City of Mequon

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Office of Parks and Operations

PARK AND OPEN SPACE BOARD
Wednesday, September 29, 2021
6:30 PM
South Conference Room

Minutes

1) Call to Order, Roll Call
Vice Chair Cain called the meeting to order at 6:30 PM.

Present:
Vice Chair Jason Cain
Board Member Peter Bratt
Board Member James Lysaught
Alderman Kathleen Schneider
Board Member Anton Usowski
Board Member Gerald Vite
Board Member Joseph Branch **-- Absent**
Board Member Breanne Plier **-- Absent**
Alternate Alderman Brian Parrish **-- Excused**

Also present were Parks and Forestry Superintendent Gies, and Administrative Assistant Deuster.

2) Approval of Meeting Minutes

a. July 21, 2021 Minutes

RESULT:	**Approved [Unanimous]**
MOVED BY:	Board Member Lysaught
SECONDED BY:	Board Member Vite

AYES:	Cain, Bratt, Lysaught, Schneider, Usowski, Vite

3) Discussion Item

Discussion and Possible Action

a. Ulao Creek Neighborhood Linear Park

Parks and Forestry Superintendent Gies provided an overview on the Ulao Creek Neighborhood Linear Park. The board gave support for the Ulao Creek Linear Park and included the following feedback and questions on the project.

- POSB is not in support of the use of impact fees to install Park and Ride.
- The board asked for a list of future encumbrances with projected timeframes for those needs.
- Will there be reserve funds allocated for future maintenance?
- What is the total acreage/mileage of the linear system?
- What maintenance requirements will be needed from Park staff?
- Will there be a policy in place for expected maintenance along commercial and residential portions of trail?
- What is the gateway feature, maintenance expectations?
- Winter maintenance needs, possible 3 season use

b. 2021 Annual Report

Parks and Forestry Superintendent Gies supplied the board with the 2021 Annual Report for review and feedback.

The feedback provided by the board included
- how many acres of open space does the city have
- moving the completed list of 2020 to before the proposed 2021 list
- a note from the board of the priorities
- include the 2019-2020-2021 rentals to show more of a comparison to the years.
- review the article in leisure and travel on Mequon and seeing if it should be included in the report
- providing a percentage of parks being used for rentals

4) Parks and Forestry Superintendent Report

a. Parks and Forestry Superintendent Report

Parks and Forestry Superintendent Gies updated the board on the budget letter from the Park and Open Space board, summarized the 1840 Brewing Events along with their plan for 2022. He updated the board on the Capital Improvement Updates for North Reuter and River Barn, Jewish Food Festival Recap, and the status for Lions Fest in 2022.

b. 2021 Work Plan

Parks and Forestry Superintendent Gies provided the board with the 2021 work plan for review.

5) Motion to Adjourn at 8:15 PM.

RESULT:	**Approved by Voice Acclamation [Unanimous]**
MOVED BY:	Board Member Lysaught
SECONDED BY:	Board Member Vite

AYES:	Cain, Bratt, Lysaught, Schneider, Usowski, Vite

Respectfully Submitted,
Casey Deuster
Administrative Assistant