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Office of Parks and Operations

PARK AND OPEN SPACE BOARD
Wednesday, November 17, 2021
6:30 PM
South Conference Room
AMENDED - AGENDA

- 1) Call to Order, Roll Call
- 2) Approval of Meeting Minutes
Action requested: review and approve

- a. October 20, 2021 Minutes

- 3) Discussion Item

Discussion and Possible Action

- a. Kueny Architects Lemke Park Space Needs Assessment
 - b. Ulao Creek Neighborhood Linear Park
 - c. Capital Improvement Project (CIP) List
 - d. Rotary Park Fishing Pier
 - e. Ozaukee County Natural Resources Grant for OIT

- 4) Parks and Forestry Superintendent Report

- a. 2021 Work Plan

- 5) Adjourn

Dated: November 17, 2021

/s/ Vacant Seat, Chair

.....

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the Parks Department Office at 262-236-2945 Monday through Friday 8:00 am – 4:30 pm.



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Office of Parks and Operations

PARK AND OPEN SPACE BOARD
Wednesday, October 20, 2021
6:30 PM
Christine Nuernberg Hall

Minutes

- 1) Call to Order, Roll Call
Vice Chair Cain called the meeting to order at 6:30 PM.

Present:

Vice Chair Jason Cain
Board Member Joseph Branch
Board Member Peter Bratt
Board Member James Lysaught
Board Member Breanne Plier
Board Member Anton Usowski
Board Member Gerald Vite
Board Member Geoffery Hurtado -- **Excused**
Alternate Alderman Brian Parrish -- **Excused**
Alderman Kathleen Schneider -- **Excused**

Also present were Parks and Forestry Superintendent Gies, Director of Community Development Tollefson, and Administrative Assistant Deuster.

- 2) Approval of Meeting Minutes

- a. September 29, 2021 Minutes

RESULT: **Approved [Unanimous]**

MOVED BY: Board Member Lysaught

SECONDED BY: Board Member Vite

AYES: Cain, Branch, Bratt, Lysaught, Plier, Usowski, Vite
--

- 3) Discussion Item

Discussion and Possible Action

- a. Ulao Creek Neighborhood Linear Park

Director of Community Development Tollefson provided the board with the upcoming Ulao Creek Neighborhood Linear Park update. Staff provided answers to the questions provided by the board from last month.

The Board expressed interest and support toward the park, but had questions on maintenance and staffing that would be needed to keep the park in good condition. After discussion the board agreed to two questions that would be voted on at the November meeting.

- 1) Does the Board agree on the general conceptual design layout for the East Growth/Ulao Creek trail system?
- 2) Should the proposed trail system be considered a City park/open space?

b. Emerald Ash Borer Update

Parks and Forestry Superintendent Gies updated the board on the Emerald Ash Borer removal status. The city is transitioning from primary areas to secondary to create buffer in zones like the parks and open spaces.

4) Action Item

Discussion and Action

a. 2021 Annual Report

Parks and Forestry Superintendent Gies provided the board with the 2021 Annual Report for review and approval. The board recommended adjusting the size of the percentages/numbers and possibly changing the colors to be more easier on the eye. The board also agreed to not include the Leisure and Travel article into the report.

RESULT: **Approved [Unanimous]**

MOVED BY: Board Member Vite

SECONDED BY: Board Member Bratt

AYES: Cain, Bratt, Plier, Usowski, Vite

NOT PRESENT: Branch, Lysaught

5) Parks and Forestry Superintendent Report

a. Parks and Forestry Superintendent Report

Parks and Forestry Superintendent Gies informed the board on the 2022 budget, along with discussed upcoming meetings with Kueny Architects on the Lemke Park Design.

b. 2021 Work Plan

Parks and Forestry Superintendent provided the 2021 Work Plan for review.

6) Adjourn

a. Motion to Adjourn at 8:29 PM.

RESULT: Approved by Voice Acclamation [Unanimous]

Respectfully Submitted,

Casey Deuster
Administrative Assistant

TO: Park and Open Space Board
FROM: Mike Gies, Parks and Forestry Superintendent
DATE: November 17, 2021
SUBJECT: Kueny Architects Lemke Park Space Needs Assessment

Background

In 2019 and 2020, City staff and the Park and Open Space Board facilitated a comprehensive Park and Open Space Plan update, as well as administered the creation of master plans for each of its community parks. Subsequently, the Park and Open Space Board prioritized the goals and objectives from those documents and identified a new park pavilion at Lemke Park as its highest priority.

