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Public Works Department

Joint Mequon-Thiensville Bike and Pedestrian Way Commission
Thursday, October 13, 2022
9:00 AM
North Conference Room

Minutes

1. Call to Order, Roll Call

Chair Azinger called the meeting to order at 9:00 a.m.

Present:

Commissioner Kenneth Maciolek
Chair T. Azinger
Commissioner Jim Doornek
Commissioner Ron Heinritz
Commissioner Rob Holyoke
Commissioner John Liegeois
Commissioner Kristin Wade

Absent:

Also present were Assistant City Engineer McCraw, Director of Public Works/City Engineer Lundeen, and Administrative Assistant Leach.

2. Approval of Meeting Minutes

September 22, 2022 Minutes

RESULT: **Approved [Unanimous]**

MOVED BY: Commissioner Maciolek

SECONDED BY: Commissioner Heinritz

AYES: Maciolek, Azinger, Doornek, Heinritz, Holyoke, Liegeois, Wade
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3. Resident Communications

Chair Azinger acknowledged that no residents were in attendance.

4. Discussion/Actions Items

a. Master Plan Scope of Services: Schedule Update and Full Review

Assistant City Engineer McCraw reviewed the new project schedule, walking the board through the process and highlighting the changes made to the draft since the last meeting.

Commissioner Holyoke mentioned that Request for Proposal was on the agenda at the Village of Thiensville's meeting last Monday night and Thiensville approved the issuance of the RFP.

Director of Public Works/City Engineer Lundeen suggested that although all members of this board should score the consultants, a small group should represent the board during the interview process. Chair Azinger agreed that a small group of three representatives makes sense and asked for volunteers. It was determined that representation within the group should include Commissioners of both communities. It was agreed that Commissioners Maciolek, Doornek, and Liegeois would be present at the consultant interviews on December 13, 2022.

Chair Azinger noted the timeline of the scheduled December meeting and the date of the interviews, asking if the December 8th meeting should be pushed out to occur after the interviews have taken place. This would allow the board to discuss the interview results. Director of Public Works/City Engineer Lundeen suggested moving the December meeting to the 15th for final consultant selection and then move the January meeting to the 5th so the recommended award would coincide with the current City meeting schedule. This schedule change was put to a vote.

Motion to Approve Changes to the December & January Meeting Schedule

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Commissioner Holyoke
SECONDED BY: Commissioner Heinritz

AYES:	Maciolek, Azinger, Doornek, Heinritz, Holyoke, Liegeois, Wade
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b. Mequon Strategic Plan Article Discussion - "A road map for Mequon's future" from News Graphic 8/9/2022

Chair Azinger began the discussion of the August 8th article that outlined five elements of Mequon's strategic plan and no mention of bicycle or pedestrian facilities. Azinger advised that the strategic plan is in place and if the board wants bicycles and pedestrians to be recognized, we should keep pushing forward. Commissioner Maciolek agreed, stating that the mention of capital improvements is where he felt the bicycle and pedestrian facilities recommendations fit. Commissioner Liegeois also agreed, noting that it also fits into public safety. Commissioner Doornek expressed that he felt the Board should be promoting bicycle and pedestrian usage and safety and it was missing from the article. Liegeois mentioned that other various groups, such as the historical and horticulture groups, also were not specifically mentioned in the article, that it wasn't just bike and pedestrian safety. Commissioner Heinritz agreed with Doornek, that some mention of bike and pedestrian facilities should have been

included. Director of Public Works/City Engineer Lundeen reminded the Board that the purpose of this group, at least by ordinance definition, is to insert themselves into all of those processes, such as the strategic plan workshop and meetings, and advocate for the group. Azinger stated that he felt the Board was doing well and should stay the course. If there are any upcoming meetings pertinent to the group, they should try to attend.

c. Next Door Thread Discussion

Chair Azinger informed the Board that Next Door is a form of social media based on locality that has neighborhood thread discussions based on geographical areas.

Azinger advised that he concluded from reading the thread discussion that no one knows what to do with this and that it has been a problem for a long time, to the extent that people actively and intentionally do not stop at Mequon Road. Nobody knows what the rules are, or law is, or if intent is the correct application. The whole discussion started over the signage. How are you supposed to read all the signs? Azinger feels that the Board should not take a position one way or another on this topic because they should not provide any interpretation of the law.

Commissioner Wade asked if there was a date set for when crossing is supposed to be changed to the Danish crossing. Director of Public Works/City Engineer Lundeen stated that they are still trying to have the project bid by the end of the year with a January 2023 award. Some of the goals of the project, that we hope would address at least some of the issue, that there would be traffic signal at Weston with full crosswalks. Anyone that is uncomfortable with a mid-block crossing where there isn't a full stop, would be able to go to Weston where there would be a controlled stop. It would have pedestrian countdowns as well and would be the primary crossing. The Danish crossing would include an advanced flashing beacon on both sides that would only go off when pedestrians are present to help eliminate sign blindness.

5. Other Business

Commissioner Heinritz asked for an update regarding the erosion control issue on the North end of the trail. Assistant City Engineer McCraw advised that it should have been addressed. Commissioner Maciolek said that he had been in the area recently and that it looked like it had been swept and looked much cleaner.

Chair Azinger asked Director of Public Works/City Engineer Lundeen who owns, controls, or manages the Swan path from the top of the hill down to Donges Bay. Lundeen advised the City does. Azinger has been talking with a group about privately partnering with the maintenance of it to get it repaired, as it is in need of TLC. He asked if a private group could assist with basic maintenance and crack filling. Lundeen advised that the City would want to look at what work is being proposed and have control over the maintenance. She advised that Assistant City Engineer would be the private group's primary contact to talk about what they would like to do.

Commissioner Holyoke mentioned that at the County Board level, they have a matching grant to do the OIT Northern section. Andrew Struck mentioned they could include Cedarburg and Grafton, or they could include the whole county. Holyoke advised he is going to push for them to include the whole county.

6. Adjourn

Motion to Adjourn at 10:05 AM

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Maciolek

SECONDED BY: Commissioner Heinritz

AYES: Maciolek, Azinger, Doornek, Heinritz, Holyoke, Liegeois, Wade
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Respectfully Submitted,

Kris Leach