



Virtual Meeting
Mequon, WI 53092
Phone: 262-236-2918
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Parks and Operations

PARK AND OPEN SPACE BOARD

Wednesday, May 19, 2021

6:30 PM

Virtual Meeting

ELECTRONIC MEETING NOTICE: Pursuant to the current recommendation of the CDC limiting the size of public gatherings and the various federal and state orders implementing that recommendation, and to help protect our community from the Coronavirus (COVID-19) pandemic, this meeting will be held virtually through the GoToMeeting platform with each member accessing the meeting remotely. Citizens may join the meeting online or by phone. Please go to <https://www.gotomeet.me/KristenLundeen/park-and-open-space> to join the meeting online or call into the meeting by dialing 1-866-899-4679 and enter access code 357-212-389.

WRITTEN PUBLIC COMMENTS: may be made in writing in advance of the meeting. Written comments should be directed to the Parks and Forestry Department at least 2 hours prior to the meeting by email at mgies@ci.mequon.wi.us addressed to the intended committee. Written public comment may also be deposited in the drop box at City Hall on 11333 N. Cedarburg Road, Mequon at least 2 hours prior to the meeting. Comments received timely will be forwarded to all members of the body for their consideration.

VERBAL PUBLIC COMMENTS: will be accepted only from members of the public who register in advance. Registration shall be made by sending an email to Parks and Forestry Superintendent Mike Gies at mgies@ci.mequon.wi.us or by leaving a message at 262-512-1297 no later than 2 hours prior to the meeting.

Reasonable accommodations will be made for those citizens who are unable to attend the meeting in the methods identified above upon at least two hours' notice. Notice can be given to the City Clerk's Office at 262-236-2914.

AGENDA

- 1) Call to Order, Roll Call
- 2) Approval of Meeting Minutes
Action requested: review and approve
 - a. April 21, 2021 Minutes
- 3) Action Item
Discussion and Possible Action
 - a. Parks Funding/Municipal Finance

- b. Lemke RFP Score Card Discussion
 - c. City of Mequon Strategic Planning Discussion
- 4) Parks and Forestry Superintendent Report
 - a. Parks and Forestry Superintendent Report
 - b. 2021 Work Plan
- 5) Adjourn

Dated: May 19, 2021

/s/ Patrick Marchese, Chair

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the Parks Department Office at 262-236-2945 Monday through Friday 8:00 am – 4:30 pm.



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PARK AND OPEN SPACE BOARD

Wednesday, April 21, 2021

6:30 PM

Virtual Meeting

Minutes

1) Call to Order, Roll Call

Chair Marchese called the meeting to order at 6:30 PM.

Present:

Chair Patrick Marchese

Vice Chair Jason Cain

Board Member Joseph Branch

Board Member Peter Bratt

Board Member Geoffery Hurtado

Board Member James Lysaught

Board Member Anton Usowski

Board Member Gerald Vite

Alternate Board Member Breanne Plier

Alderman Kathleen Schneider

Alternate Alderman Brian Parrish -- **Excused**

Also present were Parks and Forestry Superintendent Gies, and Administrative Assistant Deuster.

2) Approval of Meeting Minutes

a. March 17, 2021 Minutes

RESULT: **Approved [Unanimous]**

MOVED BY: Board Member Vite

SECONDED BY: Board Member Plier

AYES: Marchese, Cain, Branch, Bratt, Plier, Schneider, Usowski, Vite

NOT PRESENT: Hurtado, Lysaught, Parrish

3) Action Item

Discussion and Possible Action

a. Renewals, Thank you's and other Park Board Business

Attachment: 04-21-2021 Mins_Park and Open Space (6244 : April 21, 2021 Minutes)

Chair Marchese provided an update for the Park and Open Space Board noting two members leaving the board and two alternates that were moved up and appointed to the board.

b. Rotary Park Fishing Pier Scope

Parks and Forestry Superintendent Gies informed the board of plans to fund both the design of Lemke Park and replace the pier at Rotary Park. The plan would be to utilize funds and have a joint partnership with the Rotary Club to build the pier along with additional landscaping around the pond.

The board discussed the pier and Board member Lysaught stated he would work to schedule a presentation with the Sunrise Rotary Club to discuss the project.

c. Appointment of the Lemke Subcommittee

Parks and Forestry Superintendent Gies stated the RFP for Lemke Park would be posted after the meeting and was looking for feedback on who would be on the subcommittee.

The board chose Chair Marchese, Vice Chair Cain, Board Member Branch, and Board Member Plier.

d. 2021 Budget Requests

Chair Marchese stated he would like to have the board come up with a short list of what members would like to see funded and provide a letter to the Common Council.

Items agreed upon by the board were, More staffing for the parks department, funding for operations and capital projects.

e. City of Mequon Strategic Plan Discussion

Chair Marchese stated he would like to work with the park and open space board to create a strategic planning report to provide the Common Council.

This report would include:

- Recent Look Back
- Major theme/Priorities
- Master Plans
- Rotary
- Greenway plans
- Good themes
- Costs/funding strategy (like a foundation)

4) Director's Report

a. Parks and Forestry Superintendent Report

Parks and Forestry Superintendent Gies informed the committee of the upcoming Arbor Day Drive Thru Event, status on the Field Maintenance Coordinator, Rotary parking lot paving, and 1840 Brewing Event in the City Parks.

b. 2021 Work Plan 04.21.21

Parks and Forestry Superintendent provided an update to the 2021 Work Plan.

5) Adjourn

a. Motion to Adjourn at 7:50 PM.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Board Member Lysaught

SECONDED BY: Board Member Hurtado

AYES: Marchese, Cain, Branch, Bratt, Hurtado, Lysaught, Plier, Usowski, Vite

NOT PRESENT: Schneider

Respectfully Submitted,

Casey Deuster
Administrative Assistant

Attachment: 04-21-2021 Mins_Park and Open Space (6244 : April 21, 2021 Minutes)

TO: Park and Open Space Board
FROM: Mike Gies, Parks and Forestry Superintendent
DATE: May 19, 2021
SUBJECT: Parks Funding/Municipal Finance

Background

The Finance Director provided a memo (attached) outlining the various funding options available to the City under municipal financing. Please note that these options are available for most projects, and the Park and Open Space Board does not need to focus on one specific funding source. Funding can be ongoing, project based, or a special circumstance.

The intent of this memo, and that from the Finance Director, is for the Park and Open Space Board to become familiar with all of the options so that as the Board progresses through its work plan, it understands the associated funding mechanisms.

Analysis

The Park and Open Space Board's work over the past several years has focused on both short term and long-term projects, ongoing operations and maintenance, and visioning well into the future. The funding for those various initiatives may be different for each. Again, there is no decision-making requirement for the Board at this time.

Fiscal Impact

Typically, the City budgets on an annual basis. However, in 2021 the Common Council will undertake a more comprehensive strategic planning process. In going into both the 2022 budget and strategic planning process, funding of existing and ongoing funds and resources is critical.

