



11333 N. Cedarburg Road  
Mequon, WI 53092  
Phone: 262-236-2913  
Fax: 262-242-1580

[www.ci.mequon.wi.us](http://www.ci.mequon.wi.us)

Water Utility

**MEQUON MUNICIPAL WATER UTILITY COMMISSION**  
**Regular Meeting**  
**Tuesday, August 8, 2023**  
**7:15 PM or immediately following Committee of the Whole**  
**Christine Nuernberg Hall**

**Agenda**

- 1) Call to Order, Roll Call
- 2) Approval of Meeting Minutes  
**Action requested: review and approve**
  - a. May 9, 2023 Minutes
- 3) Discussion and Possible Action
  - a. Authorizing the Execution of an Agreement for Water Service for the Property at 6000 West County Line Road to Connect to the Village of Brown Deer Water Utility
  - b. Authorizing a Memorandum of Understanding with the Riverlake Home Owner's Association for Water Supply for Emergency Response Plan
  - c. Authorizing the Contract Award to Replace Six Hydrants and Two Valves to UPI of New Berlin, Wisconsin in the Amount of \$94,930
- 4) Adjourn

*Dated: August 8, 2023*

*/s/ Andrew Nerbun, Chair*

---

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the Public Works Office at 262-236-2913, Monday through Friday, 7:00 AM - 3:30 PM.



11333 N. Cedarburg Road  
 Mequon, WI 53092  
 Phone: 262-236-2913  
 Fax: 262-242-1580

[www.ci.mequon.wi.us](http://www.ci.mequon.wi.us)

Water Utility

**MEQUON MUNICIPAL WATER UTILITY COMMISSION**  
**Regular Meeting**  
**Tuesday, May 9, 2023**  
**7:30 PM**  
**Christine Nuernberg Hall**

**Minutes**

1) Call to Order, Roll Call

Commissioner Nerbun called the meeting to order at 7:35 PM

**Present:**

Commissioner Andrew Nerbun  
 Commissioner Robert Strzelczyk  
 Commissioner Kelly Tolocko  
 Commissioner Dale Mayr  
 Commissioner Jeffrey Hansher  
 Commissioner Gregg Bach  
 Commissioner Brian Parrish  
 Commissioner Kathleen Schneider  
 Commissioner William Gebhardt

Also present: City Administrator Jones, Assistant City Administrator Schoenemann, City Attorney Sajdak, City Clerk Fochs, Director of Public Works/City Engineering Lundeen, City Water Operations Supervisor Voight, Administrative Assistant Schlereth, press and interested public.

2) Approval of Meeting Minutes

a. April 14, 2023, Minutes

**RESULT:** **Approved by Voice Acclamation [Unanimous]**  
**MOVED BY:** Commissioner Strzelczyk  
**SECONDED BY:** Commissioner Mayr

Attachment: 5-9-23 Water Minutes (8656 : May 9, 2023 Minutes)

**AYES:** Nerbun, Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

3) Discussion and Possible Action

a. 8396: 2023 PWAC

Mequon can receive water from two sources: North Shore Water Commission and Milwaukee Water Works. Even with this cost increase, Milwaukee Water Works is significantly less in cost currently than North Shore Water Commission.

We are unable to use the Purchase Water Adjustment Clause when North Shore raises rates annually. We are only able to use the clause when Milwaukee Water Works raises rates.

**RESULT:** **Approved by Voice Acclamation [Unanimous]**  
**MOVED BY:** Commissioner Schneider  
**SECONDED BY:** Commissioner Hansher

**AYES:** Nerbun, Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

4) Adjourn

a. Motion to Adjourn at 7:40 PM

**RESULT:** **Approved by Voice Acclamation [Unanimous]**  
**MOVED BY:** Commissioner Parrish  
**SECONDED BY:** Commissioner Gebhardt

**AYES:** Nerbun, Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

Respectfully Submitted,

*Ren Schlereth*  
*Administrative Assistant*

Attachment: 5-9-23 Water Minutes (8656 : May 9, 2023 Minutes)



11333 N. Cedarburg Road  
 Mequon, WI 53092-1930  
 Phone: 262-236-8150  
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Mequon Municipal Water Utility Commission

**TO: Mequon Municipal Water Utility Commission**  
**FROM: Jim Voigt, Director of Operations**  
**DATE: August 8, 2023**  
**SUBJECT: Authorizing the Execution of an Agreement for Water Service for the Property at 6000 West County Line Road to Connect to the Village of Brown Deer Water Utility**

### **Background**

The Water Connection Policy identifies the properties that are required to connect to public water infrastructure. However, the policy also acknowledges that connection may not be legal or practical, and therefore provides the process to request an exemption. If an application for exemption meets the requirements of the Water Connection Policy, an exemption may be granted at a staff level.

