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Office of Parks and Operations

PARK AND OPEN SPACE BOARD

Wednesday, October 19, 2022

6:30 PM

South Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Chair Jason Cain

Vice Chair Breanne Plier

Alderman Brian Parrish

Board Member Joseph Branch

Board Member Peter Bratt

Board Member James Lysaught

Board Member Anton Usowski

Board Member Gerald Vite

Board Member David Wolfson

Alternative Alderman Jeffrey Hansher -- **Excused**

Also present were Parks and Forestry Superintendent Gies and Administrative Assistant Schlereth.

2) Approval of Meeting Minutes

Minutes from the August 24, 2022 meeting were not attached in the packet, therefore they were not able to be approved at this meeting.

- a. August 24, 2022 Minutes

3) Budget Update

- a. Budget Letter

Superintendent Gies informed the board that \$50,000 was allocated to Parks and Open Space through Capital. An additional \$350,000 was allocated through ARPA to be used solely on Lemke Restroom, Concessions, and Storage Facility. An additional \$11,500 was requested by staff in the form of Compensatory increases to Operations and Maintenance accounts that will be realized in 2023. Increases are due to inflation and year to year percentages of

increase from vendors that the city currently uses for items such as cleaning supplies, portable restrooms, holding tank pumping, gas, and electric increases for the buildings. The additional funding was not allocated.

Discussion ensued on a strategy for the POSB budget request letter for 2023. It was agreed that a subcommittee would meet for further discussion and strategy.

4) Parks and Forestry Superintendent Report

a. 2022 Annual Report Draft

Superintendent Gies requested that the Board review and make suggestion for modifications to the annual report.

The approved report will be shared with the Common Council members and be approved as part of their consent agenda at the November or December meeting.

b. River Barn AC Installation Update

Update was given that the AC Installation for River Barn was awarded to Helm Service. The three bids received from Butters-Fetting Co., Inc. for \$10,630.00, Dillett Mechanical for \$9,615.00 and Helm Service for \$7,790.00 were reviewed.

c. Highland Off Road Bike Path

The Highland Road Bike/pedestrian path project is led by a group of citizens that are involved in a 1.5-mile paved path from Ozaukee Interurban Trail to along Highland Road to Rotary Park. Proposed plans and budget were reviewed.

d. Work Plan

The work plan for the remainder of the year was reviewed.

5) Discussion

a. NSU Lights

Superintendent Gies advised that due to the September meeting being canceled he went ahead and approved the requested 2 extra lights on the field for the remainder of the season.

6) Adjourn

a. Motion Adjourn at 7:45 PM

RESULT: Approved by Voice Acclamation [Unanimous]

MOVED BY: Board Member Plier

SECONDED BY: Board Member Lysaught

AYES:	Cain, Plier, Parrish, Branch, Bratt, Hansher, Lysaught, Usowski, Vite, Wolfson
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Respectfully Submitted,

Karen Schlereth

Administrative Secretary