



Virtual Meeting
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Office of Parks and Operations

PARK AND OPEN SPACE BOARD

Wednesday, January 20, 2021

6:30 PM

Virtual Meeting

Minutes

1) Call to Order, Roll Call

Chair Marchese called the meeting to order at 6:30 PM.

Present:

Chair Patrick Marchese
Alderman Brian Parrish
Board Member Kay Amland
Board Member Joseph Branch
Board Member Jason Cain
Board Member Geoffery Hurtado
Board Member John Lhost
Board Member James Lysaught
Board Member Gerald Vite
Board Member Anton Usowski
Board Member Peter Bratt
Board Member Breanne Plier -- **Absent**
Alternate Alderman Kathleen Schneider -- **Excused**

Also present were Parks and Forestry Superintendent Gies, and Administrative Assistant Deuster.

2) Approval of Meeting Minutes

a. December 16, 2020 Minutes

Alderman Parrish made a correction to reflect a No/Nay vote for Resolution 3798 on approving LionFest in Rotary Park.

RESULT: **Approved with Amendments [Unanimous]**

MOVED BY: Board Member Lysaught

SECONDED BY: Board Member Vite

AYES:	Bratt, Marchese, Parrish, Amland, Branch, Cain, Hurtado, Lhost, Lysaught, Usowski, Vite
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3) Action Item

Discussion and Action

- b. **RESOLUTION 3800** A Resolution Approving a Special Event Agreement for Gathering on the Green at Rotary Park as an Annual Event in July

Parks and Forestry Superintendent Gies provided an overview of Gathering on the Green and their time in Mequon at Rotary park. The event is going into its 26th year and has had a positive impact on the City and Community. The City has assisted in the set-up during the week and has kept in constant contact with the organizers.

Rob Kos, Executive Director of Gathering on the Green and Traci Cain Program Director were in attendance to answer questions from the board.

Rob stated the relationship with the City has been great, they are in communication daily leading up to and during the event and would like to see it continue. He also provided that Gathering on the Green would be held annually on the third weekend of July starting 2022.

Parks and Forestry Superintendent Gies went over the highlighted portions of the Special Event Agreement to clarify items that have already been in place with Gathering on the Green and any corrections Gathering on the Green inquired on. The board discussed cost - emergency services, sitemap, dumpsters, janitorial supplies being applied in the deposit, power inefficiencies. Gathering on the Green suggested changes to 22. b. for Emergency Services and 45 Cancellation with reasonable instead of Sole. The board agreed with the original verbiage and recommended Sole be used and not changed to reasonable.

Chair Marchese made a motion to approve Resolution 3800 with recommendations to waive the fees for emergency services.

During discussion board members felt without a policy in place, this decision should come from the Common Council and not be made at their level. This motion failed.

Chair Marchese made a motion to approve the special event agreement with amendments and recommendations for corrections within the agreement and cost would not be determined by this board.

- a. Motion to approve Resolution 3800 with Recommendation to waive fees for the public safety.

RESULT: **Failed by Voice Acclamation [2 to 9]**
MOVED BY: Board Member Marchese
SECONDED BY: Board Member Lysaught

AYES:	Marchese, Lysaught
NAYS:	Bratt, Parrish, Amland, Branch, Cain, Hurtado, Lhost, Usowski, Vite

RESULT: **Approved with Amendments [Unanimous]**
MOVED BY: Board Member Marchese
SECONDED BY: Board Member Branch

AYES:	Bratt, Marchese, Parrish, Amland, Branch, Cain, Hurtado, Lhost, Lysaught, Usowski, Vite
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c. Parks Capital Improvement Projects Wishlist for 2021

Parks and Forestry Superintendent Gies presented the Parks Capital Improvement Projects for 2021. This included items that he would like to see completed in 2021 along with a breakdown of other future CIP projects and ones that were completed in 2020.

4) Parks and Forestry Superintendent Report

a. Parks and Forestry Superintendent Report

Parks and Forestry Superintendent Gies provided the board an update on the Public Works and Common Council approval of Lionfest in Rotary park for June 2021. He also introduced an event the City is a partner in with the OWLT and Rotary Club for a Winter Walk in the Woods through Pukaite Woods. This event will be by reservation, and also will have special luminary lighting, fire pit, and hot chocolate. The idea is to provide events during the winter that families can enjoy.

b. 2021 Work Plan

Parks and Forestry Superintendent Gies updated the board on the 2021 Work Plan.

5) Motion to Adjourn at 8:22 PM.

RESULT:	Approved by Voice Acclamation [Unanimous]
MOVED BY:	Board Member Lysaught
SECONDED BY:	Board Member Usowski

AYES:	Bratt, Marchese, Parrish, Amland, Branch, Cain, Hurtado, Lhost, Lysaught, Usowski, Vite
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Respectfully Submitted,

Casey Deuster
Administrative Assistant