Analysis

Lemke Park serves the both the public and user groups for various sports. The proposed facility would meet several of the needs identified by the user groups, as well as provide public restrooms in a park currently served by temporary portable units.

TASK 1: Space Needs Study

Utilizing the 2019 Park and Open Space Plan and the Lemke Park, River Barn Park & Rotary Park Master Plan Report, generate a space needs study to determine the required area for the following facility area

- Restrooms
- Concessions
- Storage

All areas should be designed to provide ADA accessibility.

Once generated, the space needs study will be reviewed at a Park and Open Space Board meeting, with invitations to the user groups to validate the required space allocation, prior to authorizing subsequent tasks.

Based on user information from the 2019 Park and Open Space Plan, shared with Kueny Architects, a preliminary needs assessment was completed for Lemke Park, with the attached results.

Recommendation

Staff recommends the Board review the information provided by Kueny and make recommendations for revisions prior to the December 15, POSB meeting. In lieu of the normal POSB December meeting, Kueny will hold the first stakeholder input meeting to gather consensus from users that their needs and POSB needs are adequately being considered or met.

Attachments:

Mequon Lemke Park_2021_detached - Sheet - A201 - Floor Plans (PDF)



3 First Floor Plan - Site Master Plan
1" = 160'-0"



2 First Floor Plan - Site
1" = 20'-0"



1 First Floor Plan - Overall
3/16" = 1'-0"

TO: Park and Open Space Board
FROM: Mike Gies, Parks and Forestry Superintendent
DATE: November 17, 2021
SUBJECT: Ulao Creek Neighborhood Linear Park

Background

At the October POSB meeting the Board suggested a formal approval be delayed until the November meeting, so staff could clarify the two motions of approval that were needed from the POSB. Staff consulted and felt that there are the following fundamental questions that need vetted.

- 1) Does the Board agree on the general conceptual design layout for the East Growth/Ulao Creek trail system?**
- 2) Should the proposed trail system be considered a city park/open space (Linear Park)?**

Just for reference, in September the Park and Open Space Board evaluated a proposed Ulao Creek neighborhood open space plan that could serve as a linear park. The area is generally defined as N. Port Washington Road bound by Highland Road to south, Oriole Lane/Ulao Creek to west, Pioneer Road to north and I-43 to east. In addition, there will be a multi-use path along the right-of-way of N. Port Washington Road as required by the new zoning (see attached proposed Linear Parkway Map). Based on staff assessment, an estimated additional 1,000 residents could reside in this neighborhood.

The Board stated or requested the following information:

- **POSB is not in support of the use of impact fees to install Park and Ride.**

Shared parking opportunities and alternative location continue to be considered by the Economic Development Board and Planning Commission Policy Subcommittee.

- **What is the total acreage/mileage of the linear system?**

The total mileage is approximately 10 miles, including both the perimeter (34,000 feet) and internal (19,000 feet) paths.

- **The Board seeks a list of future encumbrances with projected timeframes for those needs.**

Staff will develop a detailed list of potential encumbrances with parcel data. The data can be utilized to prioritize connections dependent upon location and pace of private in the neighborhood. At this time, there are no development proposals and that will be highly dependent upon the private market. It is anticipated that development will occur first near the intersection of Pioneer Road and Highland Road.

- **Will there be reserve funds allocated for future maintenance? Will there be a policy in place for expected maintenance along commercial and residential portions of trail?**

Maintenance of linear path can be addressed through the City budgetary process and as a responsibility of private property as it develops through a development agreement and open space agreement. The 2022 City Budget does not accommodate a maintenance fund for this proposed linear park and will have to be requested in future appropriation discussions.

- **What maintenance requirements will be needed from Park staff, including winter maintenance?**

Maintenance is dependent on final amenities, if any, beyond a multi-use path and the desired accessibility seasonally.

- **What is the gateway feature, maintenance expectations?**

The gateway is undefined, but it is anticipated that the Planning Commission Policy Subcommittee and Design Committee will recommend improvements and request implementation in 2023 through a Capital Improvement Project (please see attached area and relationship to the intersection of Highland and Port Washington Road and the new Ascension medical office.

