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www.ci.mequon.wi.us

Office of Parks and Operations

PARK AND OPEN SPACE BOARD

Wednesday, October 20, 2021

6:30 PM

Christine Nuernberg Hall

Agenda

- 1) Call to Order, Roll Call
- 2) Approval of Meeting Minutes
Action requested: review and approve
 - a. September 29, 2021 Minutes
- 3) Discussion Item
Discussion and Possible Action
 - a. Ulao Creek Neighborhood Linear Park
 - b. Emerald Ash Borer Update
- 4) Action Item
Discussion and Action
 - a. 2021 Annual Report
- 5) Parks and Forestry Superintendent Report
 - a. Parks and Forestry Superintendent Report
 - b. 2021 Work Plan
- 6) Adjourn

Dated: October 20, 2021

/s/ Vacant Seat, Chair

.....
Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the Parks Department Office at 262-236-2945 Monday through Friday 8:00 am – 4:30 pm.



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Office of Parks and Operations

PARK AND OPEN SPACE BOARD
Wednesday, September 29, 2021
6:30 PM
South Conference Room

Minutes

- 1) Call to Order, Roll Call
Vice Chair Cain called the meeting to order at 6:30 PM.

Present:

Vice Chair Jason Cain
Board Member Peter Bratt
Board Member James Lysaught
Alderman Kathleen Schneider
Board Member Anton Usowski
Board Member Gerald Vite
Board Member Joseph Branch -- **Absent**
Board Member Breanne Plier -- **Absent**
Alternate Alderman Brian Parrish -- **Excused**

Also present were Parks and Forestry Superintendent Gies, and Administrative Assistant Deuster.

- 2) Approval of Meeting Minutes

- a. July 21, 2021 Minutes

RESULT: **Approved [Unanimous]**

MOVED BY: Board Member Lysaught

SECONDED BY: Board Member Vite

AYES: Cain, Bratt, Lysaught, Schneider, Usowski, Vite

- 3) Discussion Item

Discussion and Possible Action

- a. Ulao Creek Neighborhood Linear Park

Parks and Forestry Superintendent Gies provided an overview on the Ulao Creek Neighborhood Linear Park. The board gave support for the Ulao Creek Linear Park and included the following feedback and questions on the project.

- POSB is not in support of the use of impact fees to install Park and Ride.
- The board asked for a list of future encumbrances with projected timeframes for those needs.
- Will there be reserve funds allocated for future maintenance?
- What is the total acreage/mileage of the linear system?
- What maintenance requirements will be needed from Park staff?
- Will there be a policy in place for expected maintenance along commercial and residential portions of trail?
- What is the gateway feature, maintenance expectations?
- Winter maintenance needs, possible 3 season use

b. 2021 Annual Report

Parks and Forestry Superintendent Gies supplied the board with the 2021 Annual Report for review and feedback.

The feedback provided by the board included

- how many acres of open space does the city have
- moving the completed list of 2020 to before the proposed 2021 list
- a note from the board of the priorities
- include the 2019-2020-2021 rentals to show more of a comparison to the years.
- review the article in leisure and travel on Mequon and seeing if it should be included in the report
- providing a percentage of parks being used for rentals

4) Parks and Forestry Superintendent Report

a. Parks and Forestry Superintendent Report

Parks and Forestry Superintendent Gies updated the board on the budget letter from the Park and Open Space board, summarized the 1840 Brewing Events along with their plan for 2022. He updated the board on the Capital Improvement Updates for North Reuter and River Barn, Jewish Food Festival Recap, and the status for Lions Fest in 2022.

b. 2021 Work Plan

Parks and Forestry Superintendent Gies provided the board with the 2021 work plan for review.

5) Motion to Adjourn at 8:15 PM.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Board Member Lysaught
SECONDED BY: Board Member Vite

AYES: Cain, Bratt, Lysaught, Schneider, Usowski, Vite

Respectfully Submitted,
Casey Deuster
 Administrative Assistant

TO: Park and Open Space Board
FROM: Kim Tollefson, Director of Community Development
DATE: October 20, 2021
SUBJECT: Ulao Creek Neighborhood Linear Park

Background

In September the Park and Open Space Board evaluated a proposed Ulao Creek neighborhood open space plan that could serve as a linear park. The area is generally defined as N. Port Washington Road bound by Highland Road to south, Oriole Lane/Ulao Creek to west, Pioneer Road to north and I-43 to east. In addition, there will be a multi-use path along the right-of-way of N. Port Washington Road as required by the new zoning (see attached proposed Linear Parkway Map). Based on staff assessment, an estimated additional 1,000 residents could reside in this neighborhood.

The Board stated or requested the following information:

- **POSB is not in support of the use of impact fees to install Park and Ride.**

Shared parking opportunities and alternative location continue to be considered by the Economic Development Board and Planning Commission Policy Subcommittee.

- **What is the total acreage/mileage of the linear system?**

The total mileage is approximately 10 miles, including both the perimeter (34,000 feet) and internal (19,000 feet) paths.

- **The Board seeks a list of future encumbrances with projected timeframes for those needs.**

Staff will develop a detailed list of potential encumbrances with parcel data. The data can be utilized to prioritize connections dependent upon location and pace of private in the neighborhood. At this time, there are no development proposals and that will be highly dependent upon the private market. It is anticipated that development will occur first near the intersection of Pioneer Road and Highland Road.

- **Will there be reserve funds allocated for future maintenance? Will there be a policy in place for expected maintenance along commercial and residential portions of trail?**

Maintenance of linear path can be addressed through the City budgetary process and as a responsibility of private property as it develops through a development agreement and open space agreement. The 2022 City Budget does not accommodate a maintenance fund for this proposed linear park and will have to be requested in future appropriation discussions.

- **What maintenance requirements will be needed from Park staff, including winter maintenance?**

Maintenance is dependent on final amenities, if any, beyond a multi-use path and the desired accessibility seasonally.

- **What is the gateway feature, maintenance expectations?**

The gateway is undefined but it is anticipated that the Planning Commission Policy Subcommittee and Design Committee will recommend improvements and request implementation in 2023 through a Capital Improvement Project (please see attached area and relationship to the intersection of Highland and Port Washington Road and the new Ascension medical office.

Staff Summary

Staff will be present at the Board meeting to discuss these matters and further the plan as recommended by the Park and Open Space Board. The Board's recommendation will be addressed with the Common Council on November 9, 2021.