Recommendation

Staff requests that the Park and Open Space Board support the following as it relates to the FY2022 budget:

- Restoration of operation and maintenance budget cuts applied for the FY2021 due to anticipated decrease in revenue.
- Increase of operation and maintenance accounts specifically related to maintenance & repair, which at current levels is insufficient to address both maintenance and emergency repairs.
- At a minimum, maintenance of the \$50k capital funding for Parks Improvements (Project 10474), if not an increase if it can be supported without further budget cuts. Capital funding will address projects identified in the goals and objectives, including replacement of deteriorating Park equipment, Park signage, etc.
- Increase of capital funding for City Facility Improvements (Project 10024), if it can be supported without further budget cuts. This fund is critical for deferred maintenance and pavilion improvements such as roof replacement, siding, plumbing and other facility needs.
- Maintenance of capital funding for Parking Lots (funded through the Road Program, Project 10001), which is critical to cracksealing and sealing of the new Park's parking lots, as well as for reconstruction such as Rotary Park in 2021.

- Restoration of previous funding levels for Emerald Ash Borer Abatement (Project 10070), if not an increase if it can be supported without further budget cuts. Dead ash trees continue to pose a threat to the City's parks if not properly addressed in a timely manner.

For strategic planning, Staff recommends that the Park and Open Space Board support the inclusion of quality of life in the analysis and funding for a variety of projects including:

- Civic Campus improvements – Mequon Community Pool, Community Park, purchase of river front homes, etc.
- Comprehensive Plan
- Community Park Master Plans
- Expansion of bikeway and pedestrian connections, both between Parks and between Parks and critical population centers such as the Ozaukee Interurban Trail, Town Center, schools and residential subdivisions.

Attachments:

POSB Memo Finance (PDF)



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Finance Department

TO: Parks and Open Space Board
FROM: Kaitlyn Krueger, Finance Director
DATE: May 12, 2021
SUBJECT: Park Improvement Funding

Background

The following information has been compiled to assist the Park and Open Space Board with moving forward related to project funding for park improvement needs.

First, it is important to understand the three types of fund accounts the City currently utilizes for park-related transactions:

General Fund: This is the main operating fund for the City. The expenditures recorded through these accounts include employee salaries and benefits, materials, supplies, contracted services, and small equipment. Some examples of revenues within these accounts include tax levy, building permits, ambulance and public safety fees and investment interest. The only revenues specifically related to the Parks Department are park reservation fees. At the end of each fiscal year, the budget deficit or surplus is recorded towards the City's fund balance or "reserve fund."

Capital Fund: These accounts are utilized to allocate specific resources to a category of project. A few examples of capital project accounts include Park Improvements, Police Vehicles, Road Replacement, and Facility Improvements. Capital projects are defined by the City as having an initial cost of over \$5,000 and an estimated useful life of over one year. If expenditures do not meet these requirements, they are expensed through the General Fund. Though funds are allocated to a Capital Fund project, these funds can be reallocated by the Common Council for other purposes. Unless otherwise reallocated, the funds designated to the project accounts roll over year to year.

Special Revenue Funds: This account type is set up when a fee is collected with requirements on how the funds will be spent. Typically, the revenues that fund these accounts come from grants, taxes or private gifts restricted by the provider or state/local legal requirements. For example, the park impact fees that are contributed by developers for new projects are put into this fund to be spent on new parks or park projects.

Analysis

The following ideas have been offered as possible solutions to increase the funding to the Parks Department for needed improvements. With each idea, there are comments on how the suggestion would work in Mequon considering current policy.

1) Park reservation fees get allocated to Park Improvement Capital Account.

Currently, the 2021 operating expenses for the Parks Department are budgeted \$543,032, while the park reservation fees are budgeted to be \$45,000. The difference between the budgeted amounts demonstrates that the Parks Department is unable to support its operations on its own. Historically, the Council has made the policy decision to have user fees cover the cost to provide the service being charged for. With that idea in mind, the \$45,000 would be receipted to the General Fund as an offset for some of the Parks Department operating costs related to the increase of supplies and staff associated with rentals.

Though the specific allocation of park reservation fees to the Parks Improvement Capital Account could increase funding, there would be a requirement to make up that portion of the budgeted revenues in the General Fund. This would require an increase in tax levy, increase in other fees, or would fall on other departments to cut budgets.

2) At the end of the fiscal year, unspent Parks Department operating budget amounts get transferred to the Park Improvement Capital Fund.

It is written in Mequon's Financial Policies that "appropriations in the General Fund lapse at year end to the fund balance." The Common Council would be able to specifically authorize the transfer to the Park Improvement Capital Account, but transfers like this have not been done in the past. During the budget cycle, Common Council has made the decision to utilize money from the fund balance to get projects done, start new initiatives or balance the operating budget.

Without consideration of the current financial policies, the general operating budget is prepared without designating specific revenue lines to each department of the budget. If the park reservation fees were to end the year lower than the budgeted \$45,000, the Parks Department budget is not automatically decreased to offset the decline. The City operating budget is looked at holistically to make cuts where available to make sure the budget is constantly balanced. If there are unforeseen circumstances that lead to a budget gap due to budgeted revenues coming in significantly lower or expenditures coming in higher, the fund balance can be used to offset that discrepancy.

3) Increase the tax levy to fund Park Improvement Capital Account.

Though increasing the tax levy could increase the funding for Parks, there are a lot of needs considered by the Common Council when producing the budget each year. When additional tax levy is used to increase funding to the Parks Improvement Capital Account, it does not mean that the funding will be available the next year if another area of need is determined and Council makes the choice to reallocate the budget allocation. Additionally, Common Council would have the ability to transfer previously allocated funds out of the Park Improvement Capital Account if they felt there were different needs for the City at that time. For example, the Common Council could make the decision to take \$20,000 out of the Park Improvement Capital Account and reallocate to the Facility Improvements Capital Account to pay for handicap-accessible improvements at City Hall.

- 4) The City could accept donations designated to certain projects or purposes.

A “Park Improvement Special Revenue Fund” could be set up where the City is able to accept donations specifically designated to park improvements from individuals or groups. This account set up would allow for the funds to be used only for park projects. Common Council would need to become involved in the process to develop rules of what type of donations would be allowed into this fund and how those funds would be expended.

- 5) Create a Friends of the Mequon Parks or Park Society.

The Friends of Mequon Parks or Park Society could be created as a non-profit organization that would fundraise and lead initiatives for park improvement projects. The group could work directly with City staff, Park and Open Space Board, and the Common Council to determine the mutual priorities and put into place action plans to achieve the stated goals. It is important that guiding principles are established to make sure that the City and organization agree on the relationship and expectations moving forward. A Park Society would also provide donors the confidence that their money is being spent only on park projects.

There have been several groups created in the area, including Friends of Grafton Parks and Milwaukee Parks Foundation, that could be helpful resources in next steps if this option were to be pursued.

