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Water Utility

MEQUON MUNICIPAL WATER UTILITY COMMISSION

Regular Meeting

Wednesday, August 10, 2022

7:00 PM

Christine Nuernberg Hall

Minutes

1) Call to Order, Roll Call

Present:

Commissioner Andrew Nerbun
Commissioner Glenn Bushee
Commissioner Mark Gierl
Commissioner Jeffrey Hansher
Commissioner Dale Mayr
Commissioner Brian Parrish
Commissioner Kathleen Schneider
Commissioner Robert Strzelczyk
Vacant Seat -- **Excused**

Also present were City Administrator Jones, City Attorney Sajak, City Clerk Fochs, Finance Director Engroff, Director of Public Works/City Engineer Lundeen, Deputy Director of Utilities Driscoll, Water Utility/City Water LLC Director of Operations Voigt, Fire Chief Bialk, Police Chief Pryor, Administration Assistant Schlereth.

2) Approval of Meeting Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Mayr

SECONDED BY: Commissioner Hansher

AYES: Nerbun, Bushee, Gierl, Hansher, Mayr, Parrish, Schneider, Strzelczyk

3) Final Action

- a. Motion to Approve the 5-Year Contract Extension for City Water, LLC

Deputy Director of Utilities Driscoll stated that staff has worked seamlessly with City Water through the budget process, operation maintenance, and various capital improvement projects. Deputy Driscoll recommends moving forward with the five-year extension city water contract.

Discussion ensued about how the expansion of the customer base affect cost regarding Mequon residents water bill and if there has been increased personal.

There have been several times that the water suppliers increased their rates, and that cost was passed along to the Mequon resident. The city has only had one rate increase since 2011. The Commission referenced page 27 in the packet that shows between 2011 and 2018 staffing only went up a half of a fulltime employee that was due to meter swapping in 2018 - 2019.

Commissioner Parrish inquired if other communities (Brown Deer And Fox Point) provide vehicles to City Water to use for the workday.

Director of Operations Voigt responded that municipalities typically provide vehicles. By providing vehicles Mequon does not pay a markup but instead a direct cost.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Schneider

SECONDED BY: Commissioner Mayr

AYES: Nerbun, Bushee, Gierl, Hansher, Mayr, Parrish, Schneider, Strzelczyk

b. Motion to Approve the Water Master Plan Update Scope of Services

Director Lundeen asked the Commission to approve an amendment under Task #5, add a rate analysis that shows the number of customers, purchase water costs and rate of return.

Discussion ensued about Commissions concerns regarding water source supply and the expansion of the water utility service area. The amendment in Task #5 will address these topics.

Director Lundeen clarified that the city is seeking action to issue the Water Master Plan to City Water, LLC.

RESULT: **Approved as Amended by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Mayr

SECONDED BY: Commissioner Parrish

AYES: Nerbun, Bushee, Gierl, Hansher, Mayr, Parrish, Schneider, Strzelczyk

4) Adjourn

a. Motion to Adjourn

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Commissioner Mayr
SECONDED BY: Commissioner Schneider

AYES: Nerbun, Bushee, Gierl, Hansher, Mayr, Parrish, Schneider, Strzelczyk

Respectfully Submitted,

Karen Schlereth
Administrative Secretary