



11333 N. Cedarburg Road  
Mequon, WI 53092  
Phone: 262-236-2913  
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[www.ci.mequon.wi.us](http://www.ci.mequon.wi.us)

Water Utility

**MEQUON MUNICIPAL WATER UTILITY COMMISSION**  
**Regular Meeting**  
**Tuesday, April 9, 2024**  
**7:30 PM or immediately following Committee of the Whole**  
**Christine Nuernberg Hall**

**Agenda**

- 1) Call to Order, Roll Call
- 2) Approval of Meeting Minutes  
**Action requested: review and approve**
  - a. October 30, 2023, Minutes
- 3) Discussion and Possible Action
  - a. Approving the Purchase of a Replacement for Truck 801 from Ewald Automotive Group of Oconomowoc, WI for a Total Cost of \$79,000
- 4) Adjourn

*Dated: April 9, 2024*

*/s/ Andrew Nerbun, Chair*

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Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the Public Works Office at 262-236-2913, Monday through Friday, 7:00 AM - 3:30 PM.



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Water Utility

**MEQUON MUNICIPAL WATER UTILITY COMMISSION**  
**Regular Meeting**  
**Monday, October 30, 2023**  
**6:30 PM**  
**Christine Nuernberg Hall**

**Minutes**

1) Call to Order, Roll Call

The meeting was called to order at 6:30 PM.

**Present:**

Commissioner Andrew Nerbun  
 Commissioner Kelly Tolocko  
 Commissioner Dale Mayr  
 Commissioner Jeffrey Hansher  
 Commissioner Gregg Bach  
 Commissioner Brian Parrish  
 Commissioner Kathleen Schneider  
 Commissioner William Gebhardt  
 Commissioner Robert Strzelczyk -- **Excused**

Also present: City Administrator Jones, Director of Public Works/City Engineering Lundeen, Water Utility Supervisor Voigt, Finance Director Engroff, Assistant Finance Director Keyser, and Administrative Assistant Schlereth.

2) Approval of Meeting Minutes

a. October 10, 2023, Minutes

**RESULT:** **Approved by Voice Acclamation [Unanimous]**  
**MOVED BY:** Commissioner Schneider  
**SECONDED BY:** Commissioner Gebhardt

Attachment: 10-30-23 Water Minutes (9266 : October 30, 2023 Minutes)

**AYES:** Nerbun, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt  
**NOT PRESENT:** Strzelczyk

3) Discussion and Possible Action

- a. Request for the Reassignment of \$1,500,000 in Undesignated Cash Reserves to One-Time Capital Projects

Clarification that the accumulated of the excess funds have been acquired since the inception of the water utility.

**RESULT:** Approved by Roll Call Vote [Unanimous]  
**MOVED BY:** Commissioner Mayr  
**SECONDED BY:** Commissioner Hansher

**AYES:** Nerbun, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt  
**NOT PRESENT:** Strzelczyk

- b. Proposed FY 2024 Water Utility Budget

**RESULT:** Approved by Roll Call Vote [Unanimous]  
**MOVED BY:** Commissioner Parrish  
**SECONDED BY:** Commissioner Bach

**AYES:** Nerbun, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt  
**NOT PRESENT:** Strzelczyk

- c. Authorization to Purchase 250 Water Meters and Associated Appurtenances in an Amount Not-to-Exceed \$80,000

Staff clarified that readings are obtained from each water meter using a drive by system.

The past three generations of radios on the meters could use the drive by system, but moving forward the Water Utility will transition to a fixed based network.

The meter reading company, Itron will transition to using Wi-Fi to collect readings. Depending on advancing technology, upgrades to smart meters may be needed for the Water Utility to change over to Advanced Metering Infrastructure (AMI) reading system.

Every 20 years a water meter requires the measurement chamber changed. The radios on the meter also need batteries replaced about every 20 years.

