



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2934
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www.ci.mequon.wi.us

Public Works Department

Joint Mequon-Thiensville Bike and Pedestrian Way Commission

Thursday, December 12, 2024

9:00 AM

North Conference Room

Agenda

1. Call to Order, Roll Call

2. Approval of Meeting Minutes

Action requested: review and approve

a. November 14, 2024 Minutes

3. Resident Communications

Citizens wishing to address the Commission on any matter not on the agenda may do so at this time. If you desire to be heard on agenda items, you may be heard when that item is considered on the agenda. The time limitation is FIVE minutes. Please state your name and address.

4. Discussion/Action Items

a. MT Trails Foundation Highland Road Path Update

b. Overview of Draft Updates to the Mequon-Thiensville Bike & Pedestrian Way Plan

c. Bike and Pedestrian Concerns Buntrock Ave and Division St

5. Other Business

a. 2025 Meeting Dates

6. Adjourn

Dated: December 9, 2024

/s/ Kenneth Maciolek, Chair

Notice is hereby given that a majority of other governmental bodies may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility, although they will not take any formal action relative thereto at this meeting. Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914 twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the Engineering Office at 262-236-2934, Monday through Friday, 8:00 am – 4:30 pm.



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Public Works Department

Joint Mequon-Thiensville Bike and Pedestrian Way Commission

Thursday, November 14, 2024

9:00 AM

North Conference Room

Minutes

1. Call to Order, Roll Call

Present:

Chair Kenneth Maciolek
 Vice Chair Jim Doornek
 Commissioner Ron Heinritz
 Commissioner Rob Holyoke
 Commissioner John Liegeois
 Commissioner Kristin Wade

Absent:

Also in attendance were Craig Hubner from Graef, Thiensville resident Alan Siggelkow, City Engineer/Director of Public Works Lundeen, Assistant City Engineer McCraw, and Engineering Administrative Assistant Redeker. Attending virtually were two members of the Graef team.

2. Approval of Meeting Minutes

a. October 10, 2024 Minutes

RESULT: **Approved [Unanimous]**

MOVED BY: Commissioner Wade

SECONDED BY: Commissioner Doornek

AYES:	Maciolek, Doornek, Heinritz, Holyoke, Liegeois, Wade
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Attachment: 11-14-2024_Minutes (9939 : November 14, 2024 Minutes)

3. Resident Communications

Thiensville resident Alan Siggilekow was present to reiterate his safety concerns that he had originally expressed in a previous meeting.

4. Discussion/Action Items

a. Joint M-T Bikeway Planning Study Discussion

The Graef team went through their agenda, highlighting the draft plan that will be presented to the Mequon Committee of the Whole on Tuesday, December 10. 2024.

5. Adjourn

a. Motion to Adjourn at 11:01 AM

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Holyoke

SECONDED BY: Commissioner Heinritz

AYES: Maciolek, Doornek, Heinritz, Holyoke

NOT PRESENT: Liegeois, Wade

Respectfully Submitted,

Kaye Redeker

Attachment: 11-14-2024_Minutes (9939 : November 14, 2024 Minutes)



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Office of Engineering

TO: Joint Mequon-Thiensville Bike and Pedestrian Way Commission
FROM: Cole McCraw, Assistant City Engineer
DATE: December 12, 2024
SUBJECT: MT Trails Foundation Highland Road Path Update

Background

MT Trails Foundation has asked to provide an update on the Highland Road path from the OIT to Rotary Park.

Analysis

Lori Lorenz, President of the MT Trails Foundation, will be giving a brief update.

Fiscal Impact

This item is for discussion only and carries no fiscal impact.

Recommendation

This item is for discussion only and has no staff recommendation.



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Office of Engineering

TO: Joint Mequon-Thiensville Bike and Pedestrian Way Commission
FROM: Cole McCraw, Assistant City Engineer
DATE: December 12, 2024
SUBJECT: Overview of Draft Updates to the Mequon-Thiensville Bike & Pedestrian Way Plan

Background

The Joint Mequon-Thiensville Bike & Pedestrian Way Commission and City staff are facilitating an update to the Commission's 20-year master plan. The City of Mequon was selected for grant funds through the Wisconsin Department of Transportation (WisDOT) Transportation Alternatives Program, which is funding 80% of the study. The State/Municipal Financial Agreement for the project was approved by the Common Council in September 2023 as part of Resolution 4070. The City awarded GRAEF the contract for the planning study in May of 2024.

The study will assist staff and the City Council in focusing on key areas outlined in the City's Strategic Plan, such as Capital Improvements, Public Safety, and Quality of Life.