Planning Commission Policy Subcommittee Recommendation

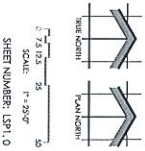
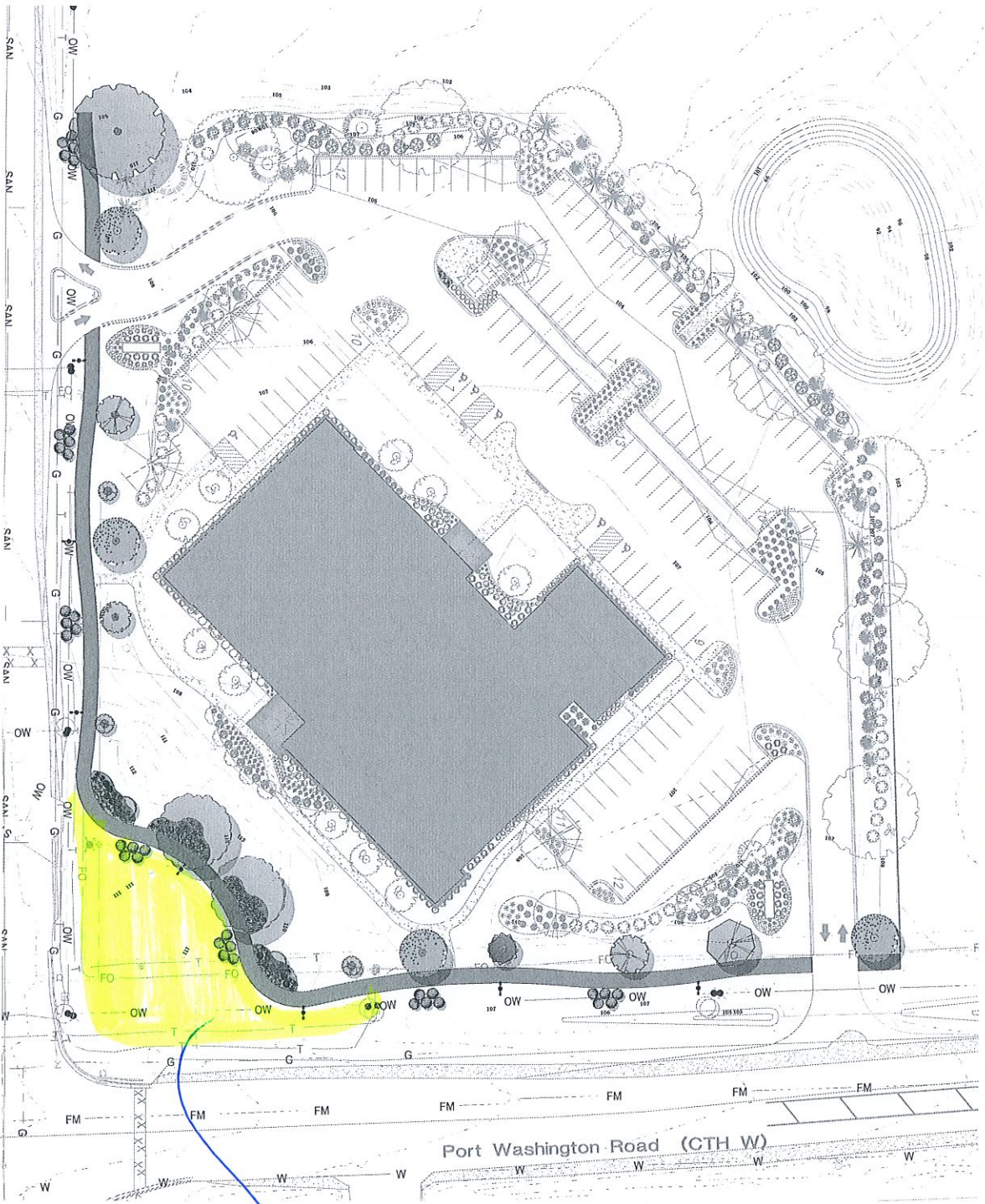
The Subcommittee supports the linear park with minor features but defers to the Park and Open Space Board regarding any specific improvements, connectivity needs and locational adjustments.

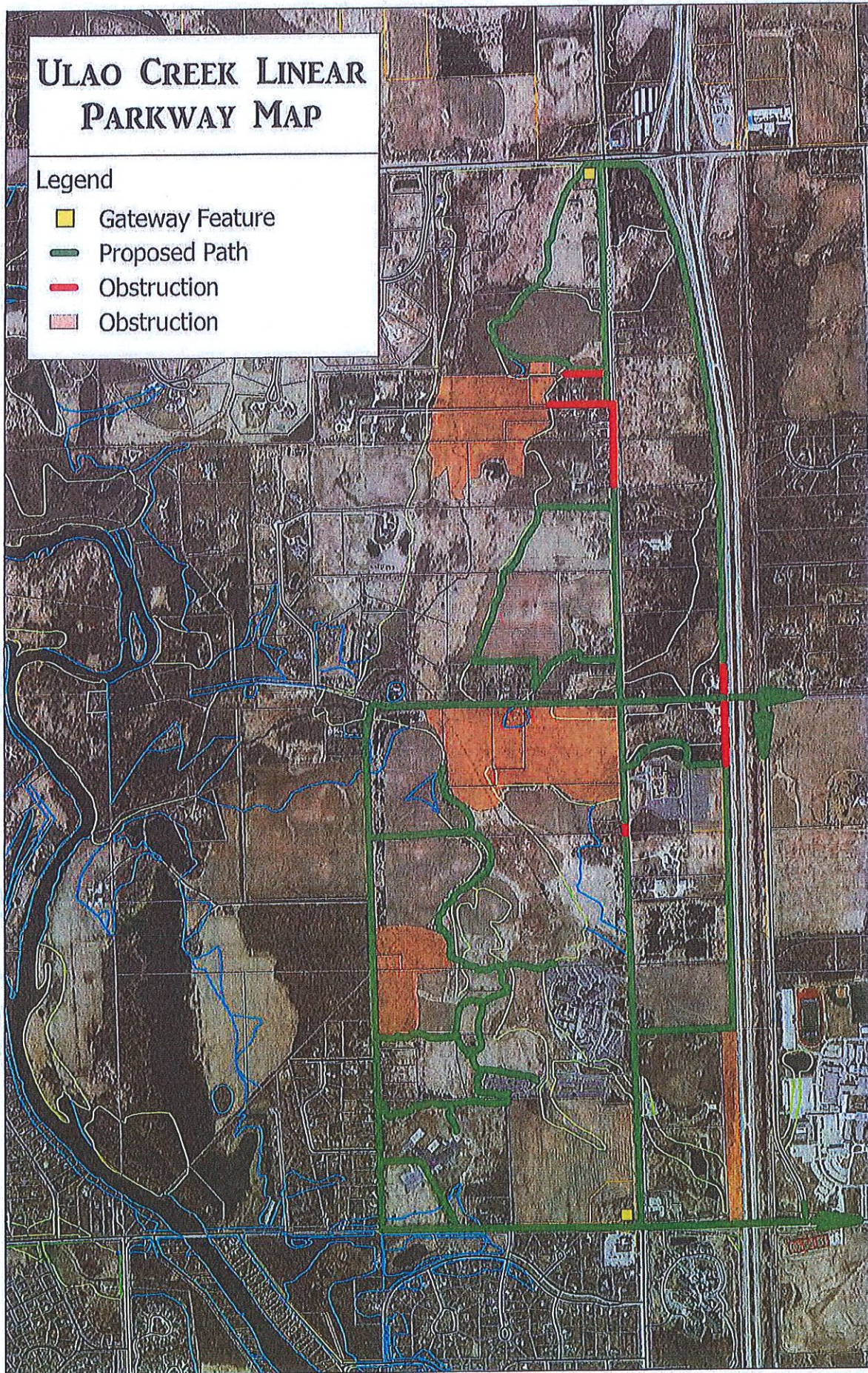
Attachments:

