65	176,824.65	138,756.65	206,357.00	218,358.00	________
86	FACILITY & PLANT								
110118	686550	M & R	2,173.00	1,500.00	1,500.00	.00	1,400.00	1,500.00	________
TOTAL FACILITY & PLANT			2,173.00	1,500.00	1,500.00	.00	1,400.00	1,500.00	________
88	EQUIPMENT / LEASES								
110118	680401	Equip / Sm	1,797.00	.00	.00	.00	.00	.00	________
110118	688101	Photocopie	.00	.00	.00	.00	.00	.00	________
TOTAL EQUIPMENT / LEASES			1,797.00	.00	.00	.00	.00	.00	________
TOTAL Finance			561,726.48	576,107.47	576,107.47	406,398.74	567,377.00	621,380.22	________
TOTAL General Fund			561,726.48	576,107.47	576,107.47	406,398.74	567,377.00	621,380.22	________
		TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
		TOTAL EXPENSE	561,726.48	576,107.47	576,107.47	406,398.74	567,377.00	621,380.22	________
		GRAND TOTAL	561,726.48	576,107.47	576,107.47	406,398.74	567,377.00	621,380.22	________

** END OF REPORT - Generated by Marie Keyser **

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110118	670101	Salaries	266,454.00	214,811.00	263,626.00	-1.06
	0110-10-118-000-670101-					
			1.00	77,833.00	77,833.00	
			1.00	53,793.00	53,793.00	
			1.00	132,000.00	132,000.00	
110118	670104	Vacation	.00	.00	.00	.00
	0110-10-118-000-670104-					
110118	670105	Sick Pay	.00	.00	.00	.00
	0110-10-118-000-670105-					
110118	670106	Comp Time	.00	.00	.00	.00
	0110-10-118-000-670106-					
110118	670201	OverTime	.00	.00	.00	.00
	0110-10-118-000-670201-					
110118	670204	Paid Time Off	.00	28,451.00	.00	.00
	0110-10-118-000-670204-					
110118	670205	Medical Leave	.00	.00	.00	.00
	0110-10-118-000-670205-					
110118	670206	Emergency Medical Leave	.00	.00	.00	.00
	0110-10-118-000-670206-					
110118	670301	Longevity	.00	.00	.00	.00
	0110-10-118-000-670301-					
110118	673101	Social Security	19,647.00	17,821.00	19,123.00	-2.67
	0110-10-118-000-673101-					
			.00	.00	4,489.00	
			.00	.00	1,050.00	
			.00	.00	3,082.00	
			.00	.00	721.00	
			.00	.00	7,927.00	
			.00	.00	1,854.00	
110118	673102	Retirement	18,385.00	16,149.00	18,322.00	-.34
	0110-10-118-000-673102-					
			.00	.00	5,409.00	
			.00	.00	3,739.00	
			.00	.00	9,174.00	
110118	673103	Worker's Comp Insurance	398.01	376.00	366.22	-7.99
	0110-10-118-000-673103-					

CITY OF MEQUON

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CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110118	673104	Unemployment Compensation	.00	.00	.00	.00
	0110-10-118-000-673104-					
110118	673201	Health Insurance	77,145.81	67,756.00	83,691.00	8.48
	0110-10-118-000-673201-					
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
110118	673202	Dental Insurance	.00	127.00	1,018.00	.00
	0110-10-118-000-673202-					
			.00	.00	1,018.00	
110118	673203	Life Insurance	251.00	206.00	354.00	41.04
	0110-10-118-000-673203-					
			.00	.00	65.00	
			.00	.00	61.00	
			.00	.00	228.00	
110118	673204	Long Term Disability	777.00	703.00	697.00	-10.30
	0110-10-118-000-673204-					
110118	680101	Office Supplies	1,450.00	866.00	1,400.00	-3.45
	0110-10-118-000-680101-					
	W2 Forms/Envelopes		1.00	400.00	400.00	
	Check Stock		1.00	450.00	450.00	
	Misc. Supplies		1.00	250.00	250.00	
	Technology Supplies		1.00	300.00	300.00	
110118	680102	Technology Supplies	.00	.00	.00	.00
	0110-10-118-000-680102-					
110118	680401	Equip / Small Tools	.00	.00	.00	.00
	0110-10-118-000-680401-					
110118	680501	Memberships	775.00	338.00	425.00	-45.16
	0110-10-118-000-680501-					
	GFOA Memberships		2.00	187.50	375.00	
	WGFOA Memberships		2.00	25.00	50.00	
110118	680502	Printing/Publications	.00	.00	.00	.00
	0110-10-118-000-680502-					
110118	680503	Books & Periodicals	.00	.00	.00	.00
	0110-10-118-000-680503-					
110118	680504	Telephone services	.00	.00	.00	.00
	0110-10-118-000-680504-					

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110118	680505	Postage	12,500.00	12,016.00	12,500.00	.00
	0110-10-118-000-680505-					
110118	683101	Consultants - General	1,600.00	1,600.00	7,025.00	339.06
	0110-10-118-000-683101-					
		OPEB Actuarial Update	1.00	7,025.00	7,025.00	
110118	683201	Contracted Services - General	25,279.00	42,570.00	27,894.00	10.34
	0110-10-118-000-683201-					
		Audit Services	1.00	24,115.00	24,115.00	
		GFOA Award Submissions	3.00	410.00	1,230.00	
		Credit Card Processing	1.00	600.00	600.00	
		Waukesha P/P Tax Collection Fee	1.00	1,200.00	1,200.00	
		1099 Processing Services	1.00	250.00	250.00	
		Amazon Business Subscription	1.00	499.00	499.00	
110118	683202	Contracted Services - Maint.	.00	.00	.00	.00
	0110-10-118-000-683202-					
110118	683401	Liability Insurance	144,345.65	149,587.00	177,839.00	23.20
	0110-10-118-000-683401-					
		General Liability	1.00	40,068.00	40,068.00	
		Public Officials Liability	1.00	66,672.00	66,672.00	
		Cyber Policy	1.00	11,962.00	11,962.00	
		Crime	1.00	1,976.00	1,976.00	
		Property	1.00	66,144.00	66,144.00	
		Chargeback to Sewer Utility	1.00	38,400.00	-38,400.00	
		Chargeback to Water Utility	1.00	4,300.00	-4,300.00	
		Pollution/Storage Tank Liability	1.00	550.00	550.00	
		Law Enforcement Liability	1.00	33,167.00	33,167.00	
110118	683402	Auto Insurance	.00	.00	.00	.00
	0110-10-118-000-683402-					
110118	683501	Training/Conferences	2,600.00	2,600.00	2,600.00	.00
	0110-10-118-000-683501-					
		GFOA National	1.00	850.00	850.00	
		WGFOA Conferences	2.00	300.00	600.00	
		Local Training	5.00	210.00	1,050.00	
		Other Travel/Mileage	1.00	100.00	100.00	
110118	683601	Misc Service-Bonds	.00	.00	.00	.00
	0110-10-118-000-683601-					
110118	683603	Misc. Serv- A/R Expense	3,000.00	10,000.00	3,000.00	.00
	0110-10-118-000-683603-					

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110118	683902 0110-10-118-000-683902-	COVID School District Support	.00	.00	.00	.00
110118	686550 0110-10-118-000-686550-	M & R	1,500.00	1,400.00	1,500.00	.00
		Transcendent Tax Receipting Software License	1.00	1,500.00	1,500.00	
110118	688101 0110-10-118-000-688101-	Photocopiers	.00	.00	.00	.00
		BUDGET CEILING:			576,107.47	
		TOTALS:	576,107.47	567,377.00	621,380.22	7.86

** END OF REPORT - Generated by Brenda Arnett **

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User: barnett
Program ID: bgdeptrq

Assessor's Office

Program Description

The City Assessor's Office provides fair and equitable assessment of all property along with accurate and timely parcel information for all properties in the City of Mequon. To accomplish this mission, the City Assessor's Office uses assessment methods in accordance with the Wisconsin Property Assessment Manual, Wisconsin State Statutes Chapter 70, and professionally accepted appraisal practices including International Association of Assessing Officers and USPAP standards.

2024 Accomplishments

- Completed the 2024 assessment roll, including interior inspections and valuation in a professional, efficient manner
- Reviewed 1,597 new building permits with many being new homes and major additions. Many of these new home inspections are carried over from 2023 as the construction process takes 8 - 12 months or more
- Mailed 806 real estate assessment notices as part of the 2024 Annual Assessment Year which included 13 Open Book contacts and 0 Board of Review cases

Key Performance Indicators

Activity	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Projecte
Assessment Value Increase ($)	642,296,600*	118,045,000	-12,221, 500**	$47, 851,000	$1,900,00 000***
Board of Review Hearings	11*	0	1	0	20****
Real Estate Parcels	10,372	10,395	10,414	10,490	10,540
Personal Property Accounts	795	805	809	0	0

*The 2021 revaluation resulted in an increase in Assessed Values and Board of Review Hearings.
**Assessment Value was impacted by the exemption of Newcastle Place, a $64M reduction.
***In June 2023, Wisconsin enacted legislation repealing Personal Property Tax effective in 2024.
****If we perform a 2025 City-Wide Revaluation

2025 Objectives

Financial Stewardship & Customer Service:

- Complete the 2025 assessment roll in a timely, professional, and efficient manner
- Successfully complete a Market Update Revaluation for the 2025 assessment year that provides uniform and equitable assessed values relative to the current real estate market
- Continue to work towards completion of electronic sketches of all improved properties as required by the Wisconsin Department of Revenue
- Keep up-to-date with Market Drive CAMA software and its routines to ensure that the system is used in the most efficient manner possible

Staffing for 2025

Positions (FTE)	2023 Actual	2024 Actual	2025 Budget
Assessment Technician	1.00	1.00	1.00

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR:

General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110119	Assessor								
70	SALARIES								
110119	670101	Salaries	43,873.22	48,899.00	48,899.00	33,920.02	46,080.00	49,877.00	________
110119	670104	Vacation	.00	.00	.00	.00	.00	.00	________
110119	670105	Sick Pay	.00	.00	.00	.00	.00	.00	________
110119	670106	CompTime	.00	.00	.00	.00	.00	.00	________
110119	670201	OverTime	.00	.00	.00	.00	.00	.00	________
110119	670204	PTO	4,110.90	.00	.00	2,397.97	3,585.00	.00	________
110119	670205	FMLA	.00	.00	.00	.00	.00	.00	________
110119	670206	EmergLeave	.00	.00	.00	.00	.00	.00	________
110119	670301	Longevity	.00	.00	.00	.00	.00	.00	________
TOTAL SALARIES			47,984.12	48,899.00	48,899.00	36,317.99	49,665.00	49,877.00	________
73	FRINGE BENEFITS								
110119	673101	Social Sec	3,396.85	3,458.00	3,458.00	2,569.35	3,500.00	3,497.00	________
110119	673102	Retirement	3,264.95	3,374.00	3,374.00	2,506.01	3,427.00	3,467.00	________
110119	673103	W/C Insure	55.26	55.72	55.72	26.33	53.00	51.27	________
110119	673104	UnempComp	.00	.00	.00	.00	.00	.00	________
110119	673201	Health Ins	22,764.25	24,803.85	24,803.85	17,506.51	24,701.00	27,033.00	________
110119	673202	Dental Ins	1,017.96	1,018.00	1,018.00	763.47	1,018.00	1,018.00	________
110119	673203	Life Ins	309.93	310.00	310.00	214.51	319.00	339.00	________
110119	673204	Disability	186.40	168.00	168.00	123.00	166.00	148.00	________
TOTAL FRINGE BENEFITS			30,995.60	33,187.57	33,187.57	23,709.18	33,184.00	35,553.27	________
80	MATERIALS & SUPPLIES								
110119	680101	Office Sup	9.25	100.00	100.00	.00	100.00	100.00	________
110119	680501	Membership	.00	.00	.00	.00	.00	.00	________
110119	680503	BooksPerio	.00	.00	.00	.00	.00	.00	________
110119	680504	Telephone	.00	.00	.00	.00	.00	.00	________
110119	680505	Postage	2,883.58	3,300.00	3,300.00	2,019.11	3,500.00	3,300.00	________
TOTAL MATERIALS & SUPPLIES			2,892.83	3,400.00	3,400.00	2,019.11	3,600.00	3,400.00	________
83	PURCHASED SERVICES								
110119	683101	Cnsult-Gen	.00	.00	.00	.00	.00	.00	________
110119	683201	Cntrct-Gen	167,904.97	167,800.00	167,800.00	151,381.94	167,902.00	167,800.00	________
110119	683501	Train/Conf	.00	.00	.00	.00	.00	.00	________
TOTAL PURCHASED SERVICES			167,904.97	167,800.00	167,800.00	151,381.94	167,902.00	167,800.00	________
88	EQUIPMENT / LEASES								
110119	680401	Equip / Sm	.00	.00	.00	.00	.00	.00	________
TOTAL EQUIPMENT / LEASES			.00	.00	.00	.00	.00	.00	________
TOTAL Assessor			249,777.52	253,286.57	253,286.57	213,428.22	254,351.00	256,630.27	________
TOTAL General Fund			249,777.52	253,286.57	253,286.57	213,428.22	254,351.00	256,630.27	________

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund	2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
TOTAL EXPENSE	249,777.52	253,286.57	253,286.57	213,428.22	254,351.00	256,630.27	________
GRAND TOTAL	249,777.52	253,286.57	253,286.57	213,428.22	254,351.00	256,630.27	________

** END OF REPORT - Generated by Marie Keyser **

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110119	670101 0110-10-119-000-670101-	Salaries	48,899.00	46,080.00	49,877.00	2.00
			1.00	49,877.00	49,877.00	
110119	670104 0110-10-119-000-670104-	Vacation	.00	.00	.00	.00
110119	670105 0110-10-119-000-670105-	Sick Pay	.00	.00	.00	.00
110119	670106 0110-10-119-000-670106-	Comp Time	.00	.00	.00	.00
110119	670201 0110-10-119-000-670201-	OverTime	.00	.00	.00	.00
110119	670204 0110-10-119-000-670204-	Paid Time Off	.00	3,585.00	.00	.00
110119	670205 0110-10-119-000-670205-	Medical Leave	.00	.00	.00	.00
110119	670206 0110-10-119-000-670206-	Emergency Medical Leave	.00	.00	.00	.00
110119	670301 0110-10-119-000-670301-	Longevity	.00	.00	.00	.00
110119	673101 0110-10-119-000-673101-	Social Security	3,458.00	3,500.00	3,497.00	1.13
			.00	.00	2,834.00	
			.00	.00	663.00	
110119	673102 0110-10-119-000-673102-	Retirement	3,374.00	3,427.00	3,467.00	2.76
			.00	.00	3,467.00	
110119	673103 0110-10-119-000-673103-	Worker's Comp Insurance	55.72	53.00	51.27	-7.99
110119	673104 0110-10-119-000-673104-	Unemployment Compensation	.00	.00	.00	.00
110119	673201 0110-10-119-000-673201-	Health Insurance	24,803.85	24,701.00	27,033.00	8.99
			.00	.00	27,033.00	

CITY OF MEQUON

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CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110119	673202 0110-10-119-000-673202-	Dental Insurance	1,018.00	1,018.00	1,018.00	.00
			.00	.00	1,018.00	
110119	673203 0110-10-119-000-673203-	Life Insurance	310.00	319.00	339.00	9.35
			.00	.00	339.00	
110119	673204 0110-10-119-000-673204-	Long Term Disability	168.00	166.00	148.00	-11.90
110119	680101 0110-10-119-000-680101-	Office Supplies	100.00	100.00	100.00	.00
110119	680401 0110-10-119-000-680401-	Equip / Small Tools	.00	.00	.00	.00
110119	680501 0110-10-119-000-680501-	Memberships	.00	.00	.00	.00
110119	680503 0110-10-119-000-680503-	Books & Periodicals	.00	.00	.00	.00
110119	680504 0110-10-119-000-680504-	Telephone services	.00	.00	.00	.00
110119	680505 0110-10-119-000-680505-	Postage	3,300.00	3,500.00	3,300.00	.00
110119	683101 0110-10-119-000-683101-	Consultants - General	.00	.00	.00	.00
110119	683201 0110-10-119-000-683201-	Contracted Services - General	167,800.00	167,902.00	167,800.00	.00
		Catalis Tax & Cama, Inc. Appraisals - Annual Contract	1.00	160,000.00	160,000.00	
		State Manufacturing Assessment Services	1.00	7,800.00	7,800.00	
110119	683501 0110-10-119-000-683501-	Training/Conferences	.00	.00	.00	.00
		BUDGET CEILING:			253,286.57	
		TOTALS:	253,286.57	254,351.00	256,630.27	1.32

** END OF REPORT - Generated by Brenda Arnett **

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User: barnett
Program ID: bgdeptrq

Human Resources

Program Description

The Human Resources (HR) Division provides personnel services to all operating departments, is responsible for the development and implementation of employment policies and procedures and works to ensure compliance with all labor and employment laws. The Division prepares monthly reports for health, disability, life and dental carriers, and administers benefits for employees and retirees. Additionally, the Division manages all hiring and employee relations efforts, including recruitment, pre-employment screening, salary administration, collective bargaining, evaluations, and organizational communications. Further, HR manages all personnel records and employer reporting obligations, and oversees the processing of all complaints, grievances, and discipline. Lastly, the Division is also responsible for the administration of the City's safety program, including workers' compensation, OSHA compliance, and coordinating safety-related training.

2024 Accomplishments

- Implemented a new FSA Provider
- Established a City-wide Wellness Committee
- Applied and received $3,800 in Wellness and Safety Grants
- Completed a Policies and Procedures Manual for the Board of Police Commissioners
- Implemented a new exit interview process for all departing employees
- Completed a Southern Ozaukee Fire and EMS Staff Analysis
- Negotiated a successor contract with the Mequon Police Association

Key Performance Indicators

Activity	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
New Hires	18	21	8	10	TBD
# of FTE's	120.10	124.22	110.54	110.54	110.54
Modification Factor	0.85	0.79	0.76	0.81	0.83
Workers' Comp Claims	18	16	10	16	TBD

2025 Objectives

Customer Service:

- Review and update the City's Personnel Code and Policy Manuals
- Implement digital employee annual performance evaluations
- Complete HRIS system updates and process improvements

Financial Stewardship:

- Implement recommendations from the Classification and Compensation Analysis

Staffing for 2025

Positions (FTE)	2023 Actual	2024 Actual	2025 Budget
Assistant City Administrator	1.00	1.00	1.00
Human Resource Coordinator	1.00	1.00	1.00

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund

			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110120	Human Resources								
70	SALARIES								
110120	670101	Salaries	128,320.72	158,931.00	158,931.00	108,460.73	147,001.00	167,548.00	________
110120	670104	Vacation	.00	.00	.00	.00	.00	.00	________
110120	670105	Sick Pay	.00	.00	.00	.00	.00	.00	________
110120	670106	CompTime	.00	.00	.00	.00	.00	.00	________
110120	670201	OverTime	.00	.00	.00	.00	.00	.00	________
110120	670204	PTO	14,111.48	.00	.00	8,110.87	11,013.00	.00	________
110120	670205	FMLA	13,432.57	.00	.00	1,221.03	1,984.00	.00	________
110120	670206	EmergLeave	.00	.00	.00	.00	.00	.00	________
110120	670301	Longevity	.00	.00	.00	.00	.00	.00	________
	TOTAL SALARIES		155,864.77	158,931.00	158,931.00	117,792.63	159,998.00	167,548.00	________
73	FRINGE BENEFITS								
110120	673101	Social Sec	11,164.28	11,371.00	11,371.00	8,450.42	11,442.00	11,927.00	________
110120	673102	Retirement	10,577.92	10,966.00	10,966.00	8,127.58	11,040.00	11,645.00	________
110120	673103	W/C Insure	135.02	136.12	136.12	64.31	129.00	125.24	________
110120	673104	UnempComp	.00	.00	.00	.00	.00	.00	________
110120	673201	Health Ins	47,184.62	51,430.54	51,430.54	36,207.84	51,088.00	55,794.00	________
110120	673202	Dental Ins	1,017.96	1,018.00	1,018.00	763.47	1,018.00	1,018.00	________
110120	673203	Life Ins	248.89	252.00	252.00	173.06	258.00	272.00	________
110120	673204	Disability	612.36	555.00	555.00	388.00	524.00	466.00	________
	TOTAL FRINGE BENEFITS		70,941.05	75,728.66	75,728.66	54,174.68	75,499.00	81,247.24	________
80	MATERIALS & SUPPLIES								
110120	680101	Office Sup	584.86	300.00	300.00	877.09	300.00	300.00	________
110120	680501	Membership	.00	805.00	805.00	264.00	805.00	805.00	________
110120	680502	Print/Pub	.00	.00	.00	.00	.00	.00	________
110120	680503	BooksPerio	.00	.00	.00	.00	.00	.00	________
110120	680504	Telephone	389.58	400.00	400.00	258.34	400.00	350.00	________
110120	680505	Postage	27.70	50.00	50.00	5.46	50.00	50.00	________
	TOTAL MATERIALS & SUPPLIES		1,002.14	1,555.00	1,555.00	1,404.89	1,555.00	1,505.00	________
83	PURCHASED SERVICES								
110120	683101	Cnsult-Gen	.00	.00	.00	.00	.00	.00	________
110120	683201	Cntrct-Gen	16,377.46	19,891.00	19,891.00	27,042.30	19,891.00	19,291.00	________
110120	683501	Train/Conf	2,127.99	1,100.00	1,100.00	631.25	1,100.00	1,100.00	________
110120	683602	Misc. Serv	8,619.74	8,000.00	8,000.00	8,105.59	8,000.00	8,000.00	________

CITY OF MEQUON

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110120	683702	Misc.Servs	.00	.00	.00	.00	.00	.00	________
TOTAL PURCHASED SERVICES			27,125.19	28,991.00	28,991.00	35,779.14	28,991.00	28,391.00	________
TOTAL Human Resources			254,933.15	265,205.66	265,205.66	209,151.34	266,043.00	278,691.24	________
TOTAL General Fund			254,933.15	265,205.66	265,205.66	209,151.34	266,043.00	278,691.24	________
		TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
		TOTAL EXPENSE	254,933.15	265,205.66	265,205.66	209,151.34	266,043.00	278,691.24	________
		GRAND TOTAL	254,933.15	265,205.66	265,205.66	209,151.34	266,043.00	278,691.24	________

** END OF REPORT - Generated by Marie Keyser **

Attachment: 2025 Packet Upload (9725 : Appropriations Packet)

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110120	670101 0110-10-120-000-670101-	Salaries	158,931.00	147,001.00	167,548.00	5.42
			1.00	113,391.00	113,391.00	
			1.00	54,157.00	54,157.00	
110120	670104 0110-10-120-000-670104-	Vacation	.00	.00	.00	.00
110120	670105 0110-10-120-000-670105-	Sick Pay	.00	.00	.00	.00
110120	670106 0110-10-120-000-670106-	Comp Time	.00	.00	.00	.00
110120	670201 0110-10-120-000-670201-	OverTime	.00	.00	.00	.00
110120	670204 0110-10-120-000-670204-	Paid Time Off	.00	11,013.00	.00	.00
110120	670205 0110-10-120-000-670205-	Medical Leave	.00	1,984.00	.00	.00
110120	670206 0110-10-120-000-670206-	Emergency Medical Leave	.00	.00	.00	.00
110120	670301 0110-10-120-000-670301-	Longevity	.00	.00	.00	.00
110120	673101 0110-10-120-000-673101-	Social Security	11,371.00	11,442.00	11,927.00	4.89
			.00	.00	6,642.00	
			.00	.00	1,554.00	
			.00	.00	3,024.00	
			.00	.00	707.00	
110120	673102 0110-10-120-000-673102-	Retirement	10,966.00	11,040.00	11,645.00	6.19
			.00	.00	7,881.00	
			.00	.00	3,764.00	
110120	673103 0110-10-120-000-673103-	Worker's Comp Insurance	136.12	129.00	125.24	-7.99
110120	673104 0110-10-120-000-673104-	Unemployment Compensation	.00	.00	.00	.00

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110120	673201 0110-10-120-000-673201-	Health Insurance	51,430.54	51,088.00	55,794.00	8.48
			.00	.00	27,897.00	
			.00	.00	27,897.00	
110120	673202 0110-10-120-000-673202-	Dental Insurance	1,018.00	1,018.00	1,018.00	.00
			.00	.00	1,018.00	
110120	673203 0110-10-120-000-673203-	Life Insurance	252.00	258.00	272.00	7.94
			.00	.00	104.00	
			.00	.00	168.00	
110120	673204 0110-10-120-000-673204-	Long Term Disability	555.00	524.00	466.00	-16.04
110120	680101 0110-10-120-000-680101-	Office Supplies	300.00	300.00	300.00	.00
		HR Specific Supplies	1.00	300.00	300.00	
110120	680501 0110-10-120-000-680501-	Memberships	805.00	805.00	805.00	.00
		Professional Memberships for HR Employees	1.00	805.00	805.00	
110120	680502 0110-10-120-000-680502-	Printing/Publications	.00	.00	.00	.00
110120	680503 0110-10-120-000-680503-	Books & Periodicals	.00	.00	.00	.00
110120	680504 0110-10-120-000-680504-	Telephone services	400.00	400.00	350.00	-12.50
		Work Cell Phone	1.00	350.00	350.00	
110120	680505 0110-10-120-000-680505-	Postage	50.00	50.00	50.00	.00
			1.00	50.00	50.00	
110120	683101 0110-10-120-000-683101-	Consultants - General	.00	.00	.00	.00
110120	683201 0110-10-120-000-683201-	Contracted Services - General	19,891.00	19,891.00	19,291.00	-3.02
		Aurora: Pre-Employment Testing Test	1.00	6,000.00	6,000.00	
		Concentra: Random DOT Screening & Inoculations Test	1.00	1,500.00	1,500.00	
		Employee Benefits Corporation: FSA Test	1.00	3,400.00	3,400.00	

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Program ID: bgdeptrq

CITY OF MEQUON

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CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
		ODC: Pre-Employment & Promotional Psychologicals	1.00	6,391.00	6,391.00	
		ArcPoint & Aurora: Seasonal EE Drug Screening	1.00	2,000.00	2,000.00	
			1.00	.00	.00	
110120	683501 0110-10-120-000-683501-	Training/Conferences	1,100.00	1,100.00	1,100.00	.00
			1.00	1,100.00	1,100.00	
110120	683602 0110-10-120-000-683602-	Misc. Services-Recruiting	8,000.00	8,000.00	8,000.00	.00
			1.00	8,000.00	8,000.00	
110120	683702 0110-10-120-000-683702-	Miscellaneous Services	.00	.00	.00	.00
		BUDGET CEILING:			265,205.66	
		TOTALS:	265,205.66	266,043.00	278,691.24	5.08

** END OF REPORT - Generated by Brenda Arnett **

Attachment: 2025 Packet Upload (9725 : Appropriations Packet)

Legal Services

Program Description

The following summarizes services that the City Attorney's Office routinely provides for the City of Mequon:

- Provides counsel and advice to the City's elected officials, administrator, department heads, staff and appointed commissions on a wide variety of subject matters.
- Represents the municipality in civil litigation in both trial and appellate courts, including: Chapter 236 (plat denial) judicial reviews; Section 62.13 (police discipline) appeals; Section 62.23 *certiorari* reviews from the Board of Appeals; and tax assessment appeals.
- Assists with the creation, acquisition, environmental clean-up and redevelopment of land under the State of Wisconsin's tax incremental financing laws; provides counsel in other land, road right-of-way, and easement acquisitions; helps to coordinate road decommissioning and land dispositions.
- Negotiates, drafts, and reviews development agreements and other contractual documents; represents the City in the acquisition of real estate interests.

Occasionally, the City utilizes specialized legal services that are not provided by the City Attorney. Additional specialized legal counsel may include bond counsel, litigation counsel or other outside counsel to assist with more immediate or complex matters such as large-scale development projects. In addition, separate labor counsel offers support to the Human Resources Division by providing advice on various employment matters, negotiating collective bargaining agreements and representing the City in interest arbitration, mediation and grievance arbitration hearings. Separate counsel also coordinates the processing and prosecution of all citations and code violations through the Mid-Moraine Municipal Court on behalf of the City.

