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Public Works Department

Joint Mequon-Thiensville Bike and Pedestrian Way Commission

Thursday, April 14, 2022

9:00 AM

North Conference Room

Minutes

1. Call to Order, Roll Call

Present:

Commissioner Ron Heinritz
Commissioner John Liegeois
Commissioner Rob Holyoke
Chair T. Azinger
Commissioner Jim Doornek

Absent:

Commissioner Kenneth Maciolek
Commissioner Kristin Wade

Also present were City Engineer/Director of Public Works Lundeen, Assistant City Engineer McCraw, Administrative Assistant Deuster, Administrative Assistant Leach.

2. Approval of Meeting Minutes

a. March 2, 2022 Minutes

RESULT: **Approved [Unanimous]**

MOVED BY: Holyoke

SECONDED BY: Commissioner Heinritz

AYES: Heinritz, Holyoke, Azinger, Doornek

NOT PRESENT: Liegeois

3. Resident Communications

Residents present were Jack Lanahan and Nancy Urbani. They both stated they were there to learn about the commission.

4. Discussion/Action Items

a. Motion to suspend the rules and move the Master Plan and 2010-2030 Recommendations to after the Work Plan

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Heinritz

SECONDED BY: Holyoke

AYES: Heinritz, Holyoke, Azinger, Doornek

NOT PRESENT: Liegeois

b. Rails to Trails Event

Chair Azinger informed the commission of the April 23rd Rails to Trails event. Members Heinritz and Doornek stated they would be in attendance to run the commission's table.

c. Arbor Day 2022

Chair Azinger stated Arbor day is on May 1st and looked for volunteers to attend. Member Liegeois stated he would attend.

d. OIT Staggered Crossing/Mequon Road Corridor Quarterly Update

Director of Public Works/City Engineer Lundeen stated she provided a quarterly update in the packet and offered to address any questions. Member Heinritz inquired if the requests that were submitted were agreed to. Lundeen stated that the crossing itself was never in question, it was the other elements that were. The highlighted items are the list that WISDOT approved so that the group can move forward with design and construction.

Heinritz asked if there would be flashing lights. Lundeen indicated the flashing lights would only be in advance of the crossing; the ones at the crossing were denied. Heinritz inquired if lights would flash constantly. Lundeen advised they will not be constant. A decision will need to be made on how they will operate. They could be manually activated by pushing a button or they could be automatic.

Member Doornek asked if there was a published diagram or schematic of the finalized Danish Crossing. Lundeen advised that there is an approved schematic in April of 2020, but at this point we do not have an updated schematic of the combination of all of the things such as the roadway narrowing, the shortened turned lanes, etc. Doornek also asked if the Weston traffic signals were approved. Lundeen advised they were.

e. 2022 Work Plan

Chair Azinger summarized the 2022 Work Plan. Director of Public Works/City Engineer Lundeen noted an error in August stating the "Master Plan Scope of Services: Task" should be removed and that if the 2010-2030 review is escalated, the "Master Plan Scope of Services: Final Scope Review and Approval" should be able to be moved up from September to August. Lundeen also noted that as a part of the Road Program discussion, Lake Shore Drive was identified as one to be reconstructed. The timeline is unknown right now but will be added to a future agenda when it is appropriate to have that discussion.

f. Master Plan Scope of Services: Task 3 and Task 4

Assistant City Engineer McCraw presented a summary on Tasks 3 and 4.

Director of Public Works/City Engineer Lundeen advised that previous surveys are available for review on the City's website. Member Liegeois mentioned the most important task is for him is vision. How bike/pedestrian friendly to we want to be? Lundeen advised that public input is vital to obtaining the vision of the community. Chair Azinger asked if vision should be added to Task 2. Lundeen said that there will be overlap and the group should recognize that Task 2 should not be done without Task 3 and vice versa.

Chair Azinger stressed the importance of getting kids to school on bikes or walking, and also people traveling to work on bikes. Lundeen advised that identifying those groups could be incorporated into the survey.

Member Doornek mentioned that he would like to see Mequon and Thiensville bike routes incorporated into one map that could be available in handouts and at kiosks. Lundeen advised the map is Mequon's and Thiensville would need to provide their map. McCraw advised the map is a working document that could be updated and changed as needed.

g. Review 2010-2030 Recommendations: Goals and Objectives of the Commission

Assistant City Engineer McCraw reviewed the goals and objectives.

Member Heinritz believes it would be helpful to get a larger map to see the routes. McCraw advised that as part of the RFP, once all the routing has been identified it would be included on the map. As part of the plan, the map would be incorporated in GIS so it could continually be updated as new developments are added. Director of Public Works/City Engineer Lundeen advised that we don't have GIS mapping for Thiensville. Andy Lafond could provide the map from Thiensville.

McCraw inquired if under Goal 6 - MToutdoors.org still exists? Lundeen advised attempts to visit the site produces a fatal error. A public comment from Nancy Urbani, advised the group of another website; sites.google.com/site/mtbpwc/ . A brief review of the site revealed it was last updated in 2010. Owner of the site is unknown. McCraw to add task for consultant to clean up website presence.

5. Other Business

Member Holyoke would like to add to future agenda, signage discussion for OIT/RR crossing such as a "Watch for Trains" stencil. Director of Public Works/City Engineer Lundeen suggested that the group may want to include signage plans in the RFP.

6. Adjourn

a. Motion to Adjourn at 10:51 a.m.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Heinritz

SECONDED BY: Commissioner Doornek

AYES: Heinritz, Liegeois, Holyoke, Doornek

NOT PRESENT:

Azinger

Respectfully Submitted,

Casey Deuster