Map and Gateway (PDF)

INSITE
LANDSCAPE ARCHITECTURE
1125 N. Main Street, Suite 100
Vermont, VT 05401
Tel: (802) 276-1204
info@insitevt.com

MEQUON MEDICAL L.L.C. - MEQUON, WI
Proposed Walking Path Light and Tree Colanade Plan







TO: Park and Open Space Board
FROM: Mike Gies, Parks and Forestry Superintendent
DATE: October 20, 2021
SUBJECT: Emerald Ash Borer Update

At the Appropriations Committee meeting on October 5, 2021, questions regarding the status of the EAB program were raised by members of the Committee.

Since 2014 the city has been actively removing Ash preemptively and post mortality. In 2017 the Common Council adopted an EAB policy that outlines the methods for identifying city owned trees, the prioritization process for removal, method for replacement, and steps for public education and communication.

Since 2014 city crews and contracted services have been focused primarily on street trees that are within subdivisions, trees in primary corridors, trees that are located on roads scheduled for the annual road program, and trees that have been deemed hazardous by the forestry division. These efforts have been very successful in removing most of the obligated city Ash trees from the developed subdivisions in Mequon. It is estimated that between the city crews and the contracted service providers, we have removed over half of the city obligated ash. The remaining half are concentrated in areas that present challenges primarily due to access limitations.

As defined in the EAB policy, secondary trees would now become the focus of efforts in the coming years. Secondary trees are defined in the policy as follows:

Secondary Tree - An Ash tree that exists in the City right of way but is present in an area with limited maintenance and outside of a city subdivision. This would also include, but is not limited to, natural roadside areas, City easements, natural park areas, or out lots.

With primary focus shifting to “secondary areas” efforts will be concentrated on establishing buffer zones on the edge of roadways, trail systems, and properties adjacent to city held property. These efforts won’t necessarily focus on removal of **all** dead Ash, but it would put emphasis on creating buffers, so if there was a tree failure it would mitigate the potential hazard to the public.

Removal in secondary areas is anticipated to be more labor intensive, given the limitations of access to most of the areas requiring removals. Equipment and personnel access could be made more difficult given the undeveloped nature of many of the sties.

As indicted at the November 2019 meeting, Staff will continue providing an update to the Public Works Committee on Emerald Ash Borer (EAB) Abatement and more specifically, public education and outreach. Per the memo and discussion that November, Staff has since accomplished the following:

- Website updates include general guidelines and tips for selection of a tree service provider Information will be available and posted to City website.
- Improved GIS services continue to be one of the largest tools utilized by DPW and forestry division staff to improve the accuracy and efficiency in marking City obligated tree removals. Staff installs lathe stakes showing registered right of way according to the GIS, and positively identifying the obligation of either the City or resident. Continued

revision of the process to provide clear tree identification and a more immediate answer to the question of ownership. City obligated trees continue to be identified with the appropriate colored paint marking. Crews utilize pink paint to indicate a self-performed removal or green to indicate a removal to be completed by a hired contractor. Crews have also been working with residents to provide clearer identification of the city operated right of way, by installing a wooden lathe stakes periodically along property frontages. This helps give residents a visual cue of city obligation versus resident obligation.

- Creation and continued modification of an ash tree courtesy letter that may be distributed to residences with ash that may be considered a future nuisance. The courtesy letter allows staff to contact residents to establish a plan or proactive approach in private ash removal. Alternatively, once the City has removed all obligated ash trees in a neighborhood courtesy letters can be distributed to residents that may have ash that represent a future hazard to rights of way, so they may decide to mitigate the tree before it becomes a nuisance.
- Continued improvement and creation of mailers for forestry tasks, along with the appropriate matching information posted to the website and Friday Bulletin.
- Forestry Intern Job Description and Hiring- Hiring of one forestry intern was completed in late March 2021. The new intern will be worked into weekly forestry operations that include but are not limited to removal, restoration, replanting, pruning, GIS utilization/inventory, resident interaction, and contract implementation. With continued guidance and training efficiency in all factors of forestry will continue to improve.
- Over 300 tree replacement letters were sent out in the fall of 2021. This would have typically been a process completed by a subcontractor. The estimated cost of the contract would have been approximately \$48,000, but the planting was preformed in house.
- Issuance of several updates via the Friday Bulletin.

MAPPING/GIS

Please note that one of the most powerful tools that staff utilizes and intends to leverage for the public is the City's GIS system. With the new system being utilized, staff is beginning to build on the uses. Staff intends to utilize the system to update the city inventory, so the inventory itself can be a more useful tracking tool in the future. With increased staffing in the forestry division providing more interactive uses of the GIS should become attainable goals.

PROGRESS TRACKING

The new system can provide powerful tools for progress tracking. It can show the number of trees marked for winter removal with the number of trees removed to date, same for stump grinding, etc. It can be an interactive tool for property owners to not only understand the progress of tree removal in their area, but in the City as a whole. Continued development is still necessary and will continue to be worked with to create efficiency's that benefit staff and the public.

NEXT STEPS

As indicated in the November memo, efforts for public education and outreach are continually evolving. Many of these tasks continue to evolve and are anticipated to be ongoing through the remainder of EAB efforts and possibly beyond if appropriate.

- Implementation of improved GIS services- start update of inventory post EAB, public progress tracking information for forestry processes
- Develop list of ash tree replacements to post on City website for private property
- Forestry Worker- monthly task calendar, elevated level of service standards- numbers will be provided for impacts

- Intern/hiring- summer 2022
- SAWW 1 training for entire DPW department- baseline expectation of level 1 training
- Modifications to EAB abatement efforts as a result of improved staffing
- Focus to shift to secondary trees in parks and city owned parcels
- Update of street tree inventory post EAB. GIS will be utilized to ensure accuracy and show vacancies, for future planting locations

Staff appreciates that the EAB epidemic is impactful, and that at times property owners are only concerned about the ash tree near their property, and not in the City's efforts. While staff strives to continue to improve upon its public education and outreach efforts, both property owners and elected officials should continue to reach out to staff with concerns or accolades. Staff is close enough to the efforts and process to understand whether there is an isolated issue, or a larger process review is warranted. As always, staff appreciates patience and understanding while we move through the EAB abatement process.

