



11333 N. Cedarburg Road  
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Water Utility

**MEQUON MUNICIPAL WATER UTILITY COMMISSION**  
**Regular Meeting**  
**Tuesday, October 8, 2024**  
**7:30 PM or immediately following the Committee of the Whole**  
**Christine Nuernberg Hall**

**Agenda**

- 1) Call to Order, Roll Call
- 2) Approval of Meeting Minutes  
**Action requested: review and approve**
  - a. September 8, 2024, Minutes
- 3) Discussion and Possible Action
  - a. Authorizing the Contract Award to replace three hydrants to Mid City Corporation of Butler, Wisconsin in the Amount of \$51,900.00
- 4) Adjourn

*Dated: October 8, 2024*

*/s/ Andrew Nerbun, Chair*

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Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the Public Works Office at 262-236-2913, Monday through Friday, 7:00 AM - 3:30 PM.



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Water Utility

**MEQUON MUNICIPAL WATER UTILITY COMMISSION**  
**Regular Meeting**  
**Tuesday, September 10, 2024**  
**7:15 PM**  
**Christine Nuernberg Hall**

**Minutes**

1) Call to Order, Roll Call

Meeting was called to order at 7:37 PM.

**Present:**

Commissioner Andrew Nerbun  
 Commissioner Robert Strzelczyk  
 Commissioner Kelly Tolocko  
 Commissioner Dale Mayr  
 Commissioner Jeffrey Hansher  
 Commissioner Gregg Bach  
 Commissioner Brian Parrish  
 Commissioner Peter Bratt  
 Commissioner William Gebhardt

Also present: Assistant City Administrator Schoenemann, City Attorney Sajdak, City Clerk Fochs, Finance Director Arnett, Director of Public Works/City Engineering Lundeen, Assistant City Engineer McCraw, Administrative Assistant Schlereth, Water Utility Supervisor Voigt, and Executive Assistant Communications Enea, press and interested public

2) Approval of Meeting Minutes

a. May 14, 2024, Minutes

<b>RESULT:</b>	<b>Approved by Voice Acclamation [Unanimous]</b>
<b>MOVED BY:</b>	Commissioner Strzelczyk
<b>SECONDED BY:</b>	Commissioner Mayr

Attachment: 9-10-24 (9729 : September 8, 2024 Minutes)

**AYES:** Nerbun, Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

3) Discussion and Possible Action

- 1. Authorization to Purchase 350 Water Meters and Associated Appurtenances in an Amount Not-to-Exceed \$120,000

**RESULT:** **Approved by Voice Acclamation [Unanimous]**  
**MOVED BY:** Commissioner Mayr  
**SECONDED BY:** Commissioner Hansher

**AYES:** Nerbun, Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

- 2. Amortization of Depreciation Costs for Private Water Trusts

There are about 18 private water trust systems left in the City.

Commissioners advised staff to move forward with drafting policy language to provide an option for amortizing depreciation costs

4) Adjourn

- a. Motion to Adjourn at 7:58 PM

**RESULT:** **Approved by Voice Acclamation [Unanimous]**  
**MOVED BY:** Commissioner Bratt  
**SECONDED BY:** Commissioner Gebhardt

**AYES:** Nerbun, Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

Respectfully Submitted,  
  
*Ren Schlereth*  
 Administrative Assistant

Attachment: 9-10-24 (9729 : September 8, 2024 Minutes)



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Office of Mequon Municipal Water Utility Commission

**TO: Mequon Municipal Water Utility Commission**  
**FROM: Jim Voigt, Director of Operations**  
**DATE: September 29, 2025**  
**SUBJECT: Authorizing the Contract Award to replace three hydrants to Mid City Corporation of Butler, Wisconsin in the Amount of \$51,900.00**

### **Background**

As a part of annual maintenance in the Water Utility, City Water Staff identifies infrastructure that is in need of replacement. These three (3) fire hydrants were identified as beyond serviceable repair, and therefore were scheduled for replacement. The Mequon Water Utility has a Water Buried Utility Capital account that was established for this purpose.

City Water prepared bidding documents for this work, and on Thursday September 26<sup>th</sup>, 2024, public bids were opened for the replacement project.

### **Analysis**

Four bids were received and are summarized below with detailed bid items in Exhibit A.

<b>Contractor</b>	<b>Bid</b>
Mid City Corporation	\$48,180
Globe Contractors	\$49,000
UPI Underground	\$55,095
Vinton Construction Co	\$68,890

City Water's recommendation letter is attached as Exhibit B.

### **Fiscal Impact**

The low bid was submitted by Mid City Corporation in the amount of \$48,180. There is adequate funding in the Water Buried Utility Capital Account to contract for this work.

### **Recommendation**

Staff recommends that the Water Utility Commission award a contract to Mid City Corporation. of Butler, Wisconsin to replace hydrants in the amount of \$51,900, which includes a 10% contingency.

Attachments:

Exhibit A (PDF)  
 Exhibit B (PDF)

Project: 3584-24B 2024 Hydrant Replacements  
 Date 9/26/2024  
 Time 10:00 AM

Item Number	Description	Unit	Quantity	Vinton Construction		UPI		Globe Contractors		Mid City Corporation	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Hydrant Assembly #1	EA	1	\$19,930.00	\$19,930.00	\$16,400.00	\$16,400.00	\$12,000.00	\$12,000.00	\$12,300.00	\$12,300.00
2	Hydrant Assembly #2	EA	1	\$19,930.00	\$19,930.00	\$16,400.00	\$16,400.00	\$13,000.00	\$13,000.00	\$12,600.00	\$12,600.00
3	Hydrant Assembly #3	EA	1	\$19,930.00	\$19,930.00	\$21,795.00	\$21,795.00	\$22,000.00	\$22,000.00	\$22,000.00	\$22,000.00
4	Traffic Control	EA	1	\$9,100.00	\$9,100.00	\$500.00	\$500.00	\$2,000.00	\$2,000.00	\$280.00	\$280.00
Total Base Bid Items 1 through 4:					\$68,890.00		\$55,095.00		\$49,000.00		\$47,180.00

Attachment: Exhibit A (9724 : Contract Award for three hydrant replacements)



# memo

To: Kristen Lundeen – City of Mequon – Water Utility  
 From: Eric Fulsaa, PE – Engineer, City Water and Jim Voigt – Operations Manager, City Water  
 Date: September 30th, 2024  
 Re: Hydrant replacement bid – September 26<sup>th</sup>, 2024

**Project Bid:** On Thursday September 26th, 2024, public bids were opened for the above-mentioned work. The project contained 3 fire hydrant replacements. This infrastructure was discovered to be broken beyond repair during routine maintenance.

Bidding documents were prepared and administered by City Water, LLC. The City received Four (4) Bids from bidders. The low bid was submitted by Mid City Corporation of Butler, WI, and is detailed below.

Hydrant Assembly 1	EA	1	\$12,300.00	\$12,300.00
Hydrant Assembly 2	EA	1	\$12,600.00	\$12,600.00
Hydrant Assembly 3	EA	1	\$22,000.00	\$22,000.00
Traffic Control	LS	1	\$280.00	\$280.00

The total bid amount came to \$47,180.00 and was \$1,820.00 less than the next qualified bidder.

**Recommendation:** City Water recommends the Water Commission accept the bid amount of \$47,180.00 and award the bid to UPI.

Attachment: Exhibit B (9724 : Contract Award for three hydrant replacements)