Recommendation

Council will be undertaking a Strategic Planning exercise later this year, so there will be an opportunity to understand their goals for the Parks. It would be in the Park and Open Space Board’s best interest to get a consensus from Council what direction should be taken before moving forward.



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Office of Parks and Forestry

TO: Park and Open Space Board
FROM: Mike Gies, Parks and Forestry Superintendent
DATE: May 19, 2021
SUBJECT: Lemke RFP Score Card Discussion

Background

As part of the Lemke Park RFP process, the board approved a subcommittee that would act as representatives of the Park and Open Space selection committee. The committee will be tasked with completing a scorecard for each of the potential consultant candidates wishing to submit a proposal for the project. As part of this selection process the committee will be given the proposals and a scoring sheet for each consultant group, this will help the committee make a recommendation of consultants to go through the interview process in early July. Both the scoring sheet and the interview questionnaire are included in for review.

Recommendation

Staff suggests that the Board review the score sheet and interview questionnaire and make suggestions for edits prior to June 8th. Suggestions can be sent to: mgies@ci.mequon.wi.us, by no later than June 3rd. Score sheets and copies of the proposals will be distributed to the committee on June 8th. Recommendations will be due from the committee by June 22nd. Interviews will be scheduled with remaining consultants on June 30th.

Attachments:

Proposal Score Sheet 2021 Lemke (DOCX)
Interview Score Card 2021 Lemke (DOCX)

**REQUEST FOR PROPOSAL
CITY OF MEQUON PARK AND OPEN SPACE BOARD
2021 LEMKE PARK FACILITY RFP
PROPOSAL SCORE CARD**

3.b.a

Reviewer: _____

Proposal Scoring Scale:

SCORE	DESCRIPTION
5	Addressed the subject in detail displaying a complete understanding and showing an existing application, complete with guidelines, procedures and examples
4	Addressed the subject in a competent fashion depicting a clear understanding of the subject, its intent, and application leading one to believe the performance was being accomplished or procedures could easily be modified to incorporate.
3	Addressed the subject displaying an understanding of the subject and its intent and willingness to incorporate procedures into their routine for the project.
2	Addressed the subject in a fashion leading one to believe that they are or will perform the requirement.
1	Failed to adequately address the subject of the question.

	PROPOSAL SCORE (1-5)				
EVALUATION SUBJECT	<i>FIRM??</i>				
<i>Overall Proposal</i>					
Cost	1	2	3	4	5
Qualifications of Firm/Consultant	1	2	3	4	5
Quality of recently completed report	1	2	3	4	5
Project team qualifications	1	2	3	4	5
Project Approach	1	2	3	4	5
<i>Task 1 – LEMKE PARK FACILITY RFP</i>	1	2	3	4	5
Acknowledges parks needs and importance of facility integration within existing park structures	1	2	3	4	5
Provides evidence of previous experience and knowledge in planning for like facilities	1	2	3	4	5
Displays knowledge of Lemke Park and existing features	1	2	3	4	5
Addresses incorporation of the Park & Open Space Board, City Staff, and Stakeholder input	1	2	3	4	5
Details the approach for evaluating required amenities	1	2	3	4	5
Acknowledges requirement to generate multiple site renderings/concept plans	1	2	3	4	5

Attachment: Proposal Score Sheet 2021 Lemke (6247 : Lemke RFP Score Card Discussion)

	PROPOSAL SCORE (1-5)	3.b.a
EVALUATION SUBJECT	<i>FIRM??</i>	
Overall Score (based upon your opinion comparing the proposals)		
	1	2345
	Total:	

Attachment: Proposal Score Sheet 2021 Lemke (6247 : Lemke RFP Score Card Discussion)

Question	Notes	Score
1. If not included in your presentation, please introduce the roles of all involved. For those on the project team not in the room, how will the City communicate with them?		1 2 3 4 5
2. Display's knowledge of Lemke Park and existing features		1 2 3 4 5
3. The selected consultant will be tasked with involving the parks stakeholder groups. How would you manage stakeholder requests that benefit their sole use, versus uses that benefit all park users?		1 2 3 4 5
4. Your proposal included a project approach. - Briefly explain two or three aspects that you feel are priorities for this project. - What is your approach to address these priorities?		1 2 3 4 5
5. Details the approach for evaluating required site and use amenities/ needs analysis.		1 2 3 4 5

6. The City will be the face of the project with respect to Agency Coordination, POSB, Common Council, etc. How will you use your role as a consultant to support the City?		1 2 3 4 5
7. What do you see as the biggest obstacles of implementing the project from a construction standpoint? What ideas do you have to off-set costs associated with these obstacles?		1 2 3 4 5
8. Acknowledges requirement to generate multiple site renderings/conceptual plans.		1 2 3 4 5
9. Assume your proposal is the highest cost. Provide us with your rationale as to why we should select you based on quality.		1 2 3 4 5
Total		

3.b.b

Attachment: Interview Score Card 2021 Lemke (6247 : Lemke RFP Score Card Discussion)



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Office of Parks and Forestry

TO: Park and Open Space Board
FROM: Pat Marchese, Chair
DATE: May 19, 2021
SUBJECT: City of Mequon Strategic Planning Discussion

Background:

The following item is for discussion and to obtain input and direction from the Board.

Provided input to the City of Mequon Strategic Plan.

- The City of Mequon is developing a strategic plan.
- The Board has been asked to provide input to the City's strategic plan.
- Please find an attached DRAFT of proposed Board Priorities for your review and comment.

As you read the draft, please keep in mind the following:

1. The purpose of the effort is to inform the City's strategic plan team about the Park and Open Space Board's major efforts and our priorities. This is the City's first Strategic plan. The time frame is 3 years plus.
2. The final deliverable will be a memo of about 6 or 7 pages.
3. The memo will have the following sections: Accomplishment of the recent past. 5 or 6 Priorities, efforts, or Themes. Charts, maps, and tables. (source Will Jones)
4. Please think about the following questions during your review:
 - Do you have enough information to prioritize the items listed?
 - How useful is our memo to the Strategic Plan team?
 - Would you add or delete any items listed?
 - Priorities. What are the Boards priorities?
5. The Board will review a draft and the final memo. (Currently scheduled for June meeting)
6. See attached draft and input, comments, and edits from review team.

Attachments:

POS May 6th (DOCX)
POSB Planning Document 2021 MGies (PDF)
Park-Open Sp Strategic Plan - C Pukaite (PDF)
POS May 6th PB 5.11.2021 (PDF)

Park and Open Space Board

Priorities?

CIVIC CAMPUS PLANNING. Assist the City to make decisions and provide direction on what recreational facilities will be included in the future Civic Campus.

The Civic Campus (CC) is the center of Mequon's activities focused on City Hall, the swimming pool, Rennie field and the library. With the development of the Town Center TID, which includes, Spur 16, Fox Town, and the Civic Campus the area has created a new neighborhood which, now defines the "Heart of Mequon". The future of the Civic Campus will establish the image, brand, and perceived quality of life in Mequon. The next actions and decisions Mequon makes on the CC will have a major impact on the future of Mequon's and the Park and Open Space system.