TO: Park and Open Space Board
FROM: Mike Gies, Parks and Forestry Superintendent
DATE: October 20, 2021
SUBJECT: 2021 Annual Report

Background

As outlined in the 2019 City of Mequon Park and Open Space Plan, an initiative of the Board and the Superintendent was to submit a Park and Open Space Annual Report. At the last meeting a draft annual report was presented, and the board reviewed and recommended revisions to the draft. The annual report is meant to give a brief snapshot of the year. The report includes partners, financials, project highlights, operational hours, and usage. The report is meant to be a document that can evolve over time making a more comprehensive look at the Parks and Open Spaces of Mequon.

Analysis

At the September meeting staff was given direction for a few revisions of the first draft of the report. The following is a list of the revisions completed.

- Review of Leisure and Travel Article and consider including??
- Map of the Open Spaces of Mequon
- Rental graph showing the Percentages of use
- Completed 2021 Projects, before Proposed 2022 Projects

Further revisions were made showing the use by groups such as tournaments, corporate events, and special events. These events typically block larger amounts of time, which in turn does not allow for other rentals. In late 2020, the POSB approved a Special Event Agreement for such events. The agreement allows for additional charges for the longer duration events to cover unrented times, but the Common Council has not supported those charges.

2021 was a dynamic year, with record usage. The Parks and Open Spaces experienced usage that was a carryover from 2020 as well as a return of familiar events. Park rental revenues will hit an all-time high of approximately \$63,000. Some of the most notable projects completed were the repaving of Rotary Park, the new roof at Reuter Pavilion, and a new pier at Villa Grove. Staff is interested in possible new additions to the annual report. It is important to provide the most comprehensive look into the parks and operations. Suggestions for better ways to do this would be appreciated. In future reports it may be appropriate to show some of the park and open space needs, hopefully this would clarify needs and allow the Council members to potentially make a motion to fund specific items or increase O and M funds to accomplish specific tasks.

Recommendation

Staff requests that the Board review and approve modifications to the annual report with any further recommendations being contingent upon approval. Approved report will be shared with the Common Council members and City Administration. It will also be posted to the City's Park

and Open Space page and be included in a future Friday Bulletin.

Attachments:

2021 Annual Report- Final (PDF)

Travel and Leisure Article on Mequon, WI (DOCX)

2021 PARK ANNUAL REPORT

CITY OF MEQUON



Mission Statement

The mission of the Park and Open Space Board and Parks Department is to acquire, improve and maintain the City's park and open space for the purpose of providing space for active and passive recreational activities, land and water preservation and restoration, and environmental education for its residents.

The City of Mequon Parks and Open Space Board is pleased to present the 2021 Annual Report. This report provides a high-level overview of participation and many of the division's significant accomplishments during the past year.

2021 saw a resurgence of activity in the Parks with previous restrictions experienced in 2020 relaxed or lifted. We experienced an exciting return of annual community events such as Gathering on the Green and the Jewish Food Festival with over (13,500) participants over the (4) days of the events. The Parks also played host to many new events, such as the monthly roving beer garden, Heat Baseball summer Tournament, and Spring North Shore United Soccer Tournament. Additionally, we welcomed two new user groups to the parks, the Mequon Aviators Baseball team, and Delta Sports Performance Softball.

The POSB is excited about the future prospect of Mequon and the ever-changing landscape. We think it will provide a unique opportunity to engage even more users of the Parks and Open Spaces in the future. The POSB remains committed to continuous improvements to the overall experience and satisfaction of our patrons.

The POSB and staff would like to thank the Common Council, stakeholders, and community for the support over the years. We look forward to that continued support.

Thank you, Parks and Forestry Superintendent



**Park and Open Space Board
Members**

Vacant, Chair

Jason Cain, Vice Chair

Joe Branch

Gerald Vite

James Lysaught

Peter Bratt

Anton Usowski

Breanne Plier, Alternate

Kathleen Schneider - Aldermanic R

Brian Parrish - Alt Aldermanic Rep.