2024 Accomplishments

- Drafted comprehensive revisions to the Sign Code pertaining to signage within the City's residential and commercial zoning districts, which were adopted in early 2024
- Settled a lawsuit related to a residential sanitary sewer matter at no cost to the City
- Drafted amendments to the City's floodplain ordinance, which were adopted in mid-2024

Key Performance Indicators

Activity	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
Citations Processed*	1,704	2,247	2,386	2,690	2,441
Fines Paid to City*	$99,210	$101,056	$82,636	$78,142	$85,000
Bargaining Agreements	1	0	0	1	0

*Mid-Moraine Municipal Court Only

2025 Objectives

Customer Service:

- Complete negotiations on an updated water services agreement with the City of Milwaukee

Financial Stewardship:

- Complete comprehensive revisions to the City's ordinance pertaining to the regulation of cellular communication facilities/towers
- Complete comprehensive revisions to the City's ordinance pertaining to the regulation of alcoholic beverages

Staffing for 2025

Position (PT)	2023 Actual	2024 Projected	2025 Budgeted
City Attorney	By contract	By contract	By contract

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110124	Legal Counsel								
80	MATERIALS & SUPPLIES								
110124	680504	Telephone	.00	.00	.00	.00	.00	.00	________
TOTAL MATERIALS & SUPPLIES			.00	.00	.00	.00	.00	.00	________
83	PURCHASED SERVICES								
110124	683301	Retainer	82,044.28	88,200.00	88,200.00	88,200.00	84,000.00	88,200.00	________
110124	683302	Court Ops	39,239.00	36,000.00	36,000.00	36,000.00	37,267.00	36,000.00	________
110124	683303	Court Fees	.00	100.00	100.00	.00	100.00	100.00	________
110124	683311	SpcLglGen	8,022.67	2,500.00	2,500.00	.00	2,000.00	2,500.00	________
110124	683312	SpcLglLab	11,088.00	10,000.00	10,000.00	10,000.00	12,000.00	10,000.00	________
TOTAL PURCHASED SERVICES			140,393.95	136,800.00	136,800.00	134,200.00	135,367.00	136,800.00	________
TOTAL Legal Counsel			140,393.95	136,800.00	136,800.00	134,200.00	135,367.00	136,800.00	________
TOTAL General Fund			140,393.95	136,800.00	136,800.00	134,200.00	135,367.00	136,800.00	________
		TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
		TOTAL EXPENSE	140,393.95	136,800.00	136,800.00	134,200.00	135,367.00	136,800.00	________
		GRAND TOTAL	140,393.95	136,800.00	136,800.00	134,200.00	135,367.00	136,800.00	________

** END OF REPORT - Generated by Marie Keyser **

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Program ID: bgnyrpts

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110124	680504	Telephone services	.00	.00	.00	.00
	0110-10-124-000-680504-					
110124	683301	Special Serv-Retainer	88,200.00	84,000.00	88,200.00	.00
	0110-10-124-000-683301-					
	City Attorney Retainer		1.00	88,200.00	88,200.00	
110124	683302	Spec Serv-Court Operations	36,000.00	37,267.00	36,000.00	.00
	0110-10-124-000-683302-					
	Municipal Prosecution Contract		1.00	36,000.00	36,000.00	
110124	683303	Court Fees & Expenses	100.00	100.00	100.00	.00
	0110-10-124-000-683303-					
			1.00	100.00	100.00	
110124	683311	Special Legal Counsel - Genera	2,500.00	2,000.00	2,500.00	.00
	0110-10-124-000-683311-					
			1.00	2,500.00	2,500.00	
110124	683312	Spec Legal Counsel-Labo	10,000.00	12,000.00	10,000.00	.00
	0110-10-124-000-683312-					
			1.00	10,000.00	10,000.00	
		BUDGET CEILING:			136,800.00	
		TOTALS:	136,800.00	135,367.00	136,800.00	.00

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User: barnett
Program ID: bgdeptrq

Planning Division

Program Description

The Department of Community Development Planning Division is responsible for policy analysis, long range planning, current development review, zoning code administration, economic development, landmarks administration, zoning code enforcement, geographic information systems (GIS), census/demographic coordination and general information processing relative to development and redevelopment within the community.

2024 Accomplishments

- Development of zoning and preliminary infrastructure planning for a new business park
- Managed all four TID Project Plans including reporting, financial assessment, forecasting, development, and incentives
- Completed TID #4 and #5 Incentive Policy amendment, streetscape plan and Port Washington Road Market Analysis
- Secured WisDOT approval and managed construction for the final phase for development and expenditures of the Town Center TID and neighborhood.
- Implemented department operational recommendations
- Managed and advised multiple stakeholders throughout the process for development proposals for project entitlement and policy analysis
- Served as staff liaison to ten respective boards and commissions
- Supported objectives related to the City's Land Management System
- Hired and trained new Associate Planner
- Oversight of staff approved Architectural Review Board and Planning Commission minor requests
- Coordinated overhead utility burial with We Energies and owners for Town Center
- Managed and administered Zoning and Sign Code enforcement through administrative guidelines and coordinating efforts with the City Attorney and Police Department related to municipal court

Key Performance Indicators

Activity	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
CSM/Land Splits	12	6	4	11	10
Conditional Use/Special Exceptions	13	27	22	11	18
Land Use Plans	3	1	2	1	3

Plats	6	3	5	3	4
Developer Conferences	18,000	18,000	18,000	18,000	18,000
Planning Commission Meetings	19	11	10	10	11
Special Sessions	7	0	0	0	1
Development Agreements	5	4	5	2	4
Landscape Plans	10	2	3	4	5
Rezoning Recommendations	9	5	3	3	5
Consultations	5	2	2	2	3
Minor Requests	20	17	18	11	16
Concept Plans	2	1	2	2	2
Building/Site Plan Reviews	18	10	19	18	16
Open Space Plans	2	1	2	2	2
Specimen Tree Removal Requests	2	5	4	3	3
Master Sign Plan Approvals	4	2	3	2	3
Sign Permits	28	65	41	51	52

2025 Objectives

Quality of Life & Customer Service:

- Manage and advise multiple stakeholders throughout the process for development proposals and policy analysis
- Develop policies, zoning, text amendments and tools for the Port Washington Road corridor to plan for redevelopment and future, new development opportunities
- Serve as staff liaison to ten respective boards and commissions
- Implement department operational recommendations
- Support objectives related to the City's Land Management System

Capital Improvements, Public Safety & Financial Stewardship:

- Continue progress of Town Center development including public and private investment and evaluate additional measures to ensure long term quality and success of district
- Finalize construction of the Town Center public improvements including road, OIT, utility burial, traffic calming and streetscaping
- Market new land use opportunities within the Ulao Creek neighborhood
- Manage all four TID Project Plans including reporting, financial assessment, forecasting, development and incentives
- Continue to improve economic tools, community outreach and service to stakeholders to achieve a high level of citizen satisfaction

Staffing for 2025

Positions (FTE)	2023 Actual	2024 Projected	2025 Budgeted
Community Development Director	1.00	1.00	1.00
Assistant Community Development Director	1.00	1.00	1.00
Planner	1.00	1.00	1.00
Administrative Secretary	0.65	0.65	0.65

CITY OF MEQUON

munis a tyler erp solution

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110578	Community Development								
70	SALARIES								
110578	670101	Salaries	297,250.89	344,090.22	344,090.22	222,957.41	314,004.00	357,053.00	________
110578	670104	Vacation	.00	.00	.00	.00	.00	.00	________
110578	670105	Sick Pay	.00	.00	.00	.00	.00	.00	________
110578	670106	CompTime	1,141.83	.00	.00	96.10	156.00	.00	________
110578	670201	OverTime	166.88	.00	.00	361.73	588.00	.00	________
110578	670204	PTO	35,607.07	.00	.00	27,544.94	35,570.00	.00	________
110578	670205	FMLA	.00	.00	.00	2,315.45	3,763.00	.00	________
110578	670206	EmergLeave	.00	.00	.00	.00	.00	.00	________
110578	670301	Longevity	.00	.00	.00	.00	.00	.00	________
TOTAL SALARIES			334,166.67	344,090.22	344,090.22	253,275.63	354,081.00	357,053.00	________
73	FRINGE BENEFITS								
110578	673101	Social Sec	24,564.87	25,313.34	25,313.34	18,627.13	26,021.00	26,103.00	________
110578	673102	Retirement	22,737.20	23,735.97	23,735.97	17,358.46	24,432.00	24,815.00	________
110578	673103	W/C Insure	397.14	400.40	400.40	189.16	378.00	368.37	________
110578	673104	UnempComp	.00	.00	.00	.00	.00	.00	________
110578	673201	Health Ins	63,532.65	61,870.34	61,870.34	43,560.43	61,462.00	78,468.00	________
110578	673202	Dental Ins	2,385.00	2,385.00	2,385.00	1,788.75	2,385.00	2,385.00	________
110578	673203	Life Ins	1,199.67	1,275.00	1,275.00	781.21	1,173.00	1,216.00	________
110578	673204	Disability	905.32	1,043.00	1,043.00	503.40	680.00	854.00	________
TOTAL FRINGE BENEFITS			115,721.85	116,023.05	116,023.05	82,808.54	116,531.00	134,209.37	________
80	MATERIALS & SUPPLIES								
110578	680101	Office Sup	2,814.14	1,500.00	1,500.00	2,056.99	2,000.00	1,500.00	________
110578	680103	CopierSupy	.00	.00	.00	.00	.00	.00	________
110578	680501	Membership	937.00	2,200.00	2,200.00	.00	2,200.00	2,700.00	________
110578	680502	Print/Pub	2,714.94	2,400.00	2,400.00	1,450.00	2,000.00	2,400.00	________
110578	680503	BooksPerio	.00	500.00	500.00	.00	.00	500.00	________
110578	680504	Telephone	617.64	1,240.00	1,240.00	719.53	1,240.00	1,240.00	________
110578	680505	Postage	5,317.59	4,000.00	4,000.00	3,409.58	4,000.00	4,000.00	________
TOTAL MATERIALS & SUPPLIES			12,401.31	11,840.00	11,840.00	7,636.10	11,440.00	12,340.00	________
83	PURCHASED SERVICES								
110578	683101	Cnsult-Gen	.00	7,000.00	7,000.00	.00	5,000.00	7,000.00	________
110578	683102	Cnsult-PCS	2,762.50	3,000.00	3,000.00	6,685.00	3,500.00	3,000.00	________
110578	683201	Cntrct-Gen	18,144.00	20,000.00	20,000.00	18,144.00	20,000.00	20,000.00	________

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110578	683202	Cntrct-Mnt	.00	.00	.00	.00	.00	.00	________
110578	683211	CommCable	.00	.00	.00	.00	.00	.00	________
110578	683501	Train/Conf	1,472.02	1,100.00	1,100.00	3,215.67	3,215.00	1,100.00	________
TOTAL PURCHASED SERVICES			22,378.52	31,100.00	31,100.00	28,044.67	31,715.00	31,100.00	________
86	FACILITY & PLANT								
110578	686550	M & R	.00	.00	.00	.00	.00	.00	________
TOTAL FACILITY & PLANT			.00	.00	.00	.00	.00	.00	________
88	EQUIPMENT / LEASES								
110578	688101	Photocopie	.00	.00	.00	.00	.00	.00	________
TOTAL EQUIPMENT / LEASES			.00	.00	.00	.00	.00	.00	________
TOTAL Community Development			484,668.35	503,053.27	503,053.27	371,764.94	513,767.00	534,702.37	________
TOTAL General Fund			484,668.35	503,053.27	503,053.27	371,764.94	513,767.00	534,702.37	________
		TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
		TOTAL EXPENSE	484,668.35	503,053.27	503,053.27	371,764.94	513,767.00	534,702.37	________
		GRAND TOTAL	484,668.35	503,053.27	503,053.27	371,764.94	513,767.00	534,702.37	________

** END OF REPORT - Generated by Marie Keyser **

CITY OF MEQUON

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CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110578	670101	Salaries	344,090.22	314,004.00	357,053.00	3.77
	0110-50-578-000-670101-					
			1.00	139,837.00	139,837.00	
			1.00	120,403.00	120,403.00	
			.50	53,626.00	26,813.00	
	PLANNER		1.00	70,000.00	70,000.00	
110578	670104	Vacation	.00	.00	.00	.00
	0110-50-578-000-670104-					
110578	670105	Sick Pay	.00	.00	.00	.00
	0110-50-578-000-670105-					
110578	670106	Comp Time	.00	156.00	.00	.00
	0110-50-578-000-670106-					
110578	670201	OverTime	.00	588.00	.00	.00
	0110-50-578-000-670201-					
110578	670204	Paid Time Off	.00	35,570.00	.00	.00
	0110-50-578-000-670204-					
110578	670205	Medical Leave	.00	3,763.00	.00	.00
	0110-50-578-000-670205-					
110578	670206	Emergency Medical Leave	.00	.00	.00	.00
	0110-50-578-000-670206-					
110578	670301	Longevity	.00	.00	.00	.00
	0110-50-578-000-670301-					
110578	673101	Social Security	25,313.34	26,021.00	26,103.00	3.12
	0110-50-578-000-673101-					
			.00	.00	8,324.00	
			.00	.00	1,947.00	
			.00	.00	7,006.00	
			.00	.00	1,639.00	
			.00	.00	1,485.00	
			.00	.00	347.00	
	FICA PLANNER		1.00	4,340.00	4,340.00	
	MEDICARE PLANNER		1.00	1,015.00	1,015.00	
110578	673102	Retirement	23,735.97	24,432.00	24,815.00	4.55
	0110-50-578-000-673102-					
			.00	.00	9,719.00	
			.00	.00	8,368.00	
			.00	.00	1,863.00	
	WRS PLANNER		1.00	4,865.00	4,865.00	

Attachment: 2025 Packet Upload (9725 : Appropriations Packet)

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110578	673103	Worker's Comp Insurance	400.40	378.00	368.37	-8.00
	0110-50-578-000-673103-					
110578	673104	Unemployment Compensation	.00	.00	.00	.00
	0110-50-578-000-673104-					
110578	673201	Health Insurance	61,870.34	61,462.00	78,468.00	26.83
	0110-50-578-000-673201-					
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	11,337.00	
	HEALTH PLANNER		1.00	11,337.00	11,337.00	
110578	673202	Dental Insurance	2,385.00	2,385.00	2,385.00	.00
	0110-50-578-000-673202-					
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	349.00	
110578	673203	Life Insurance	1,275.00	1,173.00	1,216.00	-4.63
	0110-50-578-000-673203-					
			.00	.00	421.00	
			.00	.00	640.00	
			.00	.00	105.00	
	LIFE PLANNER		1.00	50.00	50.00	
110578	673204	Long Term Disability	1,043.00	680.00	854.00	-18.12
	0110-50-578-000-673204-					
110578	680101	Office Supplies	1,500.00	2,000.00	1,500.00	.00
	0110-50-578-000-680101-					
			1.00	1,500.00	1,500.00	
110578	680103	Office Supp- Copier Equ	.00	.00	.00	.00
	0110-50-578-000-680103-					
110578	680501	Memberships	2,200.00	2,200.00	2,700.00	22.73
	0110-50-578-000-680501-					
	APA/AICP		1.00	1,660.00	1,660.00	
	WEDC		1.00	540.00	540.00	
	NAIOP		1.00	500.00	500.00	
110578	680502	Printing/Publications	2,400.00	2,000.00	2,400.00	.00
	0110-50-578-000-680502-					
			1.00	2,400.00	2,400.00	
110578	680503	Books & Periodicals	500.00	.00	500.00	.00
	0110-50-578-000-680503-					
	Subscriptions & Special Topic Books		1.00	500.00	500.00	

CITY OF MEQUON

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CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110578	680504	Telephone services	1,240.00	1,240.00	1,240.00	.00
	0110-50-578-000-680504-					
		2 cell phones: Director & Assist.	2.00	445.00	890.00	
		1 cell phone: Planner	1.00	350.00	350.00	
110578	680505	Postage	4,000.00	4,000.00	4,000.00	.00
	0110-50-578-000-680505-					
			1.00	4,000.00	4,000.00	
110578	683101	Consultants - General	7,000.00	5,000.00	7,000.00	.00
	0110-50-578-000-683101-					
		Planning Commission Special Project(s)	1.00	7,000.00	7,000.00	
110578	683102	Consultants - Plan Comm Suprt	3,000.00	3,500.00	3,000.00	.00
	0110-50-578-000-683102-					
		Landscape Consultant	1.00	3,000.00	3,000.00	
110578	683201	Contracted Services - General	20,000.00	20,000.00	20,000.00	.00
	0110-50-578-000-683201-					
		Enforcement Officer	1.00	20,000.00	20,000.00	
110578	683202	Contracted Services - Maint.	.00	.00	.00	.00
	0110-50-578-000-683202-					
110578	683211	Communications-Cable TV	.00	.00	.00	.00
	0110-50-578-000-683211-					
110578	683501	Training/Conferences	1,100.00	3,215.00	1,100.00	.00
	0110-50-578-000-683501-					
		Certifications	1.00	500.00	500.00	
		Discretionary Training	1.00	600.00	600.00	
110578	686550	M & R	.00	.00	.00	.00
	0110-50-578-000-686550-					
110578	688101	Photocopiers	.00	.00	.00	.00
	0110-50-578-000-688101-					
		BUDGET CEILING:			503,053.27	
		TOTALS:	503,053.27	513,767.00	534,702.37	6.29

** END OF REPORT - Generated by Brenda Arnett **

Inspections Division

Program Description

The Department of Community Development Inspections Division provides professional inspection services for all residential and non-residential construction and alteration projects within the City of Mequon, to ensure compliance with all required Federal, State and local codes, ordinances and requirements.

2024 Accomplishments

- The Inspections Division met its objective of a 10-day turnaround time for plan review of submittals and worked with applicants to achieve compliance with Federal, State and Local requirements.
- Performed professional inspections typically within two work days of request for the completed work. The quality and completeness of inspections prevents violations of appropriate and applicable codes.
- Met the objective for inspections for life/safety compliance 100% of the time.
- Required and enforced erosion control for single family home construction to meet NR216 requirements.
- Staff liaison for Architectural Review Board, Landmarks Commission and Board of Appeals.
- Erosion control inspections were conducted on new homes under construction.
- Assisted in policy analysis, code enforcement and department operational analysis and technology advancement.

Key Performance Indicators

Permits Issued	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
Building	836	853	792	762	712
Electrical	1,032	1,244	1,169	1,031	1,150
Plumbing	920	959	990	762	1,166
HVAC	642	795	726	681	767
Wells	11	35	7	6	14
Architectural Board	112	92	85	87	94
Occupancy Final/Temp.	132	145	204	190	125
Permits Processed	3,870	4,123	3,973	3,636	3,780

Construction Valuations					
Activity	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
New Homes	46	94	33	38	58
Home Valuation ($)	31,005,9987	44,243,167	28,600,471	23,077,350	35,223,400
New & Additions Commercial	53	70	63	42	48
Commercial Valuation ($)	35,549,821	26,962,997	21,736,646	15,610,476	17,760,000

2025 Objectives

Public Safety, Quality of Life & Financial Stewardship:

- Perform plan reviews for compliance with Federal, State and Local requirements within ten working days of receipt.
- Perform professional inspections within two work days of request.
- Enforce erosion control for single family home construction to meet NR216 requirements.

Customer Service & Capital Improvements:

- Staff liaison for Architectural Review Board, Landmark Commission and Board of Appeals.
- Continue to train inspectors and inform and educate builders to achieve a higher level of compliance.
- Technology, scheduling, and process related functions will continue to evolve with an eye towards even greater streamlining as the division transitions to updated data, software and technology equipment upgrades.
- Support objectives related to the City's Land Management System.
- Continue efforts towards implementation of policy analysis and operational analysis.

Staffing for 2025

Positions (FTE)	2023 Actual	2024 Projected	2025 Budgeted
Inspector	2.00	2.00	2.00
Permit Coordinator	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Plan Review (Contract)	0.50	0.50	0.50
Building Inspections Supervisor	1.00	1.00	1.00

CITY OF MEQUON

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR:

General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110244	Inspections								
70	SALARIES								
110244	670101	Salaries	314,636.70	335,281.00	335,281.00	224,972.14	305,465.00	344,141.00	________
110244	670104	Vacation	.00	.00	.00	.00	.00	.00	________
110244	670105	Sick Pay	.00	.00	.00	.00	.00	.00	________
110244	670106	CompTime	2,268.34	.00	.00	.00	.00	.00	________
110244	670201	OverTime	.00	250.00	250.00	.00	.00	250.00	________
110244	670204	PTO	20,352.56	.00	.00	11,302.25	13,954.00	.00	________
110244	670205	FMLA	.00	.00	.00	.00	.00	.00	________
110244	670206	EmergLeave	.00	.00	.00	.00	.00	.00	________
110244	670301	Longevity	.00	.00	.00	.00	.00	.00	________
TOTAL SALARIES			337,257.60	335,531.00	335,531.00	236,274.39	319,419.00	344,391.00	________
73	FRINGE BENEFITS								
110244	673101	Social Sec	23,617.49	24,095.00	24,095.00	16,634.14	22,427.00	23,710.00	________
110244	673102	Retirement	22,256.77	23,134.00	23,134.00	16,284.75	22,010.00	23,917.00	________
110244	673103	W/C Insure	7,043.44	7,101.29	7,101.29	3,354.74	6,709.00	6,533.19	________
110244	673104	UnempComp	.00	.00	.00	.00	.00	.00	________
110244	673201	Health Ins	106,021.08	112,389.46	112,389.46	84,186.09	117,700.00	138,621.00	________
110244	673202	Dental Ins	3,053.88	3,054.00	3,054.00	2,799.39	3,690.00	4,072.00	________
110244	673203	Life Ins	1,204.61	1,292.00	1,292.00	819.38	1,212.00	1,348.00	________
110244	673204	Disability	1,234.02	1,215.00	1,215.00	805.42	1,081.00	1,019.00	________
TOTAL FRINGE BENEFITS			164,431.29	172,280.75	172,280.75	124,883.91	174,829.00	199,220.19	________
75	OTHER STAFF COSTS								
110244	675101	Uniforms	93.87	.00	.00	.00	.00	.00	________
TOTAL OTHER STAFF COSTS			93.87	.00	.00	.00	.00	.00	________
80	MATERIALS & SUPPLIES								
110244	680101	Office Sup	950.13	1,000.00	1,000.00	195.84	1,000.00	1,000.00	________
110244	680301	WS-Admin	2,271.46	2,750.00	2,750.00	899.57	450.00	2,500.00	________
110244	680501	Membership	500.56	1,454.00	1,454.00	171.80	1,454.00	1,454.00	________
110244	680503	BooksPerio	70.23	100.00	100.00	.00	100.00	100.00	________
110244	680504	Telephone	2,505.64	1,800.00	1,800.00	1,384.87	1,800.00	1,800.00	________
110244	680505	Postage	1,278.30	1,700.00	1,700.00	1,256.36	1,430.00	1,700.00	________
110244	680506	Mileage	.00	.00	.00	.00	.00	.00	________
TOTAL MATERIALS & SUPPLIES			7,576.32	8,804.00	8,804.00	3,908.44	6,234.00	8,554.00	________
83	PURCHASED SERVICES								
110244	683101	Cnsult-Gen	.00	.00	.00	.00	.00	.00	________

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110244	683201	Cntrct-Gen	35,518.00	8,000.00	8,000.00	22,711.00	8,000.00	8,000.00	________
110244	683202	Cntrct-Mnt	.00	.00	.00	.00	.00	.00	________
110244	683402	Auto Insur	909.32	1,036.38	1,036.38	573.29	1,146.58	1,192.44	________
110244	683501	Train/Conf	3,890.65	2,000.00	2,000.00	-139.10	2,140.00	2,000.00	________
110244	683702	Misc.Servs	.00	.00	.00	.00	.00	.00	________
TOTAL PURCHASED SERVICES			40,317.97	11,036.38	11,036.38	23,145.19	11,286.58	11,192.44	________
86	FACILITY & PLANT								
110244	686550	M & R	.00	.00	.00	.00	.00	.00	________
TOTAL FACILITY & PLANT			.00	.00	.00	.00	.00	.00	________
88	EQUIPMENT / LEASES								
110244	680401	Equip / Sm	.00	200.00	200.00	47.58	400.00	200.00	________
TOTAL EQUIPMENT / LEASES			.00	200.00	200.00	47.58	400.00	200.00	________
TOTAL Inspections			549,677.05	527,852.13	527,852.13	388,259.51	512,168.58	563,557.63	________
TOTAL General Fund			549,677.05	527,852.13	527,852.13	388,259.51	512,168.58	563,557.63	________
		TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
		TOTAL EXPENSE	549,677.05	527,852.13	527,852.13	388,259.51	512,168.58	563,557.63	________
		GRAND TOTAL	549,677.05	527,852.13	527,852.13	388,259.51	512,168.58	563,557.63	________

** END OF REPORT - Generated by Marie Keyser **

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Program ID: bgnyrpts

CITY OF MEQUON

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CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110244	670101	Salaries	335,281.00	305,465.00	344,141.00	2.64
	0110-20-244-000-670101-					
			1.00	58,248.00	58,248.00	
			1.00	49,431.00	49,431.00	
			1.00	88,638.00	88,638.00	
			1.00	67,824.00	67,824.00	
			1.00	80,000.00	80,000.00	
110244	670104	Vacation	.00	.00	.00	.00
	0110-20-244-000-670104-					
110244	670105	Sick Pay	.00	.00	.00	.00
	0110-20-244-000-670105-					
110244	670106	Comp Time	.00	.00	.00	.00
	0110-20-244-000-670106-					
110244	670201	OverTime	250.00	.00	250.00	.00
	0110-20-244-000-670201-					
110244	670204	Paid Time Off	.00	13,954.00	.00	.00
	0110-20-244-000-670204-					
110244	670205	Medical Leave	.00	.00	.00	.00
	0110-20-244-000-670205-					
110244	670206	Emergency Medical Leave	.00	.00	.00	.00
	0110-20-244-000-670206-					
110244	670301	Longevity	.00	.00	.00	.00
	0110-20-244-000-670301-					
110244	673101	Social Security	24,095.00	22,427.00	23,710.00	-1.60
	0110-20-244-000-673101-					
			.00	.00	3,273.00	
			.00	.00	765.00	
			.00	.00	2,796.00	
			.00	.00	654.00	
			.00	.00	5,178.00	
			.00	.00	1,211.00	
			.00	.00	3,957.00	
			.00	.00	925.00	
			.00	.00	4,013.00	
			.00	.00	938.00	
110244	673102	Retirement	23,134.00	22,010.00	23,917.00	3.38
	0110-20-244-000-673102-					
			.00	.00	4,048.00	
			.00	.00	3,435.00	
			.00	.00	6,160.00	
			.00	.00	4,714.00	
			.00	.00	5,560.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110244	673103 0110-20-244-000-673103-	Worker's Comp Insurance	7,101.29	6,709.00	6,533.19	-8.00
110244	673104 0110-20-244-000-673104-	Unemployment Compensation	.00	.00	.00	.00
110244	673201 0110-20-244-000-673201-	Health Insurance	112,389.46	117,700.00	138,621.00	23.34
			.00	.00	27,033.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
110244	673202 0110-20-244-000-673202-	Dental Insurance	3,054.00	3,690.00	4,072.00	33.33
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
110244	673203 0110-20-244-000-673203-	Life Insurance	1,292.00	1,212.00	1,348.00	4.33
			.00	.00	315.00	
			.00	.00	152.00	
			.00	.00	263.00	
			.00	.00	365.00	
			.00	.00	253.00	
110244	673204 0110-20-244-000-673204-	Long Term Disability	1,215.00	1,081.00	1,019.00	-16.13
110244	675101 0110-20-244-000-675101-	Uniforms & Clothing	.00	.00	.00	.00
110244	680101 0110-20-244-000-680101-	Office Supplies	1,000.00	1,000.00	1,000.00	.00
110244	680301 0110-20-244-000-680301-	Work Supplies-Admin	2,750.00	450.00	2,500.00	-9.09
110244	680401 0110-20-244-000-680401-	Equip / Small Tools	200.00	400.00	200.00	.00
		miscellaneous equipment: tape, glasses, levels etc	1.00	200.00	200.00	

CITY OF MEQUON

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CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110244	680501	Memberships	1,454.00	1,454.00	1,454.00	.00
	0110-20-244-000-680501-					
		Floodplain	1.00	140.00	140.00	
		ASSE & Plumbing INspectors Society (2)	1.00	300.00	300.00	
		IAEI & SE WI Electrial Inspections	1.00	440.00	440.00	
		Plug to Budget/Compulsory List	1.00	574.00	574.00	
110244	680503	Books & Periodicals	100.00	100.00	100.00	.00
	0110-20-244-000-680503-					
110244	680504	Telephone services	1,800.00	1,800.00	1,800.00	.00
	0110-20-244-000-680504-					
110244	680505	Postage	1,700.00	1,430.00	1,700.00	.00
	0110-20-244-000-680505-					
110244	680506	Mileage	.00	.00	.00	.00
	0110-20-244-000-680506-					
110244	683101	Consultants - General	.00	.00	.00	.00
	0110-20-244-000-683101-					
110244	683201	Contracted Services - General	8,000.00	8,000.00	8,000.00	.00
	0110-20-244-000-683201-					
		Outsourced/Contracted Inspections	2.00	4,000.00	8,000.00	
110244	683202	Contracted Services - Maint.	.00	.00	.00	.00
	0110-20-244-000-683202-					
110244	683402	Auto Insurance	1,036.38	1,146.58	1,192.44	15.06
	0110-20-244-000-683402-					
		Auto Insurance	1.00	1,192.44	1,192.44	
110244	683501	Training/Conferences	2,000.00	2,140.00	2,000.00	.00
	0110-20-244-000-683501-					
		Training (5)	1.00	2,000.00	2,000.00	
110244	683702	Miscellaneous Services	.00	.00	.00	.00
	0110-20-244-000-683702-					
110244	686550	M & R	.00	.00	.00	.00
	0110-20-244-000-686550-					
		BUDGET CEILING:			527,852.13	
		TOTALS:	527,852.13	512,168.58	563,557.63	6.76

** END OF REPORT - Generated by Brenda Arnett **

Police

Program Description

The Mequon Police Department believes in the importance of community involvement and collaboration in creating a safe and desirable environment in Mequon. The Department understands that crime is not solely the responsibility of law enforcement but requires the active participation of the community as well. The Department is committed to fostering a partnership between the police and the community.