Analysis

GRAEF has prepared a preliminary draft plan that is posted on the City website. It can be accessed using the link below:

Draft Report:

<https://legacymequonwi.teamunicode.com/sites/default/files/fileattachments/joint_mequon-thiensville_bike_amp_pedestrian_way_committee/page/2911/2024-11-27_mt_bike_pedestrian_master_plan_draft.pdf>

Draft Report Appendices:

<https://legacymequonwi.teamunicode.com/sites/default/files/fileattachments/joint_mequon-thiensville_bike_amp_pedestrian_way_committee/page/2911/mt_bike_ped_plan_-_appendix_-_nov2024_draft.pdf>

GRAEF presented draft plan at the December 10th Committee of the Whole meeting. The Commission may review and discuss comments received from elected officials with GRAEF.

It is anticipated that the final plan will be brought back to Common Council for adoption in January or February 2025.

Fiscal Impact

The final planning study report will detail locations of proposed bicycle and pedestrian facilities, as well as provide approximate budgeting and life cycle costs for each treatment and location.

Recommendation

This information is being provided for discussion only.



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Office of Engineering

TO: Joint Mequon-Thiensville Bike and Pedestrian Way Commission
FROM: Cole McCraw, Assistant City Engineer
DATE: December 12, 2024
SUBJECT: Bike and Pedestrian Concerns Buntrock Ave and Division St

Background

Mr. Alan Siggelkow attended the November Bikeway Commission meeting and spoke about safety concerns regarding Division Street and Buntrock Avenue. He provided a letter to the Commission which was not able to be discussed at the November meeting.

Analysis

The Commission may discuss the item and voice any concerns to provide to GRAEF for consideration in the planning study. The letter from Mr. Siggelkow is attached to this item.

Fiscal Impact

This item is for discussion only and carries no fiscal impact.

Recommendation

Staff recommends that any suggestions regarding this issue are passed to GRAEF for professional evaluation and consistency with the rest of the planning study.

Attachments:

2024-11-14 Letter (PDF)

Mequon/Thiensville Joint Bike and Pedestrian Way Commission Meeting – 11-14-2024 9:00 AM

Alan H. Siggelkow 262-242-2752 ahsiggelkow@gmail.com

204 Division Street

Thiensville, Wisconsin 53092

Concerns: Safety of Pedestrians and Bicyclists on Division Street from Main Street to Buntrock Avenue and Buntrock Avenue from Mequon Road to Division Street.

I understand that nothing will permanently be decided about Division Street and Buntrock Avenue until you have come to a decision regarding the recommendations of the consultants.

However, for the sake of public safety, can you consider some signage in the meantime? All signs may be temporary, but they could be repurposed and used in another location.

Division Street: Responsibility of both Mequon and Thiensville

The Thiensville Board of Trustees has informed me that the dividing line between Mequon and Thiensville runs down the middle of Division Street. However, the houses on the East side of Buntrock Avenue are a part of Mequon.

Signage Suggestions for Division Street

- Two signs on the South side of Division – Mequon responsibility. They might say, “Watch for Children” “Watch for Pedestrians.” “Watch for Bicyclists.”
- Two signs on the North Side of Division – Thiensville responsibility. They might say, “Watch for Children” “Watch for Pedestrians.” “Watch for Bicyclists.”
- A large decal depicting a bicyclist painted on the South side lane of Division Street by Mequon
- A large decal depicting a bicyclist painted on the North side lane of Division Street by Thiensville

Buntrock Avenue: Responsibility of Mequon

- Some type of signage between Mequon Road the entrance to the fire station to warn drivers that pedestrians and bicyclists may be present?
- Some type of signage on Buntrock from the end of the Spur 16 sidewalk to Division Street to warn drivers that pedestrians and bicyclists may be present.
- A crosswalk painted on the Buntrock Avenue road way from the stop sign on the West side of Buntrock and division to the East side of Buntrock Avenue. This would warn drivers that pedestrians and bicyclists may be crossing Buntrock at this intersection.

Concerned for safety,

Alan Siggelkow



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Office of Joint Mequon-Thiensville Bike and Pedestrian Way Commission

TO: Joint Mequon-Thiensville Bike and Pedestrian Way Commission
FROM: Kaye Redeker, Administrative Assistant
DATE: December 12, 2024
SUBJECT: 2025 Meeting Dates

2025 Meeting Dates

Second Thursday of every month at 9:00 am in the North Conference Room

- January 9
- February 13
- March 13
- April 10
- May 8
- June 12
- July 10
- August 14
- September 11
- October 9
- November 13
- December 11