Planning Commission Policy Subcommittee Recommendation

The Subcommittee supports the linear park with minor features but defers to the Park and Open Space Board regarding any specific improvements, connectivity needs and locational adjustments.

Recommendation

Staff recommends review and consideration of approval.

TO: Park and Open Space Board
FROM: Mike Gies, Parks and Forestry Superintendent
DATE: November 17, 2021
SUBJECT: Capital Improvement Project (CIP) List

Background

As outlined in the November 2020 packet, the Board is tasked each year with reconsidering and prioritizing the Parks CIP list for 2022.

Over the last several years, staff and the board have compiled, and prioritized park and open space needs as outlined in the Park and Open Space Plan from 2019, by user groups, and staff suggestions. The prioritization will allow for a more comprehensive list of tasks and a prioritized list that can be added to on a yearly basis as the park system evolves. Furthermore, this will aid in the future budget discussions and make it easier for the board to decide on a direction for funding requests. For efficiency's sake, suggestions that come in throughout the year will be tracked and added to the list for consideration in subsequent years versus requests being jumped up the list midyear. This will allow both the board and staff to provide an explanation to queries about what should be done in the park system and associate the explanation with an appropriate timeframe for consideration.

Analysis

Capital improvements to a park are the addition of labor and materials that improve the overall value and usefulness of that park. Capital improvements are designated and funded individually through segregated municipal funds. Routine maintenance, on the other hand, is the repair and upkeep of existing park facilities, such as painting a shelter building. Routine maintenance of park facilities does not appreciably increase the value or usefulness of the park and is traditionally funded through the park department's operations budget. Non-routine maintenance of park facilities, such as upgrading a toilet facility to be barrier-free, is usually considered to be a capital improvement. Most projects can be easily identified and categorized, but some are difficult. When a project falls on the borderline between a capital improvement and maintenance, the overall cost becomes the determinant. Projects with a high cost, such as that for seal coating roads or parking lots, are categorized as capital improvements.

The capital improvements program for each park is a combination of several types of projects. These projects are ranked according to their importance and priority in the overall development of the park and the value of the project to the overall City Park system. Capital improvements for this plan are ranked in the following manner:

a. Improvements to existing facilities that will:

- i. Correct health and safety hazards
- ii. Upgrade deficient facilities
- iii. Modernize adequate but outdated facilities

b. Installation of facilities as deemed appropriate and necessary through public demand

- c. Development of new facilities as deemed necessary through level of service, population projection and age cohort analysis**

The balance of remaining funds + 2022 budget allocation for 2022 capital funding = **\$86,006.80.**

Park impact fees are a one-time payment by new residential development to pay for capital costs of facilities needed to support the new development. Park impact fees are charged during the building permitting process and used to fund projects to maintain levels of service of Mequon's Park system. The city of Mequon's current impact fee charge for parks is \$900/residential unit. The current balance of the park impact fee account as of November 2022 is **\$212,840.95.**

Mequon Ordinance: The impact fee for parks, which includes parkland, playgrounds, and land for athletic fields, as calculated in accordance with the applicable comprehensive park plan and needs assessment.

Fiscal Impact

The intent of this exercise is to allow the Park and Open Space Board to prioritize needs and expenditures for not only 2022, but also beyond.

Recommendation

Staff recommends the board discuss and prioritize capital and possible impact fee expenditures for 2022. With this direction the Board and staff can continue efforts in fundraising, partnerships, marketing with a clear objective for 2022.

Attachments:

Parks CIP 2022 (PDF)

2022 Major Projects (Capital and Impact Fee)

	Private Funding/Community Foundation
	COMPLETE
	Capital Project
	Impact Fee Project
	Part of Road Program
	Potential Added Projects