To maintain public trust, the Mequon Police Department upholds integrity and holds its members to the highest standards of performance and ethics. They are accountable to both each other and the citizens they serve, recognizing that their authority comes from the community.

The Mequon Police Department is dedicated to providing a positive work environment and investing in the development of its members through effective training and leadership. The Department strives to continuously improve their knowledge, skills, and experience to better implement a problem-oriented, community-policing approach. The Department's primary focus is on maintaining a low crime rate while delivering professional police services to the community.

2024 Accomplishments

Public Safety:

- Continued to build trust and provide transparency with the community
- Hosted FBI Leadership Training at the Department
- Created Accreditation Proofs on Electronic Software
- Provided Exceptional Law Enforcement Training

Capital Improvements:

- Examined the Space Needs and Functionality of the Public Safety Building

Quality of Life & Customer Service:

- Restructured the Citizens Police Academy
- Provided for Officer Wellness
- Evaluated and updated policies and procedures

Financial Stewardship:

- Created long-term succession plan to address upcoming anticipated retirements
- Trained potential leadership candidates

Key Performance Indicators

Activity	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
Sworn Personnel per 1,000 Population	1.59	1.59	1.59	1.58	1.58
Calls for Service	34,766	35,399	34,276	34,300	34,685
Type "A" Crimes	582	647	623	604	614
Clearance Rate	43%	44%	38%	N/A	N/A
Adult Arrests	496	550	544	658	562
Juvenile Arrests	34	65	43	36	35
# of Citations Issued	2,146	2,909	3,190	3,322	3,300
Traffic Accidents	544	543	567	530	546
Auxiliary Hours Worked	332	195	275	275	275

2025 Objectives

Public Safety:

- Enhance the skills of new officers through training and hands-on experience
- Train two new officers according to Mequon Police Department standards
- Engage in countywide traffic enforcement and safety programs

Capital Improvements:

- Progress in the development of public safety building processes

Quality of Life & Customer Service:

- Implement new body and squad camera technology
- Achieve the second status of accreditation from the Wisconsin Law Enforcement Accreditation Group

Financial Stewardship:

- Further utilize technology to increase efficiency
- Maintain succession planning for the long-term success of the department

Staffing for 2025

Positions FTE	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
Chief of Police	1.0	1.0	1.0	1.0	1.0
Captain	2.0	2.0	2.0	2.0	2.0
Sergeant	7.0	7.0	7.0	7.0	7.0
Detective	3.0	3.0	3.0	3.0	3.0
Police Officer	27.0	27.0	27.0	27.0	27.0
Records Specialist	1.0	1.0	1.0	1.0	1.0
Administrative Coordinator	1.0	1.0	1.0	1.0	1.0
IT Specialist	1.0	1.0	1.0	1.0	1.0
Volunteer Auxiliary	16	15	16	18	18

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund

			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110235	Police								
70	SALARIES								
110235	670101	Salaries	3,153,622.99	3,776,889.58	3,776,889.58	2,370,908.21	3,218,766.00	3,766,560.00	________
110235	670102	Volunteers	1,080.00	2,000.00	2,000.00	.00	1,080.00	2,000.00	________
110235	670103	Holiday	140,241.56	110,000.00	110,000.00	28,417.60	145,000.00	110,000.00	________
110235	670104	Vacation	249,742.00	.00	.00	159,687.65	205,546.00	.00	________
110235	670105	Sick Pay	94,287.50	.00	.00	55,262.28	75,667.00	.00	________
110235	670106	CompTime	156,147.21	145,000.00	145,000.00	109,202.32	148,824.00	145,000.00	________
110235	670201	OverTime	73,898.98	55,000.00	55,000.00	37,689.50	48,910.00	50,000.00	________
110235	670204	PTO	62,005.00	.00	.00	36,570.42	51,711.00	.00	________
110235	670205	FMLA	446.04	.00	.00	.00	.00	.00	________
110235	670206	EmergLeave	.00	.00	.00	.00	.00	.00	________
110235	670301	Longevity	14,190.00	14,520.00	14,520.00	240.00	14,520.00	12,870.00	________
TOTAL SALARIES			3,945,661.28	4,103,409.58	4,103,409.58	2,797,977.98	3,910,024.00	4,086,430.00	________
73	FRINGE BENEFITS								
110235	673101	Social Sec	300,181.71	308,763.50	308,763.50	213,738.72	291,018.00	308,473.00	________
110235	673102	Retirement	525,379.56	584,687.00	584,687.00	405,873.08	553,594.00	623,189.00	________
110235	673103	W/C Insure	71,773.64	72,363.26	72,363.26	34,577.29	69,155.00	66,574.20	________
110235	673104	UnempComp	.00	.00	.00	.00	.00	.00	________
110235	673201	Health Ins	853,309.74	933,512.99	933,512.99	640,928.66	906,945.00	947,166.00	________
110235	673202	Dental Ins	25,333.21	25,682.00	25,682.00	18,978.09	25,319.00	24,684.00	________
110235	673203	Life Ins	6,025.46	6,018.00	6,018.00	4,129.55	6,149.00	6,460.00	________
110235	673204	Disability	14,742.58	14,024.00	14,024.00	9,414.05	12,704.00	10,910.00	________
TOTAL FRINGE BENEFITS			1,796,745.90	1,945,050.75	1,945,050.75	1,327,639.44	1,864,884.00	1,987,456.20	________
75	OTHER STAFF COSTS								
110235	675101	Uniforms	32,162.58	31,950.00	31,950.00	4,966.61	31,950.00	31,950.00	________
110235	675301	Incentive	2,376.66	8,000.00	8,000.00	623.19	8,000.00	4,000.00	________
TOTAL OTHER STAFF COSTS			34,539.24	39,950.00	39,950.00	5,589.80	39,950.00	35,950.00	________
80	MATERIALS & SUPPLIES								
110235	680101	Office Sup	6,476.10	5,000.00	5,000.00	4,587.36	5,000.00	5,000.00	________
110235	680301	WS-Police	25,325.03	25,800.00	25,800.00	15,367.14	25,800.00	25,800.00	________
110235	680402	Motor Fuel	79,422.05	80,000.00	80,000.00	52,385.33	80,000.00	79,000.00	________
110235	680501	Membership	1,375.00	1,400.00	1,400.00	1,305.00	1,400.00	1,400.00	________
110235	680502	Print/Pub	679.19	750.00	750.00	400.00	750.00	750.00	________
110235	680503	BooksPerio	126.00	450.00	450.00	132.00	450.00	450.00	________

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Program ID: bgnyrpts

CITY OF MEQUON

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR:

General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110235	680504	Telephone	21,141.13	21,060.00	21,060.00	25,179.21	21,060.00	21,060.00	________
110235	680505	Postage	876.25	700.00	700.00	513.22	700.00	700.00	________
TOTAL MATERIALS & SUPPLIES			135,420.75	135,160.00	135,160.00	99,869.26	135,160.00	134,160.00	________
83	PURCHASED SERVICES								
110235	683101	Cnsult-Gen	.00	.00	.00	.00	.00	.00	________
110235	683201	Cntrct-Gen	52,368.78	64,541.00	64,541.00	52,797.42	64,541.00	64,541.00	________
110235	683202	Cntrct-Mnt	30,337.54	30,410.00	30,410.00	22,295.00	30,410.00	30,410.00	________
110235	683401	Liab Ins	32,196.00	32,839.92	32,839.92	16,258.50	32,839.92	32,839.92	________
110235	683402	Auto Insur	4,767.22	5,433.43	5,433.43	3,005.61	6,011.22	6,251.67	________
110235	683501	Train/Conf	33,728.57	33,700.00	33,700.00	20,411.48	33,700.00	33,700.00	________
110235	683601	MiscServBd	.00	.00	.00	.00	.00	.00	________
110235	683702	Misc.Servs	5,603.54	6,000.00	6,000.00	4,376.17	6,000.00	6,000.00	________
TOTAL PURCHASED SERVICES			159,001.65	172,924.35	172,924.35	119,144.18	173,502.14	173,742.59	________
86	FACILITY & PLANT								
110235	686550	M & R	21,348.41	19,000.00	19,000.00	13,574.08	19,000.00	21,500.00	________
TOTAL FACILITY & PLANT			21,348.41	19,000.00	19,000.00	13,574.08	19,000.00	21,500.00	________
88	EQUIPMENT / LEASES								
110235	680401	Equip / Sm	.00	.00	.00	.00	.00	.00	________
110235	688101	Photocopie	42.69	.00	.00	.00	.00	.00	________
110235	688120	Rentals	456.00	500.00	500.00	500.00	500.00	500.00	________
TOTAL EQUIPMENT / LEASES			498.69	500.00	500.00	500.00	500.00	500.00	________
TOTAL Police			6,093,215.92	6,415,994.68	6,415,994.68	4,364,294.74	6,143,020.14	6,439,738.79	________
TOTAL General Fund			6,093,215.92	6,415,994.68	6,415,994.68	4,364,294.74	6,143,020.14	6,439,738.79	________
		TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
		TOTAL EXPENSE	6,093,215.92	6,415,994.68	6,415,994.68	4,364,294.74	6,143,020.14	6,439,738.79	________
		GRAND TOTAL	6,093,215.92	6,415,994.68	6,415,994.68	4,364,294.74	6,143,020.14	6,439,738.79	________

** END OF REPORT - Generated by Marie Keyser **

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110235	670101 0110-20-235-000-670101-	Salaries	3,776,889.58	3,218,766.00	3,766,560.00	-.27
			1.00	102,029.00	102,029.00	
			1.00	101,526.00	101,526.00	
			1.00	115,956.00	115,956.00	
			1.00	102,029.00	102,029.00	
			1.00	116,420.00	116,420.00	
			1.00	101,526.00	101,526.00	
			1.00	141,634.00	141,634.00	
			1.00	101,526.00	101,526.00	
			1.00	102,029.00	102,029.00	
			1.00	90,884.00	90,884.00	
			1.00	102,029.00	102,029.00	
			1.00	90,884.00	90,884.00	
			1.00	90,884.00	90,884.00	
			1.00	90,884.00	90,884.00	
			1.00	72,732.00	72,732.00	
			1.00	90,884.00	90,884.00	
			1.00	90,884.00	90,884.00	
			1.00	102,029.00	102,029.00	
			1.00	90,884.00	90,884.00	
			1.00	102,029.00	102,029.00	
			1.00	102,029.00	102,029.00	
			1.00	90,884.00	90,884.00	
			1.00	93,348.00	93,348.00	
			1.00	90,884.00	90,884.00	
			1.00	90,884.00	90,884.00	
			1.00	90,884.00	90,884.00	
			1.00	90,884.00	90,884.00	
			1.00	90,884.00	90,884.00	
			1.00	90,884.00	90,884.00	
			1.00	90,884.00	90,884.00	
			1.00	90,884.00	90,884.00	
			1.00	90,884.00	90,884.00	
			1.00	90,884.00	90,884.00	
			1.00	90,884.00	90,884.00	
			1.00	66,674.00	66,674.00	
			1.00	86,797.00	86,797.00	
			1.00	90,884.00	90,884.00	
			1.00	51,998.00	51,998.00	
			1.00	75,693.00	75,693.00	
			1.00	86,797.00	86,797.00	
			1.00	75,693.00	75,693.00	
			1.00	67,793.00	67,793.00	
			1.00	67,793.00	67,793.00	
		2% Vacancy Discount	1.00	78,944.00	-78,944.00	
		SRO Thiensville Contribution	1.00	12,660.00	-12,660.00	
		REDUCTION FOR MTSD SCHOOL RESOURCE OFFICER CONTRIBUTION	1.00	97,625.00	-97,625.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110235	670102	Paid-on-Call	2,000.00	1,080.00	2,000.00	.00
	0110-20-235-000-670102-					
		Police Auxiliary Stipend	1.00	2,000.00	2,000.00	
110235	670103	Holiday	110,000.00	145,000.00	110,000.00	.00
	0110-20-235-000-670103-					
110235	670104	Vacation	.00	205,546.00	.00	.00
	0110-20-235-000-670104-					
110235	670105	Sick Pay	.00	75,667.00	.00	.00
	0110-20-235-000-670105-					
110235	670106	Comp Time	145,000.00	148,824.00	145,000.00	.00
	0110-20-235-000-670106-					
110235	670201	OverTime	55,000.00	48,910.00	50,000.00	-9.09
	0110-20-235-000-670201-					
110235	670204	Paid Time Off	.00	51,711.00	.00	.00
	0110-20-235-000-670204-					
110235	670205	Medical Leave	.00	.00	.00	.00
	0110-20-235-000-670205-					
110235	670206	Emergency Medical Leave	.00	.00	.00	.00
	0110-20-235-000-670206-					
110235	670301	Longevity	14,520.00	14,520.00	12,870.00	-11.36
	0110-20-235-000-670301-					
			.00	.00	900.00	
			.00	.00	810.00	
			.00	.00	780.00	
			.00	.00	750.00	
			.00	.00	660.00	
			.00	.00	660.00	
			.00	.00	600.00	
			.00	.00	600.00	
			.00	.00	600.00	
			.00	.00	540.00	
			.00	.00	540.00	
			.00	.00	450.00	
			.00	.00	360.00	
			.00	.00	360.00	
			.00	.00	330.00	
			.00	.00	300.00	
			.00	.00	300.00	
			.00	.00	300.00	
			.00	.00	240.00	
			.00	.00	240.00	
			.00	.00	210.00	
			.00	.00	180.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
			.00	.00	150.00	
			.00	.00	150.00	
			.00	.00	120.00	
			.00	.00	60.00	
			.00	.00	60.00	
			.00	.00	60.00	
	HIPPS, LOGAN		1.00	60.00	60.00	
	BALLARD JOHN		1.00	120.00	120.00	
	CAMPBELL BRANDY		1.00	120.00	120.00	
	KILPATRICK SEAN		1.00	300.00	300.00	
	TOELLER III RICHARD		1.00	150.00	150.00	
	BROWN, NATHAN		1.00	60.00	60.00	
	SCHULL, AUSTIN		1.00	60.00	60.00	
	LONGEVITY 12/2025 PAY		1.00	690.00	690.00	
110235	673101	Social Security	308,763.50	291,018.00	308,473.00	-.09
	0110-20-235-000-673101-					
			.00	.00	6,046.00	
			.00	.00	1,414.00	
			.00	.00	6,088.00	
			.00	.00	1,424.00	
			.00	.00	6,962.00	
			.00	.00	1,628.00	
			.00	.00	6,305.00	
			.00	.00	1,475.00	
			.00	.00	6,878.00	
			.00	.00	1,608.00	
			.00	.00	6,238.00	
			.00	.00	1,459.00	
			.00	.00	8,402.00	
			.00	.00	1,965.00	
			.00	.00	5,968.00	
			.00	.00	1,396.00	
			.00	.00	6,133.00	
			.00	.00	1,434.00	
			.00	.00	5,304.00	
			.00	.00	1,240.00	
			.00	.00	6,069.00	
			.00	.00	1,419.00	
			.00	.00	5,307.00	
			.00	.00	1,241.00	
			.00	.00	5,618.00	
			.00	.00	1,314.00	
			.00	.00	5,430.00	
			.00	.00	1,270.00	
			.00	.00	4,227.00	
			.00	.00	989.00	
			.00	.00	5,305.00	
			.00	.00	1,241.00	
			.00	.00	5,228.00	
			.00	.00	1,223.00	
			.00	.00	6,083.00	

CITY OF MEQUON

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CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
			.00	.00	1,423.00	
			.00	.00	5,335.00	
			.00	.00	1,248.00	
			.00	.00	6,087.00	
			.00	.00	1,424.00	
			.00	.00	5,823.00	
			.00	.00	1,362.00	
			.00	.00	5,379.00	
			.00	.00	1,258.00	
			.00	.00	5,484.00	
			.00	.00	1,283.00	
			.00	.00	5,350.00	
			.00	.00	1,251.00	
			.00	.00	5,376.00	
			.00	.00	1,257.00	
			.00	.00	5,340.00	
			.00	.00	1,249.00	
			.00	.00	5,300.00	
			.00	.00	1,239.00	
			.00	.00	5,362.00	
			.00	.00	1,254.00	
			.00	.00	5,541.00	
			.00	.00	1,296.00	
			.00	.00	5,373.00	
			.00	.00	1,257.00	
			.00	.00	5,277.00	
			.00	.00	1,234.00	
			.00	.00	5,373.00	
			.00	.00	1,257.00	
			.00	.00	5,535.00	
			.00	.00	1,294.00	
			.00	.00	5,210.00	
			.00	.00	1,219.00	
			.00	.00	3,867.00	
			.00	.00	905.00	
			.00	.00	5,260.00	
			.00	.00	1,230.00	
			.00	.00	5,391.00	
			.00	.00	1,261.00	
			.00	.00	2,933.00	
			.00	.00	686.00	
			.00	.00	4,689.00	
			.00	.00	1,096.00	
			.00	.00	5,249.00	
			.00	.00	1,228.00	
			.00	.00	4,683.00	
			.00	.00	1,095.00	
			.00	.00	4,203.00	
			.00	.00	983.00	
			.00	.00	4,203.00	
			.00	.00	983.00	
		FICA ON COMP TIME	1.00	11,093.00	11,093.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
		FICA ON OVERTIME	1.00	4,208.00	4,208.00	
		2% VACANCY DISCOUNT	1.00	6,454.00	-6,454.00	
		FICA ON HOLIDAY	1.00	8,415.00	8,415.00	
		FICA on longevity	1.00	985.00	985.00	
110235	673102	Retirement	584,687.00	553,594.00	623,189.00	6.59
	0110-20-235-000-673102-					
			.00	.00	15,635.00	
			.00	.00	15,545.00	
			.00	.00	17,732.00	
			.00	.00	15,617.00	
			.00	.00	17,798.00	
			.00	.00	15,536.00	
			.00	.00	21,628.00	
			.00	.00	15,522.00	
			.00	.00	15,598.00	
			.00	.00	13,896.00	
			.00	.00	15,589.00	
			.00	.00	13,896.00	
			.00	.00	13,887.00	
			.00	.00	13,887.00	
			.00	.00	5,055.00	
			.00	.00	13,874.00	
			.00	.00	13,860.00	
			.00	.00	15,553.00	
			.00	.00	13,855.00	
			.00	.00	15,544.00	
			.00	.00	15,544.00	
			.00	.00	13,851.00	
			.00	.00	14,180.00	
			.00	.00	13,842.00	
			.00	.00	13,842.00	
			.00	.00	13,837.00	
			.00	.00	13,833.00	
			.00	.00	13,828.00	
			.00	.00	13,828.00	
			.00	.00	13,823.00	
			.00	.00	13,805.00	
			.00	.00	13,805.00	
			.00	.00	13,805.00	
			.00	.00	13,814.00	
			.00	.00	4,634.00	
			.00	.00	13,194.00	
			.00	.00	13,814.00	
			.00	.00	3,614.00	
			.00	.00	11,498.00	
			.00	.00	13,185.00	
			.00	.00	11,498.00	
			.00	.00	10,298.00	
			.00	.00	10,298.00	
		WRS ON HOLIDAY PAY	1.00	16,709.00	16,709.00	
		WRS ON COMP TIME	1.00	22,026.00	22,026.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
		WRS ON OVERTIME	1.00	8,355.00	8,355.00	
		2% VACANCY DISCOUNT	1.00	13,033.00	-13,033.00	
		WRS ON LONGEVITY	1.00	1,955.00	1,955.00	
110235	673103	Worker's Comp Insurance	72,363.26	69,155.00	66,574.20	-8.00
	0110-20-235-000-673103-					
110235	673104	Unemployment Compensation	.00	.00	.00	.00
	0110-20-235-000-673104-					
110235	673201	Health Insurance	933,512.99	906,945.00	947,166.00	1.46
	0110-20-235-000-673201-					
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	11,337.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	13,261.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	27,033.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	34,918.00	
			.00	.00	27,897.00	
			.00	.00	34,918.00	
			.00	.00	27,897.00	
			.00	.00	32,707.00	
			.00	.00	34,918.00	
			.00	.00	27,897.00	
			.00	.00	32,707.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	11,337.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	11,337.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	11,337.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	13,261.00	
		2% VACANCY DISCOUNT	1.00	19,330.00	-19,330.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110235	673202 0110-20-235-000-673202-	Dental Insurance	25,682.00	25,319.00	24,684.00	-3.89
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	349.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	349.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	349.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	349.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	349.00	
			.00	.00	1,018.00	
			.00	.00	349.00	
			.00	.00	1,018.00	
			.00	.00	349.00	
			.00	.00	1,018.00	
			.00	.00	349.00	
	2% Vacancy Discount		1.00	504.00	-504.00	
110235	673203 0110-20-235-000-673203-	Life Insurance	6,018.00	6,149.00	6,460.00	7.34
			.00	.00	741.00	
			.00	.00	333.00	
			.00	.00	367.00	
			.00	.00	333.00	
			.00	.00	200.00	
			.00	.00	342.00	
			.00	.00	447.00	
			.00	.00	352.00	
			.00	.00	122.00	
			.00	.00	164.00	
			.00	.00	131.00	
			.00	.00	188.00	
			.00	.00	171.00	
			.00	.00	93.00	
			.00	.00	81.00	
			.00	.00	106.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
			.00	.00	83.00	
			.00	.00	111.00	
			.00	.00	110.00	
			.00	.00	102.00	
			.00	.00	114.00	
			.00	.00	81.00	
			.00	.00	86.00	
			.00	.00	95.00	
			.00	.00	80.00	
			.00	.00	82.00	
			.00	.00	78.00	
			.00	.00	109.00	
			.00	.00	91.00	
			.00	.00	60.00	
			.00	.00	78.00	
			.00	.00	73.00	
			.00	.00	91.00	
			.00	.00	73.00	
			.00	.00	56.00	
			.00	.00	140.00	
			.00	.00	82.00	
			.00	.00	162.00	
			.00	.00	48.00	
			.00	.00	56.00	
			.00	.00	48.00	
			.00	.00	50.00	
			.00	.00	50.00	
110235	673204	Long Term Disability	14,024.00	12,704.00	10,910.00	-22.20
	0110-20-235-000-673204-					
110235	675101	Uniforms & Clothing	31,950.00	31,950.00	31,950.00	.00
	0110-20-235-000-675101-					
		2 officers expected in 2023	2.00	2,800.00	5,600.00	
		Officer uniform allowance	1.00	25,350.00	25,350.00	
		Police Auxiliary	1.00	1,000.00	1,000.00	
110235	675301	Incentive	8,000.00	8,000.00	4,000.00	-50.00
	0110-20-235-000-675301-					
		INCENTIVE	1.00	4,000.00	4,000.00	
110235	680101	Office Supplies	5,000.00	5,000.00	5,000.00	.00
	0110-20-235-000-680101-					
110235	680301	Work Supplies - Police	25,800.00	25,800.00	25,800.00	.00
	0110-20-235-000-680301-					
		Notary renewal fees	1.00	250.00	250.00	
		Ammunition & weapon equipment	1.00	14,500.00	14,500.00	
		Batteries	1.00	500.00	500.00	
		Hospitality	1.00	600.00	600.00	
		Misc supplies	1.00	9,000.00	9,000.00	
		Cable access	1.00	150.00	150.00	

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Program ID: bgdeptrq

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
		Police Auxiliary	1.00	800.00	800.00	
110235	680401	Equip / Small Tools	.00	.00	.00	.00
	0110-20-235-000-680401-					
110235	680402	Motor Fuels & Lubricant	80,000.00	80,000.00	79,000.00	-1.25
	0110-20-235-000-680402-					
		Motor fuel	1.00	78,800.00	78,800.00	
		Police Auxiliary	1.00	200.00	200.00	
110235	680501	Memberships	1,400.00	1,400.00	1,400.00	.00
	0110-20-235-000-680501-					
		ALPR, WCPA, Chief Assoc, Wipeg, FBI dues	1.00	1,400.00	1,400.00	
110235	680502	Printing/Publications	750.00	750.00	750.00	.00
	0110-20-235-000-680502-					
		Door hangers, citizen contact forms, squad map boo	1.00	650.00	650.00	
		Police Auxiliary	1.00	100.00	100.00	
110235	680503	Books & Periodicals	450.00	450.00	450.00	.00
	0110-20-235-000-680503-					
110235	680504	Telephone services	21,060.00	21,060.00	21,060.00	.00
	0110-20-235-000-680504-					
110235	680505	Postage	700.00	700.00	700.00	.00
	0110-20-235-000-680505-					
110235	683101	Consultants - General	.00	.00	.00	.00
	0110-20-235-000-683101-					
110235	683201	Contracted Services - General	64,541.00	64,541.00	64,541.00	.00
	0110-20-235-000-683201-					
		MCOIC	1.00	250.00	250.00	
		Cellbrite contract	1.00	6,100.00	6,100.00	
		WI DOJ Time System	1.00	2,800.00	2,800.00	
		CLEAR Investigative Access	12.00	205.00	2,460.00	
		WI DOJ Criminal History	12.00	677.00	8,124.00	
		Proshred contract	12.00	85.00	1,020.00	
		Lexipol policies	1.00	9,800.00	9,800.00	
		Taser Assurance contract	1.00	.00	.00	
		Humane Society contract	12.00	100.00	1,200.00	
		TransUnion credit history	12.00	100.00	1,200.00	
		Planit scheduling software	1.00	2,907.00	2,907.00	
		Magnet Forensics Cellphone software	1.00	1,600.00	1,600.00	
		Crimedex Information center	1.00	80.00	80.00	
		Flock Camera System	1.00	20,000.00	20,000.00	
		WILEAG Accredidation Association	1.00	700.00	700.00	
		WILEAG Accredidation Software	1.00	1,300.00	1,300.00	
		Flock Camera Relocation Due to I-43	1.00	.00	.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
		Construction				
		Powertime Price Increase	1.00	.00	.00	
		CellHawk Data Analyzer	1.00	5,000.00	5,000.00	
110235	683202	Contracted Services - Maint.	30,410.00	30,410.00	30,410.00	.00
	0110-20-235-000-683202-					
		General Communications annual maintenance	1.00	21,000.00	21,000.00	
		Car washes	2.00	1,875.00	3,750.00	
		ID Networks annual maintenance	1.00	5,500.00	5,500.00	
		Morphotrak maintenance	1.00	160.00	160.00	
110235	683401	Liability Insurance	32,839.92	32,839.92	32,839.92	.00
	0110-20-235-000-683401-					
		Law Enforcement Liability Ins	1.00	32,839.92	32,839.92	
110235	683402	Auto Insurance	5,433.43	6,011.22	6,251.67	15.06
	0110-20-235-000-683402-					
		Auto Insurance	1.00	6,251.67	6,251.67	
110235	683501	Training/Conferences	33,700.00	33,700.00	33,700.00	.00
	0110-20-235-000-683501-					
		Turnover results in supervisor training	1.00	33,500.00	33,500.00	
		Police Auxiliary	1.00	200.00	200.00	
110235	683601	Misc Service-Bonds	.00	.00	.00	.00
	0110-20-235-000-683601-					
110235	683702	Miscellaneous Services	6,000.00	6,000.00	6,000.00	.00
	0110-20-235-000-683702-					
		Towing, supoenas, testing, translation services	1.00	6,000.00	6,000.00	
110235	686550	M & R	19,000.00	19,000.00	21,500.00	13.16
	0110-20-235-000-686550-					
		Equipment repair	1.00	4,000.00	4,000.00	
		Squad Maintenance	1.00	17,000.00	17,000.00	
		Police Auxiliary	1.00	500.00	500.00	
110235	688101	Photocopiers	.00	.00	.00	.00
	0110-20-235-000-688101-					
110235	688120	Rentals	500.00	500.00	500.00	.00
	0110-20-235-000-688120-					
		BUDGET CEILING:			6,415,994.68	
		TOTALS:	6,415,994.68	6,143,020.14	6,439,738.79	.37

** END OF REPORT - Generated by Brenda Arnett **

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Program ID: bgdeptrq

Communications

Program Description

The closure of the Communications Center (Dispatch) at the end of 2022 led to the creation of the Administrative Specialist Position. This new role now handles both customer service for the lobby of the Police Department and the administrative functions of the Department. The Specialists are responsible for receiving routine calls, making referrals, answering questions, and aiding citizens who visit the Public Safety Building. They also play a crucial role in typing incident reports and making computer entries to ensure accurate record-keeping. Overall, the creation of the Administrative Specialist Position has streamlined operations, improved customer service, and enhanced the efficiency of the Police Department. The half-time position serves to enhance the accreditation process by handling the property section of the Department.