The property owner at 6000 West County Line Road is seeking an exemption. The exemption does meet the following criteria to qualify for an exemption:

- Construction of residential or business structures on a lot located more than 200 feet from public water infrastructure, where infrastructure is not anticipated in the future.
- Water connection is not practicable.

Instead of requesting not to connect to public water infrastructure, the applicant is requesting connection to the Village of Brown Deer Water Utility. The property at 6000 West County Line Road, as well as several other properties in the general area are within 200 feet of public water infrastructure, resulting in a practical connection.

The Mequon Water Utility has allowed several commercial properties along County Line Road, west of Cedarburg Road, to connect to the Brown Deer Water Utility. These buildings required private fire protection, and the most cost-effective way to provide that service is via municipal water supply. The Brown Deer Water Utility has water main in front of these properties along West County Line Road serving their residents and commercial properties on the south side of the road. Mequon Water Utility infrastructure is 16 blocks away from this lot with its closest water main.

### **Analysis**

The property owner is interested in municipal water for their new home. The process to allow for connection requires the following:

- Mequon Water Utility staff administration of the exemption request, including execution of a Water Service Exemption Agreement.

- Village of Brown Deer approval of the Agreement for Water Service between the property owner, City of Milwaukee, Mequon and Brown Deer. The agreement allows service of the property by the Village of Brown Deer Water Utility and includes terms and conditions such as Mequon agreeing to place delinquent utility bills on the tax roll.
- Mequon and the property owner would sign the Agreement for Water Service.
- Brown Deer would execute and forward the Agreement for Water Service to the Milwaukee Water Works.
- The City of Milwaukee would review and approve the addition to their system.
- The Public Service Commission would be informed of the one lot service area expansion.

**Fiscal Impact**

The City of Mequon will gain a new home, and the associated increased tax increment, with no added cost to the Mequon Water Utility.

**Recommendation**

Staff recommends that the Water Utility Commission authorize execution of the Agreement for Water Service, subject to review and approval by Brown Deer, Milwaukee and any clerical, technical and/or legal changes deemed necessary and appropriate by the City Attorney.

Attachments:

Agreement for Water Service - 6000 East County Line Road (PDF)

AGREEMENT FOR WATER SERVICE

WHEREAS, the property owner at 6000 West County Line Road in the City of Mequon has requested the Village of Brown Deer Water Public Utility to furnish water at retail to the commercial building through the distribution system of the Village of Brown Deer; and

WHEREAS, The Village of Brown Deer, by their Village Board, Approved the Water Services Agreement at their \_\_\_\_\_ meeting, has given permission for the proposed water service referred to under the conditions set forth in this agreement; and

WHEREAS, The Mequon Water Utility, by their Water Commission Approval granted on \_\_\_\_\_, has also given permission for the proposed water service to the 6000 West County Line Road property; and

WHEREAS, The Village of Brown Deer, being a wholesale water customer of the Milwaukee Water Works, is restricted by a water service contract with the City of Milwaukee from reselling water without the permission of the City of Milwaukee; and

WHEREAS, it is essential that, before such service is provided to the 6000 West County Line Road, the Public Service Commission of Wisconsin approve such service as not establishing any precedent or "holding out" to permit the Brown Deer Water Utility or any other wholesale customer of the Milwaukee Water Works to provide water service beyond their contract boundaries to any additional customers; now, therefore

IN CONSIDERATION, Of the mutual covenants, hereinafter expressed, it is agreed by and between the parties of the Mequon Water Utility, hereinafter called "Mequon", the Village of Brown Deer, hereinafter called "Brown Deer", 6000 West County Line Road, hereinafter called "Customer", and the City of Milwaukee, hereinafter called "Milwaukee", as follows:

1. The Brown Deer Water Public Utility will furnish water to 6000 West County Line Road as a retail customer.
2. Brown Deer agrees that such water service will be made available contingent upon fulfillment of the following provisions:
  - a. The Customer will pay for all reasonable costs incurred by the Water Utility, or its consultant in the review of the engineering plans, inspection of the construction and/or installation of the Improvements, and any other costs that may be incurred by the Village for this Project. The Customer will pay the costs above enumerated within thirty (30) days after being billed by the Village.
  - b. The Customer agrees to use the water furnished by the Brown Deer Water Utility for domestic, production, and private fire protection.
  - c. In addition to the connection charges set forth above, the Customer shall pay a charge for water service equal to the standard Brown Deer water rate as determined from time to time by the Water Commission of Brown Deer and as approved by the Public Service Commission of Wisconsin.
  - d. Before any physical connection of a lateral main is made to any water main of Brown Deer, a plumbing permit for such tapping shall be obtained from Brown

- Deer and Mequon, and such connection and tapping shall be made in accordance with the Brown Deer and Mequon Plumbing Codes.
- e. Maintenance of the water service connection serving the Customer located in the public right-of-way shall be the responsibility of the Customer and all costs of such maintenance, whether repaired privately or by Brown Deer, shall be paid by the Customer and the Customer does hereby agree to such charges.
  - f. Brown Deer and Mequon shall have the right to read water meters. Mequon agrees to collect any delinquent Brown Deer Water bills of the Customer through its statutory tax collection procedure whereby such delinquencies are collected as a special tax against the property benefitted upon the certification of the delinquency by the Village Clerk of Brown Deer.
  - g. It is expressly agreed that the furnishing of service to the aforesaid Customer of Mequon does not and shall not constitute a holding out by Brown Deer to provide water service to Mequon itself or to any other person, firm, or corporation residing or located in Mequon, nor does it grant any right to Brown Deer to provide water service to Mequon itself or to any other person, firm, or corporation residing or located in Mequon. Nor does Mequon commit itself to acceptance of future water service.
  - h. The undersigned Customer residing in Mequon hereby covenants and agrees to pay Brown Deer the water bills for water service as such water bills become due and to be bound by the rules and regulations of the Brown Deer Water Public Utility as amended from time to time. All of the provisions and covenants herein contained shall be binding on all parties, their heirs, personal representatives, successors, and assigns. The real estate affected hereby is described in Exhibit A which is attached hereto and made a part hereof.
3. If and when at some future date it becomes economically feasible and convenient to provide direct water service to Mequon, rights are granted to the Milwaukee Water Works to require Customer to detach from the Brown Deer water supply system and Customer shall re-connect to the Milwaukee-Mequon water system and at no expense to the Milwaukee Water Works.
  4. That the Milwaukee Water Works, if it provides such water service to the Customer above referred to through Brown Deer from the Milwaukee water supply system, will only provide such service and not otherwise, expressly conditioned upon the Public Service Commission of Wisconsin appropriately declaring in a written promulgation of such declaration that such water service provided as herein set forth shall in no event be treated or be deemed a "Holding Out" of the furnishing of water service, thereby necessitating or requiring the Milwaukee Water Works to provide water service to any other: customer or community in the County of Ozaukee or any other county, either at retail or wholesale or otherwise, unless and until such water service has been expressly agreed to and approved by both the Milwaukee Water Works and the Common Council of the City of Milwaukee.

- 5. This agreement is subject to the approval of the Public Service Commission of the State of Wisconsin and shall not be effective until such approval is duly given.
- 6. This agreement on the part of the Milwaukee Water Works is entered into pursuant to City of Milwaukee Common Council Resolution File No. \_\_\_\_\_, incorporated herein as though more fully set forth and upon conditions and terms set forth in this agreement, further that this agreement shall not become operative or effective until the Public Service Commission of Wisconsin shall approve and promulgate the declaration and determination as is more fully set forth in Paragraph 4 of this agreement.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2022

Signed in the presence of:

CITY OF MILWAUKEE, a municipal corporation

\_\_\_\_\_

by \_\_\_\_\_  
Commissioner of Public Works

\_\_\_\_\_

by \_\_\_\_\_  
Superintendent of Milwaukee Water Works

\_\_\_\_\_ Village of Brown Deer – Clerk

by \_\_\_\_\_  
Village of Brown Deer – President

\_\_\_\_\_ City of Mequon – Clerk

by \_\_\_\_\_  
City of Mequon – Mayor

\_\_\_\_\_

by \_\_\_\_\_  
Customer

APPROVED TO AS FORM:

