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Water Utility

MEQUON MUNICIPAL WATER UTILITY COMMISSION
Regular Meeting
Wednesday, October 30, 2024
5:30 PM
Christine Nuernberg Hall

Minutes

1) Call to Order, Roll Call

Meeting called to order at 5:43 P.M.

Present:

Commissioner Andrew Nerbun
Commissioner Robert Strzelczyk
Commissioner Kelly Tolocko
Commissioner Dale Mayr
Commissioner Gregg Bach
Commissioner Brian Parrish
Commissioner Peter Bratt
Commissioner William Gebhardt
Commissioner Jeffrey Hansher -- **Excused**

Also present: City Administrator Jones, City Clerk Fochs, Finance Director Arnett, Assistant Finance Director Keyser, Community Development Director Tollefson, Director of Public Works/City Engineering Lundeen, Water Utility Supervisor Voigt, Buildings Superintendent Bodoh, Administrative Assistant Schlereth, Wastewater Superintendent Weinrich, City Water Engineer Fulsaa, press and interested public.

2) Approval of Meeting Minutes

a. October 8, 2024, Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Commissioner Strzelczyk
SECONDED BY: Commissioner Gebhardt

AYES: Nerbun, Strzelczyk, Tolocko, Mayr, Bach, Parrish, Bratt, Gebhardt
NOT PRESENT: Hansher

3) Discussion Items

a. 9742: Water Utility Reassignment of Undesignated Cash Reserves

Staff clarified that currently water storage in the City consists of two active reservoirs that are maintained daily to keep the water fresh for use in a disruption of supply. The reservoirs will no longer be needed once a second connection of the Water Works supply is made. Part of the cash reserves reassignment would go towards reviving the currently unused water tower. A functioning tower would provide water in the event of a disruption of supply.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Commissioner Parrish
SECONDED BY: Commissioner Bach

AYES: Nerbun, Strzelczyk, Tolocko, Mayr, Bach, Parrish, Bratt, Gebhardt
NOT PRESENT: Hansher

b. 9733: Proposed FY 2025 Water Utility Budget

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Commissioner Gebhardt
SECONDED BY: Commissioner Parrish

AYES: Nerbun, Strzelczyk, Tolocko, Mayr, Bach, Parrish, Bratt, Gebhardt
NOT PRESENT: Hansher

c. Authorization for the Mequon Water Utility to Exceed \$25,000 for the Purchases and/or Services from Core and Main, Etna Supply, Grunau, DF Tomasini, Mid-City, MJ Construction, Rozga, Badger Meter and United Systems & Software, Inc. to Complete Projects as Needed During Fiscal Year 2025

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Commissioner Gebhardt
SECONDED BY: Commissioner Mayr

AYES: Nerbun, Strzelczyk, Tolocko, Mayr, Bach, Parrish, Bratt, Gebhardt
NOT PRESENT: Hansher

d. 9793: Water Connection Policy Amend Amortization of Depreciation Costs

Staff will provide a list of water trusts in their district to the Commissioners.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Commissioner Gebhardt
SECONDED BY: Commissioner Mayr

AYES: Nerbun, Strzelczyk, Tolocko, Mayr, Bach, Parrish, Bratt, Gebhardt
NOT PRESENT: Hansher

e. Status Update - Mequon Water Utility Master Plan

An annual update will be provided to the Commission likely in the second quarter of 2025.

f. Status Update - Mequon Water Utility Leak Audit

The study was done using the utility map that included all areas that are being served.

The first billing cycle since the 6 non-surface leak repairs were completed shows 13-14% of non-revenue water. Staffed advised that there is still work to be done and the goal is to get the non-revenue water down to single digits.

The question was asked if City Water kept track of who the contractors and materials used. City Water stated they use a computer-based map of the water utility (GIS) that provides infrastructure details such as the age of the water main, the diameter, the material, where the laterals are located and made of, etc.

4) Adjourn

a. Motion to Adjourn at 6:10 PM

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Bach

SECONDED BY: Commissioner Strzelczyk

AYES: Nerbun, Strzelczyk, Tolocko, Mayr, Bach, Parrish, Bratt, Gebhardt
NOT PRESENT: Hansher

Respectfully Submitted,

Ren Schlereth
Administrative Assistant