**RESULT:** Approved by Roll Call Vote [Unanimous]  
**MOVED BY:** Commissioner Hansher  
**SECONDED BY:** Commissioner Gebhardt

Attachment: 10-30-23 Water Minutes (9266 : October 30, 2023 Minutes)

**AYES:** Nerbun, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt  
**NOT PRESENT:** Strzelczyk

- d. Authorization for the Mequon Water Utility to Exceed \$25,000 for the Purchases and/or Services from Core and Main, Etna Supply, Grunau, Mid-City, MJ Construction and Rozga to Complete Projects as Needed During Fiscal Year 2024

Staff clarified that the Purchasing Policy requires vendors to be authorized to exceed \$25,000 in annual work. A list of vendors staff anticipates may exceed for emergency repairs was presented to the Commission.

One Commissioner proposed the Common Council consider an increase to the Purchasing Policy.

**RESULT:** Approved by Roll Call Vote [Unanimous]  
**MOVED BY:** Commissioner Schneider  
**SECONDED BY:** Commissioner Gebhardt

**AYES:** Nerbun, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt  
**NOT PRESENT:** Strzelczyk

4) Adjourn

- a. Motion to Adjourn at 6:45 PM

Respectfully Submitted,

*Ren Schlereth*  
 Administrative Assistant



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Office of Mequon Municipal Water Utility Commission

**TO: Mequon Municipal Water Utility Commission**  
**FROM: Jim Voigt, Director of Operations**  
**DATE: April 9, 2024**  
**SUBJECT: Approving the Purchase of a Replacement for Truck 801 from Ewald Automotive Group of Oconomowoc, WI for a Total Cost of \$79,000**

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### **Background**

The Water Utility funds numerous capital accounts. The equipment replacement fund is a capital fund for the replacement of water equipment. In the 2024 budget documents, staff designated funds for truck replacement.

The annual budget process establishes the total capital funding, as well as allocates those funds among the various accounts. The expenditure of those capital funds follows the City's procurement policy, generally requiring Water Utility Commission authorization.

### **Analysis**

In discussions with the Fleet Superintendent in 2023, it was brought to the Water Utility's attention that truck 801 was beyond its serviceable life. Truck 801 is a 2006 GMC Savanna Van with a Utility Body that the Water Utility had acquired when the system was purchased from We Energies back in 2009. This truck is 18 years old and had roughly 135,000 miles on it.

The Maintenance department had a list of concerns about this truck. Truck 801 has been overheating, and there is a very pronounced shake in the front end when the driver must brake hard. Finally, the utility now has two utility box pickup trucks and is in greater need of a dump body for water main breaks and restoration work. Based on these concerns, the Fleet Superintendent suggested that the Water Utility acquire a 1-ton dump body truck to replace the original utility van. Therefore, staff is recommending replacement of Truck 801.

### **Fiscal Impact**

Staff requested pricing for the truck through the state contract, which meets the City's Financial Policies for purchasing. For 2024, Ewald Automotive Group holds the state contract for trucks. The water utility is looking for a 1-ton dump truck that we will use as a support vehicle on emergency repairs. Staff selected the Ford F350, 1-ton truck with a stainless steel dump body and plow prep so we can connect the existing plow we utilize for clearing out our pump house facilities at a cost of \$77,992.00.

The vehicle will also need utility marking installed. Letters and Signs, LLC will provide this service at a total estimated cost of \$620.

For detailed information on the costs of this vehicle build, please refer to Exhibit A.

### **Recommendation**

Staff recommends that the Water Utility Commission approve the purchase of the replacement truck and related components from Ewald Automotive Group, Oconomowoc, Wisconsin, to include the additional work for marking and lettering for a total estimated cost of \$78,612.00,

authorized at a total cost of \$79,000.