Priority	Status	Park Location	Description/General	Estimated Cost	
1		Rotary Pavilion	Fassod project- siding, paint, lighting	\$20,000	Complete 2020
2		Lemke	Bathroom/Concession/Storage Facility	\$500,000	**
7		Rotary (Reuter)	Musical Playground	\$125,000	
1		Riverbarn	Central Air Installation	\$6,000	
1		Rotary	ADA Fishing Pier, Path, Stone Platforms	\$80,000	
1		Reuter Pavilion	Roof, Painting, LP Fascia, Gutters, LED lights, Doors	\$30,000	Complete 2021
1		Garrison's Glen	Canoe/ Kayak Ramp	\$12,000	Complete 2020
3		River Barn	Tree relocation, river portals, river trails, prairie	\$20,000	*
1		Katherine Kearney	West Parking lot	TBD	road program/on hold I-43
1		Katherine Kearney	Ash removal and replant	\$15000/ year	on going annually
3		Rotary	Basketball and Pickelball Court and Fence	\$65,000	
5		Rotary Pavilion	All inclusive playground	\$750,000	**
4		Rotary Pavilion	Bolt-on/Expansion/Water/ ADA restrooms	\$300,000	**
1		All Parks	EAB removal and Replacement	TBD	on going annually
1		Lemke	Design for Facility	TBD	Ongoing/ complete early 2022
6		Reuter Pavilion	Building Replacement	\$800,000	*
5		All Parks	ADA audit and Compliance- as developed	TBD	
4		Rotary	Electrical upgrade	\$45,000	
9		Rotary	Walking Paths (hardsurface)	\$15,000	Partial completion 2021
5		Rotary Park	Memory Garden- rebuild pergola/information sign	\$6,000	
6		Community Park	Replace Bleachers	\$6000/each	
4		Community Park	Drainage improvement	TBD	
8		Community Park	Remove and Replace Asphalt paths, connect OIT	TBD	
2		Rotary	Improve Drainage	\$20,000	*
6		All Parks	Wayfinding/Directional Signage (New)	\$400/each	
4		Garrison's Glen	Footbridge and connecting path to the west	\$7,500	
2		Rotary	Gravel path to memory garden/ rebuild structures	TBD	
8		Garrison's Glen	Shoreline restoration	TBD	
5		Villa Grove	Parking Lot Extension/Addition	TBD	
14		Villa Grove	Restroom Shelter	\$200,000	*
1		Rotary (Gazebo)	Widen Asphalt Drive (GOG?)	TBD	Complete 2021
12		All Parks	LED Lighting Conversion	TBD	*
13		Rotary (Reuter)	Parking Lot Reconfiguration	TBD	*
18		Riverview Park	Dish Golf Course??	\$15,000	
10		Riverview Park	Relocate Archery Range	\$10,000	
4		River Barn	Portal, Walking Path, Fitratio Gardens	\$80,000	*
7		River Barn	Canoe/ Kayak launch	\$10,000	*
17		All Parks	Sport Field Lighting	\$20,000/each	
12		Rennicke/Community	Baseball Fencing	TBD	
3		River Barn	Baseball Fencing	\$32,400	
16		Lemke	Football Field Relocation	\$60,000	
15		Lemke	New 12 and Under Baseball Field	\$85,000	
8		All Parks	Drinking Fountains	\$10,000/each	
4		Rotary and River Barn	Scoreboards	\$5000/each	Complete 2020
1		Parking Lot Repaving	Rotary Park	\$445,000	Complete 2021
2		Park Repaving	Katherine Kearney, Villa Grove, Riverview	TBD	road program
11		River Barn and Lemke	Basketball Courts	TBD	
18		Park Tennis Courts	Location TBD	TBD	*

* indicates multiple funding sources

Settler's/River Front	Extension of Rotary River Walk	TBD	*
Prinz Nature Preserve	Path Creation	TBD	

Attachment: Parks CIP 2022 (6847 : Capital Improvement Project (CIP) List)



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Office of Parks and Forestry

TO: Park and Open Space Board
FROM: Casey Deuster, Administrative Assistant
DATE: November 17, 2021
SUBJECT: Rotary Park Fishing Pier

Background

The Rotary Park fishing pier was installed in 1996. The ADA accessible pier allows for people of all ages and abilities to enjoy the views of the ponds, as well as recreational fishing.

As part of Wisconsin DNR's Urban and Community Fishing program, each spring we stock catchable/keepable size rainbow trout into the Rotary park ponds. This is a long-standing program that promotes fishing in local waters, with a special emphasis on youth and certain disabled anglers. Each of the ponds in the program has specific fishing regulations, and a special fishing season for youth and disabled anglers. Stocking is typically done during the first two weeks of April each year. In the City of Mequon, this applies to Mequon Rotary Park Pond East and West.