Common Council

John Wirth - Mayor

Robert Strezylzck

Glenn Bushee

Dale Mayr

Jeffrey Hansher

Mark Gierl

Brian Parrish

Kathleen Schneider

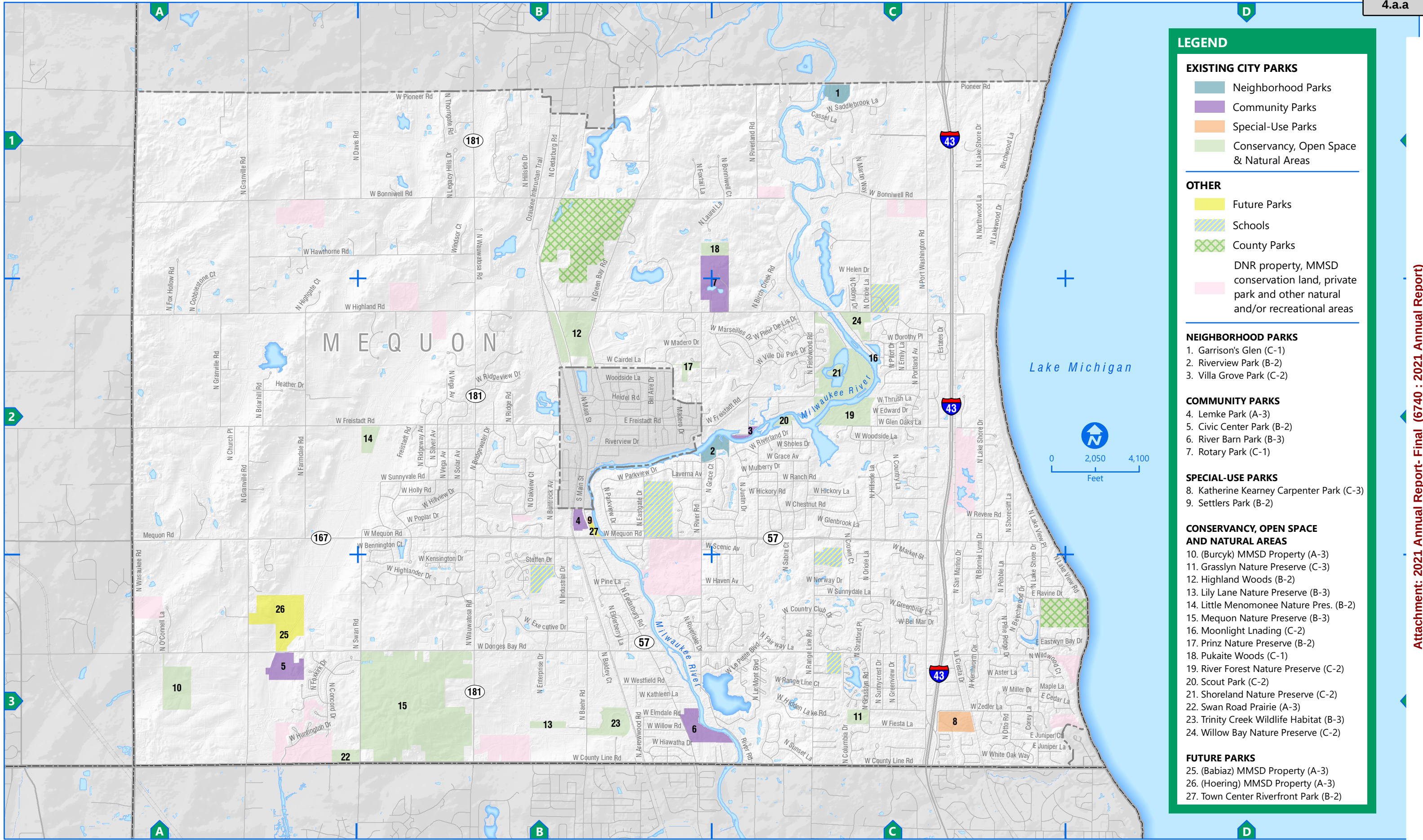
Andrew Nerbun

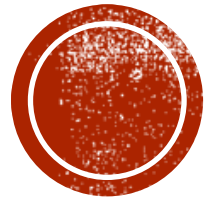
City Administrator

Will Jones



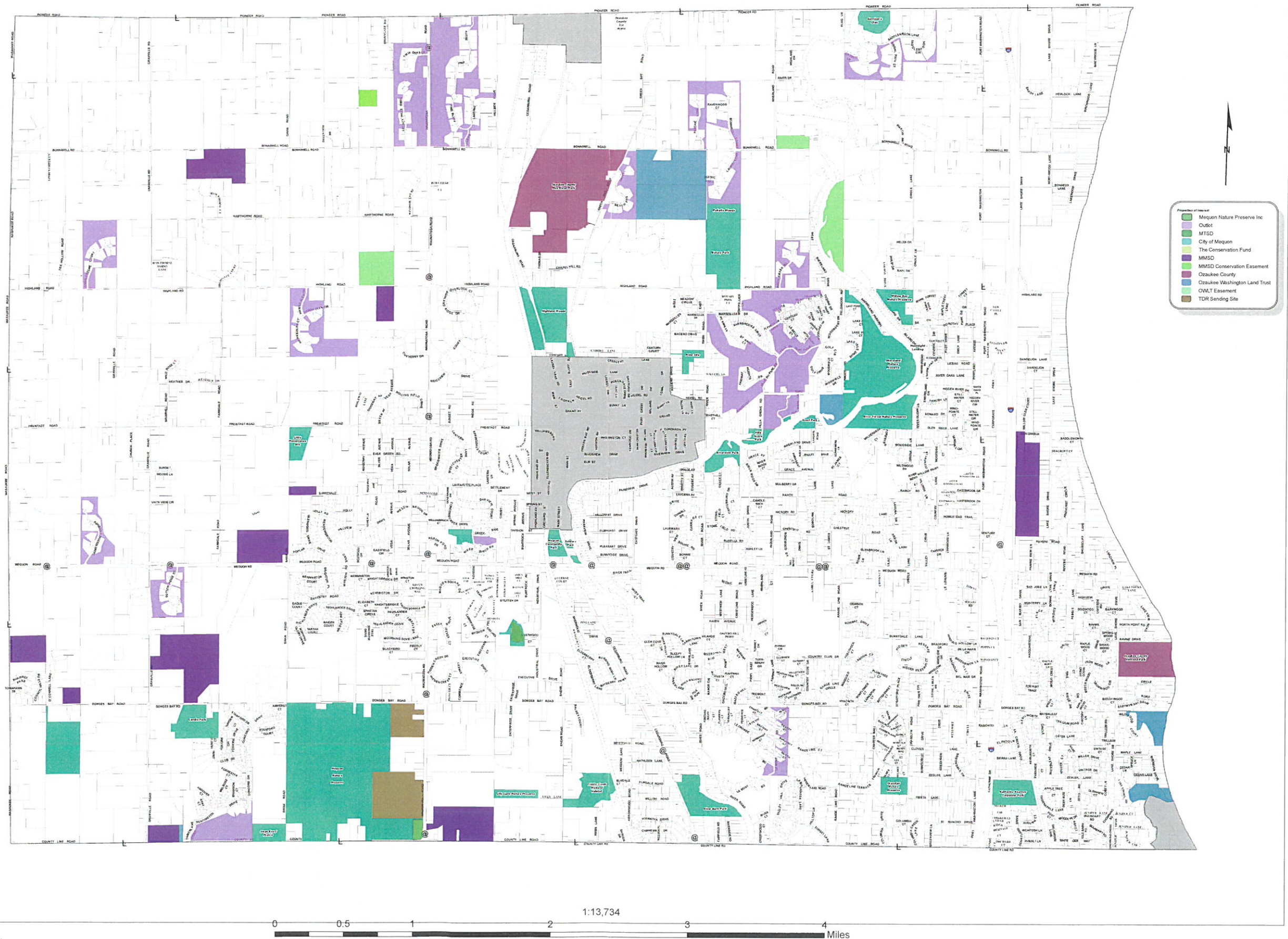
CITY OF MEQUON PARK MAP





CITY OF MEQUON PUBLIC OPEN SPACE / DEDICATED LAND

Open Space Preservation Committee - Public Open Space/Dedicated Land





RENTALS AND INCOME

2021 PAVILION AND SPORTS RENTALS

Sports Rentals/ Usage

- BATS Academy Baseball and Softball- Spring
- Ozaukee Lacrosse
 - Marquette (Lacrosse Clinics)
- Bigler Sports- Fathers Day Tournament and Spring/Fall Ball
- BOSS Baseball- Spring and Fall
 - Memorial Day Tournament
- HHS Baseball and Softball- Spring and Fall
- Mequon-Thiensville Middle School Cross Country- Meets (Rotary)
- MATC Softball –Spring and Fall Ball
- Milwaukee Wave- Summer Camp
- North Shore United Soccer- Spring and Fall
 - Tournaments and League/Practices
- T-M Twins- Spring/Summer
- MTBA- Mequon Heat – Spring and Fall
- Delta Sports Performance – Fall Ball
- Mequon Aviators – Summer Ball
- Cardinal Football – Summer-Fall