Attachments:

Exhibit A - 2024 FORD F350(PDF)



# Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

## City of Mequon

Prepared For: Todd Zeller

262-236-2958

tzeller@ci.mequon.wi.us

Vehicle: [Fleet] 2024 Ford Super Duty F-350 DRW (F3H) XL 4WD Reg Cab 145" WB 60" CA



Attachment: Exhibit A - 2024 FORD F350 (9251 : 2024 Water Equipment Replacement - Truck 801)



# Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

3.a.a

Vehicle: [Fleet] 2024 Ford Super Duty F-350 DRW (F3H) XL 4WD Reg Cab 145" WB 60" CA (  Complete )

## Quote Worksheet

	MSRP
Base Price	\$52,845.00
Dest Charge	\$1,995.00
Total Options	\$30,035.00
<b>Subtotal</b>	<b>\$84,875.00</b>
<b>Subtotal Pre-Tax Adjustments</b>	<b>\$0.00</b>
Less Customer Discount	(\$6,883.00)
<b>Subtotal Discount</b>	<b>(\$6,883.00)</b>
Trade-In	\$0.00
<b>Subtotal Trade-In</b>	<b>\$0.00</b>
<b>Taxable Price</b>	<b>\$77,992.00</b>
Sales Tax	\$0.00
<b>Subtotal Taxes</b>	<b>\$0.00</b>
<b>Subtotal Post-Tax Adjustments</b>	<b>\$0.00</b>
<b>Total Sales Price</b>	<b>\$77,992.00</b>

### Comments:

2024 Ford F350 Regular Cab 4wd C&C with Monroe Body and Plow quote to your specs as detailed. Registration fees are not included. Delivery can not be anticipated due to current market conditions.

\_\_\_\_\_  
Dealer Signature / Date

\_\_\_\_\_  
Customer Signature / Date

Attachment: Exhibit A - 2024 FORD F350 (9251 : 2024 Water Equipment Replacement - Truck 801)

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Data Version: 21751. Data Updated: Feb 19, 2024 6:38:00 PM PST.



# Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

Vehicle: [Fleet] 2024 Ford Super Duty F-350 DRW (F3H) XL 4WD Reg Cab 145" WB 60" CA (  Complete )

## Standard Equipment

### Mechanical

- Engine: 7.3L 2V DEVCT NA PFI V8 Gas (STD)
- Transmission: TorqShift 10-Speed Automatic -inc: 10R140 w/neutral idle, SelectShift and selectable drive modes: normal, tow/haul, eco, slippery roads and off-road (STD)
- 3.73 Axle Ratio (STD)
- 50-State Emissions System
- Transmission w/Oil Cooler
- Electronic Transfer Case
- Part-Time Four-Wheel Drive
- 78-Amp/Hr 750CCA Maintenance-Free Battery w/Run Down Protection
- HD 250 Amp Alternator
- Towing Equipment -inc: Brake Controller and Trailer Sway Control
- Trailer Wiring Harness
- 7690# Maximum Payload
- GVWR: 14,000 lb Payload Package
- HD Shock Absorbers
- Front And Rear Anti-Roll Bars
- Firm Suspension
- Hydraulic Power-Assist Steering
- 40 Gal. Fuel Tank
- Single Stainless Steel Exhaust
- Dual Rear Wheels
- Auto Locking Hubs
- Front Suspension w/Coil Springs
- Solid Axle Rear Suspension w/Leaf Springs
- 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control
- Upfitter Switches

### Exterior

- Wheels: 17" Argent Painted Steel -inc: Hub covers/center ornaments not included (STD)
- Tires: LT245/75R17E BSW PLUS A/S (6) -inc: Spare may not be the same as the road tire (STD)

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Attachment: Exhibit A - 2024 FORD F350 (9251 : 2024 Water Equipment Replacement - Truck 801)



# Ewald Automotive Group

Scott Kussow | 262-567-5555 | skfleet@ewaldauto.com

3.a.a

Vehicle: [Fleet] 2024 Ford Super Duty F-350 DRW (F3H) XL 4WD Reg Cab 145" WB 60" CA (✔ Complete)

