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Office of Parks and Operations

PARK AND OPEN SPACE BOARD

Wednesday, July 21, 2021

6:30 PM

Virtual Meeting

Minutes

1) Call to Order, Roll Call

Vice Chair Cain called the meeting to order at 6:30PM.

Present:

Vice Chair Jason Cain

Board Member James Lysaught

Board Member Breanne Plier

Alderman Kathleen Schneider

Board Member Anton Usowski

Board Member Gerald Vite

Board Member Joseph Branch -- **Absent**

Board Member Peter Bratt -- **Absent**

Board Member Geoffery Hurtado -- **Excused**

Alternate Alderman Brian Parrish -- **Excused**

Also present were Parks and Forestry Superintendent Gies, and Administrative Assistant Deuster.

2) Approval of Meeting Minutes

a. June 23, 2021 Minutes

RESULT: **Approved [Unanimous]**

MOVED BY: Board Member Lysaught

SECONDED BY: Board Member Vite

AYES: Cain, Lysaught, Plier, Schneider, Usowski, Vite
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3) Action Item

Discussion and Possible Action

- a. **RESOLUTION 3868** A Resolution Awarding the Architectural/Engineering Design Services for a Combined Restroom, Concession and Storage Facility at Lemke Park to Contract to Kueny Architects, L.L.C. Pleasant Prairie, Wisconsin in an Amount not to exceed \$38,000.

Parks and Forestry Superintendent Gies provided the board with a summary of the subcommittees decision to award the contract to Kueny Architects.

RESULT: **Approved [Unanimous]**

MOVED BY: Board Member Vite

SECONDED BY: Alderman Schneider

AYES: Cain, Lysaught, Plier, Schneider, Usowski, Vite
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- b. 2022 Budget Requests

Parks and Forestry Superintendent Gies informed the committee of the spreadsheet breakdown from the facilities assessment costs for the budget.

Alderman Schneider stated with the staffing ask there should be more information on what the person would do, what type of position and how this would improve the parks.

The board approved the budget request with a conditional approval including any edits or changes.

RESULT: **Approved [Unanimous]**

MOVED BY: Board Member Vite

SECONDED BY: Board Member Lysaught

AYES: Cain, Lysaught, Plier, Schneider, Usowski, Vite
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4) Parks and Forestry Superintendent Report

- a. Parks and Forestry Superintendent Report

- b. 2021 Work Plan

5) Motion to Adjourn at 6:58 PM.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Board Member Vite

SECONDED BY: Alderman Schneider

AYES: Cain, Lysaught, Plier, Schneider, Usowski, Vite
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Respectfully Submitted,

Casey Deuster
Administrative Assistant