The three recreational components, in the CC, that will have a substantial impact on the Cities policy to provide active and passive recreation are:

- The pool
- Rennie Field
- The Milwaukee River. (Riverfront Park)

As important as these components are they are only a part of the future of the CC, the Town Center TID, the Park and Open Space system and the City of Mequon.

The pool and Rennie Field are iconic and part of Mequon's history. Decisions relating to the need and location of a swimming pool, and the future location of Rennie Field will have a huge impact our existing and future park system. A decision to eliminate or move the pool and/or the field will substantially impact master planning for all the community parks. Decisions made for next phase and development of a Riverfront Park have the potential to define and emphasize the importance of the river in Mequon's image and the policy to preserve and restore our land and water.

A major (*priority*) of the Board is to provide input and work with the City to define the park and open space facilities that will be included in the future Civic Campus. As the City moves forward in closing the Town Center TID and decides the ultimate future of the CC the Board believes it is essential that decisions and actions made continue to adhere to the objectives developed in 2002, with a focus on providing:

- Public gathering
- A strong sense of place

- Improved mix of uses.
- Interconnectivity
- Visual and physical access to the Milwaukee River

Timely decisions and direction on the Pool, Rennieke and the River are critical to achieving the purpose of the Park and Open Space system and its future capital planning and its operations and maintenance.

Decision on the Pool.

Due to the condition of the Pool, it must have either a major renovation, be replaced, or ultimately be closed. The pool, the bath house and its mechanical equipment continue to age and deteriorate. Complicating the present situation, the Community Assessment Study responses regarding the pool did not indicate a definitive or over whelming support for a new pool and yet there was substantial support for relocating the pool to another City park. A decision on the pool can be made by a simple policy decision, a detailed business case analysis or be a part of a comprehensive CC plan. The method used to make the decision will be at the direction of the City. The Board is committed to full and complete cooperation, but a decision must be made for the Park and Open Space to plan.

Decision on the location of Rennieke Field.

Rennieke Field is the most significant sports facility in Mequon. The field is the venue for the most high-profile baseball teams, events, and tournaments. Thousands of our citizens and visitors use the field every year to enjoy baseball and Mequon. The field is the largest and most dominate space in the CC. When evaluating the future of the CC while considering the goals of providing gathering spaces, an improved mix of uses, and interconnectivity an evaluation of moving the field to a different site would be appropriate. Relocating the field will provide for numerous new uses and new venue opportunities. A decision to relocate the field will have a major impact on Park Department operations. Any consideration of moving the field must be initiated by a collaborative discussion with the Rennieke family and the M/T School district.

Decision on the Milwaukee River (Riverfront Park)

The original concept plan for the CC envisioned the development of a Riverfront park along the Milwaukee River. The proposed park was to provide visual and physical access to the river. The concept included purchasing and removing houses, a gateway structure, and a Riverwalk. The Board supports the goals and concepts originally developed, but the recently completed Comprehensive plan states that the 9.5 miles of the river, the impoundment and the 8 riverfront parks sites are a major opportunity to for integrated approach to provide active and passive recreation associated with the river. The park sites on the River serve as “Portals” for visual and physical access to the river which will emphasize our commitment to the importance of the river in our history while providing recreational opportunities and spectacular viewsheds.

Other facilities and decisions.

The CC also includes the Ozaukee Interurban Bike Trail (OIT), the Isham Day House and a children playground. The future of these facilities should also be evaluated for their function and need as part of Mequon' park and recreation system.

MASTER PLANNING FOR PARKS AND OPEN SPACE.

Implement Master Plans.

- The City completed a Comprehensive Park and Open Space plan that establishes the vision and need for future growth and development of its outdoor recreation parks and facilities. Based on the recommendations in that plan the City prepares master plans for each park. Park specific plans are intended to define the facilities, recreational amenities, and general landscape elements and land management areas of each park property. The City has completed master plans for three of our Community Parks, Rotary Park, River Barn Park and Lemke Park. (See Master Plan Report dated October 2019. Master Plan Recommendations: See pages 20; Lemke, 23 River Barn, and 24 Rotary. Those plans recommend detailed improvements and phasing plans for implementation. Each of the phasing plans will require a more detailed design level plan, such as restrooms at Lemke park.

Priority Capital Projects.

- Prepare and maintain a list of capital projects based on park Master Planning.

Master Planning for Neighborhood Parks

- Continue master planning at our Neighborhood parks, Riverview Park, Villa Grove Park and Garrisons Glenn.

Open Space and Outdoor Recreation amendment to Comprehensive Plan

- Prepare an "Open Space and Outdoor Recreation Plan" element to the Comprehensive Park and Open Space Plan. The amendment will guide the City in making decisions to protect, preserve and restore open space, provide opportunities for outdoor recreation and maintain Mequon's quality of life and small-town rural atmosphere.

STEWARDSHIP AND MAINTENANCE OF NATURE PRESERVES.

Prepare stewardship and ecological restoration plans for nature preserve sites.

The Park and Open Space system has 15 nature preserve sites. Three sites, the Mequon Nature Preserve which is operated by Mequon Nature Preserve LLC, Highland Woods and Pukaite Woods are actively managed and operated and are a critical part of the system's passive recreation facilities. The 12 remaining sites, struggle with many invasive species, including the emerald ash borer, reed canary grass, purple loosestrife, garlic mustard, Eurasian buckthorns, and honeysuckles. The sites have minimal facilities, usually walking trails and are not actively operated and maintained due to lack of resources.

- Pursue State and Federal funds to plan, design and implement "Ecological restorations and enhancements" at six park sites along the Milwaukee River. The Milwaukee river in Mequon is within the EPA defined Area of Concern (AOC) and therefore 6 sites owned by Mequon are eligible to be ecologically restored with Federal funds. The six sites are Riverview park, Villa Grove, Scout Park, River Forest Nature Preserve, Shoreland Nature Preserve and Willow Bay Nature Preserve. The restoration will include removal of invasive species and dead ash trees, preservation of wetlands, restoration of flood plains and maintenance and improvements to shoreline and aquatic buffer zones.

GREENWAY PLANS FOR THE MILWAUKEE AND LITTLE MENONOMEES RIVERS.

Prepare Greenway Plans.

The Milwaukee River flows through the entire length of the City of Mequon. Before white settlers arrived in the area, the area was an upland forest dominated by American beech and sugar maple trees. The 9.5 miles of river is a designated primary environmental corridor which includes the 100-year flood plain. The Little Menomonee River flows south approximately 5 miles from its head waters north of Freistadt Road to its confluence with the Menomonee River. Both rivers are recognized exceptional ecological corridors with diverse flora and fauna and great places to relax and enjoy the outdoors within the City. The Greenway plans establish priorities and direction that conform with City ordinances and zoning that will engage residents, developers, businesses, recreational users and civic leaders in thinking about the future of the river corridors.