Large Park Events

Jewish Food Festival

Gathering On the Green

North Shore United Spring and Fall Tournaments

Highlander Battle- Baseball Tournament

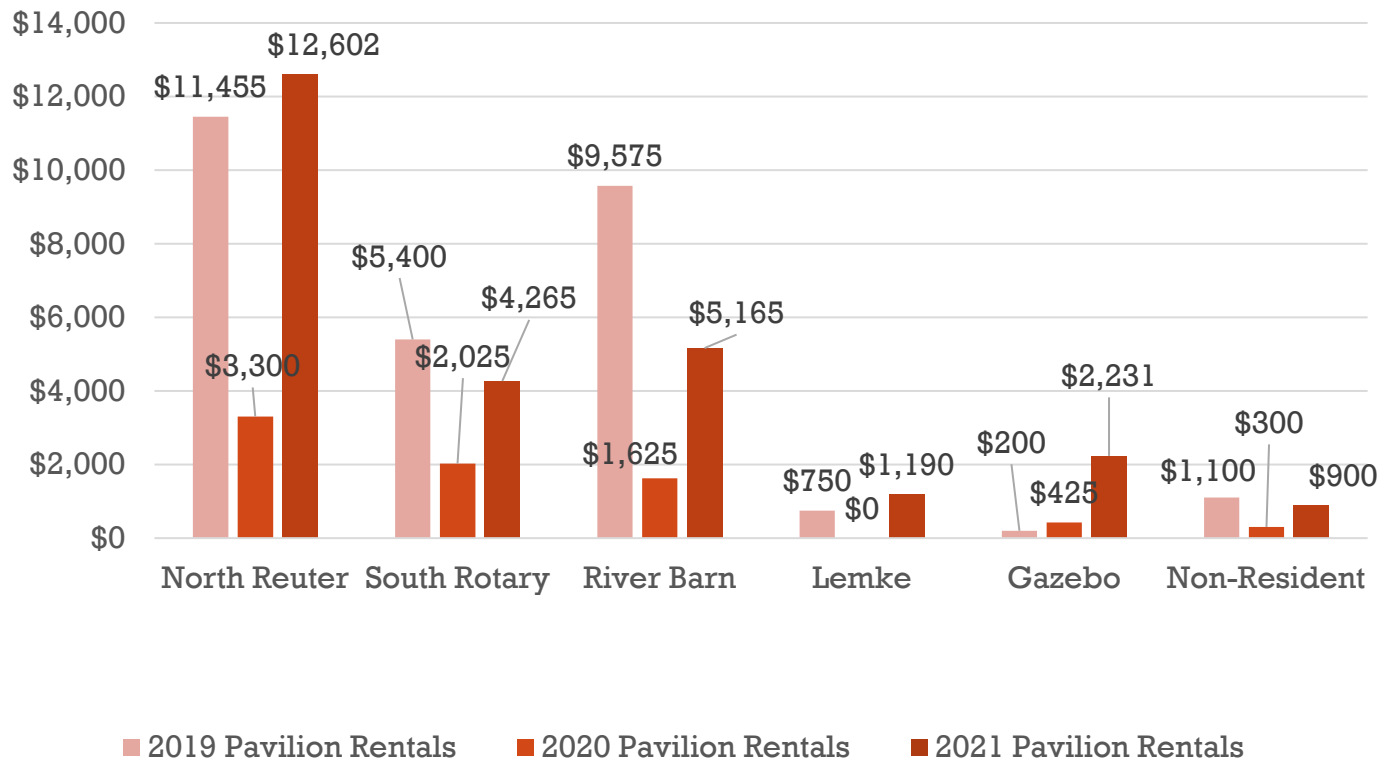
Heat Baseball Tournament

Bigler Baseball- Father's Day Tournament

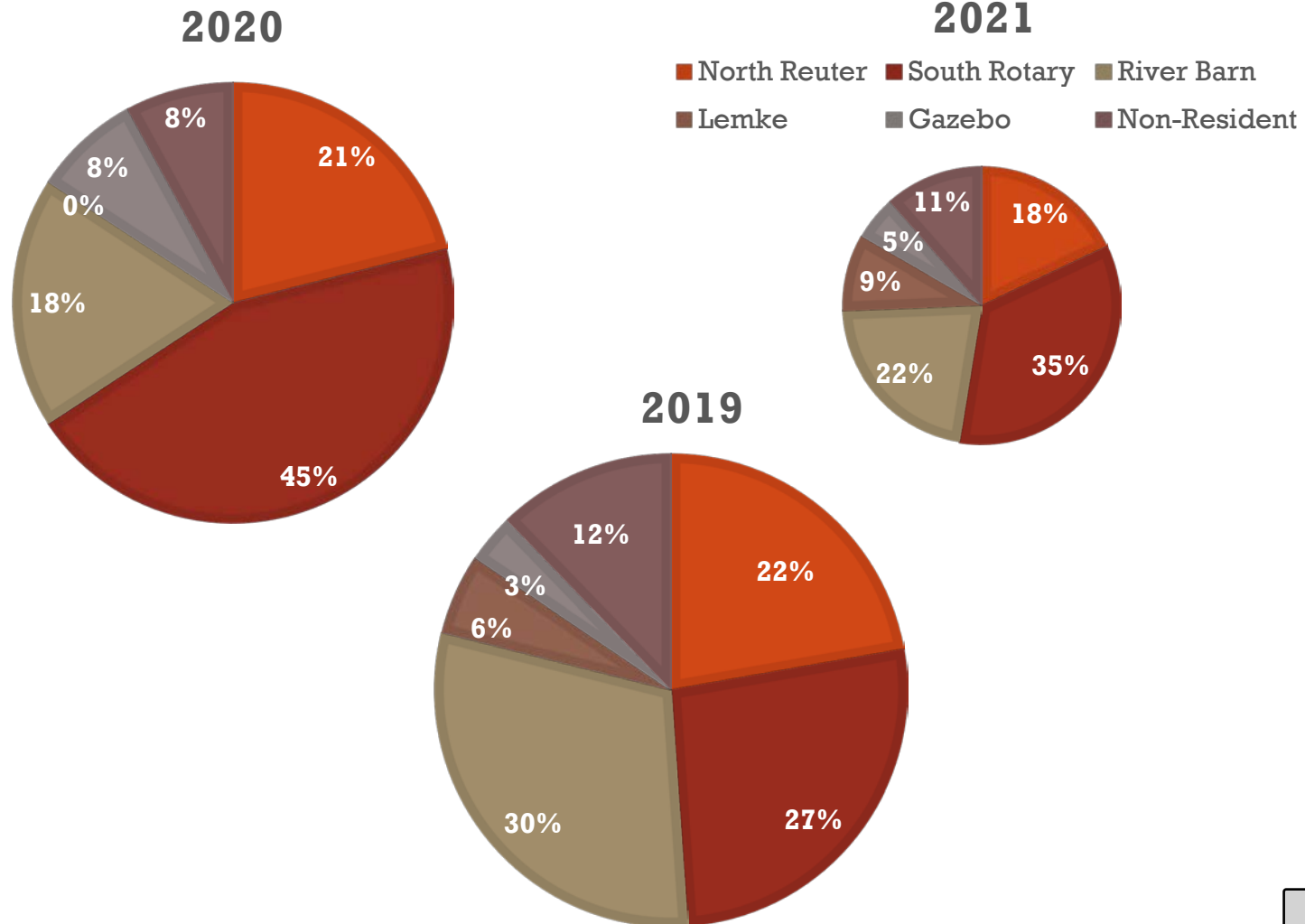
1840 Brewing Traveling Beer Gardens



2019, 2020 AND 2021 PAVILION RENTAL INCOME COMPARISON



NUMBER OF PARK RENTALS IN 2019, 2020 AND 2021 FROM APRIL 1 – OCTOBER 31



CANDLELIGHT WALK IN PUKAITE WOODS AT ROTARY PARK

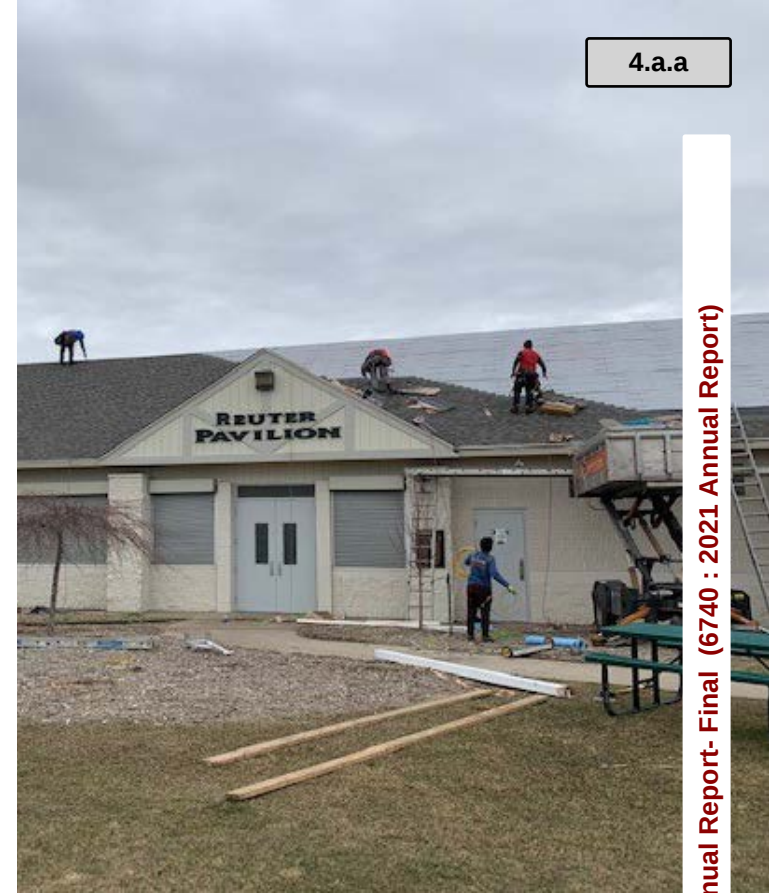
- On Saturday, February 20, from 5:00 p.m. to 9:00 p.m. Mequon's Sunrise Rotary Club and the City of Mequon partnered to host an inaugural winter luminary walk at Rotary Park (Pukaite Woods). The walk was held at the northern end of the park and wound its way through Pukaite Woods for approximately one mile. The hike was illuminated by over 200 candlelit ice luminaries, that were made by the Mequon Parks Division and the members and families from Boy Scout Troop 865.
- The night walk offered a new perspective of the woods in winter. The ice luminaries and luminary bags were placed every 40 to 50 feet providing a guided path through the dark, while the firepits along the route offered a place to warm up. At the conclusion of the walk Rotarians offered hot coco, warm apple cider, and coffee. Prepackaged smores donated by Stein's Gardens and the Mequon Nature Preserve were offered to attendees as a special treat.
- The event did require registration ahead of time to help control the numbers due to the recommendations of the Washington Ozaukee Public Health Department and the Center for Disease Control. An estimated number of 325-350 people attended the inaugural event, with the hope for next year to host a similar, slightly expanded event.
- A special thank you goes out to the volunteers from the Rotary Club, Boy Scout Troop 865, Homestead High School students, and the City's Department of Public Works staff for making the event a resounding success!

PARK SERVICES- MAINTENANCE, BEAUTIFICATION, AND SUPPORT

- Operations and Maintenance- staffing hours dedicated 2021
- **Facilities-** Serviced 7 days a week – for 238 days total from March- November – for an average of 4.0 hours/day = 952 hours.
- November-March - Off-season building operations = additional 350 hours of pressure washing, painting, cleaning, stripping/waxing, polishing, projects
- **Landscape-** cleanups, mulching, planting, watering, pruning, playground chip, brushing, gravel installation, building, spraying, mowing, rolling, aerating, etc.