Staffing

Positions (FTE)	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
Administrative Specialist				4.5	4.5
Dispatcher	8.5	8.5	8.5		

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110237	Communications								
70	SALARIES								
110237	670101	Salaries	187,730.17	244,636.00	244,636.00	128,095.10	189,852.00	224,778.50	________
110237	670103	Holiday	5,831.48	6,882.35	6,882.35	65.49	5,565.00	6,882.35	________
110237	670104	Vacation	.00	.00	.00	.00	.00	.00	________
110237	670105	Sick Pay	.00	.00	.00	.00	.00	.00	________
110237	670106	CompTime	3,611.37	.00	.00	4,026.28	4,102.00	.00	________
110237	670201	OverTime	.00	1,000.00	1,000.00	.00	.00	.00	________
110237	670204	PTO	21,424.36	.00	.00	23,399.72	24,707.00	.00	________
110237	670205	FMLA	.00	.00	.00	3,022.50	.00	.00	________
110237	670206	EmergLeave	.00	.00	.00	.00	.00	.00	________
110237	670301	Longevity	800.00	.00	.00	.00	.00	.00	________
TOTAL SALARIES			219,397.38	252,518.35	252,518.35	158,609.09	224,226.00	231,660.85	________
73	FRINGE BENEFITS								
110237	673101	Social Sec	16,208.00	20,386.48	20,386.48	11,667.92	16,077.00	17,249.50	________
110237	673102	Retirement	16,804.21	18,413.00	18,413.00	10,944.01	15,095.00	16,090.32	________
110237	673103	W/C Insure	404.96	408.29	408.29	192.88	386.00	375.63	________
110237	673104	UnempComp	.00	.00	.00	4,906.17	3,130.00	.00	________
110237	673201	Health Ins	32,343.07	52,742.37	52,742.37	24,859.10	35,075.00	48,713.00	________
110237	673202	Dental Ins	174.60	171.00	171.00	450.83	633.00	342.00	________
110237	673203	Life Ins	395.87	445.00	445.00	281.89	421.00	437.00	________
110237	673204	Disability	614.88	577.59	577.59	408.60	552.00	490.00	________
TOTAL FRINGE BENEFITS			66,945.59	93,143.73	93,143.73	53,711.40	71,369.00	83,697.45	________
75	OTHER STAFF COSTS								
110237	675101	Uniforms	.00	.00	.00	.00	.00	.00	________
TOTAL OTHER STAFF COSTS			.00	.00	.00	.00	.00	.00	________
80	MATERIALS & SUPPLIES								
110237	680101	Office Sup	775.88	800.00	800.00	861.34	800.00	800.00	________
110237	680301	WS-Admin	482.05	500.00	500.00	447.79	500.00	500.00	________
110237	680501	Membership	.00	.00	.00	.00	.00	.00	________
110237	680502	Print/Pub	.00	.00	.00	.00	.00	.00	________
110237	680503	BooksPerio	.00	.00	.00	.00	.00	.00	________
110237	680504	Telephone	.00	.00	.00	.00	.00	.00	________
TOTAL MATERIALS & SUPPLIES			1,257.93	1,300.00	1,300.00	1,309.13	1,300.00	1,300.00	________
83	PURCHASED SERVICES								
110237	683101	Cnsult-Gen	.00	.00	.00	.00	.00	.00	________

CITY OF MEQUON

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund

			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110237	683201	Cntrct-Gen	.00	.00	.00	.00	.00	.00	________
110237	683202	Cntrct-Mnt	.00	.00	.00	.00	.00	.00	________
110237	683501	Train/Conf	2,216.00	2,250.00	2,250.00	1,975.44	2,250.00	2,250.00	________
	TOTAL PURCHASED SERVICES		2,216.00	2,250.00	2,250.00	1,975.44	2,250.00	2,250.00	________
86	FACILITY & PLANT								
110237	686550	M & R	.00	.00	.00	.00	.00	.00	________
	TOTAL FACILITY & PLANT		.00	.00	.00	.00	.00	.00	________
88	EQUIPMENT / LEASES								
110237	680401	Equip / Sm	1,418.97	1,000.00	1,000.00	1,588.50	1,409.48	1,000.00	________
	TOTAL EQUIPMENT / LEASES		1,418.97	1,000.00	1,000.00	1,588.50	1,409.48	1,000.00	________
	TOTAL Communications		291,235.87	350,212.08	350,212.08	217,193.56	300,554.48	319,908.30	________
	TOTAL General Fund		291,235.87	350,212.08	350,212.08	217,193.56	300,554.48	319,908.30	________
		TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
		TOTAL EXPENSE	291,235.87	350,212.08	350,212.08	217,193.56	300,554.48	319,908.30	________
		GRAND TOTAL	291,235.87	350,212.08	350,212.08	217,193.56	300,554.48	319,908.30	________

** END OF REPORT - Generated by Marie Keyser **

Attachment: 2025 Packet Upload (9725 : Appropriations Packet)

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110237	670101	Salaries	244,636.00	189,852.00	224,778.50	-8.12
	0110-20-237-000-670101-					
			1.00	61,241.00	61,241.00	
			1.00	15,112.50	15,112.50	
			1.00	54,935.00	54,935.00	
			1.00	49,539.00	49,539.00	
	VACANT POSITION		1.00	48,538.00	48,538.00	
	2% Vacancy Discount		1.00	4,587.00	-4,587.00	
110237	670103	Holiday	6,882.35	5,565.00	6,882.35	.00
	0110-20-237-000-670103-					
	HOLIDAY PAY		1.00	6,882.35	6,882.35	
110237	670104	Vacation	.00	.00	.00	.00
	0110-20-237-000-670104-					
110237	670105	Sick Pay	.00	.00	.00	.00
	0110-20-237-000-670105-					
110237	670106	Comp Time	.00	4,102.00	.00	.00
	0110-20-237-000-670106-					
110237	670201	OverTime	1,000.00	.00	.00	-100.00
	0110-20-237-000-670201-					
	OVERTIME		1.00	.00	.00	
110237	670204	Paid Time Off	.00	24,707.00	.00	.00
	0110-20-237-000-670204-					
110237	670205	Medical Leave	.00	.00	.00	.00
	0110-20-237-000-670205-					
110237	670206	Emergency Medical Leave	.00	.00	.00	.00
	0110-20-237-000-670206-					
110237	670301	Longevity	.00	.00	.00	.00
	0110-20-237-000-670301-					
110237	673101	Social Security	20,386.48	16,077.00	17,249.50	-15.39
	0110-20-237-000-673101-					
			.00	.00	3,797.00	
			.00	.00	888.00	
			.00	.00	937.00	
			.00	.00	219.00	
			.00	.00	3,257.00	
			.00	.00	762.00	
			.00	.00	2,838.00	
			.00	.00	664.00	
	FICA ON HOLIDAY PAY		1.00	526.50	526.50	
	2% Vacancy Discount		1.00	352.00	-352.00	
	VACANT POSITION		1.00	3,009.00	3,009.00	
	VACANT POSITION		1.00	704.00	704.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110237	673102	Retirement	18,413.00	15,095.00	16,090.32	-12.61
	0110-20-237-000-673102-					
			.00	.00	4,256.00	
			.00	.00	1,050.00	
			.00	.00	3,818.00	
			.00	.00	3,443.00	
		WRS ON HOLIDAY PAY	1.00	478.32	478.32	
		2% Vacancy Discount	1.00	328.00	-328.00	
		WRS VANCANT POSITION	1.00	3,373.00	3,373.00	
110237	673103	Worker's Comp Insurance	408.29	386.00	375.63	-8.00
	0110-20-237-000-673103-					
110237	673104	Unemployment Compensation	.00	3,130.00	.00	.00
	0110-20-237-000-673104-					
110237	673201	Health Insurance	52,742.37	35,075.00	48,713.00	-7.64
	0110-20-237-000-673201-					
			.00	.00	11,337.00	
			.00	.00	27,033.00	
		2% Vacancy Discount	1.00	994.00	-994.00	
		VACANT POSITION HEALTH	1.00	11,337.00	11,337.00	
110237	673202	Dental Insurance	171.00	633.00	342.00	100.00
	0110-20-237-000-673202-					
			.00	.00	349.00	
		2% Vacancy Discount	1.00	7.00	-7.00	
110237	673203	Life Insurance	445.00	421.00	437.00	-1.80
	0110-20-237-000-673203-					
			.00	.00	193.00	
			.00	.00	95.00	
			.00	.00	100.00	
			.00	.00	49.00	
110237	673204	Long Term Disability	577.59	552.00	490.00	-15.16
	0110-20-237-000-673204-					
110237	675101	Uniforms & Clothing	.00	.00	.00	.00
	0110-20-237-000-675101-					
110237	680101	Office Supplies	800.00	800.00	800.00	.00
	0110-20-237-000-680101-					
110237	680301	Work Supplies-Admin	500.00	500.00	500.00	.00
	0110-20-237-000-680301-					

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110237	680401	Equip / Small Tools	1,000.00	1,409.48	1,000.00	.00
	0110-20-237-000-680401-					
		Administrative Furniture/Desks/Chairs	2.00	500.00	1,000.00	
110237	680501	Memberships	.00	.00	.00	.00
	0110-20-237-000-680501-					
110237	680502	Printing/Publications	.00	.00	.00	.00
	0110-20-237-000-680502-					
110237	680503	Books & Periodicals	.00	.00	.00	.00
	0110-20-237-000-680503-					
110237	680504	Telephone services	.00	.00	.00	.00
	0110-20-237-000-680504-					
110237	683101	Consultants - General	.00	.00	.00	.00
	0110-20-237-000-683101-					
110237	683201	Contracted Services - General	.00	.00	.00	.00
	0110-20-237-000-683201-					
110237	683202	Contracted Services - Maint.	.00	.00	.00	.00
	0110-20-237-000-683202-					
110237	683501	Training/Conferences	2,250.00	2,250.00	2,250.00	.00
	0110-20-237-000-683501-					
		EMD Certification, Dispatcher training	1.00	2,250.00	2,250.00	
110237	686550	M & R	.00	.00	.00	.00
	0110-20-237-000-686550-					
		BUDGET CEILING:			350,212.08	
		TOTALS:	350,212.08	300,554.48	319,908.30	-8.65

** END OF REPORT - Generated by Brenda Arnett **

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CITY OF MEQUON

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR:

General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110236	Fire / EMS								
70	SALARIES								
110236	670101	Salaries	.00	.00	.00	.00	.00	.00	________
110236	670102	POC	.00	.00	.00	.00	.00	.00	________
110236	670103	Holiday	.00	.00	.00	.00	.00	.00	________
110236	670104	Vacation	.00	.00	.00	.00	.00	.00	________
110236	670105	Sick Pay	.00	.00	.00	.00	.00	.00	________
110236	670106	CompTime	.00	.00	.00	.00	.00	.00	________
110236	670150	EMS Resp	.00	.00	.00	.00	.00	.00	________
110236	670151	Fire Calls	.00	.00	.00	.00	.00	.00	________
110236	670160	Station	.00	.00	.00	.00	.00	.00	________
110236	670161	Veh Insp	.00	.00	.00	.00	.00	.00	________
110236	670162	StaffTrain	.00	.00	.00	.00	.00	.00	________
110236	670163	FireInspec	.00	.00	.00	.00	.00	.00	________
110236	670164	ComEduc	.00	.00	.00	.00	.00	.00	________
110236	670171	First Resp	.00	.00	.00	.00	.00	.00	________
110236	670172	Amb POC	.00	.00	.00	.00	.00	.00	________
110236	670173	Para POC	.00	.00	.00	.00	.00	.00	________
110236	670174	Hazard Pay	.00	.00	.00	.00	.00	.00	________
110236	670175	EOP	.00	.00	.00	.00	.00	.00	________
110236	670201	OverTime	.00	.00	.00	.00	.00	.00	________
110236	670204	PTO	.00	.00	.00	.00	.00	.00	________
110236	670205	FMLA	.00	.00	.00	.00	.00	.00	________
110236	670206	EmergLeave	.00	.00	.00	.00	.00	.00	________
110236	670301	Longevity	.00	.00	.00	.00	.00	.00	________
TOTAL SALARIES			.00	.00	.00	.00	.00	.00	________
73	FRINGE BENEFITS								
110236	673101	Social Sec	.00	.00	.00	.00	.00	.00	________
110236	673102	Retirement	107.65	.00	.00	.00	.00	.00	________
110236	673103	W/C Insure	.00	.00	.00	.00	.00	.00	________
110236	673104	UnempComp	.00	.00	.00	.00	.00	.00	________
110236	673201	Health Ins	.00	.00	.00	.00	.00	.00	________
110236	673202	Dental Ins	.00	.00	.00	.00	.00	.00	________
110236	673203	Life Ins	.00	.00	.00	.00	.00	.00	________
110236	673204	Disability	.00	.00	.00	.00	.00	.00	________
TOTAL FRINGE BENEFITS			107.65	.00	.00	.00	.00	.00	________
75	OTHER STAFF COSTS								
110236	675101	Uniforms	6,473.95	.00	.00	.00	.00	.00	________

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
TOTAL OTHER STAFF COSTS			6,473.95	.00	.00	.00	.00	.00	________
80	MATERIALS & SUPPLIES								
110236	680101	Office Sup	.00	.00	.00	.00	.00	.00	________
110236	680301	WS-Fire	695.18	.00	.00	76,279.03	.00	.00	________
110236	680402	Motor Fuel	.00	.00	.00	.00	.00	.00	________
110236	680501	Membership	.00	.00	.00	.00	.00	.00	________
110236	680503	BooksPerio	.00	.00	.00	.00	.00	.00	________
110236	680504	Telephone	512.45	.00	.00	.00	.00	.00	________
110236	680505	Postage	.00	.00	.00	.00	.00	.00	________
TOTAL MATERIALS & SUPPLIES			1,207.63	.00	.00	76,279.03	.00	.00	________
83	PURCHASED SERVICES								
110236	683101	Cnsult-Gen	.00	.00	.00	.00	.00	.00	________
110236	683201	Cntrct-Gen	8,079.38	.00	.00	4,699.65	.00	.00	________
110236	683202	Cntrct-Mnt	.00	.00	.00	.00	.00	.00	________
110236	683401	Liab Ins	.00	.00	.00	.00	.00	.00	________
110236	683402	Auto Insur	.00	.00	.00	.00	.00	.00	________
110236	683501	Train/Conf	720.00	.00	.00	.00	.00	.00	________
110236	683803	SOFDSptOps	1,352,374.00	1,409,925.00	1,409,925.00	1,401,723.00	1,409,925.00	1,478,821.00	________
TOTAL PURCHASED SERVICES			1,361,173.38	1,409,925.00	1,409,925.00	1,406,422.65	1,409,925.00	1,478,821.00	________
86	FACILITY & PLANT								
110236	686304	Sewer	196.97	.00	.00	.00	.00	.00	________
110236	686404	Water-ESF	210.39	.00	.00	.00	.00	.00	________
110236	686550	M & R	1,662.84	.00	.00	.00	.00	.00	________
TOTAL FACILITY & PLANT			2,070.20	.00	.00	.00	.00	.00	________
88	EQUIPMENT / LEASES								
110236	680401	Equip / Sm	1,053.99	.00	.00	.00	.00	.00	________
110236	688101	Photocopie	.00	.00	.00	.00	.00	.00	________
110236	688120	Rentals	.00	.00	.00	.00	.00	.00	________
TOTAL EQUIPMENT / LEASES			1,053.99	.00	.00	.00	.00	.00	________
TOTAL Fire / EMS			1,372,086.80	1,409,925.00	1,409,925.00	1,482,701.68	1,409,925.00	1,478,821.00	________
TOTAL General Fund			1,372,086.80	1,409,925.00	1,409,925.00	1,482,701.68	1,409,925.00	1,478,821.00	________
TOTAL REVENUE			.00	.00	.00	.00	.00	.00	________
TOTAL EXPENSE			1,372,086.80	1,409,925.00	1,409,925.00	1,482,701.68	1,409,925.00	1,478,821.00	________
GRAND TOTAL			1,372,086.80	1,409,925.00	1,409,925.00	1,482,701.68	1,409,925.00	1,478,821.00	________

** END OF REPORT - Generated by Marie Keyser **

CITY OF MEQUON

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CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110236	670101 0110-20-236-000-670101-	Salaries	.00	.00	.00	.00
110236	670102 0110-20-236-000-670102-	Volunteers - Paid on Call	.00	.00	.00	.00
110236	670103 0110-20-236-000-670103-	Holiday	.00	.00	.00	.00
110236	670104 0110-20-236-000-670104-	Vacation	.00	.00	.00	.00
110236	670105 0110-20-236-000-670105-	Sick Pay	.00	.00	.00	.00
110236	670106 0110-20-236-000-670106-	Comp Time	.00	.00	.00	.00
110236	670150 0110-20-236-000-670150-	EMS Responder	.00	.00	.00	.00
		1550 Calls x 6.5 avg hours @ $26.21/hour	1.00	264,066.00	264,066.00	
		Reduction to On Call with hiring 3 paramedics	1.00	116,335.00	-116,335.00	
		Consolidate w/ Thiensville	1.00	147,731.00	-147,731.00	
110236	670151 0110-20-236-000-670151-	Fire Calls	.00	.00	.00	.00
		479 Calls x 1.5 x 11 responders @ $22.00/hr	1.00	173,877.00	173,877.00	
		Reduction to on call with addition of 3 paramedics	1.00	84,277.00	-84,277.00	
		Consolidate w/ Thiensville	1.00	89,600.00	-89,600.00	
110236	670160 0110-20-236-000-670160-	Station Work	.00	.00	.00	.00
		2000 hours @ $16.50/hr	1.00	33,000.00	33,000.00	
		Reduction due to hiring of 3 FT paramedics	1.00	10,000.00	-10,000.00	
		Consolidate w/ Thiensville	1.00	23,000.00	-23,000.00	
110236	670161 0110-20-236-000-670161-	Vehicle Inspection	.00	.00	.00	.00
		16 inspections/week x 52 weeks @ $25.70/hr	1.00	21,382.00	21,382.00	
		Reduce inspections in order to hire 3 paramedics	1.00	16,182.00	-16,182.00	
		Consolidate w/ Thiensville	1.00	5,200.00	-5,200.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110236	670162	Staff Training	.00	.00	.00	.00
	0110-20-236-000-670162-					
		60 employees x 40 weeks x 2 hours/week @ $23.60/hr	1.00	113,280.00	113,280.00	
		Reduction to add 3 FT paramedics	1.00	20,280.00	-20,280.00	
		Consolidate w/ Thiensville	1.00	93,000.00	-93,000.00	
110236	670163	Fire Inspections	.00	.00	.00	.00
	0110-20-236-000-670163-					
110236	670164	Community Education	.00	.00	.00	.00
	0110-20-236-000-670164-					
		150 hours @ $16.50/hr	1.00	2,475.00	2,475.00	
			1.00	2,475.00	-2,475.00	
110236	670171	First Responder POC	.00	.00	.00	.00
	0110-20-236-000-670171-					
		8760 hours x 2 responders @ $3.75/hr	1.00	65,700.00	65,700.00	
		Reduction to POC to hire 3 FT paramedics	1.00	27,012.00	-27,012.00	
		Consolidate w/ Thiensville	1.00	38,688.00	-38,688.00	
110236	670172	Ambulance POC	.00	.00	.00	.00
	0110-20-236-000-670172-					
		8760 hours x 3 responders @ $3.75/hr	1.00	98,550.00	98,550.00	
		Reduction to POC to hire 3 FT paramedics	1.00	21,174.00	-21,174.00	
		Consolidate w/ Thiensville	1.00	77,376.00	-77,376.00	
110236	670173	Paramedic POC	.00	.00	.00	.00
	0110-20-236-000-670173-					
		8760 hours x 1 POC Paramedic @ $33.32/hr	1.00	291,883.00	291,883.00	
		Consolidate w/ Thiensville	1.00	291,883.00	-291,883.00	
110236	670174	Fire/EMS Hazard Pay	.00	.00	.00	.00
	0110-20-236-000-670174-					
110236	670175	Fire/EMS Employee on Premise	.00	.00	.00	.00
	0110-20-236-000-670175-					
110236	670201	OverTime	.00	.00	.00	.00
	0110-20-236-000-670201-					
		Hiring 3 FT Paramedics	1.00	13,000.00	13,000.00	
		Consolidate w/ Thiensville	1.00	13,000.00	-13,000.00	
110236	670204	Paid Time Off	.00	.00	.00	.00
	0110-20-236-000-670204-					

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110236	670205	Medical Leave	.00	.00	.00	.00
	0110-20-236-000-670205-					
110236	670206	Emergency Medical Leave	.00	.00	.00	.00
	0110-20-236-000-670206-					
110236	670301	Longevity	.00	.00	.00	.00
	0110-20-236-000-670301-					
110236	673101	Social Security	.00	.00	.00	.00
	0110-20-236-000-673101-					
110236	673102	Retirement	.00	.00	.00	.00
	0110-20-236-000-673102-					
110236	673103	Worker's Comp Insurance	.00	.00	.00	.00
	0110-20-236-000-673103-					
110236	673104	Unemployment Compensation	.00	.00	.00	.00
	0110-20-236-000-673104-					
110236	673201	Health Insurance	.00	.00	.00	.00
	0110-20-236-000-673201-					
110236	673202	Dental Insurance	.00	.00	.00	.00
	0110-20-236-000-673202-					
110236	673203	Life Insurance	.00	.00	.00	.00
	0110-20-236-000-673203-					
110236	673204	Long Term Disability	.00	.00	.00	.00
	0110-20-236-000-673204-					
110236	675101	Uniforms & Clothing	.00	.00	.00	.00
	0110-20-236-000-675101-					
		Replacement uniforms	1.00	10,000.00	10,000.00	
		Empolyee uniform allowance per contract	1.00	9,800.00	9,800.00	
		Consolidate w/ Thiensville	1.00	19,800.00	-19,800.00	
110236	680101	Office Supplies	.00	.00	.00	.00
	0110-20-236-000-680101-					
110236	680301	Work Supplies-Fire	.00	.00	.00	.00
	0110-20-236-000-680301-					
110236	680401	Equip / Small Tools	.00	.00	.00	.00
	0110-20-236-000-680401-					

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110236	680402	Motor Fuels & Lubricant	.00	.00	.00	.00
	0110-20-236-000-680402-					
		Unleaded	6,000.00	2.05	12,300.00	
		Diesel	4,780.00	2.45	11,711.00	
		Consolidate w/ Thiensville	1.00	24,011.00	-24,011.00	
110236	680501	Memberships	.00	.00	.00	.00
	0110-20-236-000-680501-					
		WIsconsin State Firefighters Ass per /CBA	70.00	15.00	1,050.00	
		Consolidate w/ Thiensville	1.00	1,050.00	-1,050.00	
110236	680503	Books & Periodicals	.00	.00	.00	.00
	0110-20-236-000-680503-					
110236	680504	Telephone services	.00	.00	.00	.00
	0110-20-236-000-680504-					
110236	680505	Postage	.00	.00	.00	.00
	0110-20-236-000-680505-					
110236	683101	Consultants - General	.00	.00	.00	.00
	0110-20-236-000-683101-					
110236	683201	Contracted Services - General	.00	.00	.00	.00
	0110-20-236-000-683201-					
		Support image trend,	1.00	8,075.00	8,075.00	
		Support payroll program	1.00	2,000.00	2,000.00	
		Support Iamresponding	1.00	1,400.00	1,400.00	
		Support for defibrillators	1.00	5,700.00	5,700.00	
		Support NFPA subscription	1.00	1,200.00	1,200.00	
		Support Pro phoenix (CAD)	1.00	2,154.00	2,154.00	
		Support for MDT (electronic patient care records)	1.00	1,625.00	1,625.00	
		Lifequest billing service fees	12.00	3,450.00	41,400.00	
		Data plan for 6 devices (39.99 x 12months)	6.00	468.00	2,808.00	
		Consolidate w/ Thiensville	1.00	66,362.00	-66,362.00	
110236	683202	Contracted Services - Maint.	.00	.00	.00	.00
	0110-20-236-000-683202-					
		East side fire station cable & internet	12.00	199.00	2,388.00	
		Safety building VOIP / internet	12.00	185.00	2,220.00	
		Consolidate w/ Thiensville	1.00	4,608.00	-4,608.00	
110236	683401	Liability Insurance	.00	.00	.00	.00
	0110-20-236-000-683401-					
		Volunteer Firefighters Policy	1.00	900.00	900.00	
		Consolidate w/ Thiensville	1.00	900.00	-900.00	

Attachment: 2025 Packet Upload (9725 : Appropriations Packet)

CITY OF MEQUON

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CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110236	683402	Auto Insurance	.00	.00	.00	.00
	0110-20-236-000-683402-					
110236	683501	Training/Conferences	.00	.00	.00	.00
	0110-20-236-000-683501-					
		Fire Department Instructors Conf	3.00	650.00	1,950.00	
		Hotel for Fire Department Instructors Conf	4.00	175.00	700.00	
		Food for FDIC	1.00	200.00	200.00	
		State instructors conf	2.00	175.00	350.00	
		Hotel for State instructors conf	5.00	125.00	625.00	
		EMT basic class	3.00	1,250.00	3,750.00	
		EMT advanced class	3.00	1,250.00	3,750.00	
		Chief education conf	2.00	150.00	300.00	
		Hotel for chiefs educaiton conf	4.00	100.00	400.00	
		State chiefs conf	4.00	150.00	600.00	
		Hotel for State chiefs	4.00	125.00	500.00	
		Intern Training	1.00	18,675.00	18,675.00	
		Consolidate w/ Thiensville	1.00	31,800.00	-31,800.00	
110236	683803	SouthOzaukee Fire Dept Support	1,409,925.00	1,409,925.00	1,478,821.00	4.89
	0110-20-236-000-683803-					
110236	686304	Sewer-E.S. Firehous	.00	.00	.00	.00
	0110-20-236-000-686304-					
110236	686404	Water-E.S. Firehous	.00	.00	.00	.00
	0110-20-236-000-686404-					
110236	686550	M & R	.00	.00	.00	.00
	0110-20-236-000-686550-					
		Air One Equipment - Fire Supplies, hose, fire gear	1.00	4,000.00	4,000.00	
		General Communication - Radio Equipment	1.00	3,000.00	3,000.00	
		Underwriters Laboratory - Annual Testing of Equip	1.00	7,800.00	7,800.00	
		Misc Other Maint - Trucks, Ambulances, Building	1.00	31,400.00	31,400.00	
			1.00	46,200.00	-46,200.00	
110236	688101	Photocopiers	.00	.00	.00	.00
	0110-20-236-000-688101-					
110236	688120	Rentals	.00	.00	.00	.00
	0110-20-236-000-688120-					
		BUDGET CEILING:			1,409,925.00	
		TOTALS:	1,409,925.00	1,409,925.00	1,478,821.00	4.89

** END OF REPORT - Generated by Brenda Arnett **

Building Maintenance

Program Description

The Buildings Division manages the infrastructure of the City as it relates to public building maintenance. This includes energy conservation projects related to gas and electricity, exterior/interior maintenance, street light maintenance, data, phone and electrical cable projects, exterior winter maintenance activities, and management of all contract-related building maintenance.