- Prepare Greenway Plans that create a community-based master plan for the rivers that provides recommendations for preservation, revitalization and improved public access and recreation.

Park and Open Space Board

Priorities?

CIVIC CAMPUS PLANNING. Assist the City to make decisions and provide direction on what recreational facilities will be included in the future Civic Campus.

The Civic Campus (CC) is the center of Mequon's activities focused on City Hall, the swimming pool, Rennie field and the library. With the development of the Town Center TID, which includes, Spur 16, Fox Town, and the Civic Campus the area has created a new neighborhood which, now defines the "Heart of Mequon". The future of the Civic Campus will establish the image, brand, and perceived quality of life in Mequon. The next actions and decisions Mequon makes on the CC will have a major impact on the future of Mequon's and the Park and Open Space system.

The three recreational components, in the CC, that will have a substantial impact on the Cities policy to provide active and passive recreation are:

- The pool
- Rennie Field
- Incorporation /integration of Community Park, OIT, and River
- The Milwaukee River. (Riverfront Park)

As important as these components are they are only a part of the future of the CC, the Town Center TID, the Park and Open Space system and the City of Mequon.

The pool and Rennie Field are iconic and part of Mequon's history. Decisions relating to the need and location of a swimming pool, and the future location of Rennie Field will have a huge impact on our existing and future park system. A decision to eliminate or move the pool and/or the field will substantially impact master planning for all the community parks. Decisions made for next phase and development of a Riverfront Park have the potential to define and emphasize the importance of the river in Mequon's image and the policy to preserve and restore our land and water..

A major (*priority*) of the Board is to provide input and work with the City to define the park and open space facilities that will be included in the future Civic Campus. As the City moves forward in closing the Town Center TID and decides the ultimate future of the CC the Board believes it is essential that decisions and actions made continue to adhere to the objectives developed in 2002, with a focus on providing:

- Public gathering
- A strong sense of place
- Improved mix of uses.
- Interconnectivity
- Visual and physical access to the Milwaukee River
- Branding and Wayfinding signage for CC

Timely decisions and direction on the Pool, Rennie and the River are critical to achieving the purpose of the Park and Open Space system and its future capital planning and its operations and maintenance.

Decision on the Pool.

Due to the condition of the Pool, it must have either a major renovation, be replaced, or ultimately be closed. The pool, the bath house and its mechanical equipment continue to age and deteriorate. Complicating the present situation, the Community Assessment Study responses regarding the pool did not indicate a definitive or over whelming support for a new pool and yet there was substantial support for relocating the pool to another City park. A decision on the pool can be made by a simple policy decision, a detailed business case analysis or be a part of a comprehensive CC plan. The method used to make the decision will be at the direction of the City. The Board is committed to full and complete cooperation, but a decision must be made for the Park and Open Space to plan.

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recreation associated with the river. The park sites on the River serve as “Portals” for visual and physical access to the river which will emphasize our commitment to the importance of the river in our history while providing recreational opportunities and spectacular viewsheds.

Other facilities and decisions.

The CC also includes the Ozaukee Interurban Bike Trail (OIT), the Isham Day House and a children playground. The future of these facilities should also be evaluated for their function and need as part of Mequon’ park and recreation system.

MASTER PLANNING FOR PARKS AND OPEN SPACE.

Implement Master Plans.

- The City completed a Comprehensive Park and Open Space plan that establishes the vision and need for future growth and development of its outdoor recreation parks and facilities. Based on the recommendations in that plan the City prepares master plans for each park. Park specific plans are intended to define the facilities, recreational amenities, and general landscape elements and land management areas of each park property. The City has completed master plans for three of our Community Parks, Rotary Park, River Barn Park and Lemke Park. (See Master Plan Report dated October 2019. Master Plan Recommendations: See pages 20; Lemke, 23 River Barn, and 24 Rotary. Those plans recommend detailed improvements and phasing plans for implementation. Each of the phasing plans will require a more detailed design level plan, such as restrooms at Lemke park.

Priority Capital Projects.

- Prepare and maintain a list of capital projects based on park Master Planning.

Master Planning for Neighborhood Parks

- Continue master planning at our Neighborhood parks, Riverview Park, Villa Grove Park and Garrisons Glenn.

Open Space and Outdoor Recreation amendment to Comprehensive Plan

- Prepare an “Open Space and Outdoor Recreation Plan” element to the Comprehensive Park and Open Space Plan. The amendment will guide the City in making decisions to protect, preserve and restore open space, provide opportunities for outdoor recreation and maintain Mequon’s quality of life and small-town rural atmosphere.

STEWARDSHIP AND MAINTENANCE OF NATURE PRESERVES.

Prepare stewardship and ecological restoration plans for nature preserve sites.

The Park and Open Space system has 15 nature preserve sites. Three sites, the Mequon Nature Preserve which is operated by Mequon Nature Preserve LLC, Highland Woods and Pukaite Woods are actively managed and operated and are a critical part of the system's passive recreation facilities. The 12 remaining sites, struggle with many invasive species, including the emerald ash borer, reed canary grass, purple loosestrife, garlic mustard, Eurasian buckthorns, and honeysuckles. The sites have minimal facilities, usually walking trails and are not actively operated and maintained due to lack of resources.

- Pursue State and Federal funds to plan, design and implement "Ecological restorations and enhancements" at six park sites along the Milwaukee River. The Milwaukee river in Mequon is within the EPA defined Area of Concern (AOC) and therefore 6 sites owned by Mequon are eligible to be ecologically restored with Federal funds. The six sites are Riverview park, Villa Grove, Scout Park, River Forest Nature Preserve, Shoreland Nature Preserve and Willow Bay Nature Preserve. The restoration will include removal of invasive species and dead ash trees, preservation of wetlands, restoration of flood plains and maintenance and improvements to shoreline and aquatic buffer zones.
- Work collaboratively with OWLT, Mequon Nature Preserve, MMSD, and others to facilitate maintenance and stewardship plans for the various Nature Preserve sites. Form partnerships/field stations to encourage community engagement at new sites, lead by partners.

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GREENWAY PLANS FOR THE MILWAUKEE AND LITTLE MENOMONEE RIVERS.

Prepare Greenway Plans.

The Milwaukee River flows through the entire length of the City of Mequon. Before white settlers arrived in the area, the area was an upland forest dominated by American beech and sugar maple trees. The 9.5 miles of river is a designated primary environmental corridor which includes the 100-year flood plain. The Little Menomonee River flow south approximately 5 miles from its head waters north of Freistadt Road to its confluence with the Menomonee River. Both rivers are recognized exceptional ecological corridors with diverse flora and fauna and great places to relax and enjoy the outdoors within the City. The Greenway plans establishes

priorities and direction that conform with City ordinances and zoning that will engage residents, developers, businesses, recreational users and civic leaders in thinking about the future of the river corridors.