## Exterior

- Clearcoat Paint
- Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Black Power Heated Side Mirrors w/Convex Spotter, Manual Folding and Turn Signal Indicator
- Manual Extendable Trailer Style Mirrors
- Fixed Rear Window
- Light Tinted Glass
- Variable Intermittent Wipers
- Aluminum Panels
- Black Grille
- Autolamp Auto On/Off Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
- Cab Clearance Lights
- Perimeter/Approach Lights

## Entertainment

- Radio w/Seek-Scan, Clock and Speed Compensated Volume Control
- Radio: AM/FM Stereo w/MP3 Player -inc: 4 speakers
- Fixed Antenna
- 2 LCD Monitors In The Front

## Interior

- 4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
- 4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
- Manual Tilt/Telescoping Steering Column
- Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer
- FordPass Connect 5G Mobile Hotspot Internet Access
- Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button
- Cruise Control w/Steering Wheel Controls
- Manual Air Conditioning

Attachment: Exhibit A - 2024 FORD F350 (9251 : 2024 Water Equipment Replacement - Truck 801)

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# Ewald Automotive Group

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3.a.a

Vehicle: [Fleet] 2024 Ford Super Duty F-350 DRW (F3H) XL 4WD Reg Cab 145" WB 60" CA (✔ Complete)

## Interior

- Illuminated Locking Glove Box
- Interior Trim -inc: Chrome Interior Accents
- Full Cloth Headliner
- Urethane Gear Shifter Material
- HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar
- Day-Night Rearview Mirror
- Passenger Visor Vanity Mirror
- Full Overhead Console w/Storage and 2 12V DC Power Outlets
- Front Map Lights
- Fade-To-Off Interior Lighting
- Full Vinyl/Rubber Floor Covering
- Smart Device Remote Engine Start
- SYNC 4 Communications & Entertainment System -inc: enhanced voice recognition, 911 Assist, 8" LCD center stack screen, AppLink, 1 smart-charging USB port and trailer brake controller
- Instrument Panel Covered Bin and Dashboard Storage
- Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
- Delayed Accessory Power
- Power Door Locks
- Driver Information Center
- Trip Computer
- Outside Temp Gauge
- Digital/Analog Appearance
- Seats w/Vinyl Back Material
- Manual Adjustable Front Head Restraints
- Securilock Anti-Theft Ignition (pats) Immobilizer
- 2 12V DC Power Outlets
- Air Filtration

Attachment: Exhibit A - 2024 FORD F350 (9251 : 2024 Water Equipment Replacement - Truck 801)

## Safety-Mechanical

- Driveline Traction Control

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# Ewald Automotive Group

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Vehicle: [Fleet] 2024 Ford Super Duty F-350 DRW (F3H) XL 4WD Reg Cab 145" WB 60" CA (  Complete )

## Safety-Exterior

Side Impact Beams

## Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags

Pre-Collision Assist with Automatic Emergency Braking (AEB)

Lane Departure Warning

Collision Mitigation-Front

Tire Specific Low Tire Pressure Warning

Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch

Safety Canopy System Curtain 1st Row Airbags

Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters

## WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Corrosion Years: 5

Corrosion Miles/km: Unlimited

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Attachment: Exhibit A - 2024 FORD F350 (9251 : 2024 Water Equipment Replacement - Truck 801)

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# Ewald Automotive Group

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3.a.a

Vehicle: [Fleet] 2024 Ford Super Duty F-350 DRW (F3H) XL 4WD Reg Cab 145" WB 60" CA (  Complete )

## Selected Model and Options

### MODEL

CODE	MODEL	MSRP
F3H	2024 Ford Super Duty F-350 DRW XL 4WD Reg Cab 145" WB 60" CA	\$52,845.00

### COLORS

CODE	DESCRIPTION
Z1	Oxford White

### ENGINE

CODE	DESCRIPTION	MSRP
99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas (STD)	\$0.00