2024 Accomplishments

- Finished Conversion of Police Side of Safety Building to LED lighting
- Design/engineering of HVAC/Upgrade project for Council Chambers
- Tuckpointing/repainting City Hall Parapet Roof Area
- Drywall patch/paint office lobby area of City Hall
- Elevator shaft electrical upgrades – City Hall/Safety Building
- Roof assessments/lab testing – Garland Company for planned roof repair/replacement throughout all City buildings, major troubled area repairs at Safety Building
- Faucet upgrade throughout Public Safety Building
- Water Bottle filler upgrades at Public Safety Building
- Gable end replacement/tuckpointing/waterproofing Reuter Pavilion
- City Hall exterior lighting LED upgrades/replacing damaged wires from original installation
- Generator rejuvenation project City Hall/East Side Fire House
- LED conversion office area DPW
- Rotary/Reuter ADA plumbing upgrade bathroom sinks
- Storm screen replacement at City Hall
- Replace/repair flagpole at Rennicke Field
- Repair damaged plumbing/urinal at East Side Fire House
- Labeled/Mapped Traffic Signals/Street Lights throughout City
- Upgrade Gate/Key fob entry system at DPW to AXIS working injunction with IT Dept.
- Repair roof Charter Mall Pump House – Helped Water Dept.
- Repair Siding Ville Du Parc lift station – Helped Water Dept.

Key Performance Indicators

Activity	2020 Actual	2021 Actual	2023 Actual	2024 Projected	2025 Budgeted
Work Orders	2,100	2,189	2,317	2,500	2,250
Number of City Facilities	9	9	9	9	10
Facilities with Janitorial Service	3	3	3	3	3
Streetlights Repaired	26	27	51	21	25
Capital Projects Administered	2	1	2	2	1

2025 Objectives

Capital Improvements:

- City Hall Council Chamber HVAC/Upgrade
- AXIS Upgrade DPW building

Financial Stewardship:

- Taking on as many projects in-house as possible to stay within budget and to keep the City moving forward and away from deferred maintenance
- Upgrading lighting throughout all buildings is an example of not only upgrading lighting systems but also saving money on the electric bill. Full conversion of Eastside Firehouse has saved nearly 50% on the electric bill for the year. Noticeable cost savings already at Safety Building and only the Police Department has been changed over.
- Having a yearly plan to start getting ahead of deferred maintenance, with less costly emergency repairs, so more money can be spent on renovation and upgrading all aspects of City buildings.

Public Safety:

- New Carpet PD / Fire Office area
- Wall / Paint Renovation throughout
- Axis key fob upgrade from TruPortal with added fob entry to evidence room, training room, lobby doors, server room, apparatus bay interior doors, and booking doors

Staffing for 2025

Positions	2023 Actual	2024 Projected	2025 Budgeted
Building Superintendent	1.0	1.0	1.0
Building Maintenance Worker	1.0	2.0	2.0

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110326	Building Maintenance								
70	SALARIES								
110326	670101	Salaries	147,805.73	180,110.00	180,110.00	122,342.61	167,982.00	180,344.00	________
110326	670104	Vacation	.00	.00	.00	.00	.00	.00	________
110326	670105	Sick Pay	.00	.00	.00	.00	.00	.00	________
110326	670106	CompTime	1,940.49	2,000.00	2,000.00	2,096.50	3,281.00	2,000.00	________
110326	670201	OverTime	6,387.62	2,000.00	2,000.00	7,140.17	9,796.00	2,000.00	________
110326	670204	PTO	11,612.77	.00	.00	9,913.84	12,458.00	.00	________
110326	670205	FMLA	.00	.00	.00	.00	.00	.00	________
110326	670206	EmergLeave	.00	.00	.00	.00	.00	.00	________
110326	670301	Longevity	.00	.00	.00	.00	.00	.00	________
TOTAL SALARIES			167,746.61	184,110.00	184,110.00	141,493.12	193,517.00	184,344.00	________
73	FRINGE BENEFITS								
110326	673101	Social Sec	12,319.02	13,078.00	13,078.00	10,311.82	14,076.00	13,122.00	________
110326	673102	Retirement	11,476.31	12,429.00	12,429.00	9,762.95	13,353.00	12,535.00	________
110326	673103	W/C Insure	5,416.20	5,460.70	5,460.70	2,579.70	5,159.00	5,023.85	________
110326	673104	UnempComp	.00	.00	.00	.00	.00	.00	________
110326	673201	Health Ins	49,994.23	60,590.71	60,590.71	43,560.43	61,462.00	65,788.00	________
110326	673202	Dental Ins	1,960.85	2,337.00	2,337.00	1,788.75	2,385.00	1,988.00	________
110326	673203	Life Ins	215.32	283.00	283.00	195.72	292.00	302.00	________
110326	673204	Disability	628.17	366.00	366.00	462.50	624.00	555.00	________
TOTAL FRINGE BENEFITS			82,010.10	94,544.41	94,544.41	68,661.87	97,351.00	99,313.85	________
75	OTHER STAFF COSTS								
110326	675101	Uniforms	912.00	1,035.00	1,035.00	.00	1,035.00	1,035.00	________
TOTAL OTHER STAFF COSTS			912.00	1,035.00	1,035.00	.00	1,035.00	1,035.00	________
80	MATERIALS & SUPPLIES								
110326	680201	JanSupply	9,260.54	11,000.00	11,000.00	15,448.19	11,000.00	11,000.00	________
110326	680202	JanSupply	.00	.00	.00	.00	.00	.00	________
110326	680203	JanSupply	.00	.00	.00	.00	.00	.00	________
110326	680302	WS-City	6,991.26	7,000.00	7,000.00	7,587.66	7,000.00	7,000.00	________
110326	680303	WS-Safety	6,020.97	6,000.00	6,000.00	7,387.38	6,000.00	6,000.00	________
110326	680304	WS-DPW	2,580.22	3,000.00	3,000.00	2,829.46	3,000.00	3,000.00	________
110326	680501	Membership	.00	.00	.00	.00	.00	.00	________
110326	680503	BooksPerio	.00	.00	.00	.00	.00	.00	________
110326	680504	Telephone	2,836.41	3,000.00	3,000.00	2,710.47	3,000.00	3,000.00	________

Attachment: 2025 Packet Upload (9725 : Appropriations Packet)

CITY OF MEQUON

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR:

General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110326	680505	Postage	.00	.00	.00	.00	.00	.00	________
	TOTAL MATERIALS & SUPPLIES		27,689.40	30,000.00	30,000.00	35,963.16	30,000.00	30,000.00	________
83	PURCHASED SERVICES								
110326	683201	Cntrct-Gen	127,815.66	132,779.00	132,779.00	134,151.67	132,779.00	132,779.00	________
110326	683401	Liab Ins	.00	.00	.00	.00	.00	.00	________
110326	683402	Auto Insur	1,006.42	1,147.06	1,147.06	634.52	1,269.04	1,319.80	________
110326	683501	Train/Conf	.00	.00	.00	.00	.00	.00	________
	TOTAL PURCHASED SERVICES		128,822.08	133,926.06	133,926.06	134,786.19	134,048.04	134,098.80	________
86	FACILITY & PLANT								
110326	686101	Electric	47,712.90	50,000.00	50,000.00	30,003.35	50,000.00	48,000.00	________
110326	686102	Electric	82,390.05	75,000.00	75,000.00	50,841.30	70,000.00	75,000.00	________
110326	686103	Electric	10,625.99	15,000.00	15,000.00	7,978.23	10,200.00	12,000.00	________
110326	686104	Electric	.00	.00	.00	.00	.00	.00	________
110326	686105	Electric	.00	.00	.00	.00	.00	.00	________
110326	686106	Electric	37,837.54	40,000.00	40,000.00	26,060.13	40,000.00	39,500.00	________
110326	686107	Electric	.00	.00	.00	.00	.00	.00	________
110326	686112	Electric	.00	.00	.00	.00	.00	.00	________
110326	686150	Elec-Siren	491.22	480.00	480.00	389.27	598.68	480.00	________
110326	686201	Gas-City H	11,206.72	13,300.00	13,300.00	5,258.40	9,000.00	12,000.00	________
110326	686202	Gas-Safety	29,738.31	38,000.00	38,000.00	15,720.01	30,000.00	30,000.00	________
110326	686203	Gas-E.S.F	3,910.31	3,381.00	3,381.00	1,489.78	3,950.00	3,381.00	________
110326	686204	Gas-6330 W	.00	.00	.00	.00	.00	.00	________
110326	686205	Gas-6300 W	.00	.00	.00	.00	.00	.00	________
110326	686206	Gas-Gbshop	.00	.00	.00	.00	.00	.00	________
110326	686207	Gas-Highwy	18,920.87	19,500.00	19,500.00	8,710.24	19,500.00	19,000.00	________
110326	686212	Gas-Logema	.00	.00	.00	.00	.00	.00	________
110326	686301	Sewer	1,449.36	1,670.00	1,670.00	794.96	1,100.00	1,670.00	________
110326	686302	Sewer	1,650.34	1,620.00	1,620.00	1,419.28	1,900.00	1,620.00	________
110326	686308	Sewer	.00	.00	.00	.00	.00	.00	________
110326	686401	Water-City	2,109.73	2,137.00	2,137.00	1,340.18	1,786.92	2,137.00	________
110326	686402	Water-Safe	2,842.53	3,000.00	3,000.00	2,207.91	2,943.88	3,000.00	________
110326	686408	Water-Loge	.00	.00	.00	.00	.00	.00	________
110326	686501	M&R-City	26,021.46	8,250.00	8,250.00	8,817.64	4,000.00	8,250.00	________
110326	686502	M&R-Safety	21,645.38	18,125.00	18,125.00	36,364.43	30,000.00	18,125.00	________
110326	686503	M&R-DPW	17,845.00	9,125.00	9,125.00	25,472.53	17,394.30	9,125.00	________
110326	686504	M&R-Logem	.00	.00	.00	.00	.00	.00	________
110326	686550	M & R	.00	.00	.00	.00	.00	.00	________
	TOTAL FACILITY & PLANT		316,397.71	298,588.00	298,588.00	222,867.64	292,373.78	283,288.00	________
88	EQUIPMENT / LEASES								
110326	680401	Equip / Sm	538.07	700.00	700.00	.00	700.00	700.00	________

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110326	688120	Rentals	.00	.00	.00	.00	.00	.00	________
TOTAL EQUIPMENT / LEASES			538.07	700.00	700.00	.00	700.00	700.00	________
TOTAL Building Maintenance			724,115.97	742,903.47	742,903.47	603,771.98	749,024.82	732,779.65	________
TOTAL General Fund			724,115.97	742,903.47	742,903.47	603,771.98	749,024.82	732,779.65	________
		TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
		TOTAL EXPENSE	724,115.97	742,903.47	742,903.47	603,771.98	749,024.82	732,779.65	________
		GRAND TOTAL	724,115.97	742,903.47	742,903.47	603,771.98	749,024.82	732,779.65	________

** END OF REPORT - Generated by Marie Keyser **

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Program ID: bgnyrpts

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110326	670101	Salaries	180,110.00	167,982.00	180,344.00	.13
	0110-30-326-000-670101-					
			1.00	76,962.00	76,962.00	
			1.00	53,793.00	53,793.00	
		2% Vacancy Discount	1.00	3,802.00	-3,802.00	
		VACANT	1.00	53,391.00	53,391.00	
110326	670104	Vacation	.00	.00	.00	.00
	0110-30-326-000-670104-					
110326	670105	Sick Pay	.00	.00	.00	.00
	0110-30-326-000-670105-					
110326	670106	Comp Time	2,000.00	3,281.00	2,000.00	.00
	0110-30-326-000-670106-					
110326	670201	OverTime	2,000.00	9,796.00	2,000.00	.00
	0110-30-326-000-670201-					
110326	670204	Paid Time Off	.00	12,458.00	.00	.00
	0110-30-326-000-670204-					
110326	670205	Medical Leave	.00	.00	.00	.00
	0110-30-326-000-670205-					
110326	670206	Emergency Medical Leave	.00	.00	.00	.00
	0110-30-326-000-670206-					
110326	670301	Longevity	.00	.00	.00	.00
	0110-30-326-000-670301-					
110326	673101	Social Security	13,078.00	14,076.00	13,122.00	.34
	0110-30-326-000-673101-					
			.00	.00	4,480.00	
			.00	.00	1,048.00	
			.00	.00	3,066.00	
			.00	.00	717.00	
		2% Vacancy Discount	1.00	273.00	-273.00	
		VACANT	1.00	3,310.00	3,310.00	
		VACANT	1.00	774.00	774.00	
110326	673102	Retirement	12,429.00	13,353.00	12,535.00	.85
	0110-30-326-000-673102-					
			.00	.00	5,349.00	
			.00	.00	3,739.00	
		2% Vacancy Discount	1.00	264.00	-264.00	
		VACANT	1.00	3,711.00	3,711.00	

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Program ID: bgdeptrq

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110326	673103 0110-30-326-000-673103-	Worker's Comp Insurance	5,460.70	5,159.00	5,023.85	-8.00
110326	673104 0110-30-326-000-673104-	Unemployment Compensation	.00	.00	.00	.00
110326	673201 0110-30-326-000-673201-	Health Insurance	60,590.71	61,462.00	65,788.00	8.58
			.00	.00	27,897.00	
			.00	.00	27,897.00	
	2% Vacancy Discount		1.00	1,343.00	-1,343.00	
	VACANT		1.00	11,337.00	11,337.00	
110326	673202 0110-30-326-000-673202-	Dental Insurance	2,337.00	2,385.00	1,988.00	-14.93
			.00	.00	1,018.00	
			.00	.00	1,018.00	
	2% Vacancy Discount		1.00	48.00	-48.00	
110326	673203 0110-30-326-000-673203-	Life Insurance	283.00	292.00	302.00	6.71
			.00	.00	86.00	
			.00	.00	168.00	
	VACANT		1.00	48.00	48.00	
110326	673204 0110-30-326-000-673204-	Long Term Disability	366.00	624.00	555.00	51.64
110326	675101 0110-30-326-000-675101-	Uniforms & Clothing	1,035.00	1,035.00	1,035.00	.00
	Per Personnel Code		3.00	345.00	1,035.00	
110326	680201 0110-30-326-000-680201-	Janitor Supp-City Bldgs	11,000.00	11,000.00	11,000.00	.00
110326	680202 0110-30-326-000-680202-	Janitor Supp-Safety Bld	.00	.00	.00	.00
110326	680203 0110-30-326-000-680203-	Janitor Supp-DPW Bldgs	.00	.00	.00	.00
110326	680302 0110-30-326-000-680302-	Work Supp-City Bldgs	7,000.00	7,000.00	7,000.00	.00
110326	680303 0110-30-326-000-680303-	Work Supp-Safety Bldg	6,000.00	6,000.00	6,000.00	.00

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User: barnett
Program ID: bgdeptrq

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110326	680304	Work Supp-DPW Bldgs	3,000.00	3,000.00	3,000.00	.00
	0110-30-326-000-680304-					
110326	680401	Equip / Small Tools	700.00	700.00	700.00	.00
	0110-30-326-000-680401-					
		Small equipment and hand tools	4.00	175.00	700.00	
110326	680501	Memberships	.00	.00	.00	.00
	0110-30-326-000-680501-					
110326	680503	Books & Periodicals	.00	.00	.00	.00
	0110-30-326-000-680503-					
110326	680504	Telephone services	3,000.00	3,000.00	3,000.00	.00
	0110-30-326-000-680504-					
110326	680505	Postage	.00	.00	.00	.00
	0110-30-326-000-680505-					
110326	683201	Contracted Services - General	132,779.00	132,779.00	132,779.00	.00
	0110-30-326-000-683201-					
		HVAC Preventative Maintenance Contract	12.00	2,170.05	26,040.60	
		Pest Arrest	12.00	135.00	1,620.00	
		Packerland Mat Contract	12.00	305.08	3,660.96	
		Fire Protection Services	1.00	6,695.00	6,695.00	
		Elevator Contract	4.00	641.55	2,566.20	
		Wenniger Compressor Air Compressor PM Contracts	1.00	1,250.00	1,250.00	
		Dumpster Fees	15.00	319.98	4,799.70	
		Cleaning Service - DPW	12.00	1,250.00	15,000.00	
		Cleaning Services - City Hall	12.00	2,653.00	31,836.00	
		Alarm Monitoring Service	1.00	365.00	365.00	
		Total Energy Gensets Generator Preventative Mtce	1.00	3,499.98	3,499.98	
		Annual Crane Inspection	1.00	800.00	800.00	
		Pressure Washer Inspection & Maintenance	1.00	320.25	320.25	
		DSPS Elevator Permit	2.00	95.00	190.00	
		Gate Preventative Maintenance	1.00	580.00	580.00	
		Adjust to meet 2024 Budget Amount	1.00	3,036.69	-3,036.69	
		Cleaning Services - Public Safety Bldg	12.00	2,891.00	34,692.00	
		AXIS KEY FOB SYSTEM MONITORING ADVATECH 2025	1.00	1,900.00	1,900.00	
110326	683401	Liability Insurance	.00	.00	.00	.00
	0110-30-326-000-683401-					

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110326	683402	Auto Insurance	1,147.06	1,269.04	1,319.80	15.06
	0110-30-326-000-683402-					
		Auto Insurance	1.00	1,319.80	1,319.80	
110326	683501	Training/Conferences	.00	.00	.00	.00
	0110-30-326-000-683501-					
110326	686101	Electric - City Hall	50,000.00	50,000.00	48,000.00	-4.00
	0110-30-326-000-686101-					
110326	686102	Electric - Safety Bldg	75,000.00	70,000.00	75,000.00	.00
	0110-30-326-000-686102-					
110326	686103	Electric - E.S. Firehouse	15,000.00	10,200.00	12,000.00	-20.00
	0110-30-326-000-686103-					
110326	686104	Electric - 6330 W Mequon	.00	.00	.00	.00
	0110-30-326-000-686104-					
110326	686105	Electric - Green Bay Shop	.00	.00	.00	.00
	0110-30-326-000-686105-					
110326	686106	Electric - Highway Bldg	40,000.00	40,000.00	39,500.00	-1.25
	0110-30-326-000-686106-					
110326	686107	Electric - 6300 W Mequon	.00	.00	.00	.00
	0110-30-326-000-686107-					
110326	686112	Electric - Logemann Ctr.	.00	.00	.00	.00
	0110-30-326-000-686112-					
110326	686150	Electric - Sirens	480.00	598.68	480.00	.00
	0110-30-326-000-686150-					
110326	686201	Gas-City Hall	13,300.00	9,000.00	12,000.00	-9.77
	0110-30-326-000-686201-					
110326	686202	Gas-Safety Bldg	38,000.00	30,000.00	30,000.00	-21.05
	0110-30-326-000-686202-					
110326	686203	Gas-E.S. Firehouse	3,381.00	3,950.00	3,381.00	.00
	0110-30-326-000-686203-					
110326	686204	Gas-6330 W Mequon Rd	.00	.00	.00	.00
	0110-30-326-000-686204-					
110326	686205	Gas-6300 W Mequon Rd	.00	.00	.00	.00
	0110-30-326-000-686205-					

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110326	686206 0110-30-326-000-686206-	Gas-Green Bay Shop	.00	.00	.00	.00
110326	686207 0110-30-326-000-686207-	Gas-Highway Bldg	19,500.00	19,500.00	19,000.00	-2.56
110326	686212 0110-30-326-000-686212-	Gas-Logemann Ctr	.00	.00	.00	.00
110326	686301 0110-30-326-000-686301-	Sewer-City Hall	1,670.00	1,100.00	1,670.00	.00
110326	686302 0110-30-326-000-686302-	Sewer-Safety Bldg	1,620.00	1,900.00	1,620.00	.00
110326	686308 0110-30-326-000-686308-	Sewer-Logemann Ctr.	.00	.00	.00	.00
110326	686401 0110-30-326-000-686401-	Water-City Hall	2,137.00	1,786.92	2,137.00	.00
110326	686402 0110-30-326-000-686402-	Water-Safety Bldg	3,000.00	2,943.88	3,000.00	.00
110326	686408 0110-30-326-000-686408-	Water-Logemann Ctr.	.00	.00	.00	.00
110326	686501 0110-30-326-000-686501-	M & R - City Bldgs	8,250.00	4,000.00	8,250.00	.00
		3-year Average	1.00	8,250.00	8,250.00	
		Adjust to meet 2025 Budget	1.00	.00	.00	
110326	686502 0110-30-326-000-686502-	M & R - Safety Bldg	18,125.00	30,000.00	18,125.00	.00
		3-year Average	1.00	28,125.00	28,125.00	
		Adjust to Meet 2025 Budget	1.00	10,000.00	-10,000.00	
110326	686503 0110-30-326-000-686503-	M & R - DPW Bldgs	9,125.00	17,394.30	9,125.00	.00
		Budget	1.00	9,125.00	9,125.00	
		Aging Infrastructure Increased Costs	1.00	5,000.00	5,000.00	
		Adjust to 2025 Budget	1.00	5,000.00	-5,000.00	
110326	686504 0110-30-326-000-686504-	M & R Logemen Center	.00	.00	.00	.00
110326	686550 0110-30-326-000-686550-	M & R	.00	.00	.00	.00

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110326	688120 0110-30-326-000-688120-	Rentals	.00	.00	.00	.00
		BUDGET CEILING:			742,903.47	
		TOTALS:	742,903.47	749,024.82	732,779.65	-1.36

** END OF REPORT - Generated by Brenda Arnett **

Fleet Maintenance

Program Description

The Fleet Maintenance Division manages the infrastructure of the City as it relates to vehicle and equipment for Police, Fire, Ambulance, Water, Sewer, and Public Works.

2024 Accomplishments

- Provided cost-effective vehicle and equipment repairs for all divisions/departments
- Completed an estimated 680-720 repairs and maintenance services
- Wrote specs and ordered new plow truck. Took delivery on new 21-foot mower.

Key Performance Indicators

Activity	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
Equipment in Fleet	340	340	341	341	340
Repair Operations	750	664	720	720	700

2025 Objectives

- Provide cost effective vehicle and equipment repairs for all Divisions/Departments
- Manage DPW equipment replacement fund within 2025 budget appropriation
- Utilize resources to estimate fuel usage and prices. For 2025, Public Works expects to use 12,500 gallons of unleaded gasoline and 32,500 gallons of diesel fuel. This is based on yearly averages. Budget is based on an estimate of $3.45 per gallon for unleaded and $3.92 per gallon for diesel fuel using US Energy Information Outlook.

Staffing for 2025

Positions (FTE)	2023 Actual	2024 Projected	2025 Budgeted
Fleet Superintendent	1.00	1.00	1.00
Mechanic	2.00	2.00	2.00
Maintenance Intern/Apprentice (PT)	0.00	0.00	0.00

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR:

General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110355	Fleet Services								
70	SALARIES								
110355	670101	Salaries	182,988.39	170,714.50	170,714.50	78,860.67	93,244.00	173,235.50	________
110355	670104	Vacation	.00	.00	.00	.00	.00	.00	________
110355	670105	Sick Pay	.00	.00	.00	.00	.00	.00	________
110355	670106	CompTime	3,101.74	3,500.00	3,500.00	2,014.88	3,274.00	3,500.00	________
110355	670201	OverTime	3,558.09	3,000.00	3,000.00	2,650.59	4,307.00	3,000.00	________
110355	670204	PTO	19,177.47	.00	.00	17,194.06	22,840.00	.00	________
110355	670205	FMLA	.00	.00	.00	2,797.42	4,546.00	.00	________
110355	670206	EmergLeave	.00	.00	.00	.00	.00	.00	________
110355	670301	Longevity	.00	.00	.00	.00	.00	.00	________
TOTAL SALARIES			208,825.69	177,214.50	177,214.50	103,517.62	128,211.00	179,735.50	________
73	FRINGE BENEFITS								
110355	673101	Social Sec	15,141.89	12,304.50	12,304.50	11,443.91	15,664.00	12,410.00	________
110355	673102	Retirement	14,251.46	11,779.50	11,779.50	10,925.75	14,994.00	12,041.00	________
110355	673103	W/C Insure	5,156.46	5,198.82	5,198.82	2,455.99	4,912.00	4,782.92	________
110355	673104	UnempComp	.00	.00	.00	.00	.00	.00	________
110355	673201	Health Ins	70,776.92	62,950.04	62,950.04	54,311.77	76,632.00	68,347.00	________
110355	673202	Dental Ins	3,053.88	2,494.00	2,494.00	2,290.41	3,054.00	2,494.00	________
110355	673203	Life Ins	553.40	515.00	515.00	374.44	560.00	539.00	________
110355	673204	Disability	815.76	644.17	644.17	526.00	710.00	525.88	________
TOTAL FRINGE BENEFITS			109,749.77	95,886.03	95,886.03	82,328.27	116,526.00	101,139.80	________
75	OTHER STAFF COSTS								
110355	675101	Uniforms	1,035.00	862.50	862.50	.00	862.50	862.50	________
110355	675102	Tool Allow	420.32	375.00	375.00	150.00	375.00	450.00	________
TOTAL OTHER STAFF COSTS			1,455.32	1,237.50	1,237.50	150.00	1,237.50	1,312.50	________
80	MATERIALS & SUPPLIES								
110355	680101	Office Sup	312.79	300.00	300.00	272.60	300.00	300.00	________
110355	680301	WS-Maint	78,792.58	77,000.00	77,000.00	69,639.11	77,000.00	77,000.00	________
110355	680402	Motor Fuel	153,522.42	166,335.00	166,335.00	124,338.62	166,335.00	166,535.00	________
110355	680504	Telephone	477.57	425.00	425.00	277.14	425.00	425.00	________
110355	680505	Postage	.00	.00	.00	.00	.00	.00	________
TOTAL MATERIALS & SUPPLIES			233,105.36	244,060.00	244,060.00	194,527.47	244,060.00	244,260.00	________
83	PURCHASED SERVICES								
110355	683101	Consultant	.00	.00	.00	.00	.00	.00	________

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110355	683402	Auto Insur	1,055.74	1,458.28	1,458.28	931.67	1,863.34	1,937.87	________
	TOTAL PURCHASED SERVICES		1,055.74	1,458.28	1,458.28	931.67	1,863.34	1,937.87	________
86	FACILITY & PLANT								
110355	686303	Sewer	.00	.00	.00	.00	.00	.00	________
110355	686403	Water-DPW	.00	.00	.00	.00	.00	.00	________
110355	686550	M & R	52,690.86	19,000.00	19,000.00	30,297.36	38,000.00	19,000.00	________
	TOTAL FACILITY & PLANT		52,690.86	19,000.00	19,000.00	30,297.36	38,000.00	19,000.00	________
88	EQUIPMENT / LEASES								
110355	680401	Equip / Sm	2,658.21	2,500.00	2,500.00	2,920.00	2,500.00	2,500.00	________
	TOTAL EQUIPMENT / LEASES		2,658.21	2,500.00	2,500.00	2,920.00	2,500.00	2,500.00	________
	TOTAL Fleet Services		609,540.95	541,356.31	541,356.31	414,672.39	532,397.84	549,885.67	________
	TOTAL General Fund		609,540.95	541,356.31	541,356.31	414,672.39	532,397.84	549,885.67	________
		TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
		TOTAL EXPENSE	609,540.95	541,356.31	541,356.31	414,672.39	532,397.84	549,885.67	________
		GRAND TOTAL	609,540.95	541,356.31	541,356.31	414,672.39	532,397.84	549,885.67	________