Urban fishing waters are small lakes and ponds under 25 acres that are intensively and cooperatively managed with a municipality. They are posted with signs, have special regulations and their shoreline is accessible to the public. Mequon's Rotary Park ponds have a year-round season, no length limits, and a special season (March 13 thru April 23, 2021) for juveniles 15 years of age and younger and certain disabled anglers.

The current fishing pier located on the West pond is in disrepair. Original to the site, the pier was constructed out of wood. The current wooden pier structure needs to be considered for replacement due to both its age, as well as the freezing and thawing cycles that it is subject to in a typical Wisconsin winter. POSB approved inclusion of the pier replacement on the list of possible capital improvement projects for 2021.

Also included as part of the pier replacement would be the installation of 6-7 stone fishing platforms to further support the urban fishing program of the WDNR. The slab stones would be placed intermittently around the edge of the pond, creating fishing platforms offering anglers options beyond the pier to fish from.

Analysis

Staff has been working with Summerset Marine Construction on a custom, ADA compliant option for the replacement of the existing pier. The proposed pier would be (26'x 10') for the dimensions of the main platform, with a (6'x 24') walking platform to reach the main platform.

The materials for the construction of the new pier would include steel pylons driven to a depth of 21' or bedrock, so settling and freeze thaw cycles will not be issues in the future. The frame is made of galvanized metal with the decking and rails made of a composite decking material.

The materials of the pier were chosen to stand up to the four seasons that we are all accustomed to.

The slab stones that would be positioned around the perimeter of the pond would be approximately (6'x 7') and (5-6") thick. Each stone weighs approximately 1 to 1.5 ton.

Platforms would consist of 1 to 2 stones depending on the size and placement. Staff also

continues to work with the cities Engineering Division on the paving of the path that connects the pier to the Rotary Pavilion, and the adjacent bridge between the two ponds. The paving would take place along with the recently approved parking lot paving scheduled for May-early July 2021.

Fiscal Impact

The fiscal impact of the project should be viewed as a public/private opportunity. The breakdown for the necessary funding of the project is as follows.

Pier Removal and Disposal	\$1,500.00 DPW
Pier Installation	\$60,339.67
Paved Path Installation	\$14,224 (COMPLETED BY CITY 2021)
Stone Fishing Platform Installation	\$6,700
Beautification/Landscape	\$3,500
Total	\$70,539.67
Thiensville-Mequon Rotary Foundation	\$20,000
Park and Open Space Funding	\$50,539.67

Recommendation

Staff recommends the POSB review and approve moving the Rotary Pier Replacement forward as a Public/Private partnership that would utilize the remaining balance for 2021 in the Parks Capital Account. The Parks contribution to the project would approximately be \$43,000 in self-performed tasks and funding. If the Board supports moving forward with the project, staff would suggest that the next step be lining up private partnership.

Attachments:

Letter from the Thiensville-Mequon Rotary Foundation, Inc. (PDF)
 Rotary Park Fishing Pier Project Description(PDF)
 Summerset Marine Construction Updated Estimate 04-14-21 (PDF)



THIENSVILLE-MEQUON ROTARY FOUNDATION, INC.
 11520 N. Port Washington Road, Suite 204, P.O. BOX 104 MEQUON, WI 53092
 Tel. 262-241-3024

November 9, 2021

Mayor John Wirth
 City of Mequon
 11333 N Cedarburg Rd
 Mequon, WI 53092

Dear Mayor Wirth,

On behalf of both the T-M Noon Rotary Club and M-T Sunrise Rotary Club, it is my distinct pleasure to inform you and the Common Council of recent action taken by our Thiensville-Mequon Rotary Foundation Board to issue a \$20,000 grant to the City of Mequon. The grant is earmarked for installation of 6 to 7 stone fishing platforms and beautification landscaping around ponds in Rotary Park in support of the 2022 Park plan for enhancing its urban fishing program.

While it is our understanding the stone platforms and landscaping are estimated to cost \$10,000 to \$12,000, we would like the remainder of our grant to be used toward the replacement of the original fishing pier as well.

We look forward to working with the Park and Open Space Board and Parks Superintendent, Mike Gies to encourage more fishing activities at Rotary Park, including perhaps events when young children or individuals with handicaps could be taught to fish, or engage in an occasional tournament.