### TRANSMISSION

CODE	DESCRIPTION	MSRP
44G	Transmission: TorqShift 10-Speed Automatic -inc: 10R140 w/neutral idle, SelectShift and selectable drive modes: normal, tow/haul, eco, slippery roads and off-road (STD)	\$0.00

### OPTION PACKAGE

CODE	DESCRIPTION	MSRP
640A	Order Code 640A	\$0.00

### AXLE RATIO

CODE	DESCRIPTION	MSRP
X4L	Limited Slip w/4.30 Axle Ratio	\$385.00

### WHEELS

CODE	DESCRIPTION	MSRP
64K	Wheels: 17" Argent Painted Steel -inc: Hub covers/center ornaments not included (STD)	\$0.00

### TIRES

CODE	DESCRIPTION	MSRP
TD8	Tires: LT245/75Rx17E BSW PLUS A/S (6) -inc: Spare may not be the same as the road tire (STD)	\$0.00

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Attachment: Exhibit A - 2024 FORD F350 (9251 : 2024 Water Equipment Replacement - Truck 801)



# Ewald Automotive Group

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3.a.a

Vehicle: [Fleet] 2024 Ford Super Duty F-350 DRW (F3H) XL 4WD Reg Cab 145" WB 60" CA (  Complete )

### PRIMARY PAINT

CODE	DESCRIPTION	MSRP
Z1	Oxford White	\$0.00

### SEAT TYPE

CODE	DESCRIPTION	MSRP
LS	Medium Dark Slate, Vinyl 40/Mini-Console/40 Front Seat -inc: driver's side manual lumbar	\$355.00

### ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
473	Snow Plow Prep Package -inc: pre-selected springs (see order guide supplemental reference for springs/FGAWR of specific vehicle configurations), Note 1: Restrictions apply; see supplemental reference or body builders layout book for details, Note 2: Also allows for the attachment of a winch, Note 3: Highly recommended to add (86M) dual battery on 7.3L gas engine, Adding (67B) 410 amp dual alternators for diesel engine is highly recommended for max power output	\$250.00
86M	Dual 68 AH/65 AGM Battery	\$210.00

### ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
18B	Platform Running Boards	\$320.00
512	Spare Tire & Wheel -inc: Excludes carrier, 4-Ton Hydraulic Jack	\$350.00
61J	4-Ton Hydraulic Jack	Inc.

### ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
76C	Exterior Backup Alarm (Pre-Installed)	\$175.00
872	Rear View Camera & Prep Kit -inc: Pre-installed content includes cab wiring and frame wiring to the rear most cross member, Upfitters kit includes camera w/mounting bracket, 20' jumper wire and camera mounting/aiming instructions	\$415.00

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Vehicle: [Fleet] 2024 Ford Super Duty F-350 DRW (F3H) XL 4WD Reg Cab 145" WB 60" CA (  Complete )

## CUSTOM EQUIPMENT

CODE	DESCRIPTION	MSRP
Delivery	Delivery from Hartford Ford to Mequon	\$30.00
Keys	4 Keys total	\$150.00
Monroe	Dump Body, Plow, and Misc. Equipment installed by Monroe Truck, Quote #2CHK002425	\$27,395.00
<b>Options Total</b>		<b>\$30,035.00</b>

Attachment: Exhibit A - 2024 FORD F350 (9251 : 2024 Water Equipment Replacement - Truck 801)

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Vehicle: [Fleet] 2024 Ford Super Duty F-350 DRW (F3H) XL 4WD Reg Cab 145" WB 60" CA (  Complete )

## Price Summary

### PRICE SUMMARY

	<b>MSRP</b>
Base Price	\$52,845.00
Total Options	\$30,035.00
Vehicle Subtotal	\$82,880.00
Destination Charge	\$1,995.00
<b>Grand Total</b>	<b>\$84,875.00</b>

Attachment: Exhibit A - 2024 FORD F350 (9251 : 2024 Water Equipment Replacement - Truck 801)

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