APPROVED TO AS FORM:

by \_\_\_\_\_  
Mequon City Attorney

by \_\_\_\_\_  
Milwaukee City Attorney



11333 N. Cedarburg Road  
 Mequon, WI 53092-1930  
 Phone: 262-236-8150  
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Engineering

**TO: Mequon Municipal Water Utility Commission**  
**FROM: Kristen Lundeen, Director of Public Works/City Engineer**  
**DATE: August 8, 2023**  
**SUBJECT: Authorizing a Memorandum of Understanding with the Riverlake Home Owner's Association for Water Supply for Emergency Response Plan**

### **Background**

The Riverlake Homeowner's Association (HOA) owns and operates a water utility that serves the thirty (30) homes within the subdivision. The Wisconsin Department of Natural Resources (WDNR) requires all water utilities to have an Emergency Response Plan (ERP).

For non-municipal water systems, the ERP must include procedures for obtaining a back-up water source. As with other water trusts in Mequon and Thiensville, the Riverlake HOA has requested that the Mequon Water Utility serve as the back-up water source in case of emergency.

### **Analysis**

Mequon Water Utility staff is recommending that the Water Utility Commission authorize a memorandum of understanding (MOU) to document the terms and conditions of the emergency water supply. Executing an MOU is the standard process that has been utilized with other trusts. The MOU includes both the regulatory requirements, set forth by the WDNR, and the standard operating procedures during the emergency, as defined by the Mequon Water Utility.

The Mequon Water Utility has a fire hydrant located within 300 feet of the Riverlake HOA that may serve as the source of a back-up water source. The two systems will be connected with a sanitized fire hose between a Mequon Water Utility hydrant and a Riverlake HOA hydrant. The Mequon Water Utility hydrant will also have a flow meter, measuring the amount of water used during the emergency. This water is then billed to the HOA, since members do not otherwise pay water utility bills.

In addition to the cost of water, the staff time associated with both responding and securing the connection is charged to the HOA.

### **Fiscal Impact**

The MOU outlines the requirements for the Riverlake HOA to reimburse the Mequon Water Utility for all fees, staff time and purchased water. Therefore there is no fiscal impact to the Mequon Water Utility and all expenses will be paid by the HOA.

### **Recommendation**

Staff recommends that the Water Utility Commission approve the MOU, subject to any clerical, technical and/or legal changes deemed necessary and appropriate by the City Attorney.

Attachments:

Riverlake Subdivision Interconnection MOU for ERP (PDF)

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE MEQUON WATER UTILITY AND  
RIVERLAKE SUBDIVISION HOMEOWNER'S ASSOCIATION  
WATER SUPPLY FOR EMERGENCY RESPONSE PLAN**

Articles of agreement made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between Riverlake Subdivision Home Owner's Association, hereinafter called Riverlake HOA, and the Mequon Water Utility and collectively called the Parties.

**RECITALS**

1. The Riverlake HOA owns and operates a water utility that serves the thirty (30) homes within the subdivision.
2. The Wisconsin Department of Natural Resources (WDNR) requires water utilities to have an Emergency Response Plan (ERP).
3. The WDNR further requires other-than-municipal systems shall have an emergency response plan including at a minimum:
  - a. A list of plumbers, electricians, or other contractors available during an emergency.
  - b. Procedures for obtaining a back up water source.
4. The Riverlake HOA owns and operates an other-than-municipal system and is seeking to identify procedures for obtaining a back up water source to satisfy the ERP requirements.
5. The Mequon Water Utility has a fire hydrant located within 300 feet of the Riverlake HOA that may serve as the source of a back up water source.
6. The Mequon Water Utility has the capacity to serve the 30 homes on an emergency basis.

