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Office of Parks and Operations

PARK AND OPEN SPACE BOARD

Wednesday, March 17, 2021

6:30 PM

Virtual Meeting

Minutes

1) Call to Order, Roll Call

Chair Marchese called the meeting to order at 6:30 PM.

Present:

Chair Patrick Marchese
Alderman Brian Parrish
Board Member Geoffery Hurtado
Board Member John Lhost
Board Member James Lysaught
Board Member Gerald Vite
Board Member Anton Usowski
Board Member Peter Bratt
Board Member Breanne Plier
Board Member Kay Amland -- **Absent**
Board Member Joseph Branch -- **Absent**
Board Member Jason Cain -- **Absent**
Alternate Alderman Kathleen Schneider -- **Excused**

Also present were Parks and Forestry Superintendent Gies, Administrative Assistant Deuster, and students from the Fresh Coast Guardians Program.

2) Approval of Meeting Minutes

a. February 17, 2021 Minutes

RESULT: **Approved [Unanimous]**

MOVED BY: Board Member Vite

SECONDED BY: Board Member Lysaught

AYES: Bratt, Plier, Marchese, Parrish, Hurtado, Lhost, Lysaught, Usowski, Vite

3) Discussion Item

a. Fresh Coast Guardians Presentation from MMSD

Board Member Bre Plier, member of the Milwaukee Metropolitan Sewerage District, provided background on the Fresh Coast Resource Center and one of the items that came to mind while being on the board and a part of a conservation committee on an homeowner's association she lives in. There needs to be additional guidance for people that are doing landscape management or need to manage open areas as a community that one of the things the Fresh Coast Resource Center does is provide tools to do that. As a former Master of Urban Planning Student at UWM, she connected with the Applied Planning Workshop, so working with graduate students to help the Fresh Coast Resource Center develop the conservation, landscape type guidebook. The Fresh Coast Resource Center members are here to present the document and receive feedback from the Park and Open Space Board.

Presenters from Masters of River Planning Students at UWM: Michael Lewis, Michelle Johnson, and Ali Gooch

Parks and Forestry Superintendent Gies provided feedback that the group should look into municipalities and that some might already have stewardship plans for their subdivisions that would have a conservation or landscape management plan. Some residents when he has spoke about plans once residents get to the cost they lose interest in the projects. Having an incentive for small groups would be good to keep a buyin and interest.

After the presentation questions brought forth for the board were:

Is this that board feels could be useful for individual residents? Any resources that may be useful for their studies?

Parks and Forestry Superintendent Gies stated that he felt that if a stewardship group approached him looking for information, he would be able to refer to this guidebook for additional information.

4) Action Item

Discussion and Possible Action

- a. Memorandum of Understanding with MTLL/Mequon Heat and BOSS Baseball Academy for Banners in Parks

Parks and Forestry Superintendent Gies provided a Memorandum of Understanding with Mequon Thiensville Little League/Mequon Heat and BOSS Baseball Academy for banners at fields in Rotary, River Barn, and Lemke Park. This is an agreement with the City that the user groups will provide the banner templates to the City for approval, maintain the banners during the designated time frame, and remove-store at the end of the season. The funds raised by user groups will be designated to the City and improvements toward the fields.

- b. BOSS Baseball Academy Batting Cage Proposal at Lemke Park

Parks and Forestry Superintendent Gies provided the BOSS Baseball Academy Batting Case Proposal. BOSS Baseball is looking to move their current batting cage to behind the big field and upgrade the cage. This would be up during the regular season and stored in the off

season. Mike also provided the board the location on a map and how it would not affect the Lemke Master Plan for any future updates.

- c. Recommending Approval of the Architectural/Engineering/Design Services for a Combined Restroom, Concession and Storage Facility at the City of Mequon's Lemke Park

Parks and Forestry Superintendent Gies provided the board the final copy of the Combined Restroom, Concession and Storage Facility at Lemke Park Design RFP along with proposed schedule options for release. The funds for this RFP would come from Park Impact Fees. There would be a subcommittee to meet and score the proposals submitted. This is a design that would allow for user groups to fundraise and provide other funding sources.

RESULT: **Approved [Unanimous]**

MOVED BY: Board Member Plier

SECONDED BY: Board Member Vite

AYES: Bratt, Plier, Marchese, Parrish, Hurtado, Lhost, Lysaught, Usowski, Vite

- d. **RESOLUTION 3818** A Resolution Approving a Contract with SMB Landscape Contractors, Thiensville, Wisconsin for Baseball Field Management Services at Rennie and Schmit Fields During the 2021 Season in the Amount of \$15,500

Parks and Forestry Superintendent Gies provided the board an opportunity to review the Park Field Manager Position and Rental Agreement for Rennie and Schmit Fields.

5) Chair Report

- a. Chair Report

Chair Marchese provided the board with an update on his meeting with Sunrise Rotary from March 5th.

6) Parks and Forestry Superintendent Report

- a. Parks and Forestry Superintendent Report

Parks and Forestry Superintendent Gies updated the board on the passing of the Jewish Food Festival Special Event Agreement, the successful event of the Candlelight Walk in Rotary Park. He also updated the board of the upcoming parking lot project for both entrances at Rotary Park, and a future Food Truck Event with Gathering on the Green in different parks of Mequon.

- b. 2021 Work Plan

Parks and Forestry Superintendent Gies provided the board with an update to the 2021 work plan.

7) Motion to Adjourn at 8:07 PM.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Board Member Vite
SECONDED BY: Board Member Lysaught

AYES: Bratt, Plier, Marchese, Parrish, Hurtado, Lhost, Lysaught, Usowski, Vite

Respectfully Submitted,

Casey Deuster
Administrative Assistant