- = 4250 hrs./year
- **Equipment=** 315 hrs./year
- **Athletic Facilities=** 1055hrs./year
- **EAB Removal and Replacement (parks)-** 300hrs./year
 - Removal 150 ash trees
 - Planted 35 trees
 - Parks impacted in 2021:
 - Riverview, Settlers, Villa Grove, Lemke, River Barn, Community Park and Katherine Kearney Carpenter Park

2021 ACCOMPLISHMENTS

- Roof replacement at Reuter Pavilion
- Forestry Mowing – Highland Woods and Grasslyn Nature
- Parking Lot Resurfacing
- Administration of SMB contract for baseball field maintenance
- Pier replacement at Villa Grove
- Acquisition of two homes across from City Hall- Seeding and Tree Care
- Administration of (4) Special Event Agreements
- Refinishing of River Barn interior wood-work
- Administration of an RFP for Lemke Park Restroom, Concession, and Storage Building
- Approved Design for Lemke Building (Feb-March 2022)
- Administered special event agreement to allow goats to feed on invasive species in Rotary Park
- 40 tons of gravel installed at Rotary to resurface trails (donated by Rotary Club)
- Successful administration of multiple sport season's
- Administration of Special Event Agreement to allow for Beer Garden Events in Mequon Parks
- Implementation of goals and objectives as outlined by the Park and Open Space Plan
- Reprioritization of CIP list for 2021 projects by the Park and Open Space Board
- Creation of the second Park and Open Space Annual Report



NORTH REUTER ROOF UPDATES





VILLA GROVE PIER IMPROVEMENT





ROTARY PARK REPAVING PROJECT





2021 VOLUNTEER PROJECTS

- The Park and Open Space Division logged 1,500 hours of volunteer time during 2021 from the following groups:
- Grasslyn Nature Preserve – Trail maintenance, Invasive removal, and planting
- Highland Woods – Trail maintenance
- Eagle Scout Project – Troop 865 – Installation of dog waste stations on the Ozaukee Interurban Trail
- Rotary Club/ Pukaite Woods- Invasive Removal Utilizing Goats
- Rotary Club/ Gateway Foundation
- Rotary Club, OWLT, Pack 865 – Invasive removal, Candlelight Walk
- Rennieke and Schmit – Field Restoration Workday – Spring/Fall
- Garbage/Clean-up Day – Homestead Students

COMPLETED 2021 CAPITAL IMPROVEMENT PROJECTS

- Rotary Pavilion - Facade project- siding, paint, lighting
- Reuter Pavilion – Roof, Painting, LP Facia
- Lemke – Design for Facility
- Rotary (Gazebo) – Widen Asphalt Drive
- Rotary and River Barn – Scoreboards –
 - Schmit Field at Rotary #3 at River Barn
- Rotary Parking Lot Repaving