- Prepare Greenway Plans that create a community-based master plan for the rivers that provides recommendations for preservation, revitalization and improved public access and recreation. This should be a funding and collaboration with Community Development and POSB. I really feel that Community Development should be spearheading this effort. I agree that POSB should have seats at the table, but funding and planning should be sourced out of Community Development. If the effort were to incorporate our park land and open spaces or provide a new linear park system/s it would be important for the POSB to help support funding, but I do not want to signal to Community Development that the park impact fees are up for grabs. The City needs to invest more than talk into this, and I do not think it is appropriate that POSB do the master planning unless we have representation and funding from other departments/committees.

Begin forwarded message:

From: Connie Pukaite <pukaite@sbcglobal.net>
Subject: Re: INPUT to City of Mequon Strategic Plan.
Date: May 10, 2021 at 1:08:44 PM CDT
To: patrick marchese <pmarchese1@wi.rr.com>

Pat, if the POS document is a lead into stating a number select *Priorities* recommended by the Board to the City council, I think it is well drafted. I simply made some minor corrections in punctuation, and one or two additional phrases for completeness/clarity. (see attached) I added phragmites as another invasive species because we have at least two parks in danger of spreading that wicked, nearly unstoppable stuff - a small emerging patch on the river edge in River Park directly across from City Hall and Garrison's Glen where it is already way out of control, having destroyed a large section of wetland.

For me, the **First Priority** would be to develop a master plan for the Civic Center and River Park across from City Hall. Now's the logical time to focus on making decisions and improvements while that area is part of the Town Center TIF district and funding for some basic improvements *may* be more available within the next two years. At least two houses will be pulled down imminently, and to my knowledge, no plan exists for extending the Riverwalk, adding access to the Riverwalk from City sidewalks, or landscaping the area to encourage passive uses (i.e., visiting the area, sitting to enjoy it, picnicking, or fishing from the River bank).

Clearly, decisions about the Civic Center must also include forward-thinking/planning for future administrative space needs of City Government as well as recreation and open space. Currently, City Hall appears to be 'land-locked' into its existing footprint. Can the building grow vertically or be gutted/renovated to meet future needs, or will there need to be additions built? While these are not part of the Park & Open Space Board's purview, they need to be considered because those decisions *will* impact the park surrounding City Hall.

Will you be offering a list of priority capital improvements based on POS Master Plans for Lemke, Rotary and River Barn Parks? I think that would be helpful for strategic planning if it hasn't already been provided.

I would certainly be willing to meet before your May 19 meeting if others or you conclude you need that. Or, if you want to discuss the document, just give me a call.

Thanks for the opportunity for input.

Connie

On Monday, May 10, 2021, 11:09:56 AM CDT, patrick marchese <pmarchese1@wi.rr.com> wrote:

Thank you for agreeing to help the Board provide input to the City's strategic plan. Please find an attached a DRAFT of proposed Board Priorities for your review and comment.

As you read the draft please keep in mind the following;

1. The purpose of the effort is to inform the City's strategic plan team about the Park and Open Space Board's major efforts and our priorities. This is the City's first Strategic plan. The time frame is 3 years plus.
 2. The final deliverable will be a memo of about 6 or 7 pages.
 3. The memo will have the following sections: Accomplishment of the recent past. 5 or 6 Priorities, efforts or Themes. Charts, maps and tables. (source Will Jones)
 4. Please think about the following questions during your review;
 - Do you have enough information to prioritize the items listed ???
 - How useful is our memo to the Strategic Plan team?
 - Would you add or delete any items listed?
 - List the draft items in your priority order.
 - Do you think we should meet and discuss?
 5. The Board will review a draft and the final memo . (Currently scheduled for June meeting)
- I would like you comments any way you are comfortable. If you want you can just call me or if you want you can use track changes. But please give me some feedback. It would be very helpful if you gave me feed back before our next Board meeting on Wednesday May 19th. Thanks Pat m.

Park and Open Space Board

Priorities?

CIVIC CAMPUS PLANNING. Assist the City to make decisions and provide direction on what recreational facilities will be included in the future Civic Campus.

The Civic Campus (CC) is the center of Mequon's activities focused on City Hall, the swimming pool, Rennie field and the library. With the development of the Town Center TID, which includes, Spur 16, Fox Town, and the Civic Campus the area has created a new neighborhood which, now defines the "Heart of Mequon". The future of the Civic Campus will establish the image, brand, and perceived quality of life in Mequon. The next actions and decisions Mequon makes on the CC will have a major impact on the future of Mequon's and the Park and Open Space system.

The three recreational components, in the CC, that will have a substantial impact on the ~~Cities~~ City's policy to provide active and passive recreation are:

- The pool
- Rennie Field
- The Milwaukee River. (Riverfront Park)

As important as these components are they are only a part of the future of the CC, the Town Center TID, the Park and Open Space system and the City of Mequon.

The pool and Rennie Field are iconic and part of Mequon's history. Decisions relating to the need and location of a swimming pool, and the future location of Rennie Field will have a huge impact our existing and future park system. A decision to eliminate or move the pool and/or the field will substantially impact master planning for all the community parks. Decisions made for next phase and development of a Riverfront Park have the potential to define and emphasize the importance of the river in Mequon's image and the policy to preserve and restore our land and water..

A major (*priority*) of the Board is to provide input and work with the City to define the park and open space facilities that will be included in the future Civic Campus. As the City moves forward in closing the Town Center TID and decides the ultimate future of the CC, ~~the Board~~ believes it is essential that decisions and actions made continue to adhere to the objectives developed in 2002, with a focus on providing:

- Public gathering
- A strong sense of place

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- Improved mix of uses.
- Interconnectivity
- Visual and physical access to the Milwaukee River

Timely decisions and direction on the Pool, Rennie and the River are critical to achieving the purpose of the Park and Open Space system and its future capital planning and its operations and maintenance.

Decision on the Pool.

Due to the condition of the Pool, it must have either a major renovation, be replaced, or ultimately be closed. The pool, the bath house and its mechanical equipment continue to age and deteriorate. Complicating the present situation, the Community Assessment Study responses regarding the pool did not indicate a definitive or over whelming support for a new pool and yet there was substantial support for relocating the pool to another City park. A decision on the pool can be made by a simple policy decision, a detailed business case analysis or be a part of a comprehensive CC plan. The method used to make the decision will be at the direction of the City. The Board is committed to full and complete cooperation, but a decision must be made for the Park and Open Space to plan.

Decision on the location of Rennie Field.

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physical access to the river which will emphasize our commitment to the importance of the river in our history while providing recreational opportunities and spectacular viewsheds.

Other facilities and decisions.

The CC also includes the Ozaukee Interurban Bike Trail (OIT), the Isham Day House and a children's playground. The future of these facilities should also be evaluated for their function and need as part of Mequon's park and recreation system.

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MASTER PLANNING FOR PARKS AND OPEN SPACE.

Implement Master Plans.

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Priority Capital Projects.

- Prepare and maintain a list of capital projects based on park Master Planning.

Master Planning for Neighborhood Parks

- Continue master planning at our Neighborhood parks, Riverview Park, Villa Grove Park and Garrisons Glen.