We, as Rotarians, appreciate opportunities like this to continue serving Mequon and Thiensville in keeping with Rotary's motto, Service Above Self.

Steve Peterman

Steve Peterman,
 T-M Rotary Foundation President

cc: Jason Cain, Vice Chair, Park & Open Space Board
 Mike Gies, Parks Superintendent.



A NON-PROFIT CORPORATION SUPPORTED BY THE ROTARY CLUB OF THIENSVILLE-MEQUON
 CONTRIBUTIONS ARE TAX DEDUCTIBLE TO THE FULL EXTENT OF THE LAW

Attachment: Letter from the Thiensville-Mequon Rotary Foundation, Inc. (6854 : Rotary Park Fishing Pier)

Project Description: Fishing pier at Rotary Park. Mequon Wisconsin.

General Scope of Work:

1. Remove existing floating pier.
2. Build replacement, same size or larger.
3. Install new pier.

Purpose of Pier is to provide a facility to fish from in the West Pond at Rotary Park. The pier allows anglers to fish in deeper, open water. The ponds in Rotary Park are part of DNR's urban fishing program. The program is to provide access to anglers, with special emphasis on youth, the elderly and disable anglers. The ponds have current populations of bass and panfish. The DNR stocks the ponds with rainbow trout every spring. The ponds have a special fishing season from the first Saturday in March through the last Friday in April which is open only to juveniles 15 year and younger. The pier is ADA compliant.

Description of existing pier:

Floating deck 12' x 16' (three sections) with a connecting 6' x 20' walk. (2 sections) See attached drawing.

The Deck is outdoor wood planks with wood railings.

The Deck and walk are held in place with slip collars connected to 2" pipes moored to the pond bottom.

Scope of work:

Removal:

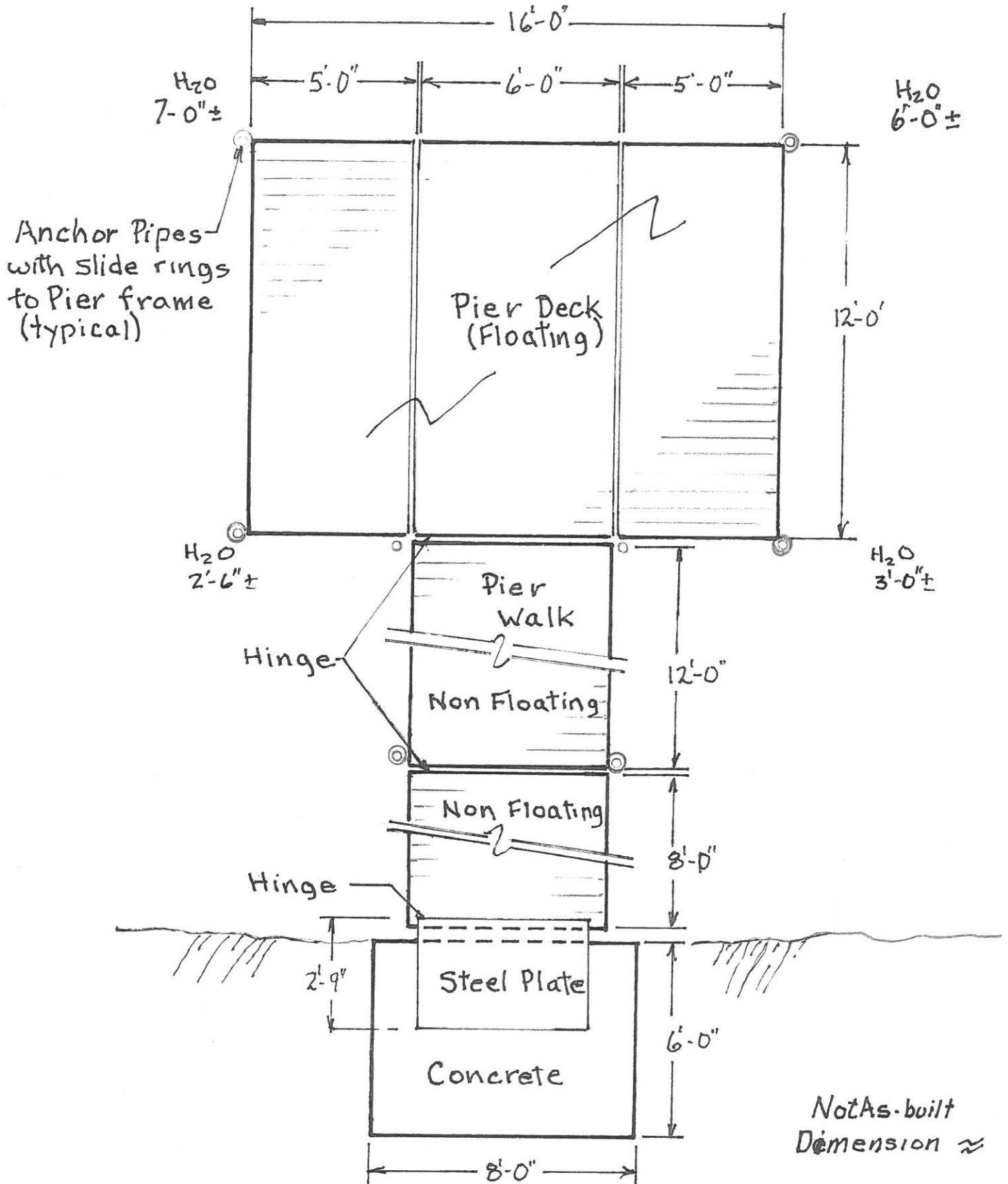
Remove entire existing pier and walk. Existing concrete pad at shoreline shall remain.