PROPOSED CAPITAL PROJECT LIST FOR 2022

- Rotary, ADA Fishing Pier Replacement Project
- Rotary, Basketball Court resurfacing with new fencing and Pickleball included
- Rotary Water Softeners – Rotary and Reuter
- LED Light conversion – River Barn
- Install (new) Drinking Fountains at (3) Parks Buildings
- AC Installation at River Barn

FUTURE CAPITAL IMPROVEMENT PROJECT(CIP) 4.a.a

PRIORITY LIST

SOURCES OF FUNDING TO BE DETERMINED

Park Location	Description/General
Lemke	Bathroom/Concession/Storage Facility
Rotary (Reuter)	Musical Playground
Rotary	ADA Fishing Pier, Path, Stone Platforms
Garrison's Glen	Canoe/ Kayak Ramp
River Barn	Tree relocation, river portals, river trails, prairie
Katherine Kearney	West Parking lot
Katherine Kearney	Ash removal and replant
Rotary	Basketball and Pickleball Court and Fence
Rotary Pavilion	All inclusive playground
Rotary Pavilion	Bolt-on/Expansion/Water/ ADA restrooms
All Parks	EAB removal and Replacement
Reuter Pavilion	Building Replacement
All Parks	ADA audit and Compliance- as developed
Rotary	Electrical upgrade
Rotary	Walking Paths (hardsurface)
Rotary Park	Memory Garden- rebuild pergola/information sign
Community Park	Replace Bleachers
Community Park	Remove and Replace Asphalt paths, connect OIT
River Barn	AC Installation
Rotary Park (Buildings)	Water Softeners

FUTURE CAPITAL IMPROVEMENT PROJECT(CIP) PRIORITY LIST -- PAGE 2

SOURCES OF FUNDING TO BE DETERMINED

Park Location	Description/General
Rotary	Improve Drainage
All Parks	Wayfinding/Directional Signage (New)
Garrison's Glen	Footbridge and connecting path to the west
Rotary	Gravel path to memory garden/ rebuild structures
Garrison's Glen	Shoreline restoration
Villa Grove	Restroom Shelter
All Parks	LED Lighting Conversion
Rotary (Reuter)	Parking Lot Reconfiguration
Riverview Park	Dish Golf Course
Riverview Park	Relocate Archery Range
River Barn	Canoe/ Kayak launch
All Parks	Sport Field Lighting
River Barn	Baseball Fencing
Lemke	Football Field Relocation
Lemke	New 12 and Under Baseball Field
All Parks	Drinking Fountains
Park Repaving	Katherine Kearney, Villa Grove, Riverview
River Barn and Lemke	Basketball Courts
Rotary Park (Reuter)	Interior Improvement – Lights, Floors, Paint, Acoustics
River Barn	Solar Parking Lot Lights
Rotary Park	City Water Installation

THANK YOU TO OUR COMMUNITY PARTNERS

Mequon Community
Foundation

Rotary
Club

Lions Club

Boy Scouts
and Girl
Scouts

B.A.T.S
Academy

BOSS
Baseball

Mequon Thiensville
Baseball Association-
Mequon Heat

Bigler
Sports

MATC
Softball

Cardinal
Football

North
Shore
United
Soccer

Pommerntag

Gathering
on the
Green

Milwaukee
Wave
Soccer

M-T Twins

Delta Sports
Performance

Homestead
High
School

Ozaukee
Washington
Land Trust

Ozaukee
Lacrosse

Steffen/Lakeshore
Middle School Cross
Country

Boy Scout
Troop 865

1840
Brewing

Mequon, Wisconsin

With a population of 24,422 in 2021, [Mequon](#) is about 15 miles north of Milwaukee on the western coast of Lake Michigan. Open space, farms, and single family residences are spread over the area, and 25 parks and five golf courses offer ways to enjoy the outdoors. Within Mequon, the urban residential center is the Village of Thiensville, located along the Milwaukee River, with a population of around 3,000. Restaurants, shops, and family-friendly events like the Memorial Day parade, Independence Day celebration, Christmas Tree lighting, and farmers' market add to the small town community atmosphere. Annual events include a softball tournament, bingo, carnival rides, car show, and chicken dinner sponsored by the local Lions Club. A variety of senior living facilities and health care programs are located in Mequon.

Source:

<https://www.travelandleisure.com/trip-ideas/senior-travel/best-small-towns-to-retire-us>



11333 N. Cedarburg Road
Mequon, WI 53092-1930
Phone: 262-236-2918
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Parks and Forestry

TO: Park and Open Space Board
FROM: Mike Gies, Parks and Forestry Superintendent
DATE: October 20, 2021
SUBJECT: Parks and Forestry Superintendent Report

- Budget Update
- Availability of Board members for Kueny meeting



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Office of Parks and Forestry

TO: Park and Open Space Board
FROM: Mike Gies, Parks and Forestry Superintendent
DATE: October 20, 2021
SUBJECT: 2021 Work Plan

Attached for the Board's review is a copy of the 2021 work plan.

Attachments:
2021 Work Plan (October 20, 2021) (DOC)

**Park and Open Space Board
2021 Work Plan (October 20, 2021)**

Month	Agenda Topics
October	• Annual Report – Review and Approve • East Growth/Uloa Creek – informational item • EAB update 2021 • Budget Status • Lemke Park – Kueny Architects
November	• Parks Gala 2022- discussion • Planning for Civic Campus Vacant Lots • Adopt-a-Park Initiative – Draft • Civic Group Cost Analysis for Park and Open Space use • Farm's Market 2022- discussion
December	• Budget Review: Prioritization of capital projects for 2021
	•

Future Agenda Topics

- Inventory of park field usage for consideration of redistribution of youth sports groups
- Continued discussion/updates on Community Park/Mequon Civic Campus
- Discuss future partnership potential County/ MMSD, plans for park usage
- Discuss future needs of Rennie Field?
- MNP/MMSD Land Acquisition

Status Report

<i>Work Item</i>	<i>Status</i>	<i>Action Items</i>
Parks, Recreation and Open Space Plan	Complete	Incorporate comments into 2021 Work Plan
Community Group Engagement	Complete	Incorporate comments into CPROSP update
Develop Prioritized Project List	Complete	Approve Prioritized List for 2021 action items

<i>Work Item</i>	<i>Status</i>	<i>Action Items</i>
Policy Discussion		
City Naming Rights for donated infrastructure	Complete	Approval by Board and Common Council
Standard document for ownership, operation and maintenance of donated infrastructure	Complete	Document/ in use
Volunteer coordination	Form subcommittee for handout, draft adopt a park format	Draft handout, Draft adopt a park format
Standard Park signage plan	Draft Needed	Draft policy language
Park Rental Fee Schedule	Updated for 2021/Pending	Comprehensive review for 2022
Rotary Pavilion Holding Tank	Complete	

Ongoing Park Projects:

- Reuter Pavilion Doors, Roof, Facia, Gutters- complete April 2021
- Garrison's Glen- Concrete
- Rotary Park Parking Lot Completion 2021- completed June 2021
- River Barn Portals
- River Barn Interior Finishing- complete March 2021