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Open Space and Outdoor Recreation amendment to Comprehensive Plan

- Prepare an "Open Space and Outdoor Recreation Plan" element to the Comprehensive Park and Open Space Plan. The amendment will guide the City in making decisions to protect, preserve and restore open space, provide opportunities for outdoor recreation and maintain Mequon's quality of life and small-town rural atmosphere.

STEWARDSHIP AND MAINTENANCE OF NATURE PRESERVES.

Prepare stewardship and ecological restoration plans for nature preserve sites.

The Park and Open Space system has 15 nature preserve sites. Three sites, the Mequon Nature Preserve which is operated by Mequon Nature Preserve LLC, Highland Woods and Pukaite Woods are actively managed and operated and are a critical part of the system's passive recreation facilities. The 12 remaining sites, struggle with many invasive species, including the emerald ash borer, reed canary grass, purple loosestrife, garlic mustard, Eurasian buckthorns, ~~and~~ honeysuckles ~~and phragmites~~. The sites have minimal facilities, usually walking trails and are not actively operated ~~or and~~ maintained due to lack of resources.

- Pursue State and Federal funds to plan, design and implement "Ecological restorations and enhancements" at six park sites along the Milwaukee River. The Milwaukee river in Mequon is within the EPA defined Area of Concern (AOC) and therefore 6 sites owned by Mequon are eligible to be ecologically restored with Federal funds. The six sites are Riverview park, Villa Grove, Scout Park, River Forest Nature Preserve, Shoreland Nature Preserve and Willow Bay Nature Preserve. The restoration will include removal of invasive species and dead ash trees, preservation of wetlands, restoration of flood plains and maintenance and improvements to shoreline and aquatic buffer zones.

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- Prepare Greenway Plans that create a community-based master plan for the rivers that provides recommendations for preservation, revitalization and improved public access and recreation.

Begin forwarded message:

From: Peter Bratt <peterbratt@gmail.com>
Subject: Re: INPUT to City of Mequon Strategic Plan.
Date: May 11, 2021 at 10:37:14 PM CDT
To: patrick marchese <pmarchese1@wi.rr.com>

Dear Pat -

Many thanks for this chance to part in the development of the POS Board's prioritization process. I have attached my edits (shown in track changes) to this email for your review.

A few bigger thoughts. First, I think it would be helpful for us to have some maps by priority. I would be happy to create these, or perhaps the City of Mequon has some GIS capabilities that could be used to develop some maps. Secondly, I really think that we should push for a new master plan for the Rec Amenities in the CC, as it would be a good way to get public input and feedback as we move forward. Thirdly, I think that we need to think about how we could make increase trail connections (similar to what Rotary wants to do on Highland Road) to the OIT to provide increased non-motorized access to our community, as well as providing safer routes to schools for children attending our schools. Finally, do we need to make an ask for land acquisition in rapid growing areas of our community (such as along North Port Washington Road and west of 181?

Anyway, thanks again. Please let me know if you have any questions.

Sincerely,
 Peter Bratt

On Mon, May 10, 2021 at 11:09 AM patrick marchese <pmarchese1@wi.rr.com> wrote:

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Park and Open Space Board

Priorities?

Priority #1: CIVIC CAMPUS PLANNING

—Assist the City to make decisions and provide direction on what recreational facilities will be included in the future Civic Campus.

The Civic Campus (CC) is the center of Mequon's activities focused on City Hall, the swimming pool, Rennie field and the library. With the development of the Town Center TID, which includes, Spur 16, Fox Town, and the Civic Campus, the area has created a new neighborhood which, now defines the "Heart of Mequon". The future of the Civic Campus will establish the image, brand, and perceived quality of life in Mequon. The next actions and decisions Mequon makes on the CC will have a major impact on the future of Mequon's and the Park and Open Space system.

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- Mequon Community Pool ~~The pool~~
- Rennie Field
- The Milwaukee River ~~;~~ (Riverfront Park)

As important as these components are, they are only a part-component of the future of the CC, the Town Center TID, the Park and Open Space system and the City of Mequon.

The ~~pool~~ Mequon Community Pool and Rennie Field are iconic and part of Mequon's history. Decisions relating to the need and location of a swimming pool, and the future location of Rennie Field will have a huge impact our existing and future park system. A decision to eliminate or move the pool and/or the field will substantially impact master planning for all the community parks. Decisions made for next phase and development of a Riverfront Park have the potential to define and emphasize the importance of the river in Mequon's image and the policy to preserve and restore our land and water.

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- -A strong sense of place
- -Improved mix of uses-
- Interconnectivity
- Visual and physical access to the Milwaukee River

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Decision on the Mequon Community Pool

Due to the condition of the Mequon Community Pool (first built in 1934 and renovated in 1984), it must have either a major renovation, be replaced, or ultimately be closed. The pool, the bath house and its mechanical equipment continue to age and deteriorate. Complicating the present situation, the 2018 Community Assessment Study's collection of community responses regarding the pool did not indicate a definitive or over-whelming support for a new pool and yet there was substantial support for relocating the pool to another City-Mequon park. A decision on the pool can be made by a simple policy decision, a detailed business case analysis or be a part of a comprehensive CC plan. The method used to make the decision will be at the direction of the City. The Board is committed to full and complete cooperation, but a decision must be made for the Park and Open Space to plan.

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parks sites are a major opportunity to for integrated approach to provide active and passive recreation associated with the river. The park sites on the River serve as “Portals” for visual and physical access to the river which will emphasize our commitment to the importance of the river in our history while providing recreational opportunities and spectacular viewsheds.

Other facilities and decisions:

The CC ~~also includes~~ is intersected by the Ozaukee Interurban Bike Trail (OIT), and also includes the Isham Day House and a ~~children~~ playground adjacent to the Frank L. Weyenberg Library. The future of these ~~facilities-amenities~~ should also be evaluated for their function and need as part of Mequon’ park and recreation system.

New Master Plan for CC??

One possible path forward is to request a Master Plan for the CC that would build on the 2002 plan and the 2005 design guidelines. Given that the current plan is almost 20 years old, a new plan would help provide feedback on the future of the many amenities within the CC.

PRIORITY #2: MASTER PLANNING FOR PARKS AND OPEN SPACE

Implement Master Plans:

- ~~The In 2019. The Common Council approved the City completed a~~ Comprehensive Park and Open Space Plan that establishes the vision and need for future growth and development of its outdoor recreation parks and facilities. Based on the recommendations in that plan, the City prepares master plans for each park. Park specific plans are intended to define the facilities, recreational amenities, and general landscape elements and land management areas of each park property.
- The City has completed master plans for three of our Community Parks. ~~These Those~~ plans recommend detailed improvements and phasing plans for implementation. Each of the phasing plans will require a more detailed design level plan
 - o Rotary Park (Page 20 of 2019 Park and Open Space Plan)
 - o River Barn Park (Page 23 of 2019 Park and Open Space Plan) Park
 - o ~~and~~ Lemke Park (Page 24 of 2019 Park and Open Space Plan) Park. ~~(See Master Plan Report dated October 2019. Master Plan Recommendations: See pages 20; Lemke, 23 River Barn, and 24 Rotary. Those plans recommend detailed improvements and phasing plans for implementation. Each of the phasing plans will require a more detailed design level plan, such as restrooms at Lemke park.~~

Priority Capital Projects:

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- Prepare and maintain a list of capital projects based on ~~park Master Planning~~existing and future park master plans.