** END OF REPORT - Generated by Marie Keyser **

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110355	670101	Salaries	170,714.50	93,244.00	173,235.50	1.48
	0110-30-355-000-670101-					
			1.00	80,814.00	80,814.00	
			1.00	71,001.00	71,001.00	
			1.00	61,541.00	61,541.00	
		2% Vacancy Discount	1.00	3,644.00	-3,644.00	
		T.Burke Chargeback to Southern Ozaukee Fire & EMS	1.00	36,476.50	-36,476.50	
110355	670104	Vacation	.00	.00	.00	.00
	0110-30-355-000-670104-					
110355	670105	Sick Pay	.00	.00	.00	.00
	0110-30-355-000-670105-					
110355	670106	Comp Time	3,500.00	3,274.00	3,500.00	.00
	0110-30-355-000-670106-					
110355	670201	OverTime	3,000.00	4,307.00	3,000.00	.00
	0110-30-355-000-670201-					
110355	670204	Paid Time Off	.00	22,840.00	.00	.00
	0110-30-355-000-670204-					
110355	670205	Medical Leave	.00	4,546.00	.00	.00
	0110-30-355-000-670205-					
110355	670206	Emergency Medical Leave	.00	.00	.00	.00
	0110-30-355-000-670206-					
110355	670301	Longevity	.00	.00	.00	.00
	0110-30-355-000-670301-					
110355	673101	Social Security	12,304.50	15,664.00	12,410.00	.86
	0110-30-355-000-673101-					
			.00	.00	4,716.00	
			.00	.00	1,103.00	
			.00	.00	4,130.00	
			.00	.00	966.00	
			.00	.00	3,549.00	
			.00	.00	830.00	
		2% Vacancy Discount	1.00	261.00	-261.00	
		T.Burke Chargeback to Southern Ozaukee Fire & EMS	1.00	2,623.00	-2,623.00	
110355	673102	Retirement	11,779.50	14,994.00	12,041.00	2.22
	0110-30-355-000-673102-					
			.00	.00	5,617.00	
			.00	.00	4,935.00	
			.00	.00	4,277.00	
		2% Vacancy Discount	1.00	253.00	-253.00	
		T.Burke Chargeback to Southern Ozaukee	1.00	2,535.00	-2,535.00	

CITY OF MEQUON

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CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
		Fire & EMS				
110355	673103	Worker's Comp Insurance	5,198.82	4,912.00	4,782.92	-8.00
	0110-30-355-000-673103-					
110355	673104	Unemployment Compensation	.00	.00	.00	.00
	0110-30-355-000-673104-					
110355	673201	Health Insurance	62,950.04	76,632.00	68,347.00	8.57
	0110-30-355-000-673201-					
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
		2% Vacancy Discount	1.00	1,395.00	-1,395.00	
		T.Burke Chargeback to Southern Ozaukee Fire & EMS	1.00	13,949.00	-13,949.00	
110355	673202	Dental Insurance	2,494.00	3,054.00	2,494.00	.00
	0110-30-355-000-673202-					
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
		2% Vacancy Discount	1.00	51.00	-51.00	
		T.Burke Chargeback to Southern Ozaukee Fire & EMS	1.00	509.00	-509.00	
110355	673203	Life Insurance	515.00	560.00	539.00	4.66
	0110-30-355-000-673203-					
			.00	.00	432.00	
			.00	.00	74.00	
			.00	.00	70.00	
		T.Burke Chargeback to Southern Ozaukee Fire & EMS	1.00	37.00	-37.00	
110355	673204	Long Term Disability	644.17	710.00	525.88	-18.36
	0110-30-355-000-673204-					
		Long Term Disability	1.00	631.00	631.00	
		T.Burke Chargeback to Southern Ozaukee Fire & EMS	1.00	105.12	-105.12	
110355	675101	Uniforms & Clothing	862.50	862.50	862.50	.00
	0110-30-355-000-675101-					
		Per Personnel Code	3.00	345.00	1,035.00	
		T.Burke Chargeback to Southern Ozaukee Fire & EMS	1.00	172.50	-172.50	
110355	675102	Tool Allowance	375.00	375.00	450.00	20.00
	0110-30-355-000-675102-					
		Per Personnel Code	3.00	150.00	450.00	

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Program ID: bgdeptrq

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110355	680101	Office Supplies	300.00	300.00	300.00	.00
	0110-30-355-000-680101-					
110355	680301	Work Supplies	77,000.00	77,000.00	77,000.00	.00
	0110-30-355-000-680301-					
		Parts used for repairs of equipment	1.00	86,000.00	86,000.00	
		Adjust to Meet 2025 Budget	1.00	9,000.00	-9,000.00	
110355	680401	Equip / Small tools	2,500.00	2,500.00	2,500.00	.00
	0110-30-355-000-680401-					
		Scan tool updates, shop tools	10.00	250.00	2,500.00	
110355	680402	Motor Fuels & Lubricant	166,335.00	166,335.00	166,535.00	.12
	0110-30-355-000-680402-					
		Unleaded fuel	12,500.00	3.47	43,375.00	
		Diesel fuel	32,500.00	3.92	127,400.00	
		Lubricants	4.00	2,750.00	11,000.00	
		Recycling oil and filters	8.00	1,000.00	8,000.00	
		Yearly Fuel Tank Inspection	1.00	1,460.00	1,460.00	
		Fuel Tank Pollution Policy (M3)	1.00	550.00	550.00	
		Wisc Emergency Mgmt Tier II Reporting Annual Fee	1.00	500.00	500.00	
		Syn-Tech Systems Subscription	1.00	1,100.00	1,100.00	
		Adjust to 2025 Budget	1.00	26,850.00	-26,850.00	
110355	680504	Telephone services	425.00	425.00	425.00	.00
	0110-30-355-000-680504-					
110355	680505	Postage	.00	.00	.00	.00
	0110-30-355-000-680505-					
110355	683101	Consultants - General	.00	.00	.00	.00
	0110-30-355-000-683101-					
110355	683402	Auto Insurance	1,458.28	1,863.34	1,937.87	32.89
	0110-30-355-000-683402-					
		Auto Insurance	1.00	1,937.87	1,937.87	
110355	686303	Sewer - DPW bldgs	.00	.00	.00	.00
	0110-30-355-000-686303-					
110355	686403	Water - DPW bldgs	.00	.00	.00	.00
	0110-30-355-000-686403-					
110355	686550	M & R	19,000.00	38,000.00	19,000.00	.00
	0110-30-355-000-686550-					
		Adjust to 3-year Average	1.00	38,000.00	38,000.00	
		Adjust to Meet 2025 Budget	1.00	19,000.00	-19,000.00	
		BUDGET CEILING:			541,356.31	
		TOTALS:	541,356.31	532,397.84	549,885.67	1.58

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT	PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE

** END OF REPORT - Generated by Brenda Arnett **

Engineering

Program Description

The Engineering Division oversees all construction and consultant contracts, along with the related studies and analyses for city capital improvement projects, infrastructure upgrades, and facility developments. The Division is responsible for administering and maintaining the City's right-of-way asset management program as well as the annual road evaluation and improvement initiatives. The Division manages the local drainage inquiry program for residents, oversees the mapping and asset tracking of City right-of-way infrastructure, and handles the review and permitting of all work within the right-of-way.

In addition, the Division manages the City's stormwater management program, ensuring compliance with the WDNR MS4 permit and all relevant MMSD, State, and Federal regulations. The team also supports the Planning Commission and development projects by conducting plan reviews, regulatory coordination, and construction inspections. Additionally, it provides comprehensive reviews and permitting for land and building improvements.

2024 Accomplishments

- Designed green infrastructure for implementation at Lemke Park in 2024 and at other City-owned locations in 2025
- Developed Storm Water Management Program procedures in accordance with the City's MS4 permit
- Coordinated an intergovernmental street and drainage improvement project on a section of County Line Road with the Village of Brown Deer
- Facilitated the design and construction of road and drainage improvements at Fiesta Lane, which was a longstanding item on the drainage and street capital improvement program lists
- Facilitated the design and construction of paved shoulders on a section of Highland Road in accordance with the City Bike and Pedestrian plan
- Completed other road improvement and maintenance projects in Year 3 of a three-year right-of-way asset borrowing

Key Performance Indicators

Activity	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
Development Plan Reviews	80	27	70	50	50
Right-of-way Permits Issued	174	165	163	140	150
Fill Permits Issued	14	26	24	15	20
Erosion Control Permits Issued	37	22	27	10	20
Erosion Control Permit Inspections	75	201	150	160	150
Pond Certifications	31	69	82	91	55
Drainage Concerns Inspected	35	53	30	40	40
Publicly Bid Projects	3	4	6	4	4
Drainage Projects (Designed)	45	73	83	70	70

Road Activity	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
Miles of Subdivision Roads	144.99	145.39	145.50	145.65	146.24
Miles of Arterial Roads	68.33	68.33	68.33	68.33	68.33
Miles of Road Crack Sealed	48.56	16.19	43.3	55.0	50.0
Miles of Road GSB-88 Sealed	12.56	20.39	10.70	5.27	10.0
Miles of Roads Milled/Wedge Overlay	1.71	2.85	0.60	0.32	1.50
Miles of Road Pulverized & Paved	1.97	3.02	2.85	1.64	2.50
Percentage of Roadways Inspected	100%	100%	100%	100%	100%

2025 Objectives

Capital Improvements, Public Safety & Quality of Life:

- Meet WDNR MS4 2025 requirements, including implementing green infrastructure, which improve local water quality and protect Mequon's natural environment
- Administer the City's 2025 road improvement program
- Complete a Bike and Pedestrian Planning Study and incorporate improvement plans into the road improvement capital planning

Capital Improvements & Financial Stewardship:

- Revise the Right-of-Way Asset Management Report and use findings to recommend improvement and maintenance budgeting for long-term cost efficiency

Public Safety:

- Further enhance the Ozaukee Interurban Trail/Mequon Road crossing safety

Customer Service:

- Create robust public involvement opportunities for road and other capital improvement projects including public information meetings, project newsletters, and social media updates

Staffing for 2025

Positions (FTE)	2023 Actual	2024 Projected	2025 Budgeted
DPW/City Engineer	0.5	0.5	0.5
Assistant City Engineer	1	1	1
Engineering Technician	2	2	2
Engineering Field Coordinator	0.5	0.5	0.5
Administrative Assistant	0.8	0.8	0.8
Summer Interns	1	1	2

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund

			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110358	Engineering								
70	SALARIES								
110358	670101	Salaries	343,585.93	384,094.00	384,094.00	246,162.82	340,418.00	383,381.00	________
110358	670104	Vacation	.00	.00	.00	.00	.00	.00	________
110358	670105	Sick Pay	.00	.00	.00	.00	.00	.00	________
110358	670106	CompTime	2,116.66	.00	.00	1,042.39	1,582.00	.00	________
110358	670201	OverTime	.00	500.00	500.00	.00	.00	500.00	________
110358	670204	PTO	33,758.13	.00	.00	25,310.44	36,505.00	.00	________
110358	670205	FMLA	.00	.00	.00	.00	.00	.00	________
110358	670206	EmergLeave	.00	.00	.00	.00	.00	.00	________
110358	670301	Longevity	.00	.00	.00	.00	.00	.00	________
	TOTAL SALARIES		379,460.72	384,594.00	384,594.00	272,515.65	378,505.00	383,881.00	________
73	FRINGE BENEFITS								
110358	673101	Social Sec	27,516.31	27,708.92	27,708.92	19,714.21	27,309.00	27,415.42	________
110358	673102	Retirement	25,199.77	25,432.00	25,432.00	18,342.54	25,368.00	25,576.50	________
110358	673103	W/C Insure	6,833.42	6,889.55	6,889.55	3,254.71	6,509.00	6,338.39	________
110358	673104	UnempComp	.00	.00	.00	.00	.00	.00	________
110358	673201	Health Ins	88,360.77	85,766.41	85,766.41	72,051.54	102,512.00	131,228.44	________
110358	673202	Dental Ins	2,901.77	2,494.00	2,494.00	2,747.18	3,701.00	3,292.00	________
110358	673203	Life Ins	758.69	722.00	722.00	394.82	603.00	557.00	________
110358	673204	Disability	1,767.32	1,334.00	1,334.00	1,032.32	1,405.00	1,246.00	________
	TOTAL FRINGE BENEFITS		153,338.05	150,346.88	150,346.88	117,537.32	167,407.00	195,653.75	________
75	OTHER STAFF COSTS								
110358	675101	Uniforms	.00	.00	.00	.00	.00	.00	________
	TOTAL OTHER STAFF COSTS		.00	.00	.00	.00	.00	.00	________
80	MATERIALS & SUPPLIES								
110358	680101	Office Sup	326.71	500.00	500.00	535.00	500.00	500.00	________
110358	680103	CopierSupy	.00	.00	.00	.00	.00	.00	________
110358	680301	WS-Admin	633.86	750.00	750.00	142.50	750.00	750.00	________
110358	680501	Membership	.00	750.00	750.00	824.00	830.00	750.00	________
110358	680502	Print/Pub	.00	.00	.00	.00	.00	.00	________
110358	680503	BooksPerio	.00	.00	.00	.00	.00	.00	________
110358	680504	Telephone	2,601.24	2,400.00	2,400.00	1,278.07	2,400.00	2,400.00	________
110358	680505	Postage	1,114.21	800.00	800.00	711.84	800.00	800.00	________
	TOTAL MATERIALS & SUPPLIES		4,676.02	5,200.00	5,200.00	3,491.41	5,280.00	5,200.00	________
83	PURCHASED SERVICES								
110358	683101	Cnsult-Gen	15,815.00	19,965.00	19,965.00	20,000.00	19,965.00	21,700.00	________

CITY OF MEQUON

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110358	683102	Cnsult-PCS	138,525.75	80,000.00	80,000.00	114,780.74	70,000.00	60,000.00	________
110358	683201	Cntrct-Gen	13,208.96	12,185.00	12,185.00	5,760.25	12,185.00	12,185.00	________
110358	683202	Cntrct-Mnt	.00	.00	.00	.00	.00	.00	________
110358	683402	Auto Insur	1,094.70	1,247.67	1,247.67	690.18	1,380.36	1,435.57	________
110358	683501	Train/Conf	892.20	2,500.00	2,500.00	1,539.20	2,500.00	2,500.00	________
TOTAL PURCHASED SERVICES			169,536.61	115,897.67	115,897.67	142,770.37	106,030.36	97,820.57	________
86	FACILITY & PLANT								
110358	686550	M & R	.00	.00	.00	.00	.00	.00	________
TOTAL FACILITY & PLANT			.00	.00	.00	.00	.00	.00	________
88	EQUIPMENT / LEASES								
110358	680401	Equip / Sm	525.26	500.00	500.00	299.38	500.00	500.00	________
110358	688101	Photocopie	3,588.99	3,700.00	3,700.00	3,700.00	3,700.00	3,700.00	________
TOTAL EQUIPMENT / LEASES			4,114.25	4,200.00	4,200.00	3,999.38	4,200.00	4,200.00	________
TOTAL Engineering			711,125.65	660,238.55	660,238.55	540,314.13	661,422.36	686,755.32	________
TOTAL General Fund			711,125.65	660,238.55	660,238.55	540,314.13	661,422.36	686,755.32	________
		TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
		TOTAL EXPENSE	711,125.65	660,238.55	660,238.55	540,314.13	661,422.36	686,755.32	________
		GRAND TOTAL	711,125.65	660,238.55	660,238.55	540,314.13	661,422.36	686,755.32	________

** END OF REPORT - Generated by Marie Keyser **

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110358	670101	Salaries	384,094.00	340,418.00	383,381.00	-.19
	0110-30-358-000-670101-					
			1.00	71,298.00	71,298.00	
			.50	140,622.00	70,311.00	
			1.00	72,334.00	72,334.00	
			1.00	87,312.00	87,312.00	
			.80	49,387.50	39,510.00	
		2% Vacancy Discount	1.00	8,064.00	-8,064.00	
		Summer Help	2.00	7,840.00	15,680.00	
			.50	70,000.00	35,000.00	
		Engineering Field Coordinator				
110358	670104	Vacation	.00	.00	.00	.00
	0110-30-358-000-670104-					
110358	670105	Sick Pay	.00	.00	.00	.00
	0110-30-358-000-670105-					
110358	670106	Comp Time	.00	1,582.00	.00	.00
	0110-30-358-000-670106-					
110358	670201	OverTime	500.00	.00	500.00	.00
	0110-30-358-000-670201-					
110358	670204	Paid Time Off	.00	36,505.00	.00	.00
	0110-30-358-000-670204-					
110358	670205	Medical Leave	.00	.00	.00	.00
	0110-30-358-000-670205-					
110358	670206	Emergency Medical Leave	.00	.00	.00	.00
	0110-30-358-000-670206-					
110358	670301	Longevity	.00	.00	.00	.00
	0110-30-358-000-670301-					
110358	673101	Social Security	27,708.92	27,309.00	27,415.42	-1.06
	0110-30-358-000-673101-					
			.00	.00	4,089.00	
			.00	.00	956.00	
			.00	.00	4,092.00	
			.00	.00	957.00	
			.00	.00	4,112.00	
			.00	.00	962.00	
			.00	.00	5,322.00	
			.00	.00	1,245.00	
			.00	.00	2,170.00	
			.00	.00	508.00	
		2% Vacancy Discount	1.00	577.00	-577.00	
		Summer Help	2.00	369.64	739.28	
		Summer Help	2.00	86.32	172.64	
			.50	5,335.00	2,667.50	

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CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
		Social Security for Engineering Field Coordinator				
110358	673102	Retirement	25,432.00	25,368.00	25,576.50	.57
	0110-30-358-000-673102-					
			.00	.00	4,955.00	
			.00	.00	4,886.00	
			.00	.00	5,027.00	
			.00	.00	6,068.00	
			.00	.00	2,746.00	
		2% Vacancy Discount	1.00	538.00	-538.00	
			.50	4,865.00	2,432.50	
		WRS for Engineering Field Coordinator				
110358	673103	Worker's Comp Insurance	6,889.55	6,509.00	6,338.39	-8.00
	0110-30-358-000-673103-					
110358	673104	Unemployment Compensation	.00	.00	.00	.00
	0110-30-358-000-673104-					
110358	673201	Health Insurance	85,766.41	102,512.00	131,228.44	53.01
	0110-30-358-000-673201-					
			.00	.00	27,897.00	
			.00	.00	13,949.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	22,318.00	
		2% Vacancy Discount	1.00	2,678.00	-2,678.00	
			.50	27,896.88	13,948.44	
		Health for Engineering Field Coordinator				
110358	673202	Dental Insurance	2,494.00	3,701.00	3,292.00	32.00
	0110-30-358-000-673202-					
			.00	.00	1,018.00	
			.00	.00	509.00	
			.00	.00	1,018.00	
			.00	.00	814.00	
		2% Vacancy Discount	1.00	67.00	-67.00	
110358	673203	Life Insurance	722.00	603.00	557.00	-22.85
	0110-30-358-000-673203-					
			.00	.00	79.00	
			.00	.00	78.00	
			.00	.00	222.00	
			.00	.00	62.00	
			.00	.00	66.00	
			.50	100.00	50.00	
		Life Insurance Engineering Field Coordinator				

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110358	673204 0110-30-358-000-673204-	Long Term Disability	1,334.00	1,405.00	1,246.00	-6.60
110358	675101 0110-30-358-000-675101-	Uniforms & Clothing	.00	.00	.00	.00
110358	680101 0110-30-358-000-680101-	Office Supplies	500.00	500.00	500.00	.00
110358	680103 0110-30-358-000-680103-	Office Supp- Copier Equ	.00	.00	.00	.00
110358	680301 0110-30-358-000-680301-	Work Supplies-Admin	750.00	750.00	750.00	.00
110358	680401 0110-30-358-000-680401-	Equip / Small Tools	500.00	500.00	500.00	.00
		Illicit discharge testing chemicals	1.00	100.00	100.00	
		Staking lathe and paint	1.00	300.00	300.00	
		Survey Equipment	1.00	100.00	100.00	
110358	680501 0110-30-358-000-680501-	Memberships	750.00	830.00	750.00	.00
		APWA Membership	1.00	830.00	830.00	
		Adjust to Meet 2025 Budget	1.00	80.00	-80.00	
110358	680502 0110-30-358-000-680502-	Printing/Publications	.00	.00	.00	.00
110358	680503 0110-30-358-000-680503-	Books & Periodicals	.00	.00	.00	.00
110358	680504 0110-30-358-000-680504-	Telephone services	2,400.00	2,400.00	2,400.00	.00
110358	680505 0110-30-358-000-680505-	Postage	800.00	800.00	800.00	.00
110358	683101 0110-30-358-000-683101-	Consultants - General	19,965.00	19,965.00	21,700.00	8.69
		SWWT Respect Our Waters (PE&O for MS4)	1.00	21,700.00	21,700.00	
110358	683102 0110-30-358-000-683102-	Consultants - Plan Comm Suprt	80,000.00	70,000.00	60,000.00	-25.00
		Consultant Reviews for SWMP, watermain and inspect	30.00	2,000.00	60,000.00	

CITY OF MEQUON

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CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110358	683201	Contracted Services - General	12,185.00	12,185.00	12,185.00	.00
	0110-30-358-000-683201-					
		WPDES Stormwater Fee	1.00	3,000.00	3,000.00	
		AutoCAD Subscription	1.00	2,200.00	2,200.00	
		GIS Subscription (non-utility)	1.00	5,165.00	5,165.00	
		Ozaukee County Recording Fees	1.00	500.00	500.00	
		GPS Rover Lease	12.00	110.00	1,320.00	
110358	683202	Contracted Services - Maint.	.00	.00	.00	.00
	0110-30-358-000-683202-					
110358	683402	Auto Insurance	1,247.67	1,380.36	1,435.57	15.06
	0110-30-358-000-683402-					
		Auto Insurance	1.00	1,435.57	1,435.57	
110358	683501	Training/Conferences	2,500.00	2,500.00	2,500.00	.00
	0110-30-358-000-683501-					
		3 Engineers to meet PDH req for licensing	1.00	2,500.00	2,500.00	
110358	686550	M & R	.00	.00	.00	.00
	0110-30-358-000-686550-					
110358	688101	Photocopiers	3,700.00	3,700.00	3,700.00	.00
	0110-30-358-000-688101-					
		BUDGET CEILING:			660,238.55	
		TOTALS:	660,238.55	661,422.36	686,755.32	4.02

** END OF REPORT - Generated by Brenda Arnett **

Highway

Program Description

The Highway Division manages the right-of-way infrastructure of the City as it relates to roadways and drainage system maintenance. All related sanitary sewer maintenance is covered in a separate City budget.

2024 Accomplishments

- Finished all Road Program drainage projects
- Installed 41 culverts
- Responded to winter weather events/maintained all city sidewalks
- Inspected 532 catch basins
- Road side mowing: 1500 man hours
- Removed 911 trees (264 Ash trees)
- Trim trees pruning roadside: 70 days
- Shoulder reclaimed: 54 miles of road
- Completed 60 ditching projects
- Painted 120 miles of road
- Storm damage tree clean up: 800 man hours
- Stumped 1709 stumps
- Road Sweeping: 250 hours
- Traffic signs replaced: 150
- Graded Hawthorne Road twice
- CDL trained 2 employees
- Sprayed all signs and guardrails
- Concrete project at Rotary Park
- Help all other divisions when needed
- Manned and set up all festivals for City

Key Performance Indicators

Activity	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
Driveway Culverts Installed	30	31	23	25	30
Catch Basins Inspected	100	513	900	1,000	1,000
Snow Events	30	36	22	35	35
Tree Removals	2,500	2,005	1,296	700	700
Tree Plantings	377	187		See Forestry	
Trees Pruned	300	399		See Forestry	
Christmas Tree Chipping	1,209	1,153	1,141	1,100	1,100

2025 Objectives

Customer Service & Quality of Life:

- Continue improving City's right of ways
- Meet with all homeowners that call in drainage inquires

Public Safety:

- Continue to keep roads safe for residents

Staffing for 2025

Positions (FTE)	2023 Actual	2024 Projected	2025 Budgeted
Director of Public Works/City Engineer	0.50	0.50	0.50
Deputy Director of Public Works	1.00	1.00	1.00
Administrative Secretary	0.50	0.50	0.50
Highway Superintendent	1.00	1.00	1.00
Highway Section Foreman	4.00	4.00	4.00
Highway Equipment Operator-Heavy	1.00	1.00	1.00
Heavy Equipment Operator	3.00	3.00	3.00
Highway Worker	3.00	3.00	3.00
Highway/Parks Maintenance Workers	2.00	2.00	2.00
Summer Seasonal	0.00	0.00	0.00

CITY OF MEQUON

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110359	Highway								
70	SALARIES								
110359	670101	Salaries	941,527.58	1,054,913.00	1,054,913.00	729,176.69	1,007,951.00	1,071,026.00	________
110359	670104	Vacation	.00	.00	.00	.00	.00	.00	________
110359	670105	Sick Pay	.00	.00	.00	.00	.00	.00	________
110359	670106	CompTime	37,988.79	.00	.00	21,681.71	33,143.00	.00	________
110359	670201	OverTime	12,894.54	43,000.00	43,000.00	4,926.75	12,547.00	43,000.00	________
110359	670204	PTO	58,455.09	.00	.00	32,337.98	38,028.00	.00	________
110359	670205	FMLA	2,643.26	.00	.00	2,937.27	1,730.00	.00	________
110359	670206	EmergLeave	.00	.00	.00	.00	.00	.00	________
110359	670301	Longevity	.00	.00	.00	.00	.00	.00	________
TOTAL SALARIES			1,053,509.26	1,097,913.00	1,097,913.00	791,060.40	1,093,399.00	1,114,026.00	________
73	FRINGE BENEFITS								
110359	673101	Social Sec	76,839.92	76,389.00	76,389.00	57,404.48	79,190.00	77,180.00	________
110359	673102	Retirement	72,004.93	71,275.00	71,275.00	53,924.94	74,420.00	72,914.00	________
110359	673103	W/C Insure	22,987.28	23,176.12	23,176.12	10,948.69	21,897.00	21,322.04	________
110359	673104	UnempComp	.00	.00	.00	.00	.00	.00	________
110359	673201	Health Ins	246,880.96	266,643.28	266,643.28	189,304.49	267,173.00	289,647.00	________
110359	673202	Dental Ins	9,629.89	9,520.00	9,520.00	7,543.45	10,058.00	10,019.00	________
110359	673203	Life Ins	1,873.92	1,925.00	1,925.00	1,454.23	2,144.00	2,486.00	________
110359	673204	Disability	4,336.28	3,858.00	3,858.00	2,811.40	3,795.00	3,374.00	________
TOTAL FRINGE BENEFITS			434,553.18	452,786.40	452,786.40	323,391.68	458,677.00	476,942.04	________
75	OTHER STAFF COSTS								
110359	675101	Uniforms	5,520.00	5,175.00	5,175.00	.00	5,175.00	5,175.00	________
TOTAL OTHER STAFF COSTS			5,520.00	5,175.00	5,175.00	.00	5,175.00	5,175.00	________
80	MATERIALS & SUPPLIES								
110359	680101	Office Sup	798.30	800.00	800.00	2,529.30	800.00	800.00	________
110359	680103	CopierSupy	.00	.00	.00	.00	.00	.00	________
110359	680301	WS-Admin	703.03	750.00	750.00	-81.81	750.00	750.00	________
110359	680320	WS-Snow	252,003.32	255,820.00	255,820.00	265,933.53	255,820.00	250,000.00	________
110359	680321	WS-Street	52,177.70	55,000.00	55,000.00	71,135.63	55,000.00	55,000.00	________
110359	680322	WS-Signs	39,791.33	40,088.00	40,088.00	40,458.56	40,088.00	40,088.00	________
110359	680323	WS-Culvert	37,672.19	38,000.00	38,000.00	39,188.83	38,000.00	38,000.00	________
110359	680324	WS-Blvd	.00	.00	.00	.00	.00	.00	________
110359	680351	WS-Forest	.00	.00	.00	.00	.00	.00	________

Attachment: 2025 Packet Upload (9725 : Appropriations Packet)