**NOW, THEREFORE**, in consideration of these Recitals, the mutual agreements, benefits and responsibilities outlined herein, and other good and valuable consideration, receipt or sufficiency of which is hereby acknowledged, the Parties agree:

1. Mequon Water Utility infrastructure shall only be utilized as a water source in case of emergency, unless the Riverlake HOA seeks a connection to public water infrastructure in accordance with the Water Connection Policy.
2. The Riverlake HOA agrees to pay all required deposits, bulk water charges and reimburse Mequon Water Utility staff time associated with the emergency interconnection.
3. Attached to this document is a detailed map of the proposed interconnection location.
4. Connection will be provided via fire hose from a fire hydrant located approximately 275 feet from the connection point.
5. The Mequon Water Utility owns a minimum of 300 feet of fire hose that is locally available 24 hours a day 7 days a week located in or near the Department of Public Works building located in Mequon.

6. The Mequon Water Utility does not anticipate a need for added security measures for this arrangement. As long as the interconnection is in place, Mequon Water Utility staff can monitor the public connection and Riverlake HOA representatives will be in the area actively working to restore the primary water source. That, along with the awareness of neighbors, should be a deterrent to any vandalism or security threats.
7. With 30 homes being served, there should always be adequate demand from the Riverlake HOA system to prevent any freezing. If extreme conditions occur during the need for the interconnection, selected water taps could be run during that time to ensure steady flow through the hose.
8. If use of the back up water source is required in case of emergency:
  - a. The Riverlake HOA shall proceed as follows:
    - i. Contact the Mequon Water Utility emergency on call operator at 414-242-7223.
    - ii. As early in the event as practical, notify the WDNR regional representative that the interconnection was required.
    - iii. Notify residents of the requirement to modify the traffic in the subdivision to enter and exit the subdivision to the north for the duration of the interconnect. Driving across the expensive drinking water fire hose is not permitted.
    - iv. As soon as practical during normal business hours, complete a hydrant meter permit and post the required deposit at the Department of Public Works building located at 10800 North Industrial Drive.
  - b. The Mequon Water Utility will proceed as follows:
    - i. Load up 300 feet of NSF 61 fire hose for transport.
    - ii. Load up and install barricades to block the subdivision entrance and protect the fire hose.
    - iii. Load up a bulk hydrant meter assembly with back flow protector for transport.
    - iv. Transport materials to the Riverlake subdivision and proceed with installation.
    - v. Run the hose and hydrant meter assembly between Hydrant 186 H (see map attached) and the southern hydrant in the River Lake water system at the northeast corner of River Lake Drive and Donges Bay Road.
    - vi. Sanitize the hose and meter assembly by slowly flushing a slug chlorine from hydrant 186 H through the entire hose and meter assembly.
    - vii. Flush thoroughly the hose before connecting to the River Lake hydrant.
    - viii. Shut down the well pump and lock out the controls for the well at River Lake Subdivision.
    - ix. Connect the sanitized hose assembly to the River Lake hydrant.
    - x. Slowly fill and pressurize the River Lake System from Hydrant 186 H.
    - xi. Flush the entire River Lake Subdivision system to remove the well water (which contains Iron) and replace it with the treated Lake Michigan Water (which contains Chlorine).
    - xii. Distribute notices to the residents of River Lake Subdivision indicating that they should flush their internal plumbing
9. Once the Riverlake HOA has restored the primary water source functionality:
  - a. The Riverlake HOA shall proceed as follows:
    - i. Contact the Mequon Water Utility emergency on call operator at 414-242-7223.

- ii. Notify the WDNR regional representative that the primary water source was restored.
- iii. Pay all invoicing for bulk water and Mequon Water Utility staff time.

- b. The Mequon Water Utility will proceed as follows:
  - i. Remove the interconnection and all Mequon Water Utility materials and equipment
  - ii. Request that the City of Mequon Finance Department issue invoicing for the bulk water and Mequon Water Utility staff time, first applied to the deposit placed for the bulk meter permit.

10. The Riverlake HOA is responsible for contacting the Mequon Water Utility on an annual basis to ensure the procedures for the previous sections remain valid and applicable. If required, further amendments to the procedural form of that section may be completed by Mequon Water Utility staff.