Master Planning for Neighborhood Parks

- Continue ~~master~~ planning ~~at process by starting master planning for~~ our Neighborhood Parks, including Riverview Park, Villa Grove Park and Garrison's Glenn.

Open Space and Outdoor Recreation amendment to 2019 Comprehensive Plan

- Prepare an "Open Space and Outdoor Recreation Plan" element to the 2019 Comprehensive Park and Open Space Plan. The amendment will guide the City in making decisions to protect, preserve and restore open spaces, provide opportunities for outdoor recreation, and maintain Mequon's quality of life and small-town rural atmosphere.

PRIORITY #3: STEWARDSHIP AND MAINTENANCE OF NATURE PRESERVES.

Prepare stewardship and ecological restoration plans for nature preserve sites.

The Mequon Park and Open Space system has 15 nature preserve sites. Three sites are actively managed and operated and are a critical part of the system's passive recreation facilities.

- ~~T~~, the Mequon Nature Preserve (~~which is~~ operated by Mequon Nature Preserve LLC),
- ~~-~~Highland Woods ~~and~~ ,
- ~~Pukaite Woods~~ ~~are actively managed and operated and are a critical part of the system's passive recreation facilities~~.

The 12 remaining sites, struggle with many invasive species, including the emerald ash borer, reed canary grass, purple loosestrife, garlic mustard, Eurasian buckthorns, and honeysuckles. These sites also have minimal facilities (~~s~~, usually soft surface walking trails) and are not actively operated and maintained due to lack of resources.

The City of Mequon should ~~P~~pursue State and Federal funds to plan, design and implement "Ecological restorations and enhancements" at six ~~park~~ natural preserve sites along the Milwaukee River. The Milwaukee ~~R~~iver in Mequon is within the EPA0-defined Area of

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Concern (AOC) and therefore ~~6-these~~ sites owned by Mequon are eligible to be ecologically restored with Federal funds.

- ~~The six sites are Riverview Park,~~
- ~~Villa Grove,~~
- ~~Scout Park,~~
- ~~River Forest Nature Preserve~~
- ~~, Shoreland Nature Preserve and~~
- ~~Willow Bay Nature Preserve~~

• The restoration will include removal of invasive species and dead ash trees, preservation of wetlands, restoration of flood plains and maintenance and improvements to shoreline and aquatic buffer zones.

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PRIORITY #4: GREENWAY PLANS FOR THE MILWAUKEE AND LITTLE MENOMONEE RIVERS.

Prepare Greenway Plans.

The Milwaukee River flows through the entire length of the City of Mequon. Before white settlers arrived in the area, the area was an upland forest dominated by American beech and sugar maple trees. The 9.5 miles of river is a designated primary environmental corridor which includes the 100-year flood plain. The Little Menomonee River flow south approximately 5 miles from its head waters north of Freistadt Road to its confluence with the Menomonee River.

Both ~~e~~ rivers are recognized exceptional ecological corridors with diverse flora and fauna and great places to relax and enjoy the outdoors within the City. The Greenway plans would establish ~~es~~ priorities and direction that conform with City ordinances and zoning that will engage residents, developers, businesses, recreational users and civic leaders in thinking about the future of the se river corridors.

- Prepare Greenway Plans that create a community-based master plan for the rivers that provides recommendations for preservation, revitalization and improved public access and recreation.



11333 N. Cedarburg Road
Mequon, WI 53092-1930
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Office of Parks and Forestry

TO: Park and Open Space Board
FROM: Mike Gies, Parks and Forestry Superintendent
DATE: May 19, 2021
SUBJECT: Parks and Forestry Superintendent Report

- Rotary Parking Lot Update
- 1840 Brewing Special Event Update



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Office of Parks and Forestry

TO: Park and Open Space Board
FROM: Mike Gies, Parks and Forestry Superintendent
DATE: May 19, 2021
SUBJECT: 2021 Work Plan

Attached for the Board's review is a copy of the 2021 Work Plan.

Attachments:
2021 Work Plan (May 19, 2021) (DOC)

**Park and Open Space Board
2021 Work Plan (May 19, 2021)**

Month	Agenda Topics
May	• Discussion on Municipal Finance 101, Presentation by Finance Director • Strategic Planning- Discussion • Lemke Park Questionnaire- Discussion • Update – Rotary Parking Lot, Beer Garden Events
June	• Budget Review: Preliminary review of 2021 budget request • Fund for Lake Michigan- River Barn Park • MTLL/Heat- Dedication Agreement for dugout donation- Review and Approve • • Discussion: Annual Report
July	• Discussion cont'd: Annual Report • Budget Review: Finalization of budget request • Fee Schedule: Recommendation of 2021 fees
August	• Budget Review: Review of proposed City budget (if released prior to meeting) • Review and Approve: Annual Report (submission to Common Council)
September	• Data Compilation and Result Analyses, Report Preparation-AOC • River Advisory Board- Invited to attend
October	• Annual Report – Completed and Submitted
November	• TBD
December	• Budget Review: Prioritization of capital projects for 2021
	•

Future Agenda Topics

- Inventory of park field usage for consideration of redistribution of youth sports groups
- Continued discussion/updates on Community Park/Mequon Civic Campus
-
- Discuss future partnership potential County/ MMSD, plans for park usage
- Discuss future needs of Rennie Field?
- MNP/MMSD Land Acquisition

Status Report

<i>Work Item</i>	<i>Status</i>	<i>Action Items</i>
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<i>Work Item</i>	<i>Status</i>	<i>Action Items</i>
Parks, Recreation and Open Space Plan	Complete	Incorporate comments into 2020 Work Plan
Community Group Engagement	Complete	Incorporate comments into CPROSP update
Develop Prioritized Project List	Complete	Approve Prioritized List for 2021 action items
Policy Discussion		
City Naming Rights for donated infrastructure	Complete	Approval by Board and Common Council
Standard document for ownership, operation and maintenance of donated infrastructure	Complete	Document/ in use
Volunteer coordination	Form subcommittee for handout, draft adopt a park format	Draft handout, Draft adopt a park format
Standard Park signage plan	Draft Needed	Draft policy language
Park Rental Fee Schedule	Updated for 2021/Pending	Comprehensive review for 2022
Rotary Pavilion Holding Tank	Complete	

Ongoing Park Projects:

- Reuter Pavilion Doors, Rood, Facia, Gutters, Interior Finishing
- Garrison's Glen- Concrete
- Rotary Park Parking Lot Completion 2021
- River Barn Portals
- River Barn Interior Finishing