Replace:

1. Increase size of deck and extend length of walk? 20' x 16' deck, 24' x 6' walk
2. Replace pier at existing dimensions.
3. Improve support structure, mooring and floating system.
4. All Deck planking and railings shall be; "Trex Transcend" composite material and meet ASTM - E84 for fire resistance.
5. Color : Earth Tone.

Install new pier.

Rotary Park Existing Fishing Pier



Attachment: Rotary Park Fishing Pier Project Description (6854 : Rotary Park Fishing Pier)

By: PL



Summerset Marine Construction, LLC

W357S8715 Chapman Lane

Eagle WI 53119

Phone: (262) 594-3244

Fax:

info@summersetmarine.com

www.summersetmarine.com

Service Information	
Mike Gies 4100 W Highland Rd Mequon WI 53092 Contact: Mike Gies Phone: (414) 803-3076 Fax: Alt Contact: Alt Phone: E-Mail: mgies@ci.mequon.wi.us	
Job Name	☐ Call Ahead ☐ Confirmed
GIES, MIKE - as5"	

Job Type	PO #
ALL SEASONS PIER	

Estimate

Billing Information			
Mike Gies			
Marketing Campaign			
Sales Rep	Terms	Type	Class
EQ	Due on receipt	Retail	
Route	Scheduled	Start	End
		08:00 AM	08:30 AM

Item	Quantity	Rate	Amount
PILING DISCLAIMER - Pricing includes Pipe Pilings up to 21'. Lengths exceeding 21' will be billed an additional \$20/ft.	1	\$0.0000	\$0.00
AS6x10x5 - All Season 6'x10' Pier Section with 5' Pipe Pilings 30' of main	3	\$5,700.0000	\$17,100.00
AS5X10X5 - 5'x10' All Seasons Pier Section with 5" Pipe Pilings. T section	4	\$5,300.0000	\$21,200.00
BENCH6' - 8' Bench w/Summerset Renew plastic	2	\$1,075.0000	\$2,150.00
AS3BUMPER - All Season 3' Bumper.	4	\$370.0000	\$1,480.00
FISHING POLE HOLDER TABLE 150" - 150" Long Fishing Pole Holder Table with Tackle Box Slot	2	\$1,600.0000	\$3,200.00
FISHING POLE HOLDER TABLE 90" - 90" Long Fishing Pole Holder Table with Tackle Box Slot	2	\$950.0000	\$1,900.00
General Service - 36"x12" steel handrail	4	\$360.0000	\$1,440.00
ADI - Assembly, Delivery, & Installation: We Require a 50% Minimum Down-Payment To Place Orders. 50% when we finish manufacturing. ADI payment is due at finish of install. (see payment terms)	1	\$8,724.0000	\$8,724.00
NOTE - removal and disposal of old pier at \$20 a linear foot. Amounts to \$1400 for 70' of pier. 10'x10' count as double.	1	\$0.0000	\$0.00

Job Subtotal: 57194.0000

Ozaukee County Sales Tax \$3,145.67

Payment Total: \$0.00

Total: \$60,339.67

Location	Date
	3/5/2021

Net 30 Days NOTE: This is an estimate only. Additional costs may be encountered and will be present to the customer pending site evaluation (by engineer/expediter) of shoreline pier transitions, location, water or land obstacles, etc. if applicable to project. Please sign to indicate approval of this estimate and the terms. Prices valid for 14 days.