**MEQUON WATER UTILITY**

**OWNER**

By \_\_\_\_\_  
**Andrew Nerbun, Water Utility Commission**

By \_\_\_\_\_  
**NAME, TITLE**

STATE OF WISCONSIN )  
 )SS  
 OZAUKEE COUNTY )

Personally came before me, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, the above named Andrew Nerbun, Water Utility Commission member to me known to be the persons who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
 \_\_\_\_\_  
 Notary Public, Ozaukee County, Wisconsin  
 My Commission (expires) (is) \_\_\_\_\_

STATE OF WISCONSIN )  
 )SS  
 OZAUKEE COUNTY )

Personally came before me, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, the above named \_\_\_\_\_, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Attachment: Riverlake Subdivision Interconnection MOU for ERP (8648 : Riverlake MOU)

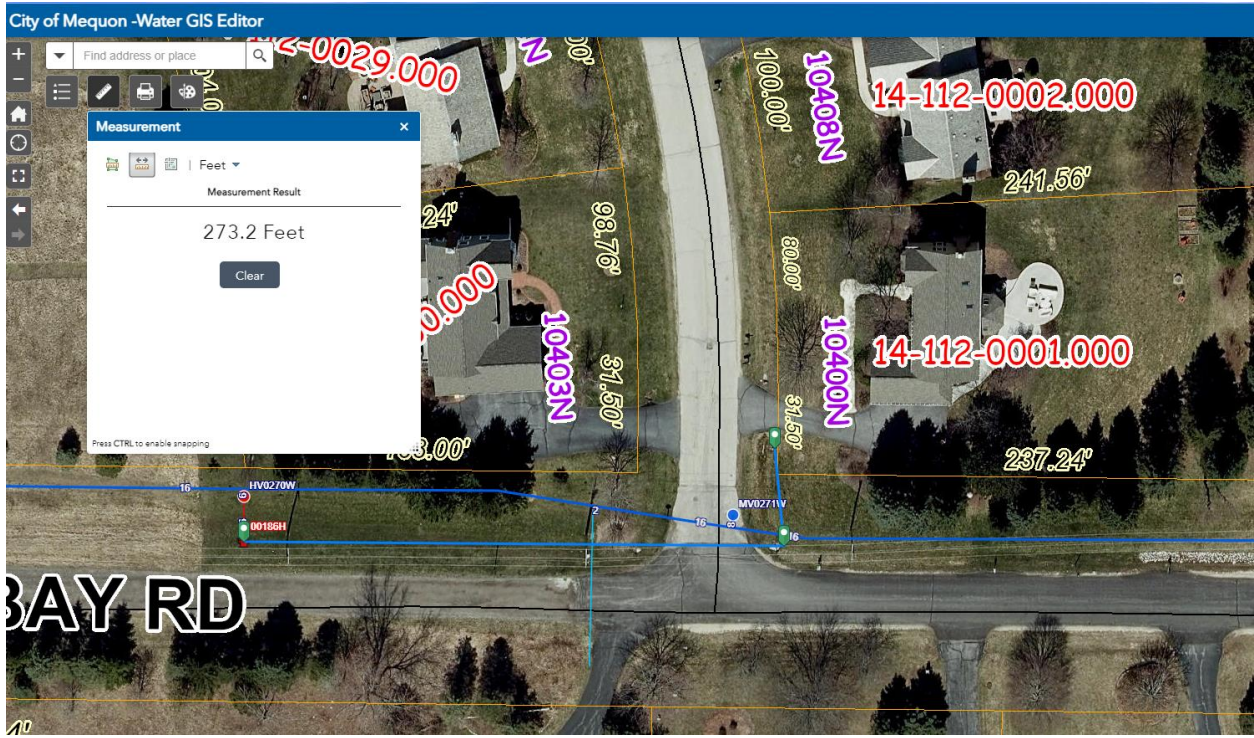
\_\_\_\_\_

\_\_\_\_\_  
Notary Public, Ozaukee County, Wisconsin  
My Commission (expires) (is)\_\_\_\_\_

Approved by: \_\_\_\_\_  
                  Brian Sajdak, City Attorney

**Attachment: Riverlake Subdivision Interconnection MOU for ERP (8648 : Riverlake MOU)**

# EXHIBIT A: INTERCONNECTION MAP



Attachment: Riverlake Subdivision Interconnection MOU for ERP (8648 : Riverlake MOU)



11333 N. Cedarburg Road  
 Mequon, WI 53092-1930  
 Phone: 262-236-8150  
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Mequon Municipal Water Utility Commission

**TO: Mequon Municipal Water Utility Commission**  
**FROM: Jim Voigt, Director of Operations**  
**DATE: August 8, 2023**  
**SUBJECT: Authorizing the Contract Award to Replace Six Hydrants and Two Valves to UPI of New Berlin, Wisconsin in the Amount of \$94,930**

### **Background**

As a part of annual routine maintenance in the Water Utility, City Water Staff identifies infrastructure that is in need of either maintenance or replacement. These six (6) fire hydrants and two (2) auxiliary valve were identified as beyond serviceable repair, and therefore were scheduled for replacement. The utility has a Water Buried Utility Capital account that was established for this purpose.