CITY OF MEQUON

munis a tyler erp solution

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110359	680501	Membership	100.00	100.00	100.00	100.00	100.00	100.00	________
110359	680502	Print/Pub	.00	.00	.00	.00	.00	.00	________
110359	680503	BooksPerio	.00	.00	.00	.00	.00	.00	________
110359	680504	Telephone	3,895.15	2,500.00	2,500.00	1,581.01	2,500.00	2,500.00	________
110359	680505	Postage	208.19	120.00	120.00	56.92	120.00	120.00	________
TOTAL MATERIALS & SUPPLIES			387,349.21	393,178.00	393,178.00	420,901.97	393,178.00	387,358.00	________
83	PURCHASED SERVICES								
110359	683101	Cnsult-Gen	.00	.00	.00	.00	.00	.00	________
110359	683201	Cntrct-Gen	35,418.51	26,240.00	26,240.00	23,449.40	26,240.00	26,240.00	________
110359	683202	Cntrct-Mnt	8,274.00	15,000.00	15,000.00	14,050.76	15,000.00	15,000.00	________
110359	683402	Auto Insur	11,794.42	13,442.73	13,442.73	7,436.11	14,872.22	15,467.11	________
110359	683501	Train/Conf	2,828.84	1,000.00	1,000.00	1,578.10	1,000.00	1,000.00	________
TOTAL PURCHASED SERVICES			58,315.77	55,682.73	55,682.73	46,514.37	57,112.22	57,707.11	________
86	FACILITY & PLANT								
110359	686115	Electric	105,427.11	107,000.00	107,000.00	72,418.01	107,000.00	107,000.00	________
110359	686303	Sewer	3,152.22	3,200.00	3,200.00	2,251.82	3,000.00	3,200.00	________
110359	686403	Water-DPW	5,306.15	5,600.00	5,600.00	3,728.32	5,200.00	5,600.00	________
110359	686550	M & R	10,251.54	8,750.00	8,750.00	21,337.20	18,750.00	8,750.00	________
TOTAL FACILITY & PLANT			124,137.02	124,550.00	124,550.00	99,735.35	133,950.00	124,550.00	________
88	EQUIPMENT / LEASES								
110359	680401	Equip/Tool	1,232.50	1,200.00	1,200.00	1,915.14	1,200.00	1,200.00	________
110359	688101	Photocopie	.00	.00	.00	.00	.00	.00	________
110359	688110	Equip / Sm	.00	.00	.00	.00	.00	.00	________
110359	688120	Rentals	.00	500.00	500.00	.00	500.00	.00	________
TOTAL EQUIPMENT / LEASES			1,232.50	1,700.00	1,700.00	1,915.14	1,700.00	1,200.00	________
TOTAL Highway			2,064,616.94	2,130,985.13	2,130,985.13	1,683,518.91	2,143,191.22	2,166,958.15	________
TOTAL General Fund			2,064,616.94	2,130,985.13	2,130,985.13	1,683,518.91	2,143,191.22	2,166,958.15	________
		TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
		TOTAL EXPENSE	2,064,616.94	2,130,985.13	2,130,985.13	1,683,518.91	2,143,191.22	2,166,958.15	________
		GRAND TOTAL	2,064,616.94	2,130,985.13	2,130,985.13	1,683,518.91	2,143,191.22	2,166,958.15	________

** END OF REPORT - Generated by Marie Keyser **

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110359	670101 0110-30-359-000-670101-	Salaries	1,054,913.00	1,007,951.00	1,071,026.00	1.53
			1.00	100,322.00	100,322.00	
			1.00	71,697.00	71,697.00	
			1.00	87,744.00	87,744.00	
			1.00	72,137.00	72,137.00	
			.50	140,622.00	70,311.00	
			1.00	69,191.00	69,191.00	
			1.00	64,199.00	64,199.00	
			1.00	63,109.00	63,109.00	
			.50	49,388.00	24,694.00	
			.50	54,332.00	27,166.00	
			1.00	58,951.00	58,951.00	
			1.00	58,692.00	58,692.00	
			1.00	54,331.00	54,331.00	
			1.00	53,793.00	53,793.00	
			1.00	53,793.00	53,793.00	
			.50	53,794.00	26,897.00	
			1.00	60,333.00	60,333.00	
			1.00	53,793.00	53,793.00	
	SUMMER HELP		4.00	5,600.00	22,400.00	
	2% Vacancy Discount		1.00	22,527.00	-22,527.00	
110359	670104 0110-30-359-000-670104-	Vacation	.00	.00	.00	.00
110359	670105 0110-30-359-000-670105-	Sick Pay	.00	.00	.00	.00
110359	670106 0110-30-359-000-670106-	Comp Time	.00	33,143.00	.00	.00
110359	670201 0110-30-359-000-670201-	OverTime	43,000.00	12,547.00	43,000.00	.00
110359	670204 0110-30-359-000-670204-	Paid Time Off	.00	38,028.00	.00	.00
110359	670205 0110-30-359-000-670205-	Medical Leave	.00	1,730.00	.00	.00
110359	670206 0110-30-359-000-670206-	Emergency Medical Leave	.00	.00	.00	.00
110359	670301 0110-30-359-000-670301-	Longevity	.00	.00	.00	.00

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110359	673101	Social Security	76,389.00	79,190.00	77,180.00	1.04
	0110-30-359-000-673101-					
			.00	.00	6,049.00	
			.00	.00	1,415.00	
			.00	.00	4,134.00	
			.00	.00	967.00	
			.00	.00	5,032.00	
			.00	.00	1,177.00	
			.00	.00	4,072.00	
			.00	.00	952.00	
			.00	.00	4,092.00	
			.00	.00	957.00	
			.00	.00	4,290.00	
			.00	.00	1,003.00	
			.00	.00	3,873.00	
			.00	.00	906.00	
			.00	.00	3,160.00	
			.00	.00	739.00	
			.00	.00	1,398.00	
			.00	.00	327.00	
			.00	.00	1,537.00	
			.00	.00	360.00	
			.00	.00	3,389.00	
			.00	.00	792.00	
			.00	.00	3,624.00	
			.00	.00	847.00	
			.00	.00	3,037.00	
			.00	.00	710.00	
			.00	.00	3,071.00	
			.00	.00	718.00	
			.00	.00	3,215.00	
			.00	.00	752.00	
			.00	.00	1,546.00	
			.00	.00	361.00	
			.00	.00	3,634.00	
			.00	.00	850.00	
			.00	.00	3,327.00	
			.00	.00	778.00	
	SUMMER HELP		4.00	428.00	1,712.00	
	2% Vacancy Discount		1.00	1,623.00	-1,623.00	
110359	673102	Retirement	71,275.00	74,420.00	72,914.00	2.30
	0110-30-359-000-673102-					
			.00	.00	6,972.00	
			.00	.00	4,983.00	
			.00	.00	6,098.00	
			.00	.00	5,014.00	
			.00	.00	4,887.00	
			.00	.00	4,809.00	
			.00	.00	4,462.00	
			.00	.00	4,386.00	
			.00	.00	1,717.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
			.00	.00	1,888.00	
			.00	.00	4,097.00	
			.00	.00	4,079.00	
			.00	.00	3,776.00	
			.00	.00	3,739.00	
			.00	.00	3,739.00	
			.00	.00	1,870.00	
			.00	.00	4,193.00	
			.00	.00	3,739.00	
	2% Vacancy Discount		1.00	1,534.00	-1,534.00	
110359	673103 0110-30-359-000-673103-	Worker's Comp Insurance	23,176.12	21,897.00	21,322.04	-8.00
110359	673104 0110-30-359-000-673104-	Unemployment Compensation	.00	.00	.00	.00
110359	673201 0110-30-359-000-673201-	Health Insurance	266,643.28	267,173.00	289,647.00	8.63
			.00	.00	11,337.00	
			.00	.00	27,033.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	13,948.00	
			.00	.00	11,337.00	
			.00	.00	27,897.00	
			.00	.00	13,949.00	
			.00	.00	13,949.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	11,337.00	
			.00	.00	13,949.00	
			.00	.00	11,337.00	
	2% Vacancy Discount		1.00	5,911.00	-5,911.00	
110359	673202 0110-30-359-000-673202-	Dental Insurance	9,520.00	10,058.00	10,019.00	5.24
			.00	.00	349.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	509.00	
			.00	.00	349.00	
			.00	.00	1,018.00	
			.00	.00	509.00	
			.00	.00	509.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	349.00	
			.00	.00	174.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
			.00	.00	349.00	
	2% Vacancy Discount		1.00	204.00	-204.00	
110359	673203	Life Insurance	1,925.00	2,144.00	2,486.00	29.14
	0110-30-359-000-673203-					
			.00	.00	539.00	
			.00	.00	421.00	
			.00	.00	266.00	
			.00	.00	89.00	
			.00	.00	78.00	
			.00	.00	228.00	
			.00	.00	111.00	
			.00	.00	109.00	
			.00	.00	42.00	
			.00	.00	50.00	
			.00	.00	61.00	
			.00	.00	99.00	
			.00	.00	48.00	
			.00	.00	171.00	
			.00	.00	48.00	
			.00	.00	20.00	
			.00	.00	66.00	
			.00	.00	40.00	
110359	673204	Long Term Disability	3,858.00	3,795.00	3,374.00	-12.55
	0110-30-359-000-673204-					
110359	675101	Uniforms & Clothing	5,175.00	5,175.00	5,175.00	.00
	0110-30-359-000-675101-					
	Per Personnel Code		15.00	345.00	5,175.00	
110359	680101	Office Supplies	800.00	800.00	800.00	.00
	0110-30-359-000-680101-					
110359	680103	Office Supp- Copier Equ	.00	.00	.00	.00
	0110-30-359-000-680103-					
110359	680301	Work Supplies-Admin	750.00	750.00	750.00	.00
	0110-30-359-000-680301-					
110359	680320	Work Supp-Snow & Ice	255,820.00	255,820.00	250,000.00	-2.28
	0110-30-359-000-680320-					
	Mailbox Reimbursement		6.00	50.00	300.00	
	Mailbox Repair Supplies		10.00	50.00	500.00	
	Geomelt 55		2.00	2,500.00	5,000.00	
	Salt		1.00	239,600.00	239,600.00	
	Treated Sand		8.00	175.00	1,400.00	
	Calcium Chloride		4.00	800.00	3,200.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110359	680321	Work Supp-Street Maint	55,000.00	55,000.00	55,000.00	.00
	0110-30-359-000-680321-					
110359	680322	Work Supp-Signs/Stripin	40,088.00	40,088.00	40,088.00	.00
	0110-30-359-000-680322-					
		Reflective Glass Beads	14,000.00	.46	6,440.00	
		Totes of White Paint (Fog Striping)	5.00	2,378.75	11,893.75	
		Totes of Yellow Paint (Centerline Striping)	5.00	2,340.25	11,701.25	
		4x4 12' Treated Lumber for Sign Posts	80.00	27.90	2,232.00	
		Regulatory Signs	1.00	4,938.00	4,938.00	
		Street Signs	100.00	20.00	2,000.00	
		Sign Hardware	250.00	1.00	250.00	
		Street Sign Brackets	100.00	40.00	4,000.00	
		Paint Supplies	100.00	20.00	2,000.00	
		Reduced to meet 2025 budget	1.00	5,367.00	-5,367.00	
110359	680323	Work Supp-Culverts	38,000.00	38,000.00	38,000.00	.00
	0110-30-359-000-680323-					
110359	680324	Work Supp-Blvd	.00	.00	.00	.00
	0110-30-359-000-680324-					
110359	680351	Work Supplies-Forestry	.00	.00	.00	.00
	0110-30-359-000-680351-					
110359	680401	Equip / Small Tools	1,200.00	1,200.00	1,200.00	.00
	0110-30-359-000-680401-					
		Hand and power tools	10.00	120.00	1,200.00	
110359	680501	Memberships	100.00	100.00	100.00	.00
	0110-30-359-000-680501-					
		North Shore Public Works	1.00	100.00	100.00	
110359	680502	Printing/Publications	.00	.00	.00	.00
	0110-30-359-000-680502-					
110359	680503	Books & Periodicals	.00	.00	.00	.00
	0110-30-359-000-680503-					
110359	680504	Telephone services	2,500.00	2,500.00	2,500.00	.00
	0110-30-359-000-680504-					
110359	680505	Postage	120.00	120.00	120.00	.00
	0110-30-359-000-680505-					
110359	683101	Consultants - General	.00	.00	.00	.00
	0110-30-359-000-683101-					

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110359	683201	Contracted Services - General	26,240.00	26,240.00	26,240.00	.00
	0110-30-359-000-683201-					
		Curb and Gutter and Inlet Repairs	30.00	500.00	15,000.00	
		Asphalt Patching	1.00	4,500.00	4,500.00	
		Telvent Weather Service Subscription	1.00	3,000.00	3,000.00	
		Nuisance Grass Cutting - Private	6.00	200.00	1,200.00	
		USIC Locating Fee	12.00	150.00	1,800.00	
		Digger's Hotline Fiber Fee	12.00	120.00	1,440.00	
		Recycling Fee	12.00	150.00	1,800.00	
		Contracted Tree Removal (non-EAB)	1.00	2,500.00	2,500.00	
		Adjust to meet 2025 Budget	1.00	13,000.00	-13,000.00	
		Contracted Deer Removal	80.00	100.00	8,000.00	
110359	683202	Contracted Services - Maint.	15,000.00	15,000.00	15,000.00	.00
	0110-30-359-000-683202-					
		Sidewalk maintenance to meet ADA compliance	1.00	12,000.00	12,000.00	
		Emergency siren preventative maintenance contract	1.00	2,500.00	2,500.00	
		Survey Equipment Maintenance	1.00	500.00	500.00	
		Required traffic signal PM contract	5.00	315.00	1,575.00	
		Adjust to meet 2025 Budget	1.00	1,575.00	-1,575.00	
110359	683402	Auto Insurance	13,442.73	14,872.22	15,467.11	15.06
	0110-30-359-000-683402-					
		Auto Insurance	1.00	15,467.11	15,467.11	
110359	683501	Training/Conferences	1,000.00	1,000.00	1,000.00	.00
	0110-30-359-000-683501-					
		DPW-wide Saw and Safety Training	1.00	1,000.00	1,000.00	
110359	686115	Electric - Street Lights	107,000.00	107,000.00	107,000.00	.00
	0110-30-359-000-686115-					
110359	686303	Sewer - DPW bldgs	3,200.00	3,000.00	3,200.00	.00
	0110-30-359-000-686303-					
110359	686403	Water - DPW bldgs	5,600.00	5,200.00	5,600.00	.00
	0110-30-359-000-686403-					
110359	686550	M & R	8,750.00	18,750.00	8,750.00	.00
	0110-30-359-000-686550-					
		Budgeted Value	1.00	8,750.00	8,750.00	
		Adjust to 3-year Average of Actual Value	1.00	9,250.00	9,250.00	
		Adjust to 2025 Budget	1.00	9,250.00	-9,250.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110359	688101 0110-30-359-000-688101-	Photocopiers	.00	.00	.00	.00
110359	688110 0110-30-359-000-688110-	Other Leased Equipment	.00	.00	.00	.00
110359	688120 0110-30-359-000-688120-	Rentals	500.00	500.00	.00	-100.00
		BUDGET CEILING:			2,130,985.13	
		TOTALS:	2,130,985.13	2,143,191.22	2,166,958.15	1.69

** END OF REPORT - Generated by Brenda Arnett **

Forestry

Program Description

The Forestry Division is responsible for managing the City's street trees and trees within the right-of-way, parks and City owned properties. The City operates the brush and waste site on Bonniwell Road and a public building recycling program in its public buildings to further the community's commitment to environmental sustainability and satisfy DNR requirements.

The brush site is staffed primarily by a part-time worker with Spring/Summer hours from 7:30 a.m. to 7:00 p.m. on Wednesdays and 8:00 a.m. to 4:00 p.m. on Saturdays. Fall hours are 8:00 a.m. to 4:00 p.m. on Wednesdays and Saturdays. The City is contemplating utilizing ARPA funds to install an automated gate to expand the operations at the brush site.

2024 Accomplishments

- Fielded 1,000 phone calls for forestry related topics
- 62 Hours of inspection
- 6 Planning Commission Reports
- 6 Tree Board Meetings
- 96 hours of storm damage response
- Hosted Arbor Day and handed out over 1,200 trees with over 400 people in attendance
- ATC grant to fund and offset Arbor Day costs
- Ozaukee donation of Arbor Day trees
- Continued efforts to remove and manage dead ash in the parks. This also includes reforestation efforts in the areas that ash has been mitigated
- Issued 8 nuisances tree letters
- Removed and replanted in Katherine Kearney Carpenter Park, Riverview, Lemke, Vista's at River Barn, Scout Park, Grasslyn Nature Preserve, River Forest Nature Preserve, (71) Shoreland Parkway
- Dug 76 trees out of the nursery for replacements
- 672 trees planted within city right of way and parkland

Key Performance Indicators

Activity	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
Ash Trees Removed	2,845	2,900	853	1,000	1,000
Other Trees Removed	200	200	400	649	700
Trees Planted	380	312	191	672	700
Brush Permits Issued	1,667	1,675	1,882	1,800	1,840

2025 Objectives

Financial Stewardship, Public Safety & Quality of Life:

- Maintain reduced cost to tree replacement program

Public Safety & Quality of Life:

- Continued removal along primary and secondary corridors

Staffing for 2025

Positions (FTE)	2023 Actual	2024 Projected	2025 Budgeted
Summer Intern – Forestry	1.00	1.0	1.0
Forestry Worker	2.00	2.0	2.0
Recycling Landfill Attendant (PT)	0.50	0.5	0.5

CITY OF MEQUON

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110363	Forestry								
70	SALARIES								
110363	670101	Salaries	99,219.65	118,939.00	118,939.00	75,515.23	99,858.00	119,902.00	________
110363	670104	Vacation	.00	.00	.00	.00	.00	.00	________
110363	670105	Sick Pay	.00	.00	.00	.00	.00	.00	________
110363	670106	CompTime	8,725.03	.00	.00	4,445.34	5,924.00	.00	________
110363	670201	OverTime	2,107.13	2,000.00	2,000.00	7,139.15	3,286.00	2,000.00	________
110363	670204	PTO	8,695.86	.00	.00	4,273.17	6,184.00	.00	________
110363	670205	FMLA	.00	.00	.00	.00	.00	.00	________
110363	670206	EmergLeave	.00	.00	.00	.00	.00	.00	________
110363	670301	Longevity	.00	.00	.00	.00	.00	.00	________
TOTAL SALARIES			118,747.67	120,939.00	120,939.00	91,372.89	115,252.00	121,902.00	________
73	FRINGE BENEFITS								
110363	673101	Social Sec	8,483.25	7,949.31	7,949.31	6,459.65	8,057.00	7,816.00	________
110363	673102	Retirement	7,534.55	7,276.00	7,276.00	6,062.25	7,685.00	7,360.00	________
110363	673103	W/C Insure	2,521.76	2,542.48	2,542.48	1,201.10	2,402.00	2,339.09	________
110363	673104	UnempComp	.00	.00	.00	.00	.00	.00	________
110363	673201	Health Ins	26,496.76	25,183.56	25,183.56	25,456.51	35,918.00	38,449.00	________
110363	673202	Dental Ins	1,105.23	998.00	998.00	1,025.28	1,367.00	1,340.00	________
110363	673203	Life Ins	201.36	198.00	198.00	137.72	205.00	214.00	________
110363	673204	Disability	.00	376.00	376.00	.00	.00	325.00	________
TOTAL FRINGE BENEFITS			46,342.91	44,523.35	44,523.35	40,342.51	55,634.00	57,843.09	________
75	OTHER STAFF COSTS								
110363	675101	Uniforms	690.00	690.00	690.00	.00	690.00	690.00	________
TOTAL OTHER STAFF COSTS			690.00	690.00	690.00	.00	690.00	690.00	________
80	MATERIALS & SUPPLIES								
110363	680101	Office Sup	.00	.00	.00	.00	.00	.00	________
110363	680103	CopierSupy	.00	.00	.00	.00	.00	.00	________
110363	680301	WS-Admin	.00	.00	.00	.00	.00	.00	________
110363	680324	WS-Blvd	.00	.00	.00	.00	.00	.00	________
110363	680351	WS-Forest	8,204.67	16,262.00	16,262.00	15,483.47	16,262.00	16,262.00	________
110363	680501	Membership	.00	.00	.00	.00	.00	.00	________
110363	680502	Print/Pub	129.24	.00	.00	93.34	.00	150.00	________
110363	680503	BooksPerio	.00	.00	.00	.00	.00	.00	________
110363	680504	Telephone	452.09	360.00	360.00	166.24	360.00	360.00	________

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CITY OF MEQUON

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110363	680505	Postage	.00	200.00	200.00	385.81	200.00	200.00	________
TOTAL MATERIALS & SUPPLIES			8,786.00	16,822.00	16,822.00	16,128.86	16,822.00	16,972.00	________
83	PURCHASED SERVICES								
110363	683101	Cnsult-Gen	.00	.00	.00	.00	.00	.00	________
110363	683201	Cntrct-Gen	22,350.00	20,000.00	20,000.00	22,945.00	22,000.00	22,000.00	________
110363	683202	Cntrct-Mnt	.00	.00	.00	.00	.00	.00	________
110363	683402	Auto Insur	.00	.00	.00	.00	.00	.00	________
110363	683501	Train/Conf	1,069.07	1,000.00	1,000.00	920.00	1,000.00	1,000.00	________
TOTAL PURCHASED SERVICES			23,419.07	21,000.00	21,000.00	23,865.00	23,000.00	23,000.00	________
86	FACILITY & PLANT								
110363	686550	M & R	.00	.00	.00	.00	.00	.00	________
TOTAL FACILITY & PLANT			.00	.00	.00	.00	.00	.00	________
88	EQUIPMENT / LEASES								
110363	680401	Equip/Tool	4,466.08	5,000.00	5,000.00	5,039.79	5,000.00	5,000.00	________
110363	688110	Equip / Sm	.00	.00	.00	.00	.00	.00	________
110363	688120	Rentals	1,092.00	1,212.00	1,212.00	1,104.00	1,212.00	1,212.00	________
TOTAL EQUIPMENT / LEASES			5,558.08	6,212.00	6,212.00	6,143.79	6,212.00	6,212.00	________
TOTAL Forestry			203,543.73	210,186.35	210,186.35	177,853.05	217,610.00	226,619.09	________
TOTAL General Fund			203,543.73	210,186.35	210,186.35	177,853.05	217,610.00	226,619.09	________
		TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
		TOTAL EXPENSE	203,543.73	210,186.35	210,186.35	177,853.05	217,610.00	226,619.09	________
		GRAND TOTAL	203,543.73	210,186.35	210,186.35	177,853.05	217,610.00	226,619.09	________

** END OF REPORT - Generated by Marie Keyser **

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CITY OF MEQUON

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CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110363	670101	Salaries	118,939.00	99,858.00	119,902.00	.81
	0110-30-363-000-670101-					
			1.00	54,331.00	54,331.00	
			1.00	53,793.00	53,793.00	
			.25	31,200.00	7,800.00	
	Forestry Intern		1.00	6,500.00	6,500.00	
	2% Vacancy Discount		1.00	2,522.00	-2,522.00	
110363	670104	Vacation	.00	.00	.00	.00
	0110-30-363-000-670104-					
110363	670105	Sick Pay	.00	.00	.00	.00
	0110-30-363-000-670105-					
110363	670106	Comp Time	.00	5,924.00	.00	.00
	0110-30-363-000-670106-					
110363	670201	OverTime	2,000.00	3,286.00	2,000.00	.00
	0110-30-363-000-670201-					
	Forestry OT		1.00	1,500.00	1,500.00	
	Recycling Site		1.00	500.00	500.00	
110363	670204	Paid Time Off	.00	6,184.00	.00	.00
	0110-30-363-000-670204-					
110363	670205	Medical Leave	.00	.00	.00	.00
	0110-30-363-000-670205-					
110363	670206	Emergency Medical Leave	.00	.00	.00	.00
	0110-30-363-000-670206-					
110363	670301	Longevity	.00	.00	.00	.00
	0110-30-363-000-670301-					
110363	673101	Social Security	7,949.31	8,057.00	7,816.00	-1.68
	0110-30-363-000-673101-					
			.00	.00	2,755.00	
			.00	.00	644.00	
			.00	.00	3,229.00	
			.00	.00	755.00	
			.00	.00	484.00	
			.00	.00	113.00	
	2% Vacancy Discount		1.00	164.00	-164.00	
110363	673102	Retirement	7,276.00	7,685.00	7,360.00	1.15
	0110-30-363-000-673102-					
			.00	.00	3,776.00	
			.00	.00	3,739.00	
	2% Vacancy Discount		1.00	155.00	-155.00	

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CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110363	673103 0110-30-363-000-673103-	Worker's Comp Insurance	2,542.48	2,402.00	2,339.09	-8.00
110363	673104 0110-30-363-000-673104-	Unemployment Compensation	.00	.00	.00	.00
110363	673201 0110-30-363-000-673201-	Health Insurance	25,183.56	35,918.00	38,449.00	52.67
			.00	.00	27,897.00	
			.00	.00	11,337.00	
		2% Vacancy Discount	1.00	785.00	-785.00	
110363	673202 0110-30-363-000-673202-	Dental Insurance	998.00	1,367.00	1,340.00	34.27
			.00	.00	1,018.00	
			.00	.00	349.00	
		2% Vacancy Discount	1.00	27.00	-27.00	
110363	673203 0110-30-363-000-673203-	Life Insurance	198.00	205.00	214.00	8.08
			.00	.00	174.00	
			.00	.00	40.00	
110363	673204 0110-30-363-000-673204-	Long Term Disability	376.00	.00	325.00	-13.56
110363	675101 0110-30-363-000-675101-	Uniforms & Clothing	690.00	690.00	690.00	.00
		Per Personnel Code	2.00	345.00	690.00	
110363	680101 0110-30-363-000-680101-	Office Supplies	.00	.00	.00	.00
110363	680103 0110-30-363-000-680103-	Office Supp- Copier Equ	.00	.00	.00	.00
110363	680301 0110-30-363-000-680301-	Work Supplies-Admin	.00	.00	.00	.00
110363	680324 0110-30-363-000-680324-	Work Supp-Blvd	.00	.00	.00	.00
110363	680351 0110-30-363-000-680351-	Work Supplies-Forestry	16,262.00	16,262.00	16,262.00	.00
110363	680401 0110-30-363-000-680401-	Equip / Small Tools	5,000.00	5,000.00	5,000.00	.00
		Saws, PPE and hand tools	1.00	5,000.00	5,000.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110363	680501	Memberships	.00	.00	.00	.00
	0110-30-363-000-680501-					
110363	680502	Printing/Publications	.00	.00	150.00	.00
	0110-30-363-000-680502-					
	Brush Permits		1.00	150.00	150.00	
110363	680503	Books & Periodicals	.00	.00	.00	.00
	0110-30-363-000-680503-					
110363	680504	Telephone services	360.00	360.00	360.00	.00
	0110-30-363-000-680504-					
110363	680505	Postage	200.00	200.00	200.00	.00
	0110-30-363-000-680505-					
110363	683101	Consultants - General	.00	.00	.00	.00
	0110-30-363-000-683101-					
110363	683201	Contracted Services - General	20,000.00	22,000.00	22,000.00	10.00
	0110-30-363-000-683201-					
	August Grinding Contract		1.00	7,500.00	7,500.00	
	$600/hr, with inc vol of logs increased duration					
	Year End Grinding Contract		1.00	15,500.00	15,500.00	
	$600/hr, with inc vol of logs increased duration					
	Adjust to Meet 2025 Budget		1.00	1,000.00	-1,000.00	
110363	683202	Contracted Services - Maint.	.00	.00	.00	.00
	0110-30-363-000-683202-					
110363	683402	Auto Insurance	.00	.00	.00	.00
	0110-30-363-000-683402-					
110363	683501	Training/Conferences	1,000.00	1,000.00	1,000.00	.00
	0110-30-363-000-683501-					
	Training for New Workers		1.00	1,000.00	1,000.00	
110363	686550	M & R	.00	.00	.00	.00
	0110-30-363-000-686550-					
110363	688110	Other Leased Equipment	.00	.00	.00	.00
	0110-30-363-000-688110-					
110363	688120	Rentals	1,212.00	1,212.00	1,212.00	.00
	0110-30-363-000-688120-					
	Port-A-John		12.00	101.00	1,212.00	
		BUDGET CEILING:			210,186.35	
		TOTALS:	210,186.35	217,610.00	226,619.09	7.82

** END OF REPORT - Generated by Brenda Arnett **

Swimming Pool

Program Description

This budget provides all funds necessary (labor, supplies and utilities) for the operation of the Community Pool.

2024 Accomplishments

- Ran Pool lateral above ground with HDPE to keep pool operational for the 2024 season
- Epoxy coat Filter house bathroom floors
- Maintained pristine water clarity throughout the season
- Multiple new valves and piping installed throughout Pool and Filter house
- Sealed all vessel seems in the pool
- Hydro cement entry steps which were crumbling in areas and leaching water
- Touch-up painted entire pool house
- Abandoned collapsed sewer lateral for men's bathroom and removed and remodeled urinal stall area
- Installed 2 Raypak pool boilers for heating the pool
- Successful turnout at Cannonball competition and Cardboard Regatta

Activity	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
Attendance	8,901	10,491	13,453	13,488	13,500
Mequon Family Passes Sold	233	250	257	279	250
Family Super Passes Sold	205	265	241	288	265

2025 Objectives

Capital Improvements:

- Electrical Upgrade throughout Pool and Filter House
- Gutter System
- Replacement of failing areas of Pool deck

Customer Service & Quality of Life:

- Maintain excellent customer service to all patrons, received remarkable feedback from patrons in the 2024 season
- Increase events to make the pool more appealing to patrons

Financial Stewardship, Customer Service & Quality of Life:

- Continuing to increase the number of patrons at the pool, thereby helping to narrow the operation deficit for the year. Operating a municipal pool at a $20,000 loss or less is outstanding.