Signature _____ Date _____

TO: Park and Open Space Board
FROM: Mike Gies, Parks and Forestry Superintendent
DATE: November 17, 2021
SUBJECT: Ozaukee County Natural Resources Grant for OIT

Background

The Ozaukee County Natural Resources Committee, at last Thursday's (November 4) meeting, approved a grant application for repaving and wayfinding signage for the entire Ozaukee Interurban Trail. The grant, if approved, would be for \$2.476 million. Municipalities would only be asked to help pay for part of the signage costs.

In the past the County has received grants for repaving but on just the town sections. In fact, paving was to have occurred in 2020 but COVID hit, and the grant was pulled back.

Andrew Struck, the Ozaukee County Parks and Planning Director mentioned that letters of support for the project would be appreciated from the participating municipalities. The grant application is due this Friday November 19th. Ozaukee County Parks and Planning will draft a template support letter, should this request be supported by both the Combined Bike and Pedestrian Committee and the Mequon Park and Open Space Board the letters will then be signed by Kristen Lundeen/Mequon DPW Director and Mike Gies/Parks and Forestry Superintendent.

Recommendation

Staff suggests the Board consider supporting the Counties request to submit a grant for the repaving of the OIT and the addition of wayfinding signage installation.



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Office of Parks and Forestry

TO: Park and Open Space Board
FROM: Mike Gies, Parks and Forestry Superintendent
DATE: November 17, 2021
SUBJECT: 2021 Work Plan

Attached for the Board's review is the 2021 Work Plan.

Attachments:
2021 Work Plan (November 17, 2021) (DOC)

**Park and Open Space Board
2021 Work Plan (November 17, 2021)**

Month	Agenda Topics
November	• Lemke Park – Kueny Architects- Space Needs Assessment • East Growth/Uloa Creek – Approval • Budget Review: Prioritization of capital projects for 2022- Approval • Rotary Fishing Pier- Update and Discussion • OIT Grant Request- Approval
December	• Kueny- Stakeholder Town Hall Meeting
January	• Civic Group Cost Analysis for Park and Open Space Use- Discussion • Parks Gala 2022- discussion • Kueny – Design/Task 2 • Farm’s Market 2022– discussion

Future Agenda Topics

- Inventory of park field usage for consideration of redistribution of youth sports groups
- Continued discussion/updates on Community Park/Mequon Civic Campus
- Discuss future partnership potential County/ MMSD, plans for park usage
- Discuss future needs of Rennie Field?
- MNP/MMSD Land Acquisition

Status Report

<i>Work Item</i>	<i>Status</i>	<i>Action Items</i>
Parks, Recreation and Open Space Plan	Complete	Incorporate comments into 2021 Work Plan
Community Group Engagement	Complete	Incorporate comments into CPROSP update
Develop Prioritized Project List	Complete	Approve Prioritized List for 2021 action items

<i>Work Item</i>	<i>Status</i>	<i>Action Items</i>
Policy Discussion		
City Naming Rights for donated infrastructure	Complete	Approval by Board and Common Council
Standard document for ownership, operation and maintenance of donated infrastructure	Complete	Document/ in use
Volunteer coordination	Form subcommittee for handout, draft adopt a park format	Draft handout, Draft adopt a park format
Standard Park signage plan	Draft Needed	Draft policy language
Park Rental Fee Schedule	Updated for 2021/Pending	Comprehensive review for 2022
Rotary Pavilion Holding Tank	Complete	

Ongoing Park Projects:

- Reuter Pavilion Doors, Roof, Facia, Gutters- complete April 2021
- Garrison's Glen- Concrete
- Rotary Park Parking Lot Completion 2021- completed June 2021
- River Barn Portals
- River Barn Interior Finishing- complete March 2021