City Water prepared bidding documents for this work, and on Thursday July 27<sup>th</sup>, 2023, public bids were opened for the replacement project.

### **Analysis**

Six bids were received, however two bidders did not adhere with the bid requirements to provide a pre-qualification statement or satisfactory bid bond. The bids are summarized below with detailed bid items in Exhibit A.

<b>BIDDER</b>	<b>TOTAL BASE BID</b>
UPI	\$86,300
Vinton Construction	\$87,706
Mid City	\$109,000
Globe Contractors	\$153,100

City Water's recommendation letter is attached as Exhibit B.

### **Fiscal Impact**

The low bid was submitted by UPI LLC in the amount of \$86,300. There is adequate funding in the Capital Budget accounts, and the Mequon Municipal Water Commission will be further adding/adjusting the Undesignated Cash Reserves as a part of the 2024 budget process.

### **Recommendation**

Staff recommends that the Water Utility Commission award a contract to UPI of New Berlin, Wisconsin to replace six (6) fire hydrants and two (2) auxiliary valves in the amount of \$94,930, which includes a 10% contingency.

Attachments:

Exhibit A - Bid Item Detail (#3584-23) (PDF)  
Exhibit B - Recommendation for Award (PDF)



**Contract No. 3584-23: Hydrant Replacements in Various Locations**

Item Number	Base Bid Items	Unit	Estimated Quantity	UPI		Grunau Company		Vinton Construction		Mid City		Globe Contractors	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Hydrant Assembly	EA	6	\$13,400.00	\$80,400.00	\$13,920.00	\$83,520.00	\$12,571.00	\$75,426.00	\$17,000.00	\$102,000.00	\$23,000.00	\$138,000.00
2	6-Inch Gate Valve	EA	2	\$2,700.00	\$5,400.00	\$4,500.00	\$9,000.00	\$2,210.00	\$4,420.00	\$2,500.00	\$5,000.00	\$4,100.00	\$8,200.00
3	Traffic Control	LS	1	\$500.00	\$500.00	\$3,000.00	\$3,000.00	\$17,860.00	\$17,860.00	\$2,000.00	\$2,000.00	\$6,900.00	\$6,900.00
Total Base Bid Items 1 through 3:			3		\$86,300.00		\$95,520.00		\$97,706.00		\$109,000.00		\$153,100.00

Attachment: Exhibit A - Bid Item Detail (#3584-23) (8643 : 2023 - Hydrant Replacement Program)



# memo

To: Kristen Lundeen – City of Mequon – Water Utility  
 From: Eric Fulsaa, PE – Engineer, City Water and Jim Voigt – Operations Manager, City Water  
 Date: August 1, 2023  
 Re: Hydrant and Valve replacement bid – July 27<sup>th</sup>, 2023

**Project Bid:** On Thursday July 27<sup>th</sup>, 2023, public bids were opened for the above-mentioned work. The project contained 6 fire hydrant replacements, and two auxiliary valve replacements. This infrastructure was discovered to be broken beyond repair during routine maintenance.

Bidding documents were prepared and administered by City Water, LLC. The City received Six (6) Bids from bidders. Two bidders did not adhere to City requirements to provide prequalification statements or satisfactory bid bonds. As such, these two bids were not accepted by the Utility. The low bid was submitted by UPI of New Berlin WI and is detailed below.

Hydrant Assembly	EA	6	\$13,400.00	\$80,400.00
6-Inch Gate Valve	EA	2	\$2,700.00	\$5,400.00
Traffic Control	LS	1	\$500.00	\$500.00

The total bid amount came to \$86,300.00 and was \$1,406.00 less than the next qualified bidder.

**Recommendation:** City Water recommends the Water Commission accept the bid amount of \$86,300.00 and award the bid to UPI.

Attachment: Exhibit B - Recommendation for Award (8643 : 2023 - Hydrant Replacement Program)