CITY OF MEQUON

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR:
General Fund

			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110472	Swimming Pool								
70	SALARIES								
110472	670101	Salaries	88,114.74	86,000.00	86,000.00	93,354.54	95,942.00	86,000.00	________
110472	670201	OverTime	703.59	.00	.00	.00	.00	.00	________
TOTAL SALARIES			88,818.33	86,000.00	86,000.00	93,354.54	95,942.00	86,000.00	________
73	FRINGE BENEFITS								
110472	673101	Social Sec	6,794.74	5,600.00	5,600.00	7,141.59	7,340.00	6,579.00	________
110472	673103	W/C Insure	1,593.28	1,606.36	1,606.36	758.87	1,518.00	1,477.86	________
110472	673104	UnempComp	.00	.00	.00	.00	.00	.00	________
TOTAL FRINGE BENEFITS			8,388.02	7,206.36	7,206.36	7,900.46	8,858.00	8,056.86	________
75	OTHER STAFF COSTS								
110472	675101	Uniforms	999.56	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	________
TOTAL OTHER STAFF COSTS			999.56	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	________
80	MATERIALS & SUPPLIES								
110472	680301	WS-Admin	12,424.44	10,000.00	10,000.00	7,308.00	10,000.00	10,000.00	________
110472	680504	Telephone	.00	.00	.00	.00	.00	.00	________
110472	680505	Postage	.00	.00	.00	.00	.00	.00	________
TOTAL MATERIALS & SUPPLIES			12,424.44	10,000.00	10,000.00	7,308.00	10,000.00	10,000.00	________
83	PURCHASED SERVICES								
110472	683101	Cnsult-Gen	.00	.00	.00	.00	.00	.00	________
110472	683201	Cntrct-Gen	12,533.46	11,725.00	11,725.00	15,184.80	15,040.00	11,725.00	________
110472	683202	Cntrct-Mnt	.00	.00	.00	.00	.00	.00	________
110472	683501	Train/Conf	1,280.00	500.00	500.00	546.00	500.00	500.00	________
TOTAL PURCHASED SERVICES			13,813.46	12,225.00	12,225.00	15,730.80	15,540.00	12,225.00	________
86	FACILITY & PLANT								
110472	686150	Electric	10,791.89	9,402.00	9,402.00	7,340.36	9,402.00	9,402.00	________
110472	686250	Gas-Other	3,468.84	3,000.00	3,000.00	1,604.73	3,000.00	3,000.00	________
110472	686305	Sewer	571.93	283.00	283.00	166.45	283.00	283.00	________
110472	686405	Water-Pool	4,810.02	7,900.00	7,900.00	2,142.75	7,900.00	7,900.00	________
110472	686550	M & R	12,526.05	4,000.00	4,000.00	3,538.89	4,000.00	4,000.00	________
TOTAL FACILITY & PLANT			32,168.73	24,585.00	24,585.00	14,793.18	24,585.00	24,585.00	________
88	EQUIPMENT / LEASES								
110472	680401	Equip / Sm	325.40	250.00	250.00	180.97	250.00	250.00	________
TOTAL EQUIPMENT / LEASES			325.40	250.00	250.00	180.97	250.00	250.00	________
TOTAL Swimming Pool			156,937.94	141,266.36	141,266.36	140,267.95	156,175.00	142,116.86	________

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CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR:

General Fund	2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
TOTAL General Fund	156,937.94	141,266.36	141,266.36	140,267.95	156,175.00	142,116.86	________
TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
TOTAL EXPENSE	156,937.94	141,266.36	141,266.36	140,267.95	156,175.00	142,116.86	________
GRAND TOTAL	156,937.94	141,266.36	141,266.36	140,267.95	156,175.00	142,116.86	________

** END OF REPORT - Generated by Marie Keyser **

CITY OF MEQUON

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CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110472	670101	Salaries	86,000.00	95,942.00	86,000.00	.00
	0110-40-472-000-670101-					
		SUMMER HELP	1.00	86,000.00	86,000.00	
110472	670201	OverTime	.00	.00	.00	.00
	0110-40-472-000-670201-					
110472	673101	Social Security	5,600.00	7,340.00	6,579.00	17.48
	0110-40-472-000-673101-					
		SUMMER HELP	1.00	6,579.00	6,579.00	
110472	673103	Worker's Comp Insurance	1,606.36	1,518.00	1,477.86	-8.00
	0110-40-472-000-673103-					
110472	673104	Unemployment Compensation	.00	.00	.00	.00
	0110-40-472-000-673104-					
110472	675101	Uniforms & Clothing	1,000.00	1,000.00	1,000.00	.00
	0110-40-472-000-675101-					
		Suits and Sweatshirts	40.00	25.00	1,000.00	
110472	680301	Work Supplies-Admin	10,000.00	10,000.00	10,000.00	.00
	0110-40-472-000-680301-					
110472	680401	Equip / Small Tools	250.00	250.00	250.00	.00
	0110-40-472-000-680401-					
		Hand and Power tools	5.00	50.00	250.00	
110472	680504	Telephone services	.00	.00	.00	.00
	0110-40-472-000-680504-					
110472	680505	Postage	.00	.00	.00	.00
	0110-40-472-000-680505-					
110472	683101	Consultants - General	.00	.00	.00	.00
	0110-40-472-000-683101-					
110472	683201	Contracted Services - General	11,725.00	15,040.00	11,725.00	.00
	0110-40-472-000-683201-					
		Carrico Pool Maintenance Contract	4.00	3,160.00	12,640.00	
		Square Payment Processing	1.00	2,400.00	2,400.00	
		Adjust to Meet 2025 Budget	1.00	3,315.00	-3,315.00	
110472	683202	Contracted Services - Maint.	.00	.00	.00	.00
	0110-40-472-000-683202-					
110472	683501	Training/Conferences	500.00	500.00	500.00	.00
	0110-40-472-000-683501-					
		Pool Certification Training	1.00	500.00	500.00	

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CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110472	686150 0110-40-472-000-686150-	Electric - Other	9,402.00	9,402.00	9,402.00	.00
110472	686250 0110-40-472-000-686250-	Gas-Other	3,000.00	3,000.00	3,000.00	.00
110472	686305 0110-40-472-000-686305-	Sewer - Pool	283.00	283.00	283.00	.00
110472	686405 0110-40-472-000-686405-	Water - Pool	7,900.00	7,900.00	7,900.00	.00
110472	686550 0110-40-472-000-686550-	M & R	4,000.00	4,000.00	4,000.00	.00
		Historic 4-year Average	1.00	5,540.00	5,540.00	
		Adjust to Meet 2025 Budget	1.00	1,540.00	-1,540.00	
		BUDGET CEILING:			141,266.36	
		TOTALS:	141,266.36	156,175.00	142,116.86	.60

** END OF REPORT - Generated by Brenda Arnett **

Attachment: 2025 Packet Upload (9725 : Appropriations Packet)

Parks

Program Description

The Parks Division is responsible for all City Park maintenance, exterior maintenance for all City buildings, the Forestry Program within parks, median maintenance and Interurban Trail maintenance. With assistance from the Park Board, improvements to the park system are implemented. The Parks Department is also responsible for scheduling events and rentals, collecting fees, and the coordination of stewardship groups and athletic organizations.

2024 Accomplishments

- Break Ground on Lemke Park Restrooms
- Initiate Park and Open Space Comprehensive Plan update
- 4 Special Event Agreements
- 2 Donation Dedication Agreements
- Full season of Sports rentals
- Full season of building rentals
- 4 Corporate rentals

Key Performance Indicators

Activity	2021 Actual	2022 Actual	2023 Actual	2024 Projected	2025 Budgeted
Ball Fields	11	11	11	11	11
Athletic Fields	17	17	17	17	17
Playgrounds	6	6	6	6	6
Shelters	4	4	5	5	5
Piers	2	2	2	2	2
Turf Acres Maintained	170	170	170	170	170
- **Hard Surface Trail Miles**	7	7	8	8	8
- **Gravel/Chip Trail Miles**	9.5	9.5	9.5	9.5	9.5

2025 Objectives

Capital Improvements, Customer Service & Quality of Life:

- Resurface basketball court/ double use pickleball courts at Rotary Park
- Operate the new pavilion at Lemke Park

Staffing for 2025

Positions (FTE)	2023 Actual	2024 Projected	2025 Budgeted
Parks and Forestry Superintendent	1.00	1.00	1.00
Parks Maintenance Worker	2.00	2.00	2.00
Highway/Parks Maintenance Workers	2.00	2.00	2.00
Summer Seasonal	5.00	5.00	5.00
Weekend Seasonal	0.00	0.00	0.00
Administrative Secretary	0.50	0.50	0.50

CITY OF MEQUON

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund

			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110474	Parks								
70	SALARIES								
110474	670101	Salaries	304,921.64	326,628.00	326,628.00	249,499.99	341,964.00	332,621.00	________
110474	670104	Vacation	.00	.00	.00	.00	.00	.00	________
110474	670105	Sick Pay	.00	.00	.00	.00	.00	.00	________
110474	670106	CompTime	8,015.80	.00	.00	5,192.25	7,560.00	.00	________
110474	670201	OverTime	2,479.99	3,000.00	3,000.00	2,056.38	3,464.00	3,000.00	________
110474	670204	PTO	25,043.78	.00	.00	15,945.88	22,403.00	.00	________
110474	670205	FMLA	1,375.30	.00	.00	.00	.00	.00	________
110474	670206	EmergLeave	.00	.00	.00	.00	.00	.00	________
110474	670301	Longevity	.00	.00	.00	.00	.00	.00	________
TOTAL SALARIES			341,836.51	329,628.00	329,628.00	272,694.50	375,391.00	335,621.00	________
73	FRINGE BENEFITS								
110474	673101	Social Sec	24,820.49	23,156.00	23,156.00	19,628.29	26,959.00	23,229.00	________
110474	673102	Retirement	21,187.26	20,265.00	20,265.00	16,174.68	22,150.00	20,829.00	________
110474	673103	W/C Insure	9,351.24	9,428.06	9,428.06	4,453.93	8,908.00	8,673.82	________
110474	673104	UnempComp	.00	.00	.00	.00	.00	.00	________
110474	673201	Health Ins	107,664.23	113,331.39	113,331.39	82,677.19	116,439.00	123,024.00	________
110474	673202	Dental Ins	2,849.38	2,666.00	2,666.00	2,488.19	3,308.00	3,164.00	________
110474	673203	Life Ins	860.03	864.00	864.00	605.07	901.00	916.00	________
110474	673204	Disability	1,279.80	1,124.00	1,124.00	828.10	1,118.00	669.00	________
TOTAL FRINGE BENEFITS			168,012.43	170,834.45	170,834.45	126,855.45	179,783.00	180,504.82	________
75	OTHER STAFF COSTS								
110474	675101	Uniforms	1,035.00	1,380.00	1,380.00	.00	1,380.00	1,380.00	________
TOTAL OTHER STAFF COSTS			1,035.00	1,380.00	1,380.00	.00	1,380.00	1,380.00	________
80	MATERIALS & SUPPLIES								
110474	680101	Office Sup	166.92	200.00	200.00	200.00	200.00	200.00	________
110474	680204	JanSupply	2,904.70	2,850.00	2,850.00	2,434.21	3,000.00	2,850.00	________
110474	680301	PjtSupply	8,391.82	7,000.00	7,000.00	14,449.35	7,000.00	7,000.00	________
110474	680324	WS-Blvd	.00	.00	.00	.00	.00	.00	________
110474	680340	WS-BLVD	7,439.83	10,500.00	10,500.00	15,680.11	10,500.00	10,500.00	________
110474	680341	WS-ComPrks	9,979.79	11,500.00	11,500.00	8,620.92	11,500.00	11,500.00	________
110474	680342	WS-NgbdPks	3,107.60	2,500.00	2,500.00	7,663.32	2,500.00	2,500.00	________
110474	680343	WS-SpecPks	1,468.64	1,000.00	1,000.00	1,131.43	1,000.00	1,000.00	________
110474	680344	WS-GG	.00	.00	.00	.00	.00	.00	________

CITY OF MEQUON

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR:

General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110474	680345	WS-Settler	.00	.00	.00	.00	.00	.00	________
110474	680501	Membership	.00	250.00	250.00	.00	250.00	250.00	________
110474	680503	BooksPerio	.00	.00	.00	.00	.00	.00	________
110474	680504	Telephone	459.91	500.00	500.00	388.94	500.00	500.00	________
110474	680505	Postage	74.43	350.00	350.00	10.10	350.00	350.00	________
TOTAL MATERIALS & SUPPLIES			33,993.64	36,650.00	36,650.00	50,578.38	36,800.00	36,650.00	________
83	PURCHASED SERVICES								
110474	683101	Cnsult-Gen	.00	.00	.00	.00	.00	.00	________
110474	683201	Cntrct-Gen	3,196.80	3,305.00	3,305.00	3,120.00	3,305.00	2,185.00	________
110474	683202	Cntrct-Mnt	68,244.00	68,710.00	75,630.00	77,635.00	75,630.00	68,710.00	________
110474	683402	Auto Insur	1,686.20	1,921.83	1,921.83	1,063.10	2,126.20	2,211.25	________
110474	683501	Train/Conf	820.00	820.00	820.00	270.00	820.00	820.00	________
TOTAL PURCHASED SERVICES			73,947.00	74,756.83	81,676.83	82,088.10	81,881.20	73,926.25	________
86	FACILITY & PLANT								
110474	686121	Electric	9,904.21	9,106.00	9,106.00	6,926.97	9,106.00	9,500.00	________
110474	686122	Electric	1,806.59	1,500.00	1,500.00	1,135.02	1,500.00	1,700.00	________
110474	686123	Electric	.00	.00	.00	.00	.00	.00	________
110474	686124	Electric	273.74	400.00	400.00	172.73	400.00	1,250.00	________
110474	686150	Elec-Batz	1,080.77	1,290.00	1,290.00	619.86	1,290.00	1,100.00	________
110474	686221	Gas-Rotary	2,901.56	4,823.00	4,823.00	3,088.07	4,823.00	4,823.00	________
110474	686222	Gas-River	759.76	980.00	980.00	570.03	980.00	1,850.00	________
110474	686223	Gas-Yankee	.00	.00	.00	.00	.00	.00	________
110474	686306	Sewer	350.39	200.00	200.00	152.72	200.00	200.00	________
110474	686406	Water-Park	.00	.00	.00	.00	.00	.00	________
110474	686550	M & R	18,933.61	9,480.00	9,480.00	12,965.71	9,480.00	9,480.00	________
TOTAL FACILITY & PLANT			36,010.63	27,779.00	27,779.00	25,631.11	27,779.00	29,903.00	________
88	EQUIPMENT / LEASES								
110474	680401	Equip / Sm	746.50	1,000.00	1,000.00	2,259.99	1,000.00	1,000.00	________
110474	688120	Rentals	3,200.00	3,198.00	3,198.00	3,205.00	3,300.00	3,198.00	________
TOTAL EQUIPMENT / LEASES			3,946.50	4,198.00	4,198.00	5,464.99	4,300.00	4,198.00	________
TOTAL Parks			658,781.71	645,226.28	652,146.28	563,312.53	707,314.20	662,183.07	________
TOTAL General Fund			658,781.71	645,226.28	652,146.28	563,312.53	707,314.20	662,183.07	________
TOTAL REVENUE			.00	.00	.00	.00	.00	.00	________
TOTAL EXPENSE			658,781.71	645,226.28	652,146.28	563,312.53	707,314.20	662,183.07	________
GRAND TOTAL			658,781.71	645,226.28	652,146.28	563,312.53	707,314.20	662,183.07	________

** END OF REPORT - Generated by Marie Keyser **

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Program ID: bgnyrpts

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110474	670101	Salaries	326,628.00	341,964.00	332,621.00	1.83
	0110-40-474-000-670101-					
			1.00	71,235.00	71,235.00	
			1.00	71,059.00	71,059.00	
			1.00	84,966.00	84,966.00	
			.50	49,388.00	24,694.00	
			.50	54,332.00	27,166.00	
			.50	53,794.00	26,897.00	
	SUMMER HELP		6.00	5,600.00	33,600.00	
	2% Vacancy Discount		1.00	6,996.00	-6,996.00	
110474	670104	Vacation	.00	.00	.00	.00
	0110-40-474-000-670104-					
110474	670105	Sick Pay	.00	.00	.00	.00
	0110-40-474-000-670105-					
110474	670106	Comp Time	.00	7,560.00	.00	.00
	0110-40-474-000-670106-					
110474	670201	OverTime	3,000.00	3,464.00	3,000.00	.00
	0110-40-474-000-670201-					
110474	670204	Paid Time Off	.00	22,403.00	.00	.00
	0110-40-474-000-670204-					
110474	670205	Medical Leave	.00	.00	.00	.00
	0110-40-474-000-670205-					
110474	670206	Emergency Medical Leave	.00	.00	.00	.00
	0110-40-474-000-670206-					
110474	670301	Longevity	.00	.00	.00	.00
	0110-40-474-000-670301-					
110474	673101	Social Security	23,156.00	26,959.00	23,229.00	.32
	0110-40-474-000-673101-					
			.00	.00	3,942.00	
			.00	.00	922.00	
			.00	.00	4,032.00	
			.00	.00	943.00	
			.00	.00	5,032.00	
			.00	.00	1,177.00	
			.00	.00	1,399.00	
			.00	.00	327.00	
			.00	.00	1,537.00	
			.00	.00	359.00	
			.00	.00	1,546.00	
			.00	.00	362.00	
	SUMMER HELP		5.00	428.00	2,140.00	
	2% Vacancy Discount		1.00	489.00	-489.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110474	673102 0110-40-474-000-673102-	Retirement	20,265.00	22,150.00	20,829.00	2.78
			.00	.00	4,951.00	
			.00	.00	4,938.00	
			.00	.00	5,905.00	
			.00	.00	1,716.00	
			.00	.00	1,888.00	
			.00	.00	1,869.00	
	2% Vacancy Discount		1.00	438.00	-438.00	
110474	673103 0110-40-474-000-673103-	Worker's Comp Insurance	9,428.06	8,908.00	8,673.82	-8.00
110474	673104 0110-40-474-000-673104-	Unemployment Compensation	.00	.00	.00	.00
110474	673201 0110-40-474-000-673201-	Health Insurance	113,331.39	116,439.00	123,024.00	8.55
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	27,897.00	
			.00	.00	13,948.00	
			.00	.00	13,948.00	
			.00	.00	13,948.00	
	2% Vacancy Discount		1.00	2,511.00	-2,511.00	
110474	673202 0110-40-474-000-673202-	Dental Insurance	2,666.00	3,308.00	3,164.00	18.68
			.00	.00	1,018.00	
			.00	.00	1,018.00	
			.00	.00	509.00	
			.00	.00	509.00	
			.00	.00	175.00	
	2% Vacancy Discount		1.00	65.00	-65.00	
110474	673203 0110-40-474-000-673203-	Life Insurance	864.00	901.00	916.00	6.02
			.00	.00	501.00	
			.00	.00	212.00	
			.00	.00	94.00	
			.00	.00	41.00	
			.00	.00	49.00	
			.00	.00	19.00	
110474	673204 0110-40-474-000-673204-	Long Term Disability	1,124.00	1,118.00	669.00	-40.48

CITY OF MEQUON

munis a tyler erp solution

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110474	675101	Uniforms & Clothing	1,380.00	1,380.00	1,380.00	.00
	0110-40-474-000-675101-					
		Per Personnel Code	4.00	345.00	1,380.00	
110474	680101	Office Supplies	200.00	200.00	200.00	.00
	0110-40-474-000-680101-					
110474	680204	Janitor Supplies-Parks	2,850.00	3,000.00	2,850.00	.00
	0110-40-474-000-680204-					
		Miscellaneous cleaning supplies	114.00	25.00	2,850.00	
		Increase in supply cost	1.00	250.00	250.00	
		Adjust to 2025 Budget	1.00	250.00	-250.00	
110474	680301	Project Supplies	7,000.00	7,000.00	7,000.00	.00
	0110-40-474-000-680301-					
		Parks supplies and upgrades	5.00	1,400.00	7,000.00	
110474	680324	Work Supp-Blvd	.00	.00	.00	.00
	0110-40-474-000-680324-					
110474	680340	Work Supp-Boulevard	10,500.00	10,500.00	10,500.00	.00
	0110-40-474-000-680340-					
		Landscape and maintenance supplies	50.00	210.00	10,500.00	
110474	680341	Work Supp-Community Parks	11,500.00	11,500.00	11,500.00	.00
	0110-40-474-000-680341-					
		Landscape, maintenance and Rennicke Field supplies	50.00	230.00	11,500.00	
110474	680342	Work Supplies-Neighborhood Par	2,500.00	2,500.00	2,500.00	.00
	0110-40-474-000-680342-					
		Park landscape and maintenance supplies	25.00	100.00	2,500.00	
110474	680343	Work Supplies-Specialty Parks	1,000.00	1,000.00	1,000.00	.00
	0110-40-474-000-680343-					
		Park maintenance and landscape supplies	10.00	100.00	1,000.00	
110474	680344	Work Supp-Garrisons Gle	.00	.00	.00	.00
	0110-40-474-000-680344-					
110474	680345	Work Supp-Settlers Park	.00	.00	.00	.00
	0110-40-474-000-680345-					
110474	680401	Equip / Small Tools	1,000.00	1,000.00	1,000.00	.00
	0110-40-474-000-680401-					
		Hand and power tools	10.00	100.00	1,000.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110474	680501	Memberships	250.00	250.00	250.00	.00
	0110-40-474-000-680501-					
		Wisconsin Turfgrass Association	2.00	125.00	250.00	
110474	680503	Books & Periodicals	.00	.00	.00	.00
	0110-40-474-000-680503-					
110474	680504	Telephone services	500.00	500.00	500.00	.00
	0110-40-474-000-680504-					
		Phones and services	1.00	500.00	500.00	
110474	680505	Postage	350.00	350.00	350.00	.00
	0110-40-474-000-680505-					
110474	683101	Consultants - General	.00	.00	.00	.00
	0110-40-474-000-683101-					
110474	683201	Contracted Services - General	3,305.00	3,305.00	2,185.00	-33.89
	0110-40-474-000-683201-					
		Holding Tank Pumping - Rotary Pavilion	15.00	165.00	2,475.00	
		Holding Tank Pumping - Reuter Pavilion	8.00	290.00	2,320.00	
		Adjust to 2025 Budget	1.00	3,810.00	-3,810.00	
		Holding Tank Pumping - Lemke Park	1.00	1,200.00	1,200.00	
110474	683202	Contracted Services - Maint.	75,630.00	75,630.00	68,710.00	-9.15
	0110-40-474-000-683202-					
		Contract Medians - Mequon Road	4.00	3,075.00	12,300.00	
		Contract Medians - Cedarburg Road	4.00	695.00	2,780.00	
		Contract Medians - Business Park	4.00	2,755.00	11,020.00	
		Rotary Park Pond WDNR Permit	1.00	225.00	225.00	
		Rotary Park Pond Treatment	1.00	1,805.00	1,805.00	
		Contracted Medians - Town Center	4.00	1,730.00	6,920.00	
		Contract - City Hall Parking Lot	4.00	495.00	1,980.00	
		Baseball Diamond Maint. (Reimburseable)	1.00	42,767.00	42,767.00	
		Adjust to 2025 Budget	1.00	16,087.00	-16,087.00	
		Town Center Streetscape Maintenance	1.00	5,000.00	5,000.00	
110474	683402	Auto Insurance	1,921.83	2,126.20	2,211.25	15.06
	0110-40-474-000-683402-					
		Auto Insurance	1.00	2,211.25	2,211.25	
110474	683501	Training/Conferences	820.00	820.00	820.00	.00
	0110-40-474-000-683501-					
		Wisconsin Arborist Conference	1.00	95.00	95.00	
		Saw Training	5.00	145.00	725.00	
110474	686121	Electric - Rotary Park	9,106.00	9,106.00	9,500.00	4.33
	0110-40-474-000-686121-					
		Yearly electric for two pavilions and gazebo	1.00	9,500.00	9,500.00	

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110474	686122	Electric-River Barn	1,500.00	1,500.00	1,700.00	13.33
	0110-40-474-000-686122-					
		Electric service for pavilion	1.00	1,700.00	1,700.00	
110474	686123	Electric - Yankee Settler	.00	.00	.00	.00
	0110-40-474-000-686123-					
110474	686124	Electric - Lemke Park	400.00	400.00	1,250.00	212.50
	0110-40-474-000-686124-					
		Annual Electric for Pavilion	1.00	1,250.00	1,250.00	
110474	686150	Electric - Batzler	1,290.00	1,290.00	1,100.00	-14.73
	0110-40-474-000-686150-					
		Annual Electric for Storage Building	1.00	1,100.00	1,100.00	
110474	686221	Gas-Rotary Park	4,823.00	4,823.00	4,823.00	.00
	0110-40-474-000-686221-					
		Natural gas and propane for two pavilions	5.00	175.00	875.00	
		Liquid Propane to Heat Reuter	1.00	3,948.00	3,948.00	
110474	686222	Gas-River Barn Park	980.00	980.00	1,850.00	88.78
	0110-40-474-000-686222-					
		Gas for Sommer Pavilion	1.00	900.00	900.00	
		Gas-Lemke Park	1.00	950.00	950.00	
110474	686223	Gas-Yankee Settler	.00	.00	.00	.00
	0110-40-474-000-686223-					
110474	686306	Sewer - Parks	200.00	200.00	200.00	.00
	0110-40-474-000-686306-					
110474	686406	Water - Parks	.00	.00	.00	.00
	0110-40-474-000-686406-					
110474	686550	M & R	9,480.00	9,480.00	9,480.00	.00
	0110-40-474-000-686550-					
		Repairs and replacement items for mechanical items and infrastructure	10.00	948.00	9,480.00	
110474	688120	Rentals	3,198.00	3,300.00	3,198.00	.00
	0110-40-474-000-688120-					
		Portable Toilet Rentals	11.00	330.00	3,630.00	
		Machine Rentals	1.00	984.00	984.00	
		Adjust to 2025 Budget	1.00	1,416.00	-1,416.00	
		BUDGET CEILING:			652,146.28	
		TOTALS:	652,146.28	707,314.20	662,183.07	1.54

** END OF REPORT - Generated by Brenda Arnett **

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CITY OF MEQUON

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 2025 GENERAL AND DEBT SERVICE FUNDS FOR PERIOD 99

ACCOUNTS FOR: General Fund			2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 CITY ADMIN	COMMENT
110471	Library Services Grant								
83	PURCHASED SERVICES								
110471	683801	Supprt Ops	1,106,716.00	1,131,716.00	1,131,716.00	1,131,716.00	1,131,716.00	1,150,000.00	________
110471	683802	LibSptCap	.00	.00	.00	.00	.00	.00	________
TOTAL PURCHASED SERVICES			1,106,716.00	1,131,716.00	1,131,716.00	1,131,716.00	1,131,716.00	1,150,000.00	________
TOTAL Library Services Grant			1,106,716.00	1,131,716.00	1,131,716.00	1,131,716.00	1,131,716.00	1,150,000.00	________
TOTAL General Fund			1,106,716.00	1,131,716.00	1,131,716.00	1,131,716.00	1,131,716.00	1,150,000.00	________
		TOTAL REVENUE	.00	.00	.00	.00	.00	.00	________
		TOTAL EXPENSE	1,106,716.00	1,131,716.00	1,131,716.00	1,131,716.00	1,131,716.00	1,150,000.00	________
		GRAND TOTAL	1,106,716.00	1,131,716.00	1,131,716.00	1,131,716.00	1,131,716.00	1,150,000.00	________

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Attachment: 2025 Packet Upload (9725 : Appropriations Packet)

CITY OF MEQUON

CITY ADMIN BUDGET REQUESTS

BUDGET PROJECTION 20251 2025 GENERAL AND DEBT SERVICE FUNDS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	CITY ADMIN	PERCENT CHANGE
110471	683801 0110-40-471-000-683801-	Library Support Grant	1,131,716.00	1,131,716.00	1,150,000.00	1.62
110471	683802 0110-40-471-000-683802-	Library Support Grant	.00	.00	.00	.00
		BUDGET CEILING:			1,131,716.00	
		TOTALS:	1,131,716.00	1,131,716.00	1,150,000.00	1.62

** END OF REPORT - Generated